



REPUBLIC OF KENYA
COUNTY GOVERNMENT OF WEST POKOT
P.O. Box 222-30600
KAPENGURIA
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BURSARY APPLICATION 2022/2023

DEPARTMENT OF EDUCATION AND TECHNICAL TRAINING

INSTRUCTIONS: Fill the **Application Form** in legible **CAPITAL** letters. NB: Submission of incomplete form may lead to disqualification. All duly filled forms should be delivered, on or before 30th December, 2022, at the ward Office for onward processing.

WEST POKOT COUNTY BURSARY APPLICATION FORM 2022/2023 FY

PART A: STUDENT CURRENT PHYSICAL ADDRESS

Sub county..... Ward.....
Location..... Name of the Chief:
Sub- location..... Village.....

PART B: STUDENT PERSONAL DETAILS (Fill where appropriate)

1. Full Name (Official Name)
2. Date of Birth..... 3. Gender 4. Adm/Reg No.....
5. Name of Institution (**Attach copy of latest Report form**).....
6. County where the institution is located..... Sub-County.....
7. Tel. No. of (a) Applicant..... (b) Guardian/Parent.....

PART C: FAMILY INFORMATION (Attach copies of IDs)

1. (a) Name of father: (b) Name of mother:
(c) Name of Guardian:
(If deceased provide death certificate/ letter from local area Chief)
2. Occupation of parents (i) Father..... (ii) Mother
3. Both parents alive: yes No (if No attach death certificate or letter from local chief)
4. Single Parent. Yes No 5. If you are an orphan, who provides for your school fees?
Self..... Guardian Sponsor..... Any other (specify)
6. Persons with disability Nature of disability:.....
If registered with National Council of People with Disability, provide registration number.....
6. Have you benefitted from ANY bursaries/Scholarships before? Yes..... NO..... (If
YES state the source and amount (a) CDF..... (b) Ministry.....
(c) County Government (d) Any other.....

PART D: APPLICANTS SIBLINGS IN EDUCATIONAL INSTITUTIONS

N o	Siblings Names	Name of Institution	Year of Study / Form	Total Annual fees	Fees paid	Outstanding Fees Arrears
1						
2						
3						
4						
5						

SCHOOL PERFORMANCE VERIFICATION

(Attach copy of latest Report form)

a). For Continuing Students Year of study.....

Performance: Term I Term II Term III

Students Discipline (tick one option only)

Excellent ☐ V. Good ☐ Good ☐ Fair ☐ Fair ☐ Poor ☐

PART E: STUDENT DECLARATION

I..... herein, declare to the best of my knowledge that the information given is true.

Signature Date

PART F: PARENT/GUARDIAN DECLARATION

I declare that I have read this form or it has been read to me and I hereby confirm that the information given hereunder is true to the best of my knowledge.

Name Signature Date

PART G: VERIFICATION BY AREA CHIEF / ASSISTANT CHIEF

Name of chief /Ass. Chief Sub-Location/ Location

Comments on the status of the family/ Parent

I certify that the information given above is correct.

Signature Date Rubber stamp.....

FOR OFFICIAL USE ONLY

WARD BURSARY APPRAISAL COMMITTEE/PANEL

Score: ☐ Qualified ☐ Not Qualified (Tick where Necessary)

Bursary awarded Kshs: Bursary not awarded (Reasons).....

Chairperson Signature Date.....

Ward administrator (Secretary)..... Sign Stamp.....

KEY ATTACHMENTS TO THE FORM

Applicants **MUST** attach copies of the relevant documents including the following:

1. Students' transcript/ Report Form
2. Photocopy of parents' / guardians National Identity Card
3. Photocopy of students' National Identity Card (Mandatory for post school students)
4. Photocopy of birth certificate
5. Photocopy of the secondary/ college / university ID card
6. Parents death certificate / burial permit/chiefs letter (mandatory for orphans)
7. Current fees structure (mandatory for all applicants)
8. Admission letters (mandatory for colleges and universities)

NOTE: "Successful applicants shall be notified"