

ROBERT SMITH

Community Organizer

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Experienced Account Manager with over 14 years experience. Proven ability to turn around under-performing programs to create highly profitable programs through marketing, training and partner relationships.

CORE COMPETENCIES

Sound Judgment, Computer-savvy, Skilled Negotiator, Complex Problem Solving, Supervision And Training, Calm Under Pressure.

PROFESSIONAL EXPERIENCE

Community Organizer

ABC Corporation - May 2011 – December 2012

Key Deliverables:

- Addressed questions and concerns from the general public.
- Gathered and analyzed data on community needs and interests.
- Solicited contributions and participation from local businesses to promote and improve community events and activities.
- Conducted needs assessments and referred clients to financial, medical, social and community assistance and services.
- Maintained up-to-date and accurate program files and records.
- Collaborated with community leaders, organizations and public agencies to promote the organizations community service programs.
- Reviewed study findings and recommended options for project restructuring, funding alternatives and reducing costs.

Community Organizer

ABC Corporation - 2008 – 2011

Key Deliverables:

- Transformed workers to be involvement in elections process; Activated worker to consistent involvement.
- Conducted press release of "Build a Better Texas" report which detailed industry crimes and goals.
- Negotiated removal of House Bill 1335 from Legislative Committee.
- Enrolled and scheduled 43 people from 8 Dallas-area organizations, and developing leaders for state lobbying.
- Supervised first annual "Get Out the Vote" project; Activated 335 voters from low-propensity precinct; Surpassed national goals with 50% contact rate and 20% pledge rate.
- Skills Used Created coalitions; Recruited Texas Organizing Project, City Square, and Vecinos Unidos for centralized development.

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- Strengthened voting age population by adding more than 100 new voters in City Council elections..

EDUCATION

BA in Sociology - 2010(San Francisco State University - San Francisco, CA)

