

ROBERT SMITH

Associate Interim General Manager

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

To help and to grow within the agency, learn as quickly to get everything done in a timely manner.

CORE COMPETENCIES

MS Office, Management.

PROFESSIONAL EXPERIENCE

Associate Interim General Manager Best Western Inn Of - August 2016 – 2020

Key Deliverables:

- Recruits, selects, trains, and manages employees to deliver superior guest services and quality products that will lead to maximizing revenue and profitability goals.
- Creates and maintains customer-driven operations, empowering hotel staff to excel in superior customer care.
- Develops, recommends, implements, and manages the hotels annual budget and long-term business plan.
- Achieves budgeted sales and maximum profitability.
- Creates new programs in response to market conditions and revenue opportunities.
- Protects the hotels financial assets by properly administering policies and procedures for handling cash, credit cards, accounts payable, accounts receivable, payroll and all other financial transactions.
- Also, properly administers policies and procedures for protecting the safety of guests and employees.

Interim General Manager Delta Corporation - 2013 – 2016

Key Deliverables:

- Led the tape drive division with annual revenues of \$600M Control an annual budget of \$150M Marketing, Engineering, Quality and Customer Service .
- exceeded budgeted club EBITDA by 72k.
- Responsible for operation of all club departments, including budgeting and personnel management.
- Worked directly with Board of Directors.
- Oversee all operations at the Baraga property Provide leadership of all departments (174 employees) Report to the Tribes CEO/Tribal Council Oversee .
- Integrated site into the Landmark network, instilling company values and culture in a historically independent and proud team Trained permanent .

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- and Disputanta VA Oversaw daily operations for an entire facility of 500 plus associates, including a management team of 18.

EDUCATION

Associates in Behavior Science - (Mission College - San Jose, CA)

