

Sophie McAfee

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EDUCATION

Wellesley College

Candidate for Bachelor of Arts in Political Science, Minor in Spanish
GPA: 3.38

Wellesley, MA

Expected Graduation May 2022

University of Southern California

Completed first-year coursework

Los Angeles, CA

September 2018 – May 2019

EXPERIENCE

Wellesley Alumnae Association

Student Assistant

Wellesley College, MA

September 2019 – Present

- Place an average of 50 calls per day during annual phone-a-thon alumnae fundraiser
- Raised over \$5,000 through phone-a-thon calls by providing excellent customer service through conversations with alumnae about the Wellesley Experience and future plans for the College
- Enter data into BannerWeb to update alumnae contact information after yearly alumnae survey

United Caribbean Cultures Club

Events Chair

Wellesley College, MA

January 2020 – Present

- Organize monthly campus events to promote Caribbean awareness and culture
- Promote events using fliers, tabling, and social media accounts including Twitter and Instagram
- Collaborate with Treasurer to manage finances and budget for each event
- Partnered with Sigma Sigma Society to host a campus wide film screening of new documentary: "Caribya!" and lecture from the local film producer
- Led campus-wide fundraiser raising \$2,500 for relief funds to help rebuild Haitian schools

Lumpkin Summer Institute for Service Learning

Intern at St. Francis House

Boston, MA

June 2020 – August 2020

- Provided support to the vocational rehabilitation team at St. Francis House, the largest day shelter in Massachusetts which serves up to 600 poor and homeless men and women each day
- Shadowed a Direct Care Provider daily to provide a variety of services to guests including drug and alcohol abuse referrals, vocational assistance, housing assistance and mental health counseling
- Managed the suit donation program by following up with previous donors, and creating a new marketing campaign to get the word out to a network of local nonprofits utilizing social media
- Created and managed a new job fair for guests by recruiting 50 companies with hiring needs and delivering an orientation webinar to recruiters to prepare them to interact with and hire St. Francis House guests

COMMUNITY SERVICE

Big Brother Big Sister

Mentor

Boston, MA

October 2019 – Present

- Provide academic support and social engagement to two elementary-aged children at a school in a historically low-income neighborhood

God's Love We Deliver

Alternative Spring Break Participant

New York, NY

March 2020

- Prepared and delivered meals to individuals living with serious illness and disabilities for 5 days
- Worked with team of registered dietitians to tailor meals to each client's specific medical requirements

SKILLS

Computer: Adobe Photoshop, Google Suite, Hootsuite, Microsoft Office Suite

Language: Conversational Spanish