

Objective

An experienced Managing Attorney is now seeking to acquire a challenging position, where one can utilize educational background, professional experiences, strong organizational, analytical and problem-solving skills to gain further experience and enhance the company's productivity and reputation.

Skills

Trial Attorney, State Courts, Federal Civil, and Bankruptcy.

Work Experience

Principal Managing Attorney

ABC Corporation - August 1989 – March 2003

- Represented tenants who had issues regarding their federal subsidies being wrongfully terminated by filing administrative appeals.
- Supervised a staff attorney, a paralegal and our unit secretary, overseeing all the work done in our unit.
- Assisted all income-eligible applicants who contacted our office, which sometimes resulted in caseloads of 800 or more per year.
- Built a very positive reputation in the legal community, particularly among the judges and magistrates who appeared before.
- Managed the day-to-day operation by reviewing file progress checklists, organizing workflow meetings, and assigning tasks to staff members.
- Handled all gift and estate probate matters conducted client intake, reviewed and requested relevant documents.
- Resolved issues that raise broad client, claim and corporate implications.

Managing Attorney

ABC Corporation - 1984 – 1989

- Represented national banking institutions and mortgage companies.
- Managed a six-person legal team to complete judicial foreclosures, through eviction and REO.
- Conducted extensive title analysis, collaborated with title companies and negotiated with lien holders to quiet title on residential properties.
- Drafted settlement agreements.
- Garnered extensive motion practice and made regular court appearances.
- Protected lenders interests within Chapters 7, 11 and 13 bankruptcies.
- This is Dummy Description data, Replace with job description relevant to your current role.

Education

Juris Doctorate in Law - 1979(Case Western Reserve University - Cleveland, OH)