

ROBERT SMITH

Clinical Research Assistant I

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A dedicated, compassionate individual with the ability to maintain personal high-level-of-care standards by taking whatever steps necessary to ensure patient safety, comfort, and medical care. Recognized by supervisors and instructors for team orientation, critical-thinking skills, and a desire for continuous learning. Problem solving skills gleaned by identifying solutions to challenging problems that arise when providing individual care to those in need.

MAY 2006 - MAY 2007

CLINICAL RESEARCH ASSISTANT I - ABC CORPORATION

- Maintain required records including case report forms, drug dispensation records, or regulatory forms.
- Oversee subject enrollment to ensure that informed consent is properly obtained and documented.
- Monitor study activities to ensure compliance with protocols and with all relevant local, federal, and state regulatory and institutional policies.
- Assess eligibility through screening interviews, reviews of medical records, and discussions with medical staff.
- Identify protocol problems, assist in problem resolution efforts such as protocol revisions.
- Prepare protocol worksheets, procedural manuals, adverse event reports, IRB documents, and progress reports.
- Evaluate factors such as sample collection processes, data management plans, and potential subject risks.

2002 - 2006

CLINICAL RESEARCH ASSISTANT - ABC CORPORATION

- Collected, prepared, analyzed, dissected, and evaluated specimens and/or tissue cultures.
- Operated laboratory equipment; contributes to laboratory maintenance.
- Performed a variety of assays, tests, and studies of a routine nature.
- Performed calculations to complete research test results Monitored study activities to ensure compliance with protocols and with all relevant local, federal, and state regulatory and institutional policies Performed statistical analysis of lab results and maintain notes and log or computer database Performed basic procedures for computer assisted data analysis.
- Conducted research, utilizing institution library, archives, and collections, and other sources of information, to collect, record, analyze, and evaluate facts.
- Discussed findings with other students, nurses, principal investigators to evaluate validity of findings.

- Prepared reports of completed projects for publication in technical journals, or for use in further applied or theoretical research activities Informed patients or caregivers about study aspects and outcomes to be expected.

EDUCATION

Certificate in Nursing - (Cincinnati State Technical and Community College - Cincinnati, OH)

SKILLS

Office Suite, Knowledge in SPSS, Knowledge of maintaining safe workplace and procedures in accordance of Health and Safety Legislation., prioritize work in response to deadlines, strong organizational skills, attention to detail.