

# Senior Business Consultant

## ROBERT SMITH

Phone: (123) 456 78 99  
Email: [info@qwikresume.com](mailto:info@qwikresume.com)  
Website: [www.qwikresume.com](http://www.qwikresume.com)  
LinkedIn:  
[linkedin.com/qwikresume](http://linkedin.com/qwikresume)  
Address: 1737 Marshville Road,  
Alabama.

### Objective

Compliance professional with over 7 years of effective program management experience overseeing compliance functions pertaining to CMS and state regulations. Solid knowledge of Medicare and Medicaid programs.

### Skills

Microsoft Office, Microsoft Power point.

### Work Experience

#### Senior Business Consultant

**ABC Corporation** - 2003 - 2011

- Turnaround specialist that developed financial and operational strategies with management and employee teams.
- Developed solutions that improved the strength and longevity of companies within revenue.
- Planned, coordinated, and directed tasks leading to increased efficiency, compliance with state and federal regulatory agencies.
- Collaborated with executive management and leaders, conducted presentations, and delivered positive results.
- Developed and implemented compliance plans, manuals, guides, policies and procedures, and training aids.
- Recruited employees and recommended employee hiring, counseling, and development.
- Implemented organizational changes that improved gross sales, margin attainment, earnings, and employee retention.

#### Senior Business Consultant

**International Services, LLC** - 2002 - 2003

- Consult with small to mid-sized companies regarding issues with sales, operations and/or finances.
- Determine the cause of the issues and resolve in order to improve the business processes and profitability.
- I have helped several companies increase their profitability by 5% or more.
- In one case, the owner just wanted to understand QuickBooks and get a handle on his finances so that he could feel confident in growing his business.
- Was able to help him gain that confidence and he is very happy looking at his future prospects now.
- Skills Used This job required more than the use of my strongest skills, which are accounting and financial management.
- Had to help companies improve their sales and marketing as well as improve the operations of their businesses..

## Education

Master of Business Administration in Business Administration - (University of Phoenix - Woodland Hills, CA)