ROBERT SMITH
Web Administrator III

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Network and Web Administrator with 5 years experience working in a complex network environment . Able to configure and troubleshoot Linux and Windows server and desktop systems. Motivated, meticulous, outgoing and not afraid to take the lead. Several years of experience with customer service, giving way to a wide range of IT skills and knowledge. Capable of working individually or in a team environment. Willing to ask questions as well as answer them, always willing to learn.

EXPERIENCE

Web Administrator III
ABC Corporation - SEPTEMBER 2012 – FEBRUARY 2014

- Designed, and maintained the CNISS courses repository and website server, using PHP and HTML scripting languages.
- Wrote, designed, and edited web page content, or directed others producing content.
- Conferred with management or development teams to prioritize needs, resolve conflicts, develop content criteria, or choose solutions.
- Back up files from web sites to local directories for instant recovery in case of problems.
- Identified and correct problems uncovered by testing or refer problems to appropriate personnel for correction.
- Evaluated code to ensure that it is valid, is properly structured, meets industry standards and is compatible with all browsers, devices, and operating systems.
- Maintained understanding of current web technologies and programming practices through continuing reading.

WEB ADMINISTRATOR
ABC Corporation - 2009 – 2012

- Primary technical contact for critical issues for a Dell system applications used for opportunity management and IT forecasting.
- Served as lead over team of six analysts located in other cities.
- Tasks included resolving technical failures in a timely manner, automating application monitoring tools, and providing technical expertise for application upgrades.
- Design & Installed MS SQL Server on the organized computer network system.
- Compile & assemble within the new database system.
- Prepared technical training and process documentation for team, to aid with day-to-day support issues.
- In-depth knowledge of Dell systems, SQL databases, and Windows servers products required..

EDUCATION

- Associate of Applied Technology (AAT) in Computer Networking Systems Information Security - 2010(Clover Park Technical College - Lakewood, WA)

SKILLS

Project Management, Customer Service, Professional.