

# Robert Smith

## Judge/Court

### **CONTACT DETAILS**

1737 Marshville Road,  
Alabama  
(123)-456-7899  
info@qwikresume.com  
[www.qwikresume.com](http://www.qwikresume.com)

### **SKILLS**

Experience with  
Microsoft Office,  
scheduling, handling  
bank deposits, Media  
Creator, and type an  
average of 63 wpm.

### **LANGUAGES**

English (Native)  
French (Professional)  
Spanish (Professional)

### **INTERESTS**

Climbing  
Snowboarding  
Cooking  
Reading

### **REFERENCES**

Reference - 1 (Company  
Name)  
Reference - 2 (Company  
Name)

## **PERSONAL STATEMENT**

Objective Upon acquiring my Bachelors degree from Texas A&M University, seek to receive employment within the Smoothie King Franchise at the managerial status, utilizing skills in leadership, customer service, and communication to better an already existing store. believe the experiences have gained throughout years will greatly benefit company.

## **WORK EXPERIENCE**

### ***Judge/Court***

#### **ABC Corporation - 2011 - 2015**

##### *Responsibilities:*

- Computerized office and developed software with clerks assistance to streamline office operation (Bringing our own personal computers).
- Increased fines collected from approx \$45,000 to \$120,000 annually Presided over civil court including disputes about property, money, evictions, and deed restrictions Presided over criminal court in matters such as traffic, alcohol, animal control, and wildlife offenses.
- Presided over juvenile court issues including failure to attend school, juvenile detention and minor/alcohol offenses Completed over 200 hours of civil and criminal court continuing education credits Assisted Assistant District Attorney in developing an Emergency Protective Order Process for Officers of Milam County through the Violence Against Women Grant.
- Process appointed liaisons and protection for women who are victims of crime.
- Managed most of installation of software, purchasing and upgrading of computers and technology systems for the town.
- Assisted in document preparation; run day to day operations of a small office.
- Read, analyzed & judged 55 screenplays.

### ***Judge***

#### **Delta Corporation - 2007 - 2011**

##### *Responsibilities:*

- Daily magistrating, clearing daily court dockets, more important listening to defendants in order to make the right judgement.
- We have successfully turned our office/ court to be more efficient and more productive.
- Skills Used respect and great people skills.
- Mister and Miss DSU pageant) 2015.
- April 2013 Judging artwork and talent in various areas.
- Continuing Legal Education Courses Domestic Violence, Immigration, Child Abuse, Criminal Procedure, Civil Procedure, Evidence, Constitutional and .
- This is Dummy Description data, Replace with job description relevant to your current role.

## Education

Marketing and Administrative - (Temple College - Austin, TX)