

Liability Claims Adjuster

ROBERT SMITH

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Objective

Over 13 years of customer service, including 4 years as Liability Claims Supervisor, claims processing, negotiation and evaluation experience. Strategically coordinated personnel to maximize performance in executing operations. Highly skilled and adaptable to any situation or contingency.

Skills

Microsoft Office, Adobe Creative Suite.

Work Experience

Liability Claims Adjuster

ABC Corporation - August 1997 - December 2010

- Completed comprehensive coverage investigation and policy interpretations and constructed Reservation of Rights and disclaimer letters when applicable.
- Determined coverage, analyzed complex claims, set reserves and determined legal liability, the extent of damages for injury claims and benefits due.
- Monitored reserve accuracy and care coding throughout the life of a claim.
- Executed the thorough investigation of liability claims.
- Inspected vehicle damage and acquiring scene photographs.
- Analyzed medical bills and reports.
- Negotiated medical billing with providers when applicable.

Liability Claims Adjuster

Delta Corporation - 1996 - 1997

- Salt Lake City, UT Revise case reserves based on developments in the course of adjusting the claims.
- Settle claims within assigned levels of authority.
- Work with and provide claim-specific guidance to field adjusters.
- Evaluate and negotiate bodily injury claims Use investigative tools to establish a mechanism of injury Negotiate and execute signed releases on the excess .
- Inspection of damaged vehicles to determine labor and material costs for restoration to pre-accident condition Determine if damaged vehicles deemed.
- Investigate and interrogate claimants and insureds Reconstruct accidents, the sequence of events, and possible fraud opportunities Analyze gathered.
- Responsible for confirming coverage and completing a liability investigation in order to determine the party at fault.

Education

Bachelor's in Human Resources Management - (Governor's State University - University Park, IL)