

ROBERT SMITH

Global Project Manager

E-mail: info@qwikresumc.com

Phone: (0123)-456-789

SUMMARY

Instrumental in the development and startup of Product Management Office and Project Management Office
Develops high efficiency project management documentation and support collateral Successfully leads numerous corporate initiatives that increase client retention.

SKILLS

Microsoft Office, Microsoft Project, Clarity, Concur, Data Entry, Budget Management, Change Management.

WORK EXPERIENCE

Global Project Manager

ABC Corporation - October 2011 – August 2014

- Organized and tailored to the particular clients needs.
- Oversaw the end-to-end customer relationship during the implementation life cycle for sizable and complex organizations around the globe.
- Built credibility, established rapport, and maintained communication with project stakeholders and sponsors between 5 - 30 per project.
- Maintained a close alignment with internal and external resources including account management, technical support, and data management in addition to procurement and 3rd party consultancy groups.
- Defined quality control and data set up for global reporting.
- Arranged SFTP for HR file transfers.
- Developed scope created and communicated project plans ensuring that tasks, schedules and deliverables were met within the designated timeframe.

Global Project Manager

Delta Corporation - 2007 – 2011

- Performed end stage assessments deciding whether to move on to next stage in addition to post implementations and project reviews.
- Established that resources were available within Radius Travel during the implementation as well as the resources within the partner network achieving global consolidation of the clients travel program.
- Deliver projects with total expected revenue of \$460M, consistently achieving 100% successful profile metrics.
- Manage execution of all project activities including financial feasibility analysis, creative strategy, quality plan, supply chain/manufacturing/.
- Implemented system to reduce lead time for customer orders of brake pads by storing semi-finished materials which could be converted into multiple .

- Evaluated systems at European and North American plants and distribution centers to determine the most effective practices, Responsible for .
- Cargill Texturizing Solutions) North American Application Manager (Cargill Texturizing Solutions) Senior Application Scientist (Cargill Soy Protein.

SCHOLASTICS

- Computer Applications - (Portland Community College - Portland, OR)