



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN
Caraga Region
PENRO SURIGAO DEL NORTE SATELLITE OFFICE



MEMORANDUM

FOR : **THE HEAD, PENRO SATELLITE OFFICE**
PENRO Satellite Office
Catabaan, Brgy. 12 , Dapa, Surigao del Norte

FROM : **FR MARC KAVEN D. CASTAÑARES**
Lumber Dealer Focal/SIPLAS FUU

SUBJECT : **VERIFICATION REPORT IN RELATION TO THE APPLICATION FOR REGISTRATION AS LUMBER DEALER PERMIT (RENEW) OF PORPAYAS FURNITURE TRADING LOCATED AT BRGY. OSMEÑA, DAPA, SURIGAO DEL NORTE**

DATE : **October 16, 2025**

In compliance with the instructions to conduct verification of the aforementioned subject, the undersigned conducted geo-tagging/checking of the uploaded documents of Porpayas Furniture Trading in relation to their Application for Registration as Lumber Dealer (Renew) located at Brgy. Osmeña, Dapa, Surigao del Norte.

FACTS/REFERENCE:

1. The application of Porpayas Furniture Trading was filed by its Proprietor, Mr. Teofredo C. Porpayas, Jr. which was received by this office last October 15, 2025 duly notarized by a Notary Public, Atty. Mark Neste J. Virtudazo dated October 13, 2025;
2. The source of raw materials will be taken from the registered plantation whose registration is under the name of the supplier: Elpedita Nisnisan represented by Mr. Ernesto Napao holding a **Private Tree Plantation Registration (PTPR) No. ADS-04-0723-0087** dated October 3, 2025 to supply chainsaw-cut lumber with a total volume of **94,263.68 board feet of Mangium**.
3. Mayor's Permit was issued by to the proponent duly approved by the Municipal Mayor Elizabeth T. Matugas, Municipality of Dapa on January 28, 2025 under O.R. No. 7924960;
4. Business Plan was prepared by the Porpayas Furniture Trading under the supervision of the proprietor, indicated therein that the proponent provides employment to residents of this municipality and it's adjacent vicinities in order to contribute on the upliftment of the socio-economic of the urban poor. To Generate revenue to the government and establish a functional lumber dealer business to cater the lumber needs of the growing economic activities of the municipality and other neighboring localities within and outside the province ;
5. A copy of owner's BIR latest income tax return for the year 2024 was submitted;
6. Agreement entered between the land owner and the applicant (Contract of Lease), Affidavit of Ownership, and Tax Declaration of Real Property was duly submitted as proof of ownership of the lumberyard.



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FINDINGS/OBSERVATIONS:

1. Upon the verification of the documents authenticity it was found out that the proprietor kept all of the original copies of the documents, including a certified true copy of all the documents uploaded;
2. During the verification, it was discovered that the proposed lumberyard has an area of approximately One Thousand Five Hundred Thirty Nine (1,539) square meters only;
3. The attached GIS map shows that applicant's area falls within the Alienable and Disposable Lands and in the tax declaration identified as (lot no. 1607, Case 2, Cad. 419-D) situated at Brgy. Osmeña, Dapa, SDN as verified and projected by PENRO Satellite Office;
4. As stipulated in the Annual Business Plan, the proprietor has adequate capital, which is enough to run the business. If the demand of the lumber increase thus requiring more capital investment for expansion, a loan maybe considered to apply to any financial institution;
5. The applicant had religiously complied all the documentary requirements pursuant to to MNR Memorandum Order No. 13, series of 1996 including payment of the required forestry administrative fees in the amount of 2,116 in accordance DENR Administrative Order (DAO) No. 16 series of 2004.
6. The undersigned properly checked all the original copies of the documents submitted by the applicant.

RECOMMENDATION:

In view of the foregoing, the undersigned recommends for the approval of the herein application and issuance of Certificate of Registration as Lumber Dealer of Porpayas Furniture Trading based on the guidelines set forth under DAO 2022-10, Revised Manual of Authorities on Technical Matters.

Attached are the geotag photos and GIS generated map during the conduct of activity.

For information, perusal and record.


MARC KAVEN D. CASTAÑARES
Forest Ranger/ Lumber Dealer Focal/SIPLAS FUU



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GEO-TAGGED PHOTOS DURING THE CONDUCT OF VERIFICATION ACTIVITY



CERTIFICATION

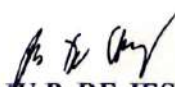
TO WHOM IT MAY CONCERN:

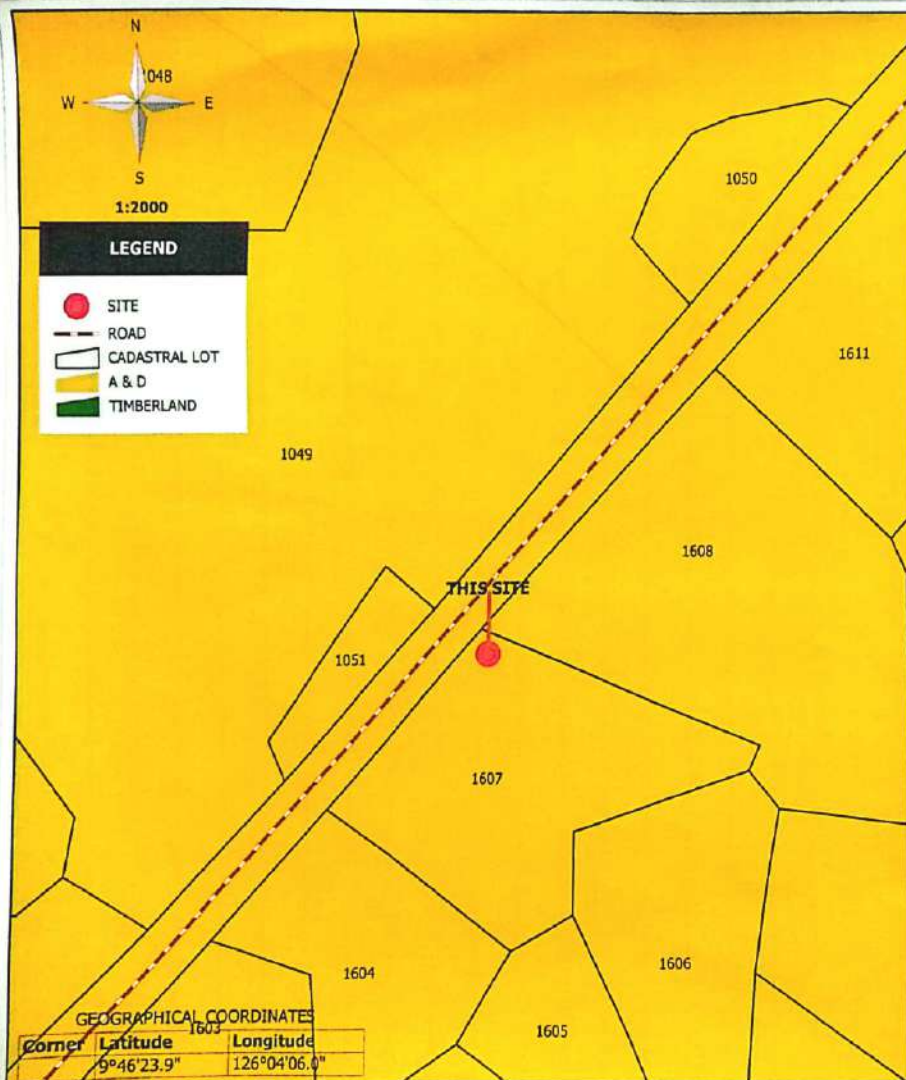
THIS IS TO CERTIFY that the pictures shown above are the actual verification in relation to the application for registration as Lumber Dealer Permit (Renew) of **Porpayas Furniture Trading** located at Brgy. Osmeña, Dapa, Surigao del Norte.

M

MARC KAVEN D. CASTAÑARES
Forest Ranger/Lumber Dealer Focal/SIPLAS FUU

SUBSCRIBE AND SWORN to before me this **16th** day of **October 2025** at DENR PENRO Satellite Office, Pob.12, Dapa, Surigao del Norte.


MARJU P. DE JESUS
DMO III/Head, DENR Satellite Office



**MAP SHOWING
THE LOCATION OF PORPAYAS FURNITURE TRADING
WITHIN A&D**

LOCATED IN THE

BARANGAY OF: OSMENA

MUNICIPALITY OF: DAPA

PROVINCE OF: SURIGAO DEL NORTE

ISLAND OF: SIARGAO

OWNER: TEOFREDO C. PORPAYAS, JR.

Prepared by:

ZICON IAN D. ARCIGA
EC/GIS

MARC KAVEN D. CASTAÑARES
FR

Checked and Verified by:

LILIBETH Y. OCHAVEZ
DMOII/CHIEF RPJ

Attested by:

MARJU P. DE JESUS
DMO III/ HEAD SATELLITE OFFICE

Payment Result

Your transaction is success. Details are as follows :

Reference Number	4BYTBXNZI7
Name	Teofredo Porpayas JR.
Email	marlindasaligo48@gmail.com
Date & Time	15 Oct 2025 02:05 pm
Order Number	607710152025631968
Transaction ID	26559705
Transaction Amount	PHP 2,116.00
Product Description	3020
Bank Fee	PHP 0.00
Convenience Fee	PHP 30.00
Total Amount Due	PHP 2,146.00

Payment Confirmation

"Payment Details"

Transaction Number	809
Client Name	Teofredo Porpayas, JR.
Business Name	PORPAYAS FURNITURE TRADING
Reference Number	101525-3003-123

Contact Number: 09666498936

Payment Details:

Paid

Registration Fee	P800.00
Permit Fee	P480.00
Oath Fee	P36.00
Cash Bond	P1,000.00
Total	P 2116.00