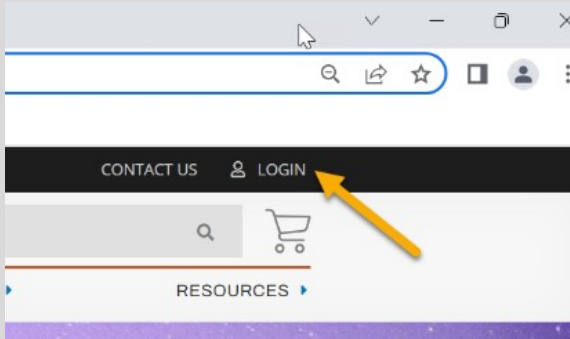


Sign the Class Roster

Login to the Portal



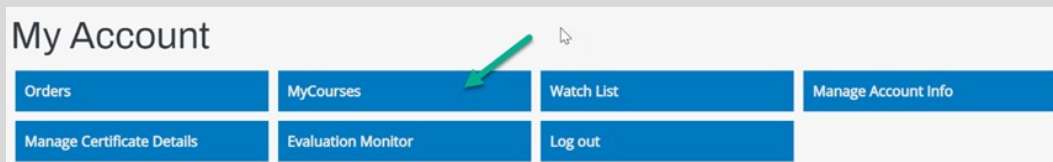
Open a browser and go to <https://www.protechtraining.com>. In the upper right corner of the webpage, click Login.

Login to the portal. If this is your first login or you have forgotten the password, click Forgot Password which will email you a password reset link. Use the password reset link in the email to assign a password.

A screenshot of the Protech Training login page. The page has a white background with a dark blue header. The main content area is titled 'Login' and contains two input fields: 'Email' and 'Password'. Below the password field is a 'LOG IN' button. To the left of the 'LOG IN' button is a yellow button labeled 'Forgot Password?'. A yellow arrow points to the 'Forgot Password?' button.

Sign the Roster

After you have logged in, click on the MyCourses button.

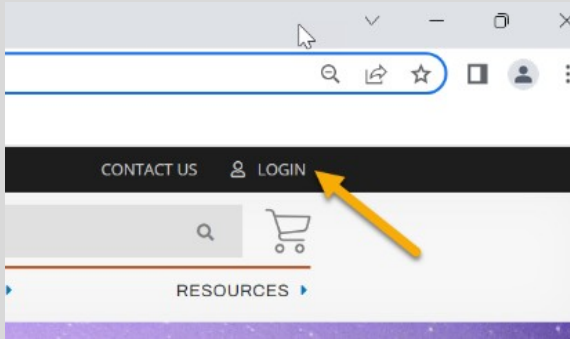


You will see your class listed. Click on the Sign Roster button to sign the roster.



Complete Course Evaluation

Login to the Portal



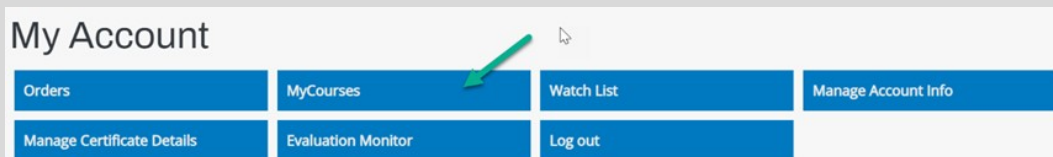
Open a browser and go to <https://www.protechtraining.com>. In the upper right corner of the webpage, click Login.

Login to the portal. If this is your first login or you have forgotten the password, click Forgot Password which will email you a password reset link. Use the password reset link in the email to assign a password.

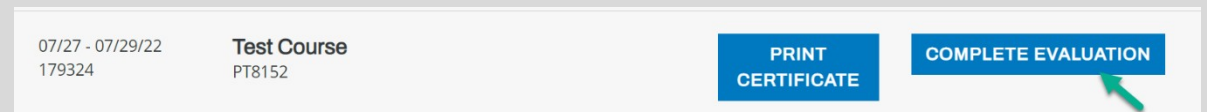
A screenshot of the Protech Training login page. The page has a white background with a dark blue header. The main content area is titled 'Login' and contains two input fields: 'Email' and 'Password'. Below the input fields are two buttons: 'LOG IN' (blue) and 'Forgot Password?' (yellow). A yellow arrow points to the 'Forgot Password?' button.

Complete Student Course Evaluation

After you have logged in, click on the MyCourses button.



You will see your class listed. Click on the Complete Evaluation button to sign the roster.

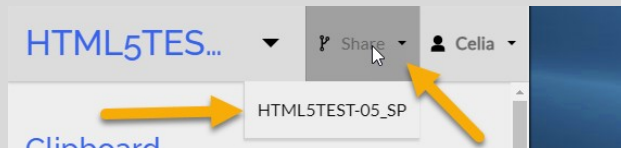


ProTech Lab VM Connection Sharing

Generate a Temporary Shared Link for the ProTech Lab VM

On the remote computer, concurrently press the ALT+CTRL+SHIFT keys which will bring up the Labs sidebar.

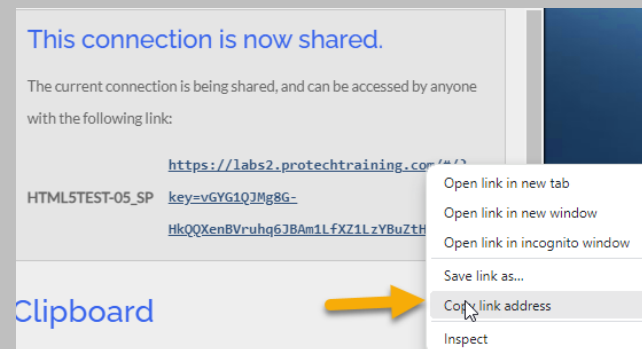
On the Labs Sidebar, click Share and then click the displayed sharing profile.



Provide The Temporary Link to the Instructor

The sharing link is displayed. Right click on the link and select copy link.

Distribute the temporary URL to the Instructor in any suitable manner such as Zoom chat, Webex chat or email.




Note:

The temporary link will expire and anyone who connected with the shared link will be disconnected if you:

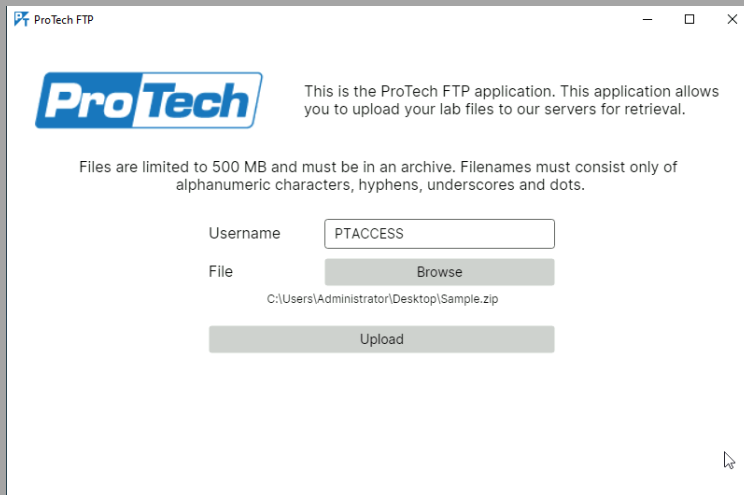
- Disconnect from the VM
- Refresh your browser tab
- Close your browser tab

ProTech FTP

Click the ProTech FTP icon located on the VM desktop. If presented, accept security warning. It will take a minute or so for the application to open. 

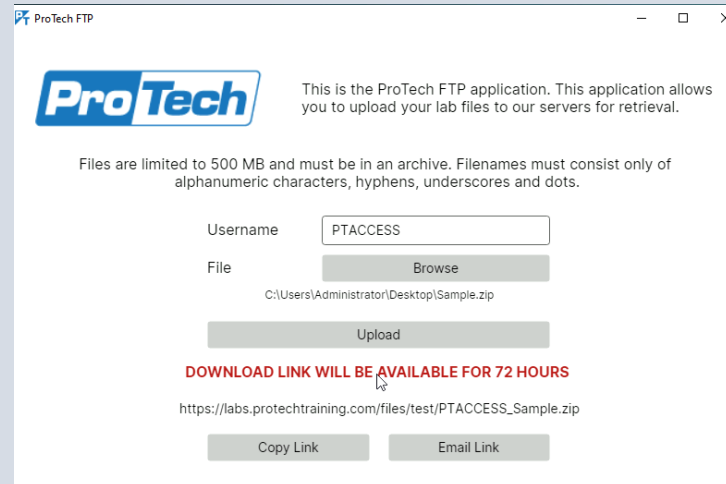
Type the PTACCESS login that you used to connect to the VM in the Username field. Click the Browse button to browse and select the zip file that you created.

Click the Upload button.



The screenshot shows the ProTech FTP application window. It features the ProTech logo and a welcome message: "This is the ProTech FTP application. This application allows you to upload your lab files to our servers for retrieval." Below this, a note states: "Files are limited to 500 MB and must be in an archive. Filenames must consist only of alphanumeric characters, hyphens, underscores and dots." The form includes a "Username" field with "PTACCESS" entered, a "File" field with a "Browse" button, and an "Upload" button. The file path "C:\Users\Administrator\Desktop\Sample.zip" is displayed below the file field.

After a bit you will see a window that shows the file has been uploaded and a unique download link has been generated.



The screenshot shows the ProTech FTP application window after a successful upload. It displays the ProTech logo and the same welcome message. The "Username" field still contains "PTACCESS". The "File" field now shows the file path "C:\Users\Administrator\Desktop\Sample.zip". Below the "Upload" button, a red message states: "DOWNLOAD LINK WILL BE AVAILABLE FOR 72 HOURS". A unique download link is provided: "https://labs.protechtraining.com/files/test/PTACCESS_Sample.zip". At the bottom, there are two buttons: "Copy Link" and "Email Link".

Send the link to yourself. Either:

Click the Copy Link button and login to a personal webmail account to send this link to yourself.

Click the Email Link button, to send an email to yourself using a ProTech mail server. When prompted type your email address and then click the Send Link button.