

# Robert Smith

## Lead Foster Care Specialist

### PERSONAL STATEMENT

work position that allows positively impact lives individuals. Looking opportunity use current skills with opportunity learn new skills.

### WORK EXPERIENCE

#### **Lead Foster Care Specialist**

**ABC Corporation - September 2000 - August 2007**

##### *Responsibilities:*

- Provided services to children who were in Foster Care system that included advocating for children Wayne County Juvenile Court, school system medical, therapy psychiatric services.
- Monthly home visits to children.
- Provided service referrals and follow ups to parents that included Parenting Education, Drug treatment, Employment, Housing referrals that would reunite parents with their children.
- Provided support to Foster Parents and Relatives that included monthly home visits, payments and case monitoring.
- Reuniting children with their biological families when this was the goal.
- Facilitating referrals for children prospective adoptive parents when the goal of family reunification could not be reached.
- Skills Used Compassion, care, sometimes handling unreasonable parents.

#### **Lead Foster Care Specialist**

**Delta Corporation - 1997 - 2000**

##### *Responsibilities:*

- It was an emergency foster home I worked with.
- Brand new babies to the age of 18 I was a mentor, supervisor, nanny, friend.
- Monitored the ongoing progress of the children in foster care, coordinated services between child, foster family, school and the legal system.
- Attended Court Hearings, ARD/School meetings, Therapy Sessions on an ongoing basis.
- Attended specialized training for the management of aggressive and disruptive behaviors.
- Maintain proper documentation of childrens progress through case notes, conducted Service plans, Treatment plans on a quarterly basis.
- Working with other agencies and organizations such as DCFS Polices, hospitals, legal aid, schools and other providers in the communities, maintained .

### Education

Bachelor's in Criminal Justice - 1991(West Virginia State University - Institute, WV)

### **CONTACT DETAILS**

1737 Marshville Road,  
Alabama  
(123)-456-7899  
info@qwikresume.com  
[www.qwikresume.com](http://www.qwikresume.com)

### **SKILLS**

Photoshop (2 years),  
Lightroom (1 year),  
Outreach (10+).

### **LANGUAGES**

English (Native)  
French (Professional)  
Spanish (Professional)

### **INTERESTS**

Climbing  
Snowboarding  
Cooking  
Reading

### **REFERENCES**

Reference - 1 (Company Name)  
Reference - 2 (Company Name)

