

# ROBERT SMITH

## District Attorney/Representative

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**Phone:** (0123)-456-789

### SUMMARY

Each county has one District Attorney, who is in charge of the entire District Attorney's Office. Many Deputy District Attorneys work for the head District Attorney,

### SKILLS

Assistant Tournament Director, Softball Manager.

### WORK EXPERIENCE

#### District Attorney/Representative

ABC Corporation - May 2007 – July 2012

- Dispatched calls to enforce laws and ensure public safety.
- Investigated criminal activity; interview victims, witnesses, and suspects.
- Preserved crime scenes gather evidence, and complete arrests.
- Enforced traffic laws and investigate motor vehicle crashes.
- Wrote accurate and complete reports. Educated the public on crime prevention.
- Interacted with other agencies on a daily basis including, but not limited to Department of Human Services.
- Participated in drug interdiction operations.

#### District Attorney

Delta Corporation - 2002 – 2007

- Law Clerk Supported a team of attorneys by generating and filing motions and various court documents, assisted litigation through discovery, trial, .
- th JDC West Baton Rouge Parish P.O.
- Drawer 765 Port Allen, LA 70767 Position Assistant District Attorney Job Description Felony Screening; Felony Motions and Trials; Research; Post-.
- Drawer 880 Plaquemine, LA 70765 Position Assistant District Attorney Job Description Major Felony Trials and Motions; Research; Appellate Work; .
- th JDC Iberville Parish PO Drawer 880 Plaquemine, LA 70765 Position Assistant District Attorney Job Description Felony Screening; Felony Motions .
- th JDC Emma J.
- Devillier, (Immediate Supervisor) Former 1st Asst.

### SCHOLASTICS

- B.A. in Psychology - (Oregon State University - Corvallis, OR)