

ROBERT SMITH

Senior Independent Business Consultant

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Seeking a Independent Business Consultant whereby my leadership and experience will contribute to the strategic goals of the organization, while offering career growth.

CORE COMPETENCIES

Microsoft Office, Training & Development, Management, Technical Writing, Process Improvement, Operations Management, Project Coordination.

PROFESSIONAL EXPERIENCE

Senior Independent Business Consultant

ABC Corporation - 2002 – 2010

Key Deliverables:

- Analyzed need assessments, established product specifications.
- Identified, designed and executed project plans, created organizational effectiveness directives, implementation and training for public / private organizations, human resources contractual.
- Provided consulting services for organizational effectiveness, strategic planning, media content, proposals, etc.
- Developed conceptual ideas that improved market position.
- Customized cost/profit analyses and other report summary documents.
- Trainer diversity, team building, process improvement.
- Content analysis and development subject matter expert.

Junior Independent Business Consultant

Delta Corporation - 2003 – 2005

Key Deliverables:

- Contract Construction and Negotiation - Strategic Planning and Implementation - Legal and Regulatory Environment - Work Flow and Organizational .
- Assisted small business owners with various business needs from creating forms, writing policy manuals, developing marketing materials, design office.
- Advised teams in small and medium sized companies on supply chain and operational improvements, and selecting enterprise management solutions that .
- Supported with implementation efforts, change management and go-live readiness.
- This work was part-time with 6 months of working and then waiting for 6 months so I also took other work during these years, Developed a business .
- market Prepared reports and conducted presentations to senior executive staff overseas Traveled to the UK to performed market research and presented .
- This is Dummy Description data, Replace with job description relevant to your current role.

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EDUCATION

- MBA - (South University, College Of Business - West Palm Beach, FL)