

ROBERT SMITH

Certified Surgical Technician/Executive

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SUMMARY

To secure a position that will provide long term professional and personal growth opportunities. Along with maintaining and keeping flow, order and strength within a company.

CORE COMPETENCIES

Windows 2000, Microsoft Office, Clinical Skills.

PROFESSIONAL EXPERIENCE

Certified Surgical Technician/Executive

ABC Corporation - 2002 – 2011

Key Deliverables:

- Provided safety to patients, also to surgeon and myself as well as other staff.
- Helped the doctors perform various surgeries.
- Maintained organization of equipment and tools.
- Responsible for counts on all instrumentation and sponges.
- Maintained a good working relationship between doctors, patients, and staff.
- Scrubbed for a Gynecology office.
- Helped three surgeons. Along long with following them to every hospital in town.

Certified Surgical Technician

Delta Corporation - 2010 – 2014

Key Deliverables:

- Assisted in Orthopedic, General, Urology, Plastic, Vascular, ENT, Podiatry, Heart, and Spinal procedures.
- Proficient in podiatric patient care, and office procedures Experience in obtaining certification from insurance companies as well as billing.
- Assisted in Orthopedic, General, Urology, Plastic, ENT, Eye, and Podiatric procedures.
- Maintained files of patients and prepared cases for following day procedures Ensured surgical table was properly prepared for surgery and maintained .
- Duties Include Assists circulating nurse in preparing the operating room for performance of surgical procedures Assists in the placement of .
- Competent in most service areas with specialty focus in Neurosurgery, Pediatric Cardiothoracic, ENT, Plastics, Pediatrics Ability to solo scrub multi-.
- Skill sets developed in General Surgery, Plastics, ENT and some Orthopedics ECMO/General call teams; Level 1 trauma center.

EDUCATION

- Associate of Arts - 1998(Truckee Meadows Community College - Reno, NV)