

Business Advisor

ROBERT SMITH

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Alabama.

Objective

Obtain a position with a reputable firm who encourages an entrepreneurial spirit, fearless attitude, and personal development allowing to successfully utilize strong customer focused background.

Skills

Business Development, Project Management.

Work Experience

Business Advisor

USAA Financial Advice And Solution Group - November 2006 - 2020

- Successfully supported the Executive Management Team with resolving executive and regulatory complaints submitted through various channels by investors.
- Developed a deep understanding of current processes and identify bottlenecks and inefficient activities.
- Identified coaching opportunities using in-depth knowledge of business systems and operational processes.
- Served as a Subject Matter Expert utilized by various Teams and Business Advisors to help craft the most appropriate response to Internal Audit, Compliance, and Legal.
- Business data to analyzed trends and used the data to recommend process improvements and best practices.
- Served as a resource to less experienced team members to assist with processing complex requests.
- Assigned high impact responsibilities on the project team to reduce the number of missed automatic IRA distributions.

Business Advisor

Recon Recycling, LLC - 2004 - 2006

- Maintain financial records and reports.
- Prepare annual budget.
- Work closely with company executives to identify new business opportunities.
- Manage accounting procedures such as bank reconciliations, account receivables, inventory and account payable reports and control.
- Ensure compliance with federal, state, and company procedures and regulations.
- Conduct weekly metrics reports and prepare income tax returns.
- Established metrics for setting targets and control operations Prepared financial reports weekly Improved company operations by 454% over the past five years.

Education

- (Douglas MacArthur High School)