User Manual for Our Program

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1. Getting Started

Steps to Install the System

1. *Download the Installer*: Visit our official website and download the installer package specific to your operating system (Windows, macOS, Linux).

2. *Run the Installer*: Locate the downloaded file and double-click to start the installation process.

3. *Follow the Installation Guide*: The installer will prompt you with instructions. Click 'Next' and proceed as directed.

4. *Select Installation Path*: Choose a directory where you'd like to install the program. The default directory is recommended for most users.

5. *Complete Installation*: Once the installer has successfully copied all files, click 'Finish' to complete the installation.

6. *Launch the Program*: Either a desktop shortcut will be created or you can find the program in your applications folder. Double-click to launch the program.

7. *Initial Setup*: On first launch, you may be prompted to set up your organization details and admin account.

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2. Technical Requirements

System Requirements

- *Operating System*: Windows 10/11, macOS 10.15 or above, Linux Ubuntu 18.04 or above
- *RAM*: Minimum of 4GB, 8GB recommended
- *HDD Space*: At least 2GB of free disk space
- *Processor Speed*: 2.0 GHz dual-core processor or better
- *Internet Connection*: Required for cloud-based features and updates

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3. User Types and How to Use

Types of Users

1. *Admin*
2. *Manager*
3. *Cashier*
4. *Client*

Admin Sign-in

1. *Open the Program*: Launch the program and click on the 'Login' button on the home screen.
2. *Credentials*: Enter your admin username and password.
3. *Dashboard*: Once logged in, you will have access to the Request Reports form.

Manager Sign-in

1. *Open the Program*: Launch the program and click on the 'Login' button on the home screen.
2. *Credentials*: Enter your manager username and password.
3. *Dashboard*: Once logged in, you will see the Manager Dashboard. Here, you can check sales statistics, manage inventory, customers, and suppliers.

Cashier Sign-in

1. *Open the Program*: Launch the program and click on the 'Login' button on the home screen.
2. *Credentials*: Enter your cashier username and password.
3. *Dashboard*: Once logged in, you will see the Cashier Dashboard. Here, you can handle customer transactions, apply discounts, and manage day-to-day sales.

Client Sign-in at Checkout

1. *Checkout Terminal*: Approach the cashier for checkout.
2. *Client Identification*: Provide your email to the cashier, in order to identify you as an existing customer, or register as a new customer.
3. *Purchases*: The cashier will proceed with the transaction.