

Robert Smith

Assistant Consulting Project Manager I

CONTACT DETAILS

1737 Marshville Road,
Alabama
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SKILLS

Cobol, CICS, Assembler,
VSAM.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company
Name)
Reference - 2 (Company
Name)

PERSONAL STATEMENT

A hands-on Sr. Project Manager / Program Manager with twenty (20) years of Public / Private Sector experience considered progressive, decisive, and innovative. Extensive expertise interpreting client vision / strategy and translating objectives into actionable plans. managing medium to large scale, high-end/visibility technology projects of diverse scope and complexity.

WORK EXPERIENCE

Assistant Consulting Project Manager I **ABC Corporation - July 2009 - June 2010**

Responsibilities:

- Responsible for providing primary contact, end-to-end Project Management Services from Inception through Close.
- Responsible for gaining and maintaining executive sponsorship Primary liaison between Universal Services Administrative Company (USAC), client rep, and Network Management Corporation (NMC).
- Facilitated requirements gathering and site introductions at each of the ten (10) sites.
- Worked with the EIS WAN support to meet the requirements for providing field network upgrade services.
- Responsible for the planning, coordination, and facilitation of all project(s)-related meetings Responsible for creating the project schedule, providing change control management, and relating any/all project field communications.
- Responsible for performing the formal acceptance of specified Client deliverables.
- Coordinated the statewide rollout, contractor clearance, and acceptance at each of the ten DJJ sites.

Consulting Project Manager **Delta Corporation - 2005 - 2009**

Responsibilities:

- Assignment Bank of America, Dallas, TX Prepared and delivered Microsoft Project training classes, developed project plans, provided guidelines for .
- Project Management/Business Analyst, Software Development.
- Led a team of consultants from the Krannert School of Management in a cross functional consulting project - Made strategic recommendations on merger .
- Performed as data center project manager and liaison with various internal / external customer groups assisting with their requirements for a rapid-.
- As part of my responsibilities I maintained and published detailed project plans in Microsoft Project and Excel with milestones and target completion .
- Monitored systems and performance metrics through Remedy for

reporting to executive leadership, and maintained all project documentation within CMM3 .

- System Requirements Specifications Integrated systems simulation and prototyping via Simulink Hardware systems prototyping Accomplishments Delivered .

Education

Doctor Of Philosophy In Biology - June 2014(University Of California - La Jolla, CA)