

Team Contract

Course: CMPSC 431W

Team Members: Yufeng Zhang

Team Leader: Ivy Qi

These are the terms of group conduct and cooperation that we agree on as a team.

Group Members' Behavioral Expectations

What do you need from each other to work effectively as a team? Examples: "communicating in a timely manner with each other", "being punctual", "meeting deadlines", etc. Each member needs to include at least one behavioral expectation.

Name	Behavioral Expectation	Example
Ivy Qi	On time	Submitting assignments on time or before deadline.
Yufeng Zhang	Clear Communication	Always keep the group informed about progress and issues.

Skill Strength Identification

Each member must choose at least one skill that you feel is your strength. Be very specific in what activity you will apply this skill to the assignment.

Name	Skill Strength	Specify Activity
Ivy Qi	Graphic Design	Making the document and the database design clean, organized, and easy to understand for both technical and untechnical users.
Yufeng Zhang	Application Design	Architect and design the flow of the application ensuring

		user-friendliness and functional cohesion.
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Participation: We agree to....

We agree to actively participate in all group activities and discussions and ensure that every team member's voice is heard.

Communication: We agree to...

We agree to always communicate any problems, delays, or concerns with the group immediately.

Meetings: We agree to....

We agree to have regular team meetings, at least once a week, and more if needed as the deadline approaches.

Conduct: We agree to...

We agree to always be respectful to one another and provide constructive feedback.

Conflict: We agree to...

We agree to address any conflict head-on with open discussion and if needed, involve the course instructor for resolution.

Deadlines: We agree to...

We agree to set and adhere to internal deadlines to ensure we have ample time for revisions before the project due date.

Progress and Assessment

Please fill out according to the assignment requirements. Be as specific as possible so that everyone is clear what is being completed and by when. Include Critical Review Dates

Project Tasks / Requirements	Who Is Completing This Activity / Task	Date to be Completed
Requirement Analysis	Yufeng & Ivy	10/2/23
Conceptual Database	Yufeng & Ivy	10/15/23
logical database design	Yufeng & Ivy	10/31/23
schema refinement	Yufeng & Ivy	11/7/23
physical database design	Yufeng & Ivy	11/21/23
application & security design	Yufeng & Ivy	12/10/23

CONTRACT AGREEMENT

This is an official contract. Once you have signed it you are accountable.

Team Member's Name	Team Member's Signature
Yufeng Zhang	YUFENG ZHANG
Ivy Qi	IVY QI