

## Lot Attendant/Tech

ROBERT SMITH

Phone: (123) 456 78 99  
Email: [info@qwikresume.com](mailto:info@qwikresume.com)  
Website: [www.qwikresume.com](http://www.qwikresume.com)  
LinkedIn:  
[linkedin.com/qwikresume](http://linkedin.com/qwikresume)  
Address: 1737 Marshville Road,  
Alabama.

### Objective

Professional with 14 years of experience in multiple work forces. Successful in law enforcement, assisting in all areas of administrative work provides protective services for self, public, staff, and the offender. Interprets and enforces law, rules and regulations to the letter.

### Skills

Fast pace heavy lifting.

### Work Experience

#### Lot Attendant/Tech

**ABC Corporation** - October 1993 – January 1998

- Clean vehicle exterior by hand, brush or by operating washing equipment polish.
- Dry and clean vehicle windshields, windows, lights, mats and exterior body by hand.
- Vacuum, shampoo, add air freshener and clean vehicle interior.
- Determined need to add windshield fluid, gas, oil, water, and antifreeze.
- Perform basic maintenance checks antenna, under the hood, inside the vehicle, inside the trunk, and outside vehicle Verify appropriate stickers are attached to vehicle registration and plates.
- Maintain an inventory list and storage cabinet for cleaning supplies.
- Assist with local automobile deliveries by performing miscellaneous job-related duties as assigned.

#### Lot Attendant

**ABC Corporation** - 1992 – 1993

- Park and retrieve automobiles for customers in parking lots, storage garages, or new car lots.
- Greet customers and open their car doors.
- Issue ticket stubs, or place numbered tags on windshields, and give customers matching tags for locating parked vehicles.
- Keep parking areas clean and orderly to ensure that space usage is maximized.
- Inspect vehicles in order to detect any damage.
- Direct motorists to parking areas or parking spaces, using hand signals or flashlights as necessary.
- Service vehicles with gas, oil, and water..

### Education

- 1999(Midland Technical College - Columbia, SC)