

Objective

Production Artist with 5 years of experience is now, seeking a position in an environment that will challenge further; while allowing to contribute to the growth and success of this organization.

Skills

Windows Operating System/MAC and MS Word, E-mail programs, Photoshop, Illustrator, and Indesign, Cyrious POS Software System, Filemaker Working Knowledge of MS Excel, Quickbooks and Gerber Edge Trainable.

Work Experience

Freelance Production Artist

ABC Corporation - April 2012 – July 2013

- Report into the Studio Manager to ensure that all deadlines and deliverables are met.
- Working within the style guidelines of the Brand to ensure consistent, accurate application of the brands identity.
- Responsible for all pre-flight/final check and sign-off of art files for production.
- Take creative concepts to completion or executing creative in various mediums.
- Update progress and assignment status using the provided project management/tracking applications.
- Working with Digital Asset Management tools to ensure all job files are correctly archived.
- Copy editing and proofing advertisement promo codes, URLs and phone numbers.

Production Artist

ABC Corporation - 2008 – 2012

- Design and layout of specialty advertising products.
- Knowledgeable in both Mac and PC platforms.
- Also programs such as QuarkXpress, CS5, MS Word and Adobe Acrobat.
- Responsible for emailing files to and from customers.
- Pre-flight and fix clients artwork for printability.
- Color management/manipulation.
- Computer to plate.

Education

Diploma- (University Of Wisconsin - Glenview, IL)