

# Judicial Law Clerk

# ROBERT SMITH

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## Objective

Background is largely in commercial litigation. Besides specializing in employment law for a year, practice has been broad.

## Skills

Technical Skills, Analytical Skills.

## Work Experience

### Judicial Law Clerk

#### ABC Corporation - 2019 - 2020

- Reviewed and summarized documentary evidence submitted by residents disputing property tax assessments.
- Researched real and personal property tax issues. Researched and analyzed State and Local Statutes.
- Drafted orders in response to motions submitted to the Tribunal.
- Drafted opinions in areas of foreclosure rights of redemption and judicial review of administrative decisions.
- Provided memoranda pertaining to dispositive motions and various issues of law.
- Conducted research and write memoranda in response to judicial legal inquiries.
- Assisted in drafting judicial opinions.

### Judicial Law Clerk

#### Cordele Judicial Circuit - 2017 - 2019

- Conduct legal research on criminal and civil issues.
- Travel within the circuit to attend trials and all habeas corpus hearings.
- Review jury charges submitted by parties during trial.
- Draft habeas corpus orders from testimony, evidence, and briefs within thirty days of hearings.
- Balance research assignments and order drafts between two Superior Court Judges.
- Work with courthouse staff in assisting attorneys and pro se litigants with scheduling.
- This is Dummy Description data, Replace with job description relevant to your current role.

## Education

LL.M in Taxation - (Thomas M. Cooley Law School - Lansing, MI)