

For BIR BCS/  
Use Only Item:

Republic of the Philippines  
Department of Finance  
Bureau of Internal Revenue

BIR Form No.  
**1701Q**  
January 2018 (ENCS)  
Page 1

**Quarterly Income Tax Return  
for Individuals, Estates and Trusts**

Enter all required information in CAPITAL LETTERS using BLACK ink. Mark all applicable boxes with an "X". Two copies MUST be filed with the BIR and one held by the Tax Filer.

1701Q 01/18ENCS P1

1 For the Year 2023 2 Quarter ☐ First ☐ Second ☒ Third 3 Amended Return? ☐ Yes ☒ No 4 Number of Sheet/s Attached 3

**PART I - BACKGROUND INFORMATION ON TAXPAYER/FILER**

5 Taxpayer Identification Number (TIN) 115 - 104 - 111 - 100 6 RDO Code 103

7 Taxpayer/Filer Type ☒ Single Proprietor ☐ Professional ☐ Estate ☐ Trust

8 Alphabetic Tax Code (ATC) ☒ 11012 Business Income-Graduated IT Rates ☐ 11014 Income from Profession-Graduated IT Rates ☐ 11013 Mixed Income-Graduated IT Rates  
☐ 11015 Business Income-8% IT Rate ☐ 11017 Income from Profession-8% IT Rate ☐ 11016 Mixed Income-8% IT Rate

9 Taxpayer/Filer's Name (Last Name, First Name, Middle Name for Individual/ESTATE of (First Name, Middle Name, Last Name)/TRUST FAO (First Name, Middle Name, Last Name)  
INCINADA, LINA GERANDOY

10 Registered Address (Indicate complete address. If branch, indicate the branch address. If the registered address is different from the current address, go to the RDO to update registered address by using BIR Form No. 1805)  
COMAGASCAS, CABADARAN CITY

11 Date of Birth (MM/DD/YYYY) 04 / 19 / 1988 12 Email Address linalina1988@yahoo.com 10A Zip Code 3805

13 Citizenship FILIPINO 14 Foreign Tax Number (if applicable) 15 Claiming Foreign Tax Credits? ☐ Yes ☒ No

16 Tax Rate\* (choose one, for income from business/ ☒ 8% on gross sales/receipts & other non-operating income in lieu of Graduated Rates under Sec. 24(A)(2)(a) & Percentage Tax under Sec. 116 of the NIRC, as profession) amended [available if gross sales/receipts and other non-operating income do not exceed Three million pesos (P3M)]

16A Method of Deduction ☒ Itemized Deduction [Sec. 34(A-J), NIRC] ☐ Optional Standard Deduction (OSD) [40% of Gross Sales/Receipts/Revenues/Fees [Sec. 34(L), NIRC]]

**PART II - BACKGROUND INFORMATION ON SPOUSE (if applicable)**

17 Spouse's TIN --- 18 RDO Code ---

19 Filer's Spouse Type ☐ Single Proprietor ☐ Professional ☐ Compensation Earner

20 ATC ☐ 11012 Business Income-Graduated IT Rates ☐ 11014 Income from Profession-Graduated IT Rates ☐ 11013 Mixed Income-Graduated IT Rates ☐ 11011 Compensation Income  
☐ 11015 Business Income-8% IT Rate ☐ 11017 Income from Profession-8% IT Rate ☐ 11016 Mixed Income-8% IT Rate

21 Spouse's Name (Last Name, First Name, Middle Name)  
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22 Citizenship --- 23 Foreign Tax Number, if applicable --- 24 Claiming Foreign Tax Credits? ☐ Yes ☒ No

25 Tax Rate\* (choose one, for income from business/ ☒ 8% on gross sales/receipts & other non-operating income in lieu of Graduated Rates under Sec. 24(A)(2)(a) & Percentage Tax under Sec. 116 of the NIRC, as profession) amended [available if gross sales/receipts and other non-operating income do not exceed Three million pesos (P3M)]

25A Method of Deduction ☐ Itemized Deduction [Sec. 34(A-J), NIRC] ☐ Optional Standard Deduction (OSD) [40% of Gross Sales/Receipts/Revenues/Fees [Sec. 34(L), NIRC]]

**PART III - TOTAL TAX PAYABLE (DO NOT enter Centavos; 49 Centavos or less drop down; 50 or more round up)**

Particulars	A) Taxpayer/Filer	B) Spouse
26 Tax Due <u>From Part V, Schedule Form 11.02, Schedule 1 (Page 54)</u>	26A <u>0.00</u>	26B <u>0.00</u>
27 Less: Tax Credits/Payments <u>From Part V, Schedule 11 Item 52</u>	27A <u>0.00</u>	27B <u>0.00</u>
28 Tax Payable/(Overpayment) (Item 26 Less Item 27) <u>From Part V, Item 53</u>	28A <u>0.00</u>	28B <u>0.00</u>
29 Add: Total Penalties <u>From Part V, Schedule 11 Item 52</u>	29A <u>0.00</u>	29B <u>0.00</u>
30 Total Amount Payable/(Overpayment) (Sum of Items 28 and 29) <u>From Part V, Item 53</u>	30A <u>0.00</u>	30B <u>0.00</u>
31 Aggregate Amount Payable/(Overpayment) (Sum of Items 30A and 30B)	<u>0.00</u>	

I declare under the penalties of perjury that this remittance return, and all its attachments, have been made in good faith, verified by me, and to the best of my knowledge and belief, are true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I give my consent to the processing of my information as contemplated under the "Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes. (If Authorized Representative, attach authorization letter and indicate TIN)

Ln: LINA G. INCINADA  
Signature and Printed Name of Taxpayer/Authorized Representative/Tax Agent  
(Indicate Title/Designation and TIN)

**PART IV - DETAILS OF PAYMENT**

Particulars	Drawee Bank/Agency	Number	Date (MM/DD/YYYY)	Amount
32 Cash/Bank Debit Memo				
33 Check				
34 Tax Debit Memo				
35 Others (specify)				

Machine Validation/Revenue Official Receipt Details (if not filed with an Authorized Agent Bank)

DERR - CENRO Tubay  
CERTIFIED COPY FROM

Stamp of Receiving Office/AAB and Date of Receipt (RO's Signature/Bank Teller's Initial)

15 NOV 2023

I understand that this choice is irrevocable for this taxable year. However, the 8% Income Tax (IT) Rate option if initially selected shall automatically be changed to graduated rates when taxpayer's gross sales/receipts and other non-operating income exceed Three million pesos (P3M).

Date: 11/4/24  
Signature: GRACE M. MONTECLARO  
LMI / OIC Records Officer