# **Robert Smith**

# **Health Officer**

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## **SUMMARY**

Seeking a counseling, clinical therapy position which utilizes education and multi generational experience caring for diverse client populations while creating an atmosphere conducive to positive human development.

## **SKILLS**

Healthcare.

# **WORK EXPERIENCE**

#### **Health Officer**

Susquehanna Township - June 2013 - 2020

- Assessed and provided crisis intervention including referrals for services, safety plans, and hospitalization after agency hours to patients in need.
- Collaborated with a team of professionals such as doctors, nurses, and police officers to determine appropriate methods of intervention and follow-up.
- Maintained accurate and detailed documentation in compliance with Medicaid and agency standards.
- Ability to communicate sensitive information verbally and in writing to individuals at all levels.
- Ability to work in a fast-paced and dynamic environment with excellent communication, interpersonal, networking, leadership, project management, organization and multitasking skills.
- Worked cohesively with a dynamic group of University departments using good judgement, tact, diplomacy, discretion and ability to maintain confidences are essential.
- \${job description7}

#### **Health Officer**

Delta Corporation - 2008 - 2013

- Assess and provide crisis intervention including referrals for services, safety plans, and hospitalization after agency hours to patients in need.
- Collaborate with a team of professionals such as doctors, nurses, and police officers to determine appropriate methods of intervention and follow-up.
- Maintain accurate and detailed documentation in compliance with Medicaid and agency standards.
- Prior experience with operational and staff supervision is beneficial along with the ability to develop, implement and interpret policies and procedures.
- Excellent written and verbal communication skills are necessary.
- Strong research, writing and presentation skills necessary.
- This is Dummy Description data, Replace with job description relevant to your current role.

## **EDUCATION**

Bachelors of Science in Toxicology - 2006(The Pennsylvania State University - University Park, PA)