

ROBERT SMITH

Interior Designer II

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Seeking an opportunity to work as a Sales account manager for an in the Architectural and Design industry utilizing my sales, excellent communication and account management skills in achieving organizational goals.

CORE COMPETENCIES

Proficient In MS Windows, PowerPoint, Excel, Word,.

PROFESSIONAL EXPERIENCE

Interior Designer II

ABC Corporation - June 2014 – August 2015

Key Deliverables:

- To run their design center and provide interior design services for single-family new home construction.
- Assisted buyers through the design center process with color selections ensuring that they know about various options and upgrades throughout home.
- Advised customer on interior design factors, such as space planning, layout and color coordination.
- Educated and sold upgrades in accordance with the homebuyers needs while staying in the parameters of the clients budgetary restrictions.
- Created specification documents for purchasing and construction teams.
- Managed buyers scheduling assuring selections were completed in accordance with construction deadlines and budgets.
- Worked with buyers to customize areas of the home unique to their lifestyle and budget, submitted custom option request and follow up with estimates and sketches.

Interior Designer

ABC Corporation - May 2007 – November 2013

Key Deliverables:

- Advised clients on interior design factors such as space planning, layout and utilization of furnishings/equipment and color coordination.
- Identify, research and creatively solve problems related to the interior environment.
- Planned and executed the layout of colors, decorations, furnishing, fixtures of interiors.
- Detailed knowledge of upholstery, case goods, fabrics, flooring, and home furnishings.
- Selected or designed furnishings, art works and accessories.
- Prepared preliminary budget/cost projections for client.

ROBERT SMITH

Interior Designer II

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

- Maintained productive professional relationships with clients.

EDUCATION

Psychology - (University of Minnesota - Minneapolis, MN)

