



## GP- Bank Transaction Entry

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## Pre-requisites:

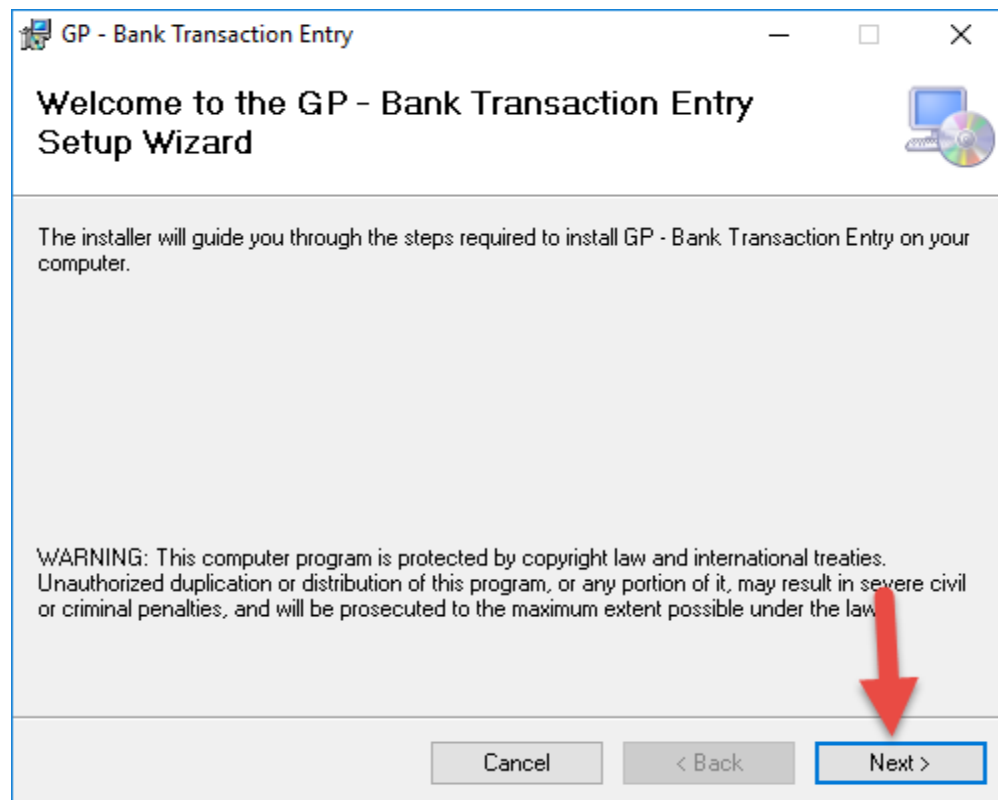
- .Net client profile 4.5 and above
- Windows Installer 3.1
- Microsoft Dynamics GP (should be installed)
- eConnect (should be installed)

## Introduction:

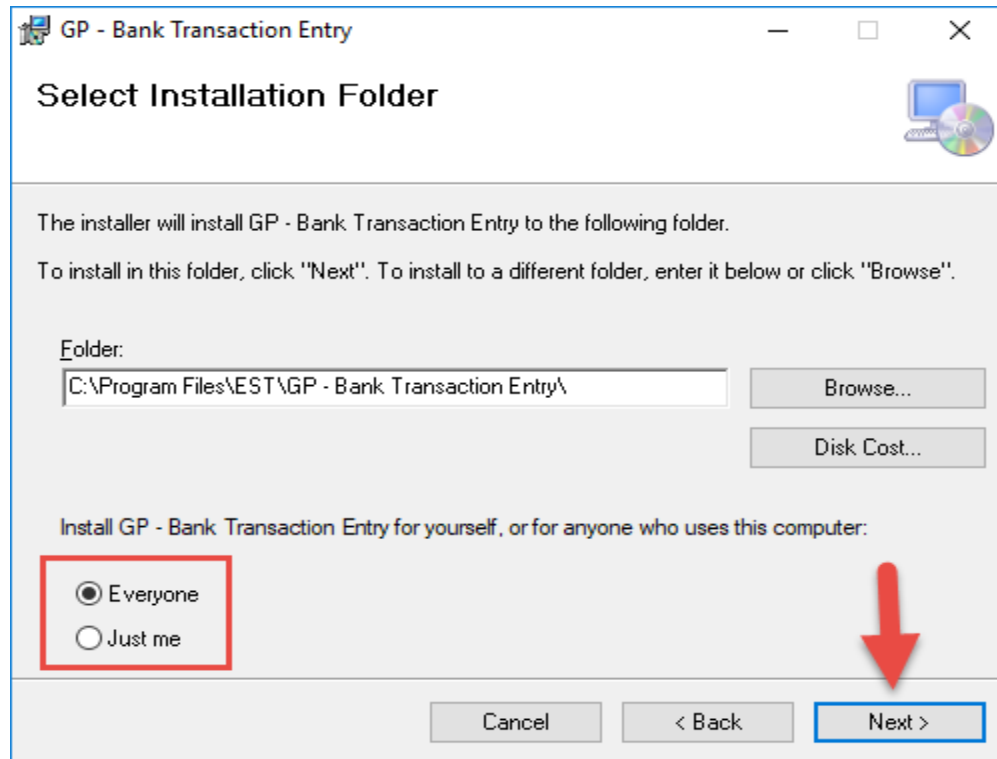
GP - Bank Transaction Entry application will post the bank transaction entry into MS dynamics GP using a pre-defined input sheet format.

## Installation Instructions:

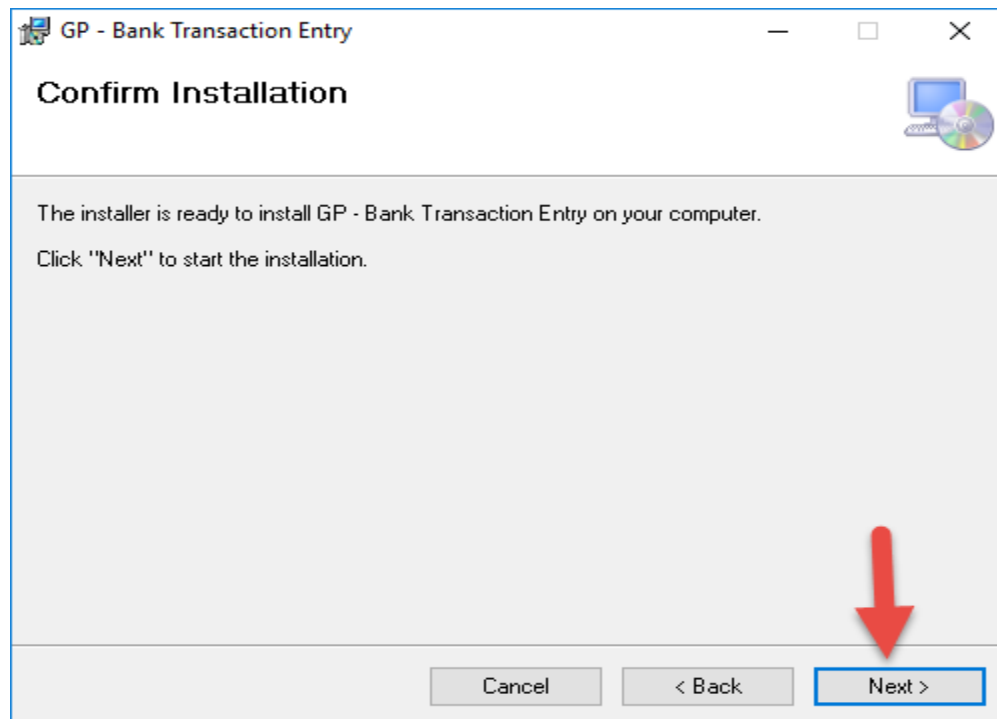
- Open the Setup folder and double click on the setup.exe file, then GP - Bank Transaction Entry installation screen will appear.



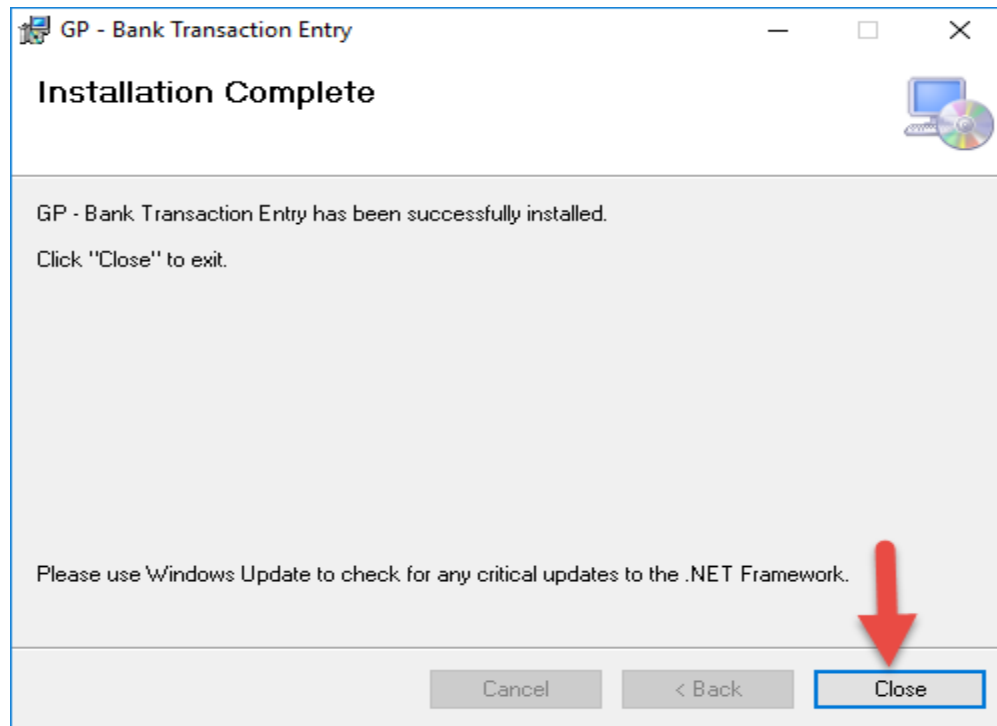
- As shown in the above screen, click on Next button.
- Make sure to select "Everyone" radio button and click on Next button.



- Click on Next button to continue the installation process.

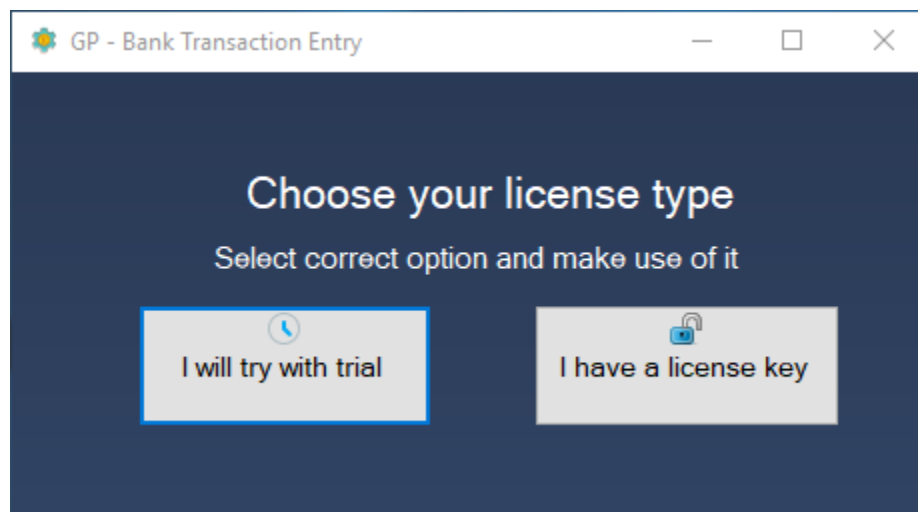


- The application will get installed within few seconds.
- Click on Close button to complete the installation process.

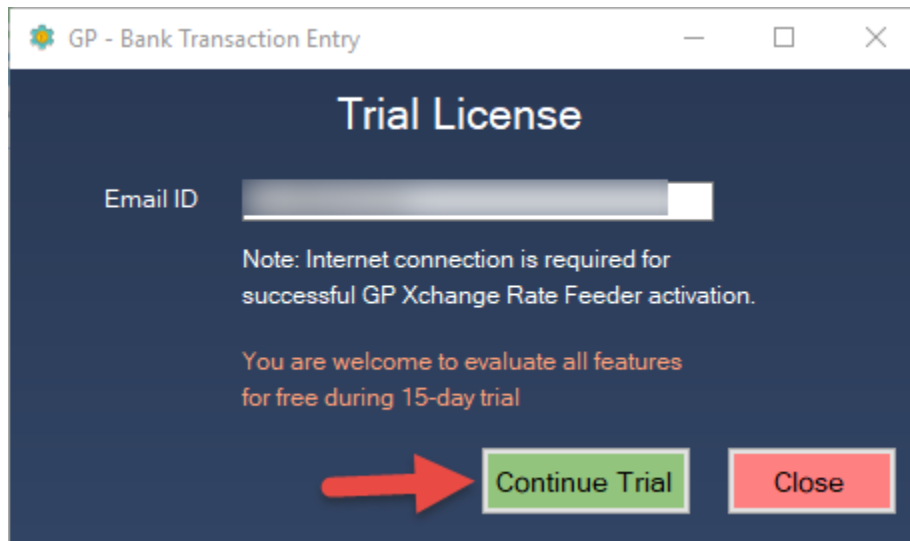


### License Information:

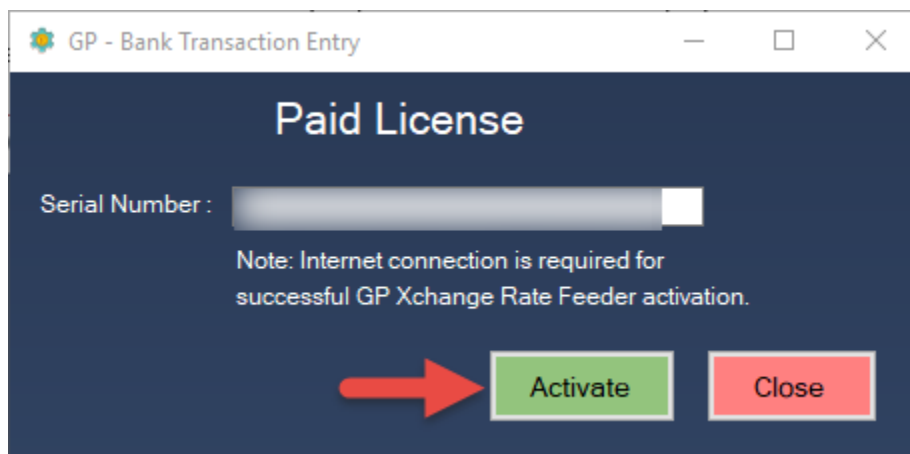
- Open the utility using the Desktop shortcut created, once installation is done.



- A screen will appear to choose the license type to make use of the utility.
- Select preferable license option using the information provided below.
- If user selects “I will try with trial” button, a screen will be displayed to provide Email address to access the application.
- The trial license period will be 30 days initially and then user has to activate the license.



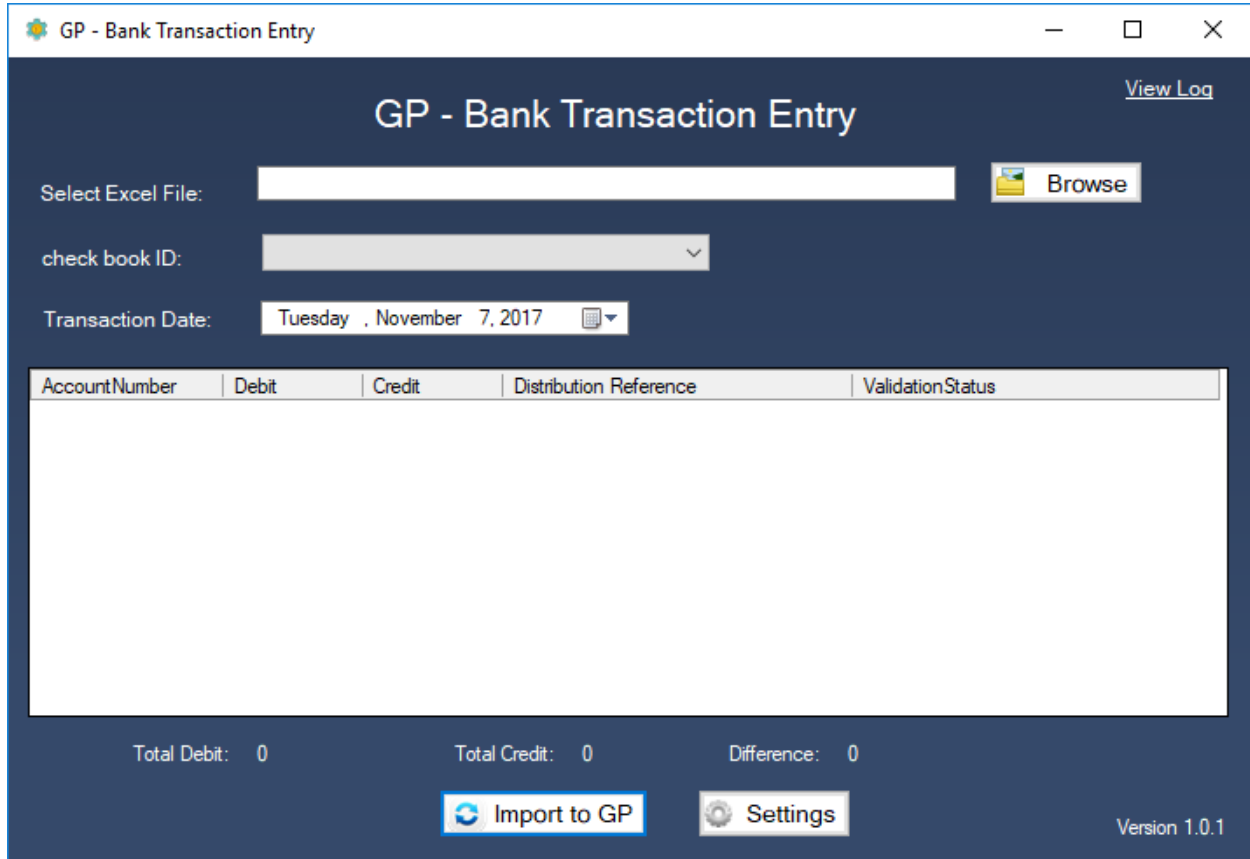
- If user selects “I have license Key” option, a screen will be displayed to enter the serial key and activate their license to make use of the utility or user can access this screen from Help menu.



- A success message will be displayed in the utility once the key is activated successfully.


## GP Configuration:

- Open the utility using the Desktop shortcut once installation is done.




GP - Bank Transaction Entry

View Log



Select Excel File:   Browse

check book ID:

Transaction Date: Tuesday, November 7, 2017 

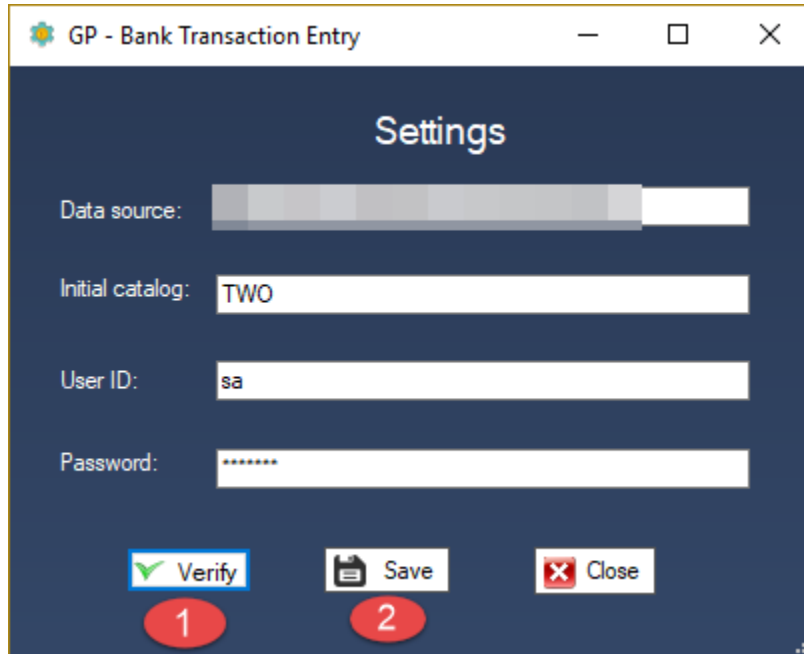
AccountNumber	Debit	Credit	Distribution Reference	ValidationStatus
---------------	-------	--------	------------------------	------------------

Total Debit: 0      Total Credit: 0      Difference: 0

 Import to GP       Settings

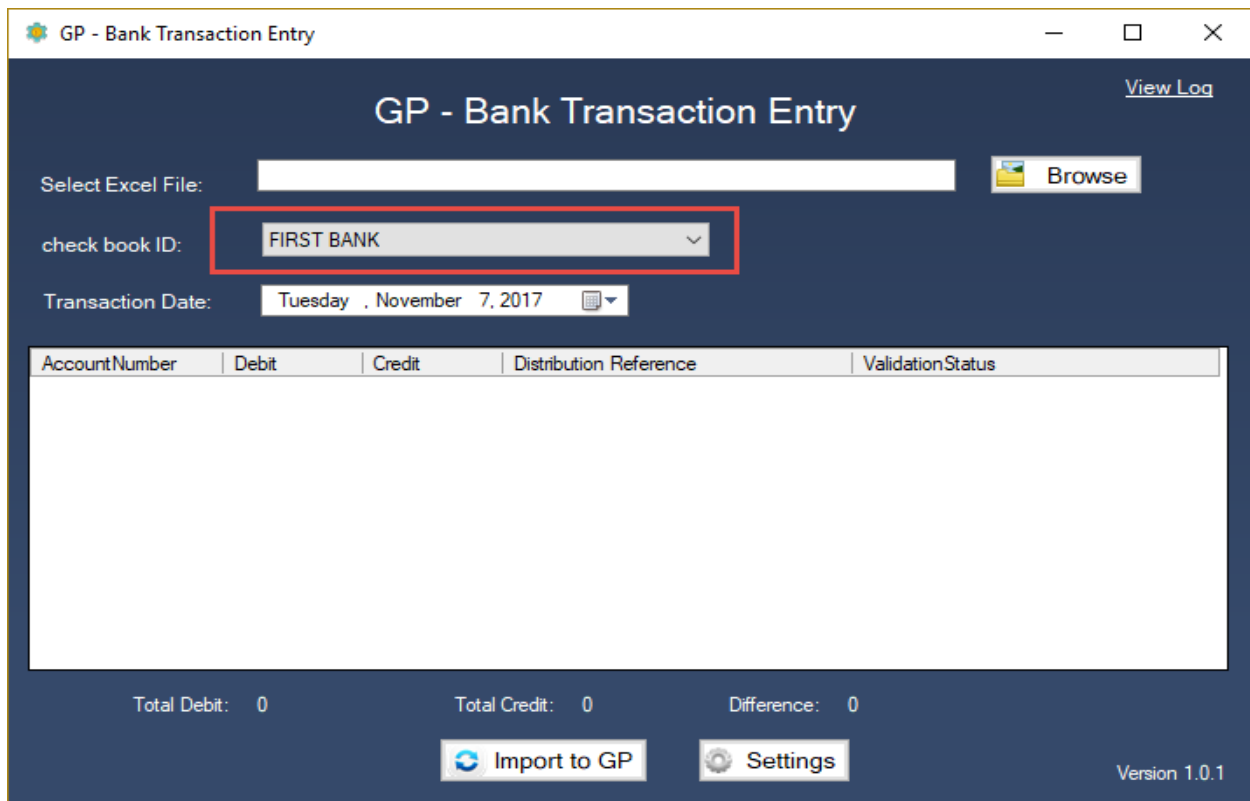
Version 1.0.1

- Click on Settings button at the right bottom of the utility.
- GP configuration screen will be displayed to configure dynamics GP.
- User has to provide the respective SQL server information (Server name, database, username and password).
- Click on 'Verify' button to confirm that the provided credentials are valid.
- A success message will be displayed if the provided credentials are valid.
- Click on 'Save' button to save the configuration.



The image shows a 'Settings' window for 'GP - Bank Transaction Entry'. It contains four input fields: 'Data source' (empty), 'Initial catalog' (set to 'TWO'), 'User ID' (set to 'sa'), and 'Password' (masked with asterisks). Below the fields are three buttons: 'Verify' (with a green checkmark icon), 'Save' (with a floppy disk icon), and 'Close' (with a red X icon). Red circles with numbers '1' and '2' are placed below the 'Verify' and 'Save' buttons respectively.

- The GP Configuration will be saved and checkbook ID's will be loaded into the application successfully.



The image shows the main window of 'GP - Bank Transaction Entry'. It features a 'Select Excel File' field with a 'Browse' button. Below this is a 'check book ID' dropdown menu, which is highlighted with a red rectangle and currently shows 'FIRST BANK'. The 'Transaction Date' is set to 'Tuesday, November 7, 2017'. A table with columns 'AccountNumber', 'Debit', 'Credit', 'Distribution Reference', and 'ValidationStatus' is present. At the bottom, there are labels for 'Total Debit: 0', 'Total Credit: 0', and 'Difference: 0', along with 'Import to GP' and 'Settings' buttons. The version 'Version 1.0.1' is displayed in the bottom right corner.

AccountNumber	Debit	Credit	Distribution Reference	ValidationStatus
---------------	-------	--------	------------------------	------------------



### Import bank Transactions into GP:

- Select the required input sheet using 'Browse' button in the right top of the screen
- Please make sure that input sheet format has not been changed.

A	B	C	D
AccountNumber	Debit	Credit	Distribution Reference
34556351	0	100	
34495351	0	10	
14540350	0	25	
14540350	0	50	
14540350	0	50	
14540350	0	30	
14540350	0	10	
14540350	0	50	
14540350	0	25	
14540350	0	100	
14540350	0	50	
14540350	0	100	
14540350	0	50	
14540350	0	20	
14540350	0	50	
14540350	0	25	
14540350	0	25	
14540350	0	20	
44740351	0	5000	
34560351	0	50	
34560351	0	10	
34560351	0	100	
34560351	0	100	
34560351	0	150	
34560351	0	10	
34560351	0	25	

- The transaction information (Account Number, credit amount, debit amount and distribution Reference) will be loaded into the grid automatically.
- Select the required checkbook ID for that transaction going to post into GP using 'Check book ID' dropdown.
- Transaction date will be selected as current date by default. Use can change if required.
- Click on 'Import to GP' button to post the transaction into GP.

GP - Bank Transaction Entry View Log

Select Excel File:  Browse

check book ID:

Transaction Date:

AccountNumber	Debit	Credit	Distribution Reference	ValidationStatus
455-3515-00	0	100	4465,Business Check	
495-3515-00	0	10	4465,Milzer, Edward	
540-3505-00	0	25	4465,Walmsley, Ann	
540-3505-00	0	50	4465,Pace, Diane	
540-3505-00	0	50	4465,Rabideau, Rodney	
540-3505-00	0	30	4465,Scott, Linden	
540-3505-00	0	10	4465,Allen, Lary	
540-3505-00	0	50	4465,Allen, Lary	

Total Debit: 0      Total Credit: 6235      Difference: 6235

Import to GP Settings Version 1.0.1

- Program will check whether the provided account numbers are already exist in GP. Otherwise, program will display a validation message to add new account numbers in GP.

GP - Bank Transaction Entry View Log

Select Excel File:  Browse

check book ID:

Transaction Date:

AccountNumber	Debit	Credit	Distribution Reference	ValidationStatus
560-3510-00	0			
560-3510-00	0			
560-3510-00	0			
560-3510-00	0			
560-3510-00	0			
244-3510-35	0			
560-351	0	25	4465,Barock, Ruthjane	Success

Total Debit: 0      Total Credit: 6235      Difference: 6235

Import to GP Settings Version 1.0.1

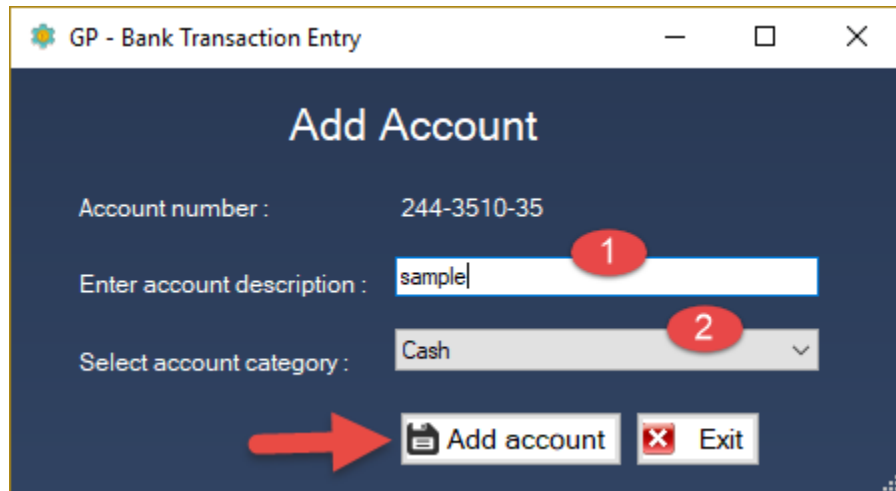
GP - Bank Transaction Entry

Are you sure, you want to create account in GP?

Yes No

## GP- Bank Transaction Entry

- Click on 'Yes' option to add that account in GP.
- Program will display a screen to add account description and category. User can provide their own information for that account.
- Click on 'Add Account' to add that account in GP. Account will be created in GP automatically.



**GP - Bank Transaction Entry**

### Add Account

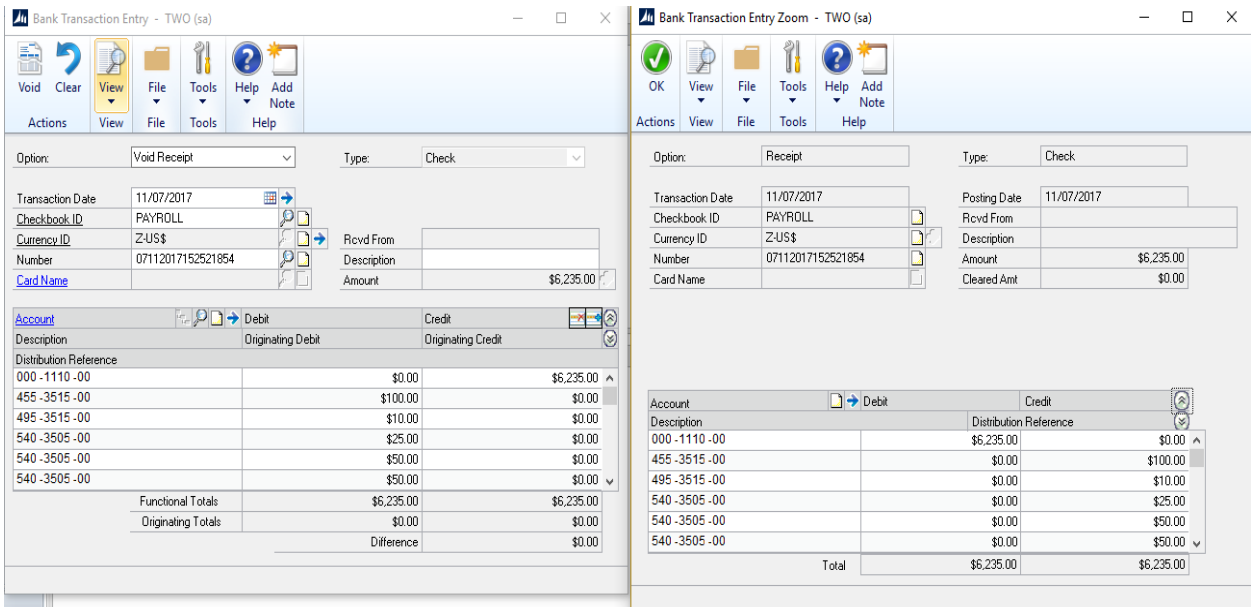
Account number : 244-3510-35

Enter account description : sample

Select account category : Cash

**Add account** **Exit**

- Program will post the transaction into GP successfully once all the provided accounts are available in GP.



**Bank Transaction Entry - TWO (sa)**

Option: Void Receipt Type: Check

Transaction Date: 11/07/2017

Checkbook ID: PAYROLL

Currency ID: Z-US\$

Number: 07112017152521854

Card Name:

Rcvd From:

Description:

Amount: \$6,235.00

Cleared Amt: \$0.00

Account	Debit	Credit
Description		Distribution Reference
000 - 1110 - 00	\$0.00	\$6,235.00
455 - 3515 - 00	\$100.00	\$0.00
495 - 3515 - 00	\$10.00	\$0.00
540 - 3505 - 00	\$25.00	\$0.00
540 - 3505 - 00	\$50.00	\$0.00
540 - 3505 - 00	\$50.00	\$0.00
Functional Totals	\$6,235.00	\$6,235.00
Originating Totals	\$0.00	\$0.00
Difference		\$0.00

**Bank Transaction Entry Zoom - TWO (sa)**

Option: Receipt Type: Check

Transaction Date: 11/07/2017

Checkbook ID: PAYROLL

Currency ID: Z-US\$

Number: 07112017152521854

Card Name:

Posting Date: 11/07/2017

Rcvd From:

Description:

Amount: \$6,235.00

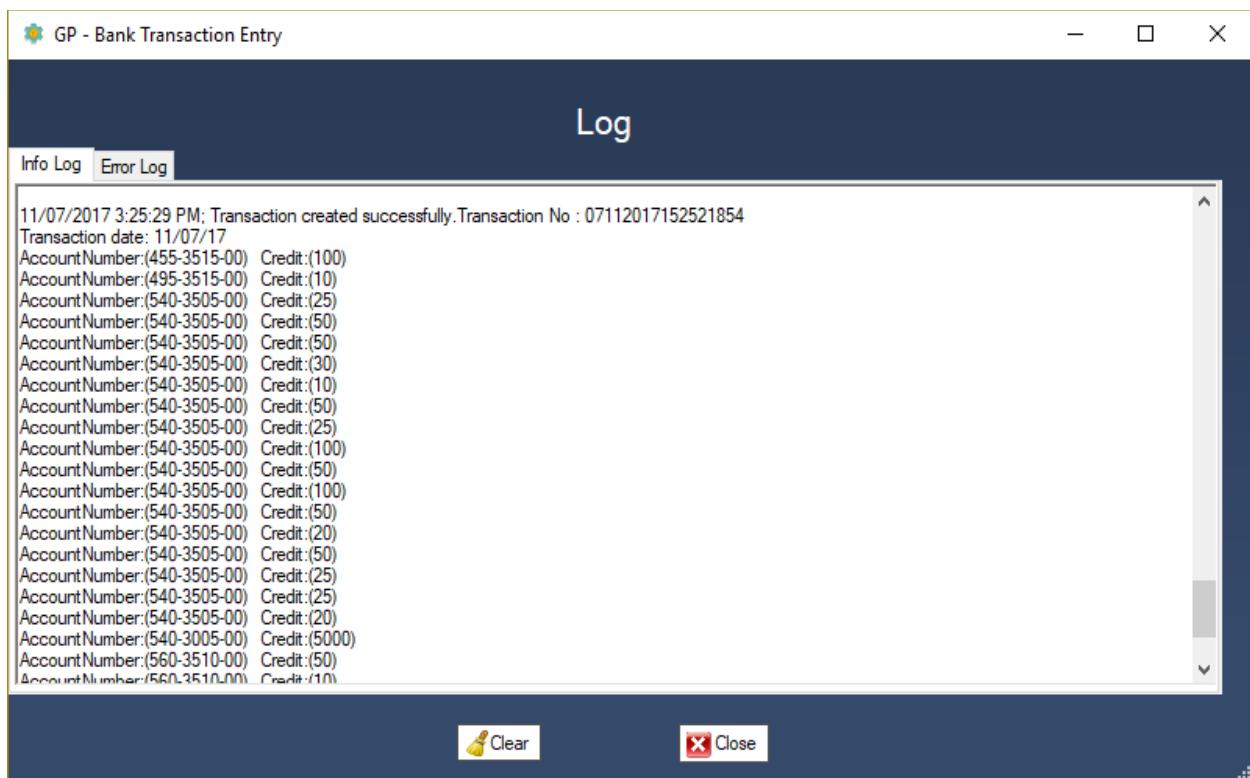
Cleared Amt: \$0.00

Account	Debit	Credit
Description		Distribution Reference
000 - 1110 - 00	\$6,235.00	\$0.00
455 - 3515 - 00	\$0.00	\$100.00
495 - 3515 - 00	\$0.00	\$10.00
540 - 3505 - 00	\$0.00	\$25.00
540 - 3505 - 00	\$0.00	\$50.00
540 - 3505 - 00	\$0.00	\$50.00
Total	\$6,235.00	\$6,235.00

## Log Entry

### Application Log:

- Go to 'Help' menu and click on "Application Log", the info log will show the information about bank transaction entries.
- Any update failures, exceptions or errors will be posted to the Error log window.
- The Log entries can be cleared with the help of 'Clear' button provided at the right bottom of the log window.



### Uninstall Instructions:

- You can uninstall the application and service from your computer if you no longer use it or if you want to free up space on your hard disk.
- You can use Programs and Features in the Control Panel to uninstall the application
- Open Programs and Features by clicking the Start button, clicking Control Panel, clicking Programs, then clicking Programs and Features.
- Select the 'GP - Bank Transaction Entry' name in the provided list, and then click Uninstall. Application will get uninstalled from the computer within few seconds.

**Thank you...**