

ROBERT SMITH

Sr. Business Systems Consultant

info@qwikresume.com | [LinkedIn Profile](#) | [Qwikresume.com](#)

Highly experienced in researching, writing and developing technical documentation including instructional and reference materials such as user guides, procedures, knowledge bases, newsletters.

EXPERIENCE

Sr. Business Systems Consultant

ABC Corporation - 1994 - 2012

- Coordinated restatement of financial information and balance reconciliation for insurance industry.
- Worked, sales supported and researched for a wide range of prospects.
- Tested, evaluated and demonstrated Oracle Financials on new design Cray CS generation computers.
- Assigned with Crays customers to modify, correct, tune Oracle.
- Interfaced assessment, design, implementation.
- Responsible for Application setup, tailoring, customizations.
- Deployed and developed surveys for gathering project performance metrics to improve operational efficiency.

Business Systems Consultant

Delta Corporation - 1996 - 2014

- Managed the monthly forecasts and project schedules for 30 employees.
- Maintained budgets of 350k monthly and monitored progress.
- Published Incremental Report and subsequent adjustments to the access database.
- Monitored all expense reporting for 112 employees as well as managed blackberry program.
- Created executive level dashboard reporting for the Information Technology Project.
- Developed metrics used to determine inefficiencies and areas for improvement.
- Responsible for delivering first phase of the consumer email marketing program.

EDUCATION

- Business - 1988(Webster University)

SKILLS

Data Analysis, Development, Reporting Analysis, Business Analysis.