

# ROBERT SMITH

## Corporate Counsel/Co-ordinator

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Work as Corporate Counsel for large non-depository financial institution. Advise business management on regulatory compliance concerns involving state and federal requirements.

**2015 - 2019**

### **CORPORATE COUNSEL/CO-ORDINATOR - ABC CORPORATION**

- Collaborated with outside counsel at Perkins Coie, LLP to manage the companys series seed round.
- Prepared the companys capitalization table requiring complex calculations.
- Filed an Amended and Restated Articles of Incorporation with the Secretary of State.
- Coordinated completion of the remaining seed investment documents with outside counsel.
- Prepared closing of the companys seed round by collecting investors signatures and ensuring wire transfer of funds.
- Drafted and reviewed numerous consulting and venture partner agreements.
- Interpreted SEC compliance rules applicable to accredited investors. Prepared the companys trademark application.

**2011 - 2015**

### **CORPORATE COUNSEL - ABC CORPORATION**

- Primary accountability for advising Heinz Frozen Foods business unit, Middle East and Central and Eastern Europe business units, and various operations units.
- General Corporate Reviewed, drafted and/or negotiated various commercial arrangements including, supply agreements, office leases, co-pack agreements, software licenses, treasury management agreements, non-disclosure agreements, purchase and sale contracts, transportation and various other operations agreements.
- International Distribution Advised Heinz foreign and domestic affiliates in the development, negotiation and/or termination of international distribution/agency agreements across all product categories.
- Primary responsibility for the development and maintenance of global distributor database.
- Also participated in international distributorship consolidation strategy development.
- Acquisitions & Divestitures Served as lead attorney on Israeli joint venture transaction.
- Lead attorney on major US asset sales initiative, Puerto Rico divestiture, and

South African acquisition..

## **EDUCATION**

Juris Doctor in Law - (University of California, Hastings College of the Law - San Francisco, CA)

## **SKILLS**

Corporate Governance, Risk Management, Regulatory Compliance.