



Welcome to ZenAppStudio! 🎉

Hi Kevin Kyle Ganados,

Welcome to ZenAppStudio! We're excited to have you on board. You're joining a team of creative UI/UX designers and developers who make awesome things happen. 🚀 Let's dive in!

About ZenAppStudio 🌐

We build custom software, mobile apps 📱, and web solutions 💻. Our focus is on agile, client-centered projects in healthcare 🏥, e-commerce 🛒, education 📖, and finance 💰. We use cutting-edge tech like AI 🤖 and IoT 🌐. Our team values collaboration 🤝, quality ✅, and innovation 🌟—creating a space where ideas grow and projects have impact.

Your Role 👤👤

As a Jr Software engineer, you'll help create user experiences that make a difference. 💡 Expect collaboration and creativity. Stay active on Discord for daily standups and quick chats with the team. 💬

Leave Policy 📅

- **Sick Leave:** 7 days over a 6-month period.
- **Other Leave:** 7 days total (requests must be made 2 weeks in advance, unless it's an emergency). All leave requests are subject to approval. ✅
- **Public Holidays:** We observe public holidays—rest up and recharge. 🛌

Remote Work Guidelines 🏠

- **Stay Connected:** We're fully remote. Be present during work hours and communicate actively on Discord.
- **Be on Time:** Meet deadlines and show up for standups. If things come up, let your lead know.
- **Respect Zones:** We're global 🌐—respect your colleagues' time zones.
- **Confidentiality:** Keep sensitive info safe and secure. 🔒

Daily Standups 📢

Join our daily standups on Discord. Share what you're working on and stay in sync with the team. Collaboration is key 🔑 to our success.

Tools You'll Need 🛠️

You'll get access to all the tools you need, like Discord, Gitlab, Trello and Figma and your team lead will guide you on setup.

Wrapping Up 📁

We're thrilled you're here. Let's innovate, collaborate, and make an impact together. Got questions? Ask away. We're here to help! 😊

Welcome aboard,
HR Team
ZenAppStudio