# **Robert Smith**

## **Correctional Lieutenant**

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## **SUMMARY**

Searched the building and grounds, living quarters and work areas for contraband. Prepared, processed and maintained forms, reports, logs, records and activity journals.

## **SKILLS**

Law Enforcement, Security, Law Enforcement.

## **WORK EXPERIENCE**

## **Correctional Lieutenant**

ABC Corporation - November 2006 - October 2013

- · Conducted investigations on employees.
- Responded to inmate grievances.
- · Conducted PEP evaluation quarterly.
- Trained on Offender Case Management System, Arrest Booking System, METERS, Criminal Justice Information System, Dash Board and Judiciary Information System. Supervised or perform searches of inmates or their quarters to locate contraband items.
- Monitored behavior of subordinates to ensure alert, courteous, and professional behavior toward inmates, parolees, fellow employees, visitors, and the public.on the 8-4 shift, Institutional Investigator and Intelligence Officer.
- Attended various Investigative, Gang schools and Intelligence courses, under Captain C.
- Enforced security and safety procedures to staff and inmates.

## **Correctional Lieutenant**

Delta Corporation - 2001 - 2006

- Assigned to B / day shift on C side of camp.
- Responsible for supervision of vehicle maintenance department, inmate canteen, per-release program, honor dormitory and segregation unit which .
- Responsible for direct supervision of 800 inmates and 20 correctional officers.
- Directly oversaw all employee actions for one shift.
- Highest ranking Lieutenant) Ultimately responsible for any action or error that endangered the safety of the public or correctional employees .
- Recently retired.
- Have a multitude of experience in corrections at Avenal, Valley State, CSATF, and Corcoran State Prison.

## **EDUCATION**

BS- (California Correctional Academy)