REPORTED SPEECH

- We use Reported Speech to express what someone has already said.

- When we use Reported Speech, we need to take into account that some changes must be done. Reported speech affects:

1. **Verb form** (if the reporting verb (said, asked, ordered…) is in the past. If it is in the present, the verb tense of the Reported Speech sentence does not change)

    EX: *"The computer is new", she said. -> She said that the computer was new.*

    She always says: "I like your mobile phone" -> She always says that she likes my mobile phone.

PRESENT SIMPLE		PAST SIMPLE
PRES. CONTINUOUS		PAST CONTINUOUS
PRESENT PERFECT		PAST PERFECT
PAST SIMPLE		PAST PERFECT
PAST PERFECT		PAST PERFECT
WILL		WOULD
SHALL		SHOULD

2. **Pronouns:**

I		HE / SHE
YOU		I / WE
WE		THEY

MY		HIS / HER
YOUR		MY / OUR
OUR		THEIR

EX: *"**I** think that **your** printer is running out of paper", he said.*
*He said that **he** thought **my** printer was running out of paper.*

3. Time expressions:

Today
Tomorrow
Yesterday
Now
Last (week)
Next (month)

That day
The next/following day
The day before
Then
The (week) before
The following (month)

EX: *"The developer is working in a new app **now**", they said.*
*They said that the developer was working in a new app **then**.*

4. Deictics:

Here
This
These

There
That
Those

EX: *"**Here** you have **this** document", he told.*
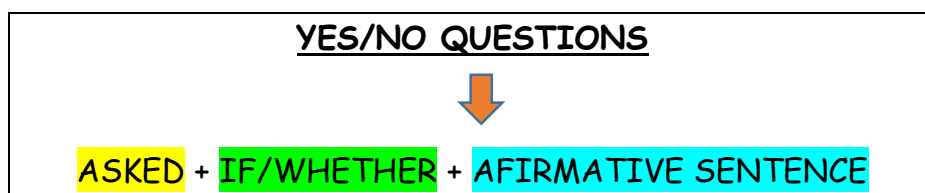*He told I had **that** document **there**.*

- How to change a sentence using the Reported Speech? It depends on the type of sentence:

  ❖ **STATEMENTS:** They suffer the aforementioned changes
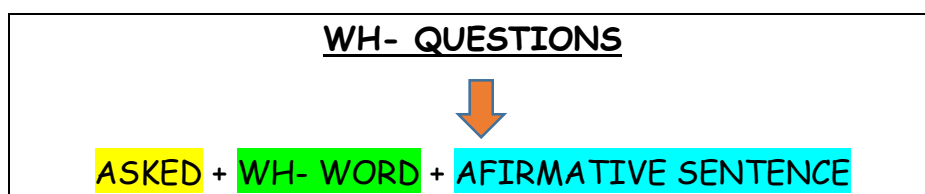
    EX: *Brian said:" I will change my password"*
        Brian said he would change his password.

  ❖ **QUESTIONS:** the question order (inversion) is not used

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    YES/NO QUESTIONS

    ⬇

    ASKED + IF/WHETHER + AFIRMATIVE SENTENCE

    EX: *Susan asked: "Did you connect the printer"*
        Susan asked if I had connected the printer.

    WH- QUESTIONS

    ⬇

    ASKED + WH- WORD + AFIRMATIVE SENTENCE

    EX: *Paul asked: "What is this button used for?"*
        Paul asked what that button was used for.

  ❖ **COMMANDS / ORDERS:**

    ORDERS

    ⬇

    TOLD/ORDERED + C.I. + INFINITIVE (TO VERB)
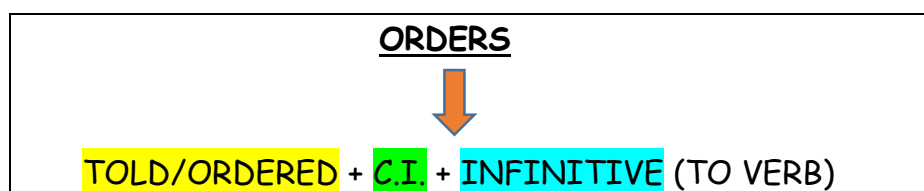
EX: Mike said: "Open the front cover"
    Mike ==told== ==me== ==to open== the front cover.

❖ **<u>SUGGESTIONS</u>**: there are two options

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==SUGGESTED/RECOMMENDED== + ==THAT== + ==SENTENCE==

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EX: Carrie said: "Let's design a new application"
    Carrie ==suggested== ==that== ==we design a new application==.

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==SUGGESTED/RECOMMENDED== + ==VERB –ING==

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EX: Carrie said: "Let's design a new application"
    Carrie ==suggested== ==designing a new application==.

*Apart from SAID/TOLD/ASKED/SUGGESTED, there are many other verbs that can be used as reporting verbs:

Admit, advise, agree, apologize, beg, deny, explain, invite, offer, promise, recommend, refuse, warm…

EX: Carrie said: "I don't want to go to the dinner tonight"
    Carrie ==refused== to go to the dinner that night.