Robert Smith

Founding Board Member

PERSONAL STATEMENT

Master of Social Work level clinician with experience in individual and group counseling, working with diverse populations providing outpatient services. Experience providing services in hospital and community settings. Experience includes both clinical and generalist service to clients. Theoretical orientation includes trauma-focused treatment that is strengths based utilizing various evidence based treatment modalities (CBT, DBT etc.

WORK EXPERIENCE

Founding Board Member

ABC Corporation - June 2011 - June 2012

Responsibilities:

- Appointed by Governor to sit on the board as a voting member.
- Responsible for participating in all board discussions and decisions to ensure safety of the public in the areas of cosmetology, body art, and tanning practices, and the regulation of the industries within the state.
- Reviewed policies and procedures for the board governing the practice and licensing and education of cosmetology practitioners, body artist, and tanning salons within the state of Kansas.
- Pre-approved continuing education credits for all industries.
- Reviewed qualifications and approved trainers and instructors for all disciplines.
- Reviewed and approved requests by schools for authorization for new programs to be added to the curriculum.
- Reviewed violations in practices and schools and assessed fines when required.

Board Member

ABC Corporation - 2010 - 2011

Responsibilities:

- Made sure that all the work is done according to the bylaws and the ethical principles of the Organisation
- Made sure that the projects are taken care of in a proper way and be part of the process in the Board that will promote the NGOs projects
- Made sure that the budget set up by the manager and approved by the Board is followed
- Discussed the ongoing projects together with the manager and the rest of the Board
- To be part of the creative process in the Board
- From time to time the Board will have to try to bring in more sponsors or plan for fundraising projects
- Supported the manager and others who are part of the NGOs projects, but Board members also have a control function, to make sure that none of the financial means of the NGO is misused.

CONTACT DETAILS

1737 Marshville Road, Alabama (123)-456-7899 info@qwikresume.com www.qwikresume.com

SKILLS

Counseling.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing Snowboarding Cooking Reading

REFERENCES

Reference - 1 (Company Name) Reference - 2 (Company Name)

Education

Master's in Clinical Social Work - 2013(Saint Leo University - Saint Leo, FL)