

Robert Smith

Health Service Technician II

PERSONAL STATEMENT

Driven and compassionate healthcare professional with 12 years hands-on experience in fast-paced residential and hospital environments. Accountable and responsible with a strong focus on patient wellness. Highly skilled in directing teams in delivery of exceptional service and advancement of top-level objectives; career record of surpassing clients and organizational expectations.

WORK EXPERIENCE

Health Service Technician II

ABC Corporation - March 1998 - July 2003

Responsibilities:

- Checked facility for open windows, locked doors, malfunctioning smoke detectors and other safety hazards.
- Taught clients anger management techniques, relaxation skills, impulse control, social skills, emotional coping skills and functional living skills.
- Consulted with psychiatrists about client medication changes, issues with medicine compliance and efficacy of medications.
- Recorded patients medical history, vital statistics and test results in medical records.
- Organized, updated and maintained over 200 patient charts.
- Escorted patients to examination rooms and prepared them for physician exams.
- Acted as patient advocate and implemented total patient care as part of a nursing team covering 8-10 high acuity patients per shift.

Health Service Technician

Delta Corporation - 1994 - 1998

Responsibilities:

- Promote independence to individuals with developmental disabilities, using a individuals ISP plan.
- Set doctors appointments.
- Keep track of individuals insurance information.
- Promoted indenpency to individuals with developmental disabilities.
- Also checked vitals and passed out meds.
- Received many different trainings Skills Used leadership skills.
- To provide basic patient care and work with patients/clients to develop daily living skills in a psychiatric hospital environment.

Education

BACHELOR OF SCIENCE in HEALTH ADMINISTRATION - (University Of Phoenix - Columbia, SC)

CONTACT DETAILS

1737 Marshville Road,
Alabama
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SKILLS

General Office , General Office, Customer Service.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company Name)
Reference - 2 (Company Name)