

ROBERT SMITH

Asst. General Counsel

info@qwikresume.com | [LinkedIn Profile](#) | [Qwikresume.com](#)

Legally certified and qualified attorney, licensed to practice in Fiji with eight years of practical experience. Five years spent in private practice which included contract negotiations, court room litigation, brief writing and all manners of legal counsel.

EXPERIENCE

Asst. General Counsel

ABC Corporation - 2009 - 2013

- Organized legal and human resources departments for a startup company.
- Proactively identified worldwide legal risks and formulated strategies for minimizing them.
- Collaborated in settling disputes without resorting to litigation.
- Interpreted laws, regulations, and rulings from all over the globe
Managed assigned job scope to meet certification standard ISO 9000.
- Advised management, performed legal analysis, and assured compliance with national and international regulations.
- Secured a \$35 million contract with a major operator.
- Negotiated an engineering contract for a dry-docking operation, the first of its kind in Mexico.

General Counsel

ABC Corporation - 2006 - 2009

- Advised executive board on all legal issues affecting the corporation.
- Managed clients litigation matters.
- Reduced clients outstanding debts by 50-85%.
- Negotiated settlements with banks and opposing attorneys.
- Negotiated and drafted corporate agreements and contracts.
- Managed and set company-wide policies for legal department.
- Conducted a human resources investigation.

EDUCATION

-

SKILLS

Contract Management, Risk Management, Compliance, Human Resources, Legal.