

Robert Smith

Associate. General Counsel

PERSONAL STATEMENT

Collaborative General Counsel with business acumen, foresight, and solution-building talent. Expert negotiator and problem-solver who produces highly advantageous results. Recognized for exceptional judgment, discretion and integrity.

WORK EXPERIENCE

Associate. General Counsel **ABC Corporation - 2009 - 2013**

Responsibilities:

- Advised the executive board on all legal issues affecting the corporation.
- Reduced clients outstanding debts by 50-85%.
- Negotiated settlements with banks and opposing attorneys.
- Negotiated and drafted corporate agreements and contracts.
- Managed and set company-wide policies for the legal department.
- Conducted a human resources investigation.
- Successfully met the challenge of providing legal advice and counsel to ISTHA directors.

General Counsel **RMR CAPITAL GROUP, LLC - 2004 - 2009**

Responsibilities:

- Lead author of master agreements finalizing multi-million dollar deals.
- Securing and protecting the companys interests throughout the United States; successfully obtain judgments to secure potentially thousands of dollars worth of revenue.
- Developed and implemented Red Flag, privacy, fraud protection, employee, and other internal policies and regulations.
- Advise and direct the accountant and finance department regarding financial due diligence, compliance and UCC-1 lien placements.
- Prevented hundreds of thousands dollars of capital being deployed and re-captured tens of thousands of dollars working with administrative and municipal agencies to uncover fraudulent activity.
- Principle writer for the companys website; increased prospective business by managing Twitter, Facebook, Pinterest, Google+ and LinkedIn pages.
- Liaison with third-party vendors to develop and implement internal tools to save tens of thousands of dollars in labor cost.

Education

J.D. - (FORDHAM UNIVERSITY SCHOOL OF LAW - New York, NY)

CONTACT DETAILS

1737 Marshville Road,
Alabama
(123)-456-7899
info@qwikresume.com
www.qwikresume.com

SKILLS

Managing Risk,
Compliance, Financial
Services, Real Estate,
Technology.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company
Name)
Reference - 2 (Company
Name)