

# ROBERT SMITH

## Associate Senior IT Recruiter

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Energetic Senior Recruiter with the ability to deliver top quality IT talent with a high sense of urgency, with more than 17 years of Information Technology Recruiting experience on a local and national level. Solid Experience recruiting and placing professionals using a full life cycle recruiting methodology.

**OCTOBER 2013 - FEBRUARY 2014**

### **ASSOCIATE SENIOR IT RECRUITER - ABC CORPORATION**

- Established and maintained a network of qualified candidates through a defined screening process.
- Sought to understand candidates skill sets and technical expertise.
- Prioritized which requirements should be covered according to managers needs and positions time to close.
- Implemented accurate data into companys customer relationship management system.
- Incorporated sourcing strategies and best practices from tools such as companys database, Monster, CareerBuilder, LinkedIn and other job boards.
- Conducted interview process to qualify candidates for customers open requirements.
- Trained and mentored new recruiters; offer real-time, situational learning experiences.

**2008 - 2013**

### **SENIOR IT RECRUITER - DELTA CORPORATION**

- through phone interviews and personal interviews Attended networking events to assist in the internal recruitment process and to attract new talent .
- Verifiable track record of successfully placing consultants in contract and permanent opportunities with Fortune 500 clients in government and .
- contract--remote) Provided full life cycle recruiting for the State & Local Sector of Keane.
- Concentrated on placement of IT Professionals to include Project Managers, Business Analysts, Java Developers, etc.
- Used creative sourcing techniques to find hard to fill specialized positions Utilized ATS to track candidates through hiring process to insure .
- Senior recruiter for high volume accounts such as Disney & Universal for IT contract positions which mainly consisted of Software Engineers (.NET, VB, .
- Quickly developed pipeline of local and non-local candidates for current and future job opportunities.

## **EDUCATION**

Bachelor of Science in Communications - (Western Kentucky University - Bowling Green, KY)

## **SKILLS**

Recruiting, Talent Acquisition, Sourcing, Management.