

ROBERT SMITH

Asst. Co-Owner

info@qwikresume.com | <https://Qwikresume.com>

Successfully owned and co-owned maintenance and produce businesses. Additionally, skilled in quality control, purchasing, and sales of produce. The diverse skill set that can translate to many different career areas.

2008 - 2010

ASST. CO-OWNER - ABC CORPORATION

- Reviews jobsites for bids, estimates and outlay.
- Communicates with customers to insure their needs are met, before during and after all projects.
- Submits bids on proposed projects.
- Submits blueprints for proposed projects.
- Schedules and maintains project timelines.
- Estimates, order of inventory and management of job site supplies.
- Ensures the project is conducted and completed to meet codes & standards.

1997 - 2000

CO-OWNER - DELTA CORPORATION

- Hauling water to Frac Sites in North Dakota.
- Responsible in booking all events, manage the office side to the company and staff, while always ensuring the guests receive outstanding service.
- Currently the worlds largest producer of performance manual transmission products.
- Co-owner of network and software consulting firm.
- Major customers were Stolle Corp and Alcoa.
- Sold solutions from Macola and SBT.
- Manage Front of House Marketing Accounting Payroll.

EDUCATION

Bachelor's in Arts- 1998(SOUTHERN CALIFORNIA UNIVERSITY OF HEALTH SCIENCES - Whittier, CA)

SKILLS

Communications, Communications, Phones, Marketing, Marketing Communications,

Retail, Tourism.