MACWIS Design Meeting Notes 9-29-2016

Program/Area:	MACWIS
Meeting Purpose:	Review current UI, discuss how to incorporate user feedback.
Meeting Date:	09/29/2016
Meeting Time:	1pm
Meeting Location:	107 (Team Room)
Meeting Facilitator:	Ludwing Najera
Attendees:	Ludwing Najera, Chris Gordon, Clair Reinken, Christian Heyd, Luis Najera
Minutes Issued By:	Luis Najera

Next Steps: (Task, Assigned to, Checkpoint Date)	**Owner**	**Due Date**
Send list of developer skillsets to Claire.	Xiang	
Search for more developers.	Claire	
Update use cases per today's design meeting.	Chris Gordon	
Update UI based on today's design decisions.	Dev Team	

Decisions Made:

1. **Do not merge new Model 2 UI with Model 1 UI**
   - Model 1 UI has significant changes.
   - Will work from Model 1 UI as new starting point.
2. **Keep Home page simple with few fields**
   - Agreed that this is more user friendly.
   - Search fields to show on initial landing/home page:
     1. Provider Name
     2. Provider Type
     3. County
     4. City
     5. Zip Code
     6. Radius (Radius will be completed by Monday)
3. **Home Page search will redirect user to the full Search Page**
   - Full search options will be made available.
     1. Provider Name
     2. Provider Type
     3. County
     4. City
     5. Zip Code
     6. Radius (Will come later)
     7. Quality Star Rating
     8. Age Ranges
     9. Gender
     10. Accepts Subsidized Child Care
     11. Special Needs (Y/N?)
4. **Provider search results table will display the following information:**
   - Address (County, City, Zip Code)
   - Provider Name
   - Provider Type

Decisions Made:

- o Star Rating
- o Phone Number
- o Hours of Operation ex. 7am - 5pm
- o Days of Operation ex. Sun, Mon, Wed, Fri
- o Licensed/Unlicensed

5. **Search Results will sort by "Distance" as default.**
   - o Nearest at the top.
6. **Provider details will display the following information:**
   - o Address (County, City, Zip Code)
   - o Provider Name
   - o Provider Type
   - o Total Provider Capacity
   - o Star Rating
   - o Phone Number
   - o "After Hours Available"
   - o Hours of Operation ex. 7am - 5pm
   - o Days of Operation ex. Sun, Mon, Wed, Fri
   - o Age Range
   - o Licensed/Unlicensed
   - o Provides services for children with Special Behavioral Needs
   - o Provides services for children with Special Medical Needs
   - o USDA Food Programs
   - o Accepts Subsidized Child Care

Discussion: (Items/Knowledge Shared)

Additional, local, developer resources is needed.

PARKING LOT:
1. Labels need to be renamed in some cases. Who will define these?
2. UI layout and theme need to be defined.

Miscellaneous Items:

MACWIS Design Meeting Notes 10-3-2016

Program/Area:	MACWIS
Meeting Purpose:	Design Session of UI
Meeting Date:	10/03/2016
Meeting Time:	11:00am
Meeting Location:	North Point (107)
Meeting Facilitator:	Ludwing Najera
Attendees:	Ludwing Najera, Christian Heyd, Hatem Ghafir, Luis Najera
Minutes Issued By:	Luis Najera

Next Steps: (Task, Assigned to, Checkpoint Date)	Owner	Due Date
Provider Home Page Content	Hatem G.	Done
Implement UI changes.	Christian H.	10/5/2016 or earlier.

Decisions Made: (What, Why, Impacts)

UI Tasks due by 10/05/2016

- Simplifying usability by utilizing a "Home Page" before entering a more complex Search Page.
- Search Page will have an "advanced search".
- Add the "Star Rating"
- Hatem will provide content for the Home Page
  - Headings at the bottom can be reduced to 1 or 2 if need be.
- Hook up the Home Page to redirect to the Search Page.
- Update "Find Provider Results" to "Search Results" Title
- Remove the Jump to Page field.
- Keep "Show # of Results"
- Table results row
  - Formatting the fields needs to be done.
- Sort: Primary- Star, Secondary: Distance
- Home Page search fields will be divided up into tabs.
- One Single Search Button. No Clear on the home page.

Tabled UI Tasks

- Placeholder for Emailing.
- Placeholder for Bulk Printing.
- Print Feature (Button for now? Hide it before release)
- No Notes feature.
- Bulk Print
  - Checkbox in each Provider Row to select which to print.
  - Print as many will fit per page. Not one per page.
- Highlight "provider name" search text in the results.

Decisions Made: (What, Why, Impacts)

Discussion: (Items/Knowledge Shared)

PARKING LOT: [Describe any items that may have been deferred for a later discussion]
3. Compare Feature
4. Images on Home Page
5.