ROBERT SMITH

Sr. Trial Attorney

E-mail: info@qwikresumc.com Phone: (0123)-456-789

SUMMARY

Senior Attorney with executive-level experience in leading people (military and civilians), team building, and producing impressive results. An excellent communicator who has provided expert, written and oral advice to senior-level, government management officials by analyzing the probable outcomes of cases using knowledge of legal precedents and zealous research.

SKILLS

Civil Litigation, Business Law.

WORK EXPERIENCE

Sr. Trial Attorney

ABC Corporation - May 2007 – July 2010

- Organized, managed and lead over 15 litigation teams (of attorneys, paralegals, engineers, auditors, and contract personnel) in cases before the ASBCA.
- Obtained favorable results while representing the Army in complex, multi-million dollar contract litigation before the GAO, COFC and the ASBCA.
- Reviewed and drafted over 350 terminations for default actions, termination settlement agreements, and alternative dispute resolution (ADR) agreements.
- Conducted oral and written discovery to include taking and defending depositions as well as drafting and responding to interrogatories and requests for production of documents.
- Coordinated and prepare administrative remedies to include suspension and debarment actions against Government contractors engaged in fraudulent procurement activity.
- Handled general liability trials and appeals.
- Managed all aspects of cases from inception to completion.

Trial Attorney

ABC Corporation - 2004 – 2007

- Litigate immigration cases in United States District Courts.
- Prepare briefs and argue immigration appeals before the United States Court of Appeals.
- Responsible for extensive motion, discovery and trial practice.
- Negotiate settlements and act as the liaison to the U.S.
- Attorneys Offices and the Immigration and Naturalization Service.
- Trial Attorney, U.S.
- Civil Division, Commercial Litigation.

SCHOLASTICS

School - Charlottes	ville, VA)	Law - (The Judge	