

## **EYASU BEKELE**

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### **EDUCATION**

Bachelor of Engineering - Architectural Conservation and Sustainability (2013-

Present) Co-op option

Carleton University, Ottawa, Ontario

- Recipient of: Entrance Scholarship
- Expected Graduation: June 2018

### **RELEVANT SKILLS/EXPERIENCE AND ACCOMPLISHMENTS**

#### **Technical/Engineering Skills**

- Skilled in using virtual computer aided design and drafting software such as IntelliCAD and PTC Creo to develop, to present ideas and prototypes in a graphical manner to audiences
- Proficient in Technical Drawing, using geometrical instruments to produce scaled 2D and/or 3D presentations of real objects and ideas in an accurate way while following a set of guidelines
- High level of AutoCAD and Revit proficiency and the ability to participate in the production of full set of architectural designs
- Strong knowledge of website coding using HTML, CSS, and Java Script obtained through developing a personal website
- Working knowledge of programming languages such as MATLAB and C++ used in scripting and writing automated programs to compute required results from input parameters
- Familiar with Matlab, Sketch-up, and Minitab gained through academic labs
- Strong knowledge of Microsoft Office, Excel, Word, Power Point

#### **Communication skills**

- Successfully completed CCDP course (Communication skills for engineering students) which reinforces ability to write technical reports
- Confidently interviewed a number of individuals when conducting primary research
- Developed and delivered presentations through Power Point including technical reports, and papers on various issues and activities in my engineering studies

- Developed ability of understanding and interpreting technical graphic designs to relay information back to peers
- Developed ability of writing and public communication through personal blog

### **Leadership Skills:**

- Led a Reverse Engineering project by providing project schedule and assigning tasks to members with deadlines in order to complete project ahead of time
- Facilitated brainstorming sessions to create innovative ideas which increased attendance at social events and allowed the program to engage more students
- Collaboratively planned events that promoted the local committee goals and raised awareness about homeless people in Ottawa

### **Additional Skills:**

- Strong ability to work with others in a team oriented environment
- Highly motivated, able to work under pressure and meet deadlines with ease
- Skilled in drawing and designing
- Well trained and certified in Workplace Health and Safety Hazard (WHS)
- Able to follow instructions
- Friendly, dependable and punctual
- Actively participate and take part in various conferences and discussion

## **APPLIED PROJECTS**

### **Reverse Engineering Project**

Carleton University (Sep 2014 – Dec 2014)

- Initiated and designed a holder using Creo for earphone cord to improve usability.
- Wrote a detailed report on the designing process, and using PowerPoint presented the final outcome of the project

### **Report on Engineering Failure**

Carleton University (May 2014 – July 2014)

- Conducted research on Air France Flight 4590, Concorde that crashed on 25 July 2000, recorded group meeting minutes, prepared a log book, and wrote a technical report on why the failure happened.

### **Site development**

Carleton University (Sep 2016 – Dec 2016)

- Used AutoCAD to design the site plan
- Conducted research to minimize the total expense of the proposed building
- Worked attentively with teammates to produce professional proposal that meets the city's requirement

## **WORK EXPERIENCE**

### **Tutor Mentor** (Nov 2016 – Present)

- Help students establish goals and timelines that break their assignments and projects down into smaller parts
- Help students determine what information they will need to study for quizzes or tests and practice answering anticipated questions with them
- Assisted with the development of course content and the selection of materials
- Provided timely and constructive feedback to each student

### **Cashier Tim Hortons** (Oct 2012 - Jan 2014) / (Aug 2015 – Jan 2016) / (Nov 2016 – Present)

- In-depth knowledge of operating cash register and maintaining cash drawer
- Carefully listened instructions from employer and apply exactly as its being said on time to give customers the best restaurant experience.
- Took customer's order properly and provided their needs accurately with fast service so that they enjoy the service we provide
- Worked at drive through by taking orders using headset
- Attention to details and performed multitasking efficiently while working under pressure which helps during rush hours

### **Sandwich Artist Subway** (Mar 2016 – Dec 2016)

- Deliver exceptional, friendly, and fast services and demonstrate a welcoming attitude
- Well versed in performing monetary transactions such as giving and receiving change
- Calculate daily income when the store is closed for the day
- Highly skilled in making sandwiches and friendly customer service
- Provide assistance to kitchen and staff as necessary

## **VOLUNTEER EXPERIENCE**

### **Executive Workshop Coordinator** Carleton University (Mar 2015 - Mar 2016)

- Facilitated workshop sessions to promote innovation ideas which encouraged attendants to participate and learn more

- Conducted office administration, sold course packs and prepared documents which increased the work flow rate
- Planned and organized events which strengthened individual's interest on working in teams

**Fall Orientation Facilitator**      Carleton University (Aug 2015 - Sep 2015)

- Facilitated brainstorming sessions to create innovative ideas which increased attendance at social events and allowed the program to engage more students