

# Robert Smith

## *Detention Service Officer II*

### PERSONAL STATEMENT

Customer service professional seeking a challenging career that utilizes area of competence, enriches my knowledge, and gives a chance to be a part of a team that contributes towards the growth of the organization. Thereby yielding the twin benefits of job satisfaction and professional growth.

### WORK EXPERIENCE

#### ***Detention Service Officer II*** **ABC Corporation - March 2011 - June 2015**

##### *Responsibilities:*

- Gaves instructions, rules and regulations to Minimum, Medium, Maximum and Abuse inmates incarcerated in the jail.
- Searches their cells and property bags for contrabands, drugs, weapons or any other illegal items daily.
- Helps the inmates to keep a sanitary environment in their living areas.
- Assists other officers in emergency situations like fights between inmates and also fights between inmates and officers in the jail.
- Operates the control rooms in the jail.
- Provides care, custody and control of inmates in single cells.
- Communicates effectively with fellow officers, Sergeants, Lieutenants and Captain.

#### ***Detention Service Officer*** **Delta Corporation - 2008 - 2011**

##### *Responsibilities:*

- Maintained security of facility by ensuring well-being of inmates; provided outside unarmed security transport to medical facility; utilized CCTV .
- Dallas, TX December 2006 - April 2009.
- Home Health Aide, Sommerset on Lake Saunders Nurses Aide, Interim Healthcare Agency; Florida Professional References Available Upon.
- Provided supervision and controlled during booking, preliminary holdover, release and all other aspects of incarceration.
- Classified and compared fingerprints against computerized and hard copies to establish positive identification of inmates.
- Maintained a hazard free and secure area for inmates and officers.
- Supervisor Sgt.

### Education

Bachelor of Business Administration in Marketing - (Pace University - New York, NY)

### **CONTACT DETAILS**

1737 Marshville Road,  
Alabama  
(123)-456-7899  
info@qwikresume.com  
[www.qwikresume.com](http://www.qwikresume.com)

### **SKILLS**

Management,  
Organizing.

### **LANGUAGES**

English (Native)  
French (Professional)  
Spanish (Professional)

### **INTERESTS**

Climbing  
Snowboarding  
Cooking  
Reading

### **REFERENCES**

Reference - 1 (Company Name)  
Reference - 2 (Company Name)