

Objective

Highly effective management professional emphasizing innovation and creativity in solving complex problems; with energetic and results-focused with success in developing and leading diverse teams to achieve outstanding results.

Skills

Microsoft Office, Management.

Work Experience

Health Service Technician III

ABC Corporation - August 2002 – September 2005

- Maintained accurate records of patient care, condition, progress and concerns.
- Monitored vital signs, such as blood pressure and pulse.
- Responded appropriately to the physical, emotional and developmental needs of patients.
- Tested and recorded blood glucose levels.
- Changed sterile dressings.
- Obtained information about clients medical history, drug history, complaints and allergies.
- Performed clerical duties, such as word processing, data entry, answering phones and filing.

Health Service Technician

Delta Corporation - 1999 – 2002

- I provided quality patient care for my patients such as grooming, bathing, feeding, and dressing them, taking vital signs, transporting them to and .
- Assist patients with everyday living Help patients with recovery Accomplishments Help consumers prepare to get back into the world of working, .
- Bathes, grooms, shaves and dresses clients Ensures safety and security of clients Feeds clients who are unable to feed themselves Observes and .
- Health Service Tech) Responsibilities included Monitored clients change in behavior, assisted with feeding and hygiene.
- Took vital signs.
- Assisted with daily physical activities and socialization amongst other patients.
- Made daily written reports at the end of the shift regarding the patients progress or the lack there of.

Education

Bachelor's- (Southwest Illinois College - Southwest, Illinois, US)