

Privacy statement: Panl

Date: 15 september 2021

The Vrije Universiteit Amsterdam (hereinafter: **VU**) attaches great importance to the protection of your privacy and the security of your personal data. In this privacy statement we describe how we handle your personal data on the Panl platform. All data collected on the Panl platform is used solely for the proper functioning of the platform. We process your personal data in accordance with applicable privacy legislation, including the General Data Protection Act (GDPR) and the General Data Protection Implementation Act.

1. Who is responsible for the processing of my personal data?

Stichting VU is responsible for the data processing operations described in this privacy statement. Stichting VU maintains the Vrije Universiteit Amsterdam as a privately run university in accordance with the Higher Education and Research Act of The Netherlands (*'Wet op het hoger onderwijs en wetenschappelijk onderzoek'*). Stichting VU has its registered office at De Boelelaan 1105 in (1081 HV) Amsterdam and is registered with the Chamber of Commerce under number 53815211.

2. What (categories of) personal data will be processed?

We will process the following personal data:

- a. First and last name
- b. Email address (communication purposes)
- c. Preferred language (language settings platform)
- d. Affiliation (used for authentication)
- e. Study program and year (used for study participation)
- f. Studentnumber (assign study credits)
- g. Amount of study credits earned on the platform
- h. The studies that participants participated in
- i. Which studies you authored or co-authored as a researcher
- j. Characteristics of participants used as eligibility criteria (voluntary)
 - Gender (male / female / other)
 - First language
 - Dominant hand
 - Study year and program
 - Age

3. For which purposes are my personal data processed, and on the basis of which legal grounds?

The personal data will only be used for the following purpose:

- a. For proper functioning of the Panl platform

We process your personal data on the basis of the following legal grounds:

- The processing is necessary for the purpose of pursuing our legitimate interests. These legitimate interests consist of providing a marketplace for research, on which participants can find research

studies to participate in, and researchers can find participants for their research studies.

4. Who has access to my personal data?

The personal data will only be accessed by employees of the VU, who by reason of their function have a role in the processing of your personal data for the abovementioned purposes and for whom it is necessary that they have access to the personal data.

5. Will my personal data be shared with third parties?

When processing your personal data, we may use service providers (processors) who process your personal data on behalf of and under the responsibility of the VU. The VU concludes processing agreements with these service providers to ensure that your personal data is processed carefully, securely and in accordance with the General Data Protection Regulation (GDPR). We remain solely responsible for these processing activities.

Your personal data will not be shared with other parties. Should this be the case at any time, we will inform you of this. We only disclose personal data to third parties to the extent permitted by privacy law, for example because you have given your prior consent or we are legally obliged to do so.

6. Will my personal data be transferred to countries outside of the European Economic Area?

No, your personal data will not be transferred to international organisations or countries outside the European Economic Area (EEA). The EEA includes all EU countries plus Norway, Liechtenstein and Iceland. Transfers of personal data between these countries are not subject to additional rules under the General Data Protection Regulation (GDPR).

7. For how long will my personal data be retained?

We will not retain your personal data for longer than is necessary to achieve the predetermined purposes or as long as required by law.

You have the right to view, correct or remove your personal data. You can view your personal data on the Panl platform. Some data can be corrected on the Panl platform. If you would like to have your account removed, please send a request for account removal to info@researchpanl.eu.

8. How will my personal data be secured?

The VU takes appropriate technical and organizational measures to protect your personal data against loss and any form of unlawful processing.

Personal data is stored on encrypted servers and transmitted through encrypted channels (TLS). Servers are protected by (multiple) firewalls and periodically updated with the latest security patches. Systems are actively monitored for potential security breaches or break-in attempts. Backups are made on a regular basis, and include personal data. Backups are encrypted and stored on encrypted storage as well.

Trusted and checked employees with access to the database with personal data have signed a non-disclosure agreement. Security policy is updated on a regular basis and access to the database is restricted to employees that require access for proper functioning of the Panl platform.

9. Who can I contact with questions about the processing of my personal data?

You can ask questions about how we process your personal data via info@researchpanl.eu.

10. How can I exercise my privacy rights?

On the basis of the GDPR you have the right – under certain conditions – to access your personal data that we process, to correct your personal data if it contains factual inaccuracies, to delete your personal data, to limit the processing of your personal data, to portability of your personal data and to object to the processing of your personal data.

If you wish to exercise any of these privacy rights, you can contact the Data Protection Officer of VU Amsterdam via:

Data Protection Officer
De Boelelaan 1105
1081 HV AMSTERDAM
functionarisgegevensbescherming@vu.nl

To be able to deal with your request, you will be asked to provide proof of identity. In this way it will be verified that the request has been made by the right person. If you are not satisfied with the way in which we deal with your personal data, you have the right to submit a complaint with a supervisory authority.
