

ROBERT SMITH

Lead Project Controller

info@qwikresume.com | <https://Qwikresume.com>

Analytical and proven professional with exceptional background utilizing data from diverse financial and information systems to build and generate reports that remarkably improve organizational decision making capabilities.

SEPTEMBER 2014 - 2019

LEAD PROJECT CONTROLLER - ENVIRONMENTAL RESOURCES MANAGEMENT (ERM)

- Provide project control and accounting support to the PM team which includes cost reporting, material expediting.
- Determine cost trends variations, inform PM of potential problem areas, and recommend solutions to cost impact or delays.
- Prepare monthly comprehensive project reports, variance analysis, and budget/cost analysis for management reporting.
- Prepare periodic forecasts, budgets, project margin, and long-range plans for Operating or Staff businesses.
- Analyze financial information and recognize significant variance, trends, and irregularities and understand the causes/driver.
- Assist with project planning, development, and monitoring of status reports, schedules, budgets/costs, progress.
- Provide key project performance index reports to project management for the purposes of supporting decisions.

2013 - 2014

PROJECT CONTROLLER - ABC CORPORATION

- Coordinate and manage month end closing.
- Prepare and maintain project financial reports and records, using SAP.
- Responsible for monthly budget to actual variance analysis reporting.
- Prepare monthly cashflow.
- Budget and forecast preparation Responsible for preparing monthly Capital Interest computation for construction projects.
- Capitalize new project development and construction costs.
- Prepare quarterly tax provisions..

EDUCATION

Bachelor of Science in Business with emphasis in Finance and Accounting - (New Jersey Institute of Technology - Newark, NJ)

SKILLS

Cost Management tools, Crystal Reports Development, PMCS tools Administration.