

Robert Smith

Information Systems Consultant

PERSONAL STATEMENT

Business and technology professional recognized for broad-based experience encompassing business analysis, administration of payables and receivables, accounting software solutions, training, and programming. Excellent client relationship skills, including delivering training and providing Help Desk support for end users on a variety of business applications and accounting support.

WORK EXPERIENCE

Information Systems Consultant **State Of Tennessee - December 2005 - 2020**

Responsibilities:

- Supervise a team of Business Analysts.
- Provide technical advice as required to Project team.
- Provide supervision to direct reports.
- Provide assistance to management.
- Facilitate meetings, maintain project details, produce reports and documentation, maintain relationships.
- Established procedures and practices enabling efficiencies and improved customer satisfaction.
- Established project tracking methods aligned with business goals and over-arching enterprise initiatives.

Information Systems Consultant **Delta Corporation - 2004 - 2005**

Responsibilities:

- Alltel Information Services - Served as a database administrator, database developer and data modeler.
- Responsible for writing stored procedures and triggers, building schema and maintaining the logical data model.
- As project lead, developed a partitioned database environment, to support parallel processing of daily administrative tasks, which greatly improved .
- Assisted with the successful conversion of legacy general ledger applications to PeopleSoft Financials/Oracle Financials.
- Sanford Florida Specialized as a consultant extracting computer viruses from infected PCs.
- Provided information systems consulting services regarding systems development, procedures, and education of employees.
- Specialized in implementations and development of new applications for high-tech manufacturing companies.

Education

Masters Of Information Systems In Information Security - (Pace University - New York, NY)

CONTACT DETAILS

1737 Marshville Road,
Alabama
(123)-456-7899
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SKILLS

Project Management.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company Name)
Reference - 2 (Company Name)