

Robert Smith

Litigation Attorney/Analyst

PERSONAL STATEMENT

Accomplished young Attorney with a real passion for law. Committed to delivering exceptional service and consistently achieving excellent results within demanding deadlines.

WORK EXPERIENCE

Litigation Attorney/Analyst

ABC Corporation - February 2012 - July 2015

Responsibilities:

- Managed and developed a case strategy for a diverse group of clients.
- Successfully litigated cases in full and achieve favorable results for clients in state and federal court.
- Performed extensive research for the preparation of legal memoranda, motions, and pleadings on various federal legal issues.
- Prepared pleadings, pre-trial motions, witness binders, exhibits, and perform general duties for trials and depositions.
- Examined legal documents to determine their legal adequacy, and correct use of legal citations.
- Maintained databases in order to better organize, retrieve, and produce legal documents and case files.
- Performed case management duties such as delegating work and following up on its completion.

Litigation Attorney

McCabe, Weisberg & Conway, P.C - 2009 - 2012

Responsibilities:

- Represent national banking associations and other secured lending institutions in a myriad of litigation matters, requiring the autonomous and adroit management of a large case load from initial pleading, discovery, dispositive motions, settlement negotiations, trials and appeals.
- Litigation matters include standard residential and commercial foreclosure actions, FDCPA claims, TILA and RESPA allegations, standing disputes, eminent domain actions, lien priority and subrogation issues, criminal citation defense, ejectment and quiet title actions as well as collection activities for the firm itself.
- Routinely appear for hearings, conferences, trials and other matters before the Pennsylvania Court of Common Pleas, the Superior Court of Pennsylvania and the United States Eastern District Court of Pennsylvania.
- Responsible for taking depositions, drafting and answering all written discovery and resolving all discovery disputes with or without court involvement, including motions to compel and motions for sanctions.
- Manage and oversee the drafting and updating of firms litigation documents, which requires significant writing and editing, as well as extensive legal research, in order to maintain a proficient understanding

CONTACT DETAILS

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SKILLS

Litigation, Trials, Client
Relations, Management.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company
Name)
Reference - 2 (Company
Name)

- of changing legal precedent that may impact our clients.
- Work directly with clients on a daily basis to discuss case strategy and management and explain the possible litigation and settlement options and related benefits.
- Work closely with the other attorneys which requires supervising and managing junior attorneys, staff and law clerks..

Education

Juris Doctor - 2008(University of Puerto Rico, School of Law)