Business Systems Consultant II

ROBERT SMITH

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Objective

Business analyst with over 6+ years of experience in the Information Technology industry serving the healthcare and public sector domain Strong knowledge of Software.

Skills

HTML, CSS, UX/UI Design, Process Improvement, Software and Process Documentation, Project Management, Customer Service.

Work Experience

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ABC Corporation - January 2009 - October 2009

- Remediated the existing system of payment through 3652 forms to the Federal system of MDS 2.0.
- Provided an online portal for submission of MDS forms and managing the forms on the portal.
- Involved creating workflows for the MDS forms which were to be handled online by various partners.
- Involved in developing the business rules for handling multiple forms through portal for various programs.
- Created customized submission forms for each program based the Long-Term Care Minimum Data Set requirements.
- Interacted with the software development team and with claim settlement experts to achieve the business objective.
- Involved in creating the Business and User requirement document for signoff and approval from the state.

Business Systems Consultant

Delta Corporation - 2006 – 2009

- Involved in the analysis and documentation of the functional and technical specifications.
- Involved in preparing test data for the functional test cases.
- Supported Oracle PeopleSoft AP module.
- Involved in testing and worked on system changes.
- Provided guidance and direction for members of team and various responsibilities of the group.
- Developed changes to programming that links loan origination system to loan servicing.
- Wrote, tested and implemented VBA Macros to reduce staff needed for mainframe based tasks.

Education

Master of Business Administration in Business Administration - (Annamalai University)