

Assistant Public Defender/Representative

ROBERT SMITH

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Objective

Highly skilled chief human resources officer and school administrator with a proven ability to develop strategies and resolve challenging strategic and operational issues.

Skills

Meticulously organized, Excellent verbal and written capabilities.

Work Experience

Assistant Public Defender/Representative

ABC Corporation - October 2005 – December 2011

- Obtained and reviewed discovery and other evidence for each case to determine the best legal strategy for clients.
- Worked with the firms internal investigators to collect additional evidence, and performed independent investigation when necessary.
- Identified strengths, weaknesses and possible defenses on behalf of all of the clients to properly advise them of their options.
- Conducted client interviews at the office, court, and jail.
- Negotiated offers and plea agreements with the prosecutors to obtain the best outcomes for my clients.
- Effectively demonstrated client control while working on behalf of a diverse group of individuals.
- Protected the statutory and constitutional rights of clients using legal briefs, motions, and memoranda.

Assistant Public Defender

Office Of The Public Defender, Ninth Judicial Circuit Of Florida - 2002 – 2005

- Represents criminal defendants in misdemeanor and criminal traffic matters, with a caseload of up to 160 clients.
- Communicates with clients, judges, and prosecutors during all stages of the criminal process.
- First chair on five misdemeanor jury trials with charges ranging from Driving Under the Influence to Theft.
- Experience drafting motions and appellate briefs using the E-Filing Portal and researching a variety of legal issues.
- Advised and represented clients during initial appearances and in-jail arraignments.
- Thoroughly trained in criminal defense, handling a variety of felony and misdemeanor issues over tenure.
- Possesses significant courtroom and litigation experience..

Education

Juris Doctor in Law Dean - (University of Dayton School of Law - Dayton, OH)