Robert Smith

Assistant Medical Coding Specialist

CONTACT DETAILS

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PERSONAL STATEMENT

Obtain a position as a medical coding specialist where can utilize the training and experience have reviewing physician documentation for accuracy and assigning the accurate ICD-10, HCPCS, and CPT codes for reimbursement.

WORK EXPERIENCE

Assistant Medical Coding Specialist
Central City Concern - July 2014 – 2020

Responsibilities:

- Reviewed physician documentation and assigning the proper ICD-9, ICD-10,CPT, and HCPCS codes to send for insurance reimbursement.
- Provided education about compliance and documentation accuracy to providers and ancillary staff.
- Able to help the transition be as seemless as possible and have helped physicians and ancillary staff find the appropriate codes to crosswalk from ICD-9 to 10 because of extensive knowledge.
- In charged of coding for a new clinic our organization has recently acquired and have provided trainings to providers and ancillary staff.
- Used extensive knowledge and training in ICD-10 has been beneficial with the recent transition.
- Ability to adjust and apply insurance regulation changes and updates.
- Responsible for all charge router responsibilities to make sure codes are dropping accurately.

Medical Coding Specialist
Delta Corporation - 2009 – 2014

Responsibilities:

- Multi-Specialty Medical coding specialist (Radiology, Cardiology, surgery, ER, Anesthesia, physician based coding).
- Acquired as a temporary employee through Kelly Healthcare Services and hired permanently as an employee in June 2009 Assisted the Medicare Medical .
- Applied CPT, ICD-9, and HCPS codes to physician reports Claims Corrections/Rejections Time Management Skills Co-pay and balance collection.
- Coding for Critical Care, Emergency Room, Trauma, In/Out Patient, Urgent Care Facilities Insurance- Medicare/Medi-Cal/Private Remote Coder Medical .
- Working with ICD-9 CM, ICD-10 CM, CPT, and HCPCS coding classification systems, I entered patient data into a medical record database, and utilized .
- This is Dummy Description data, Replace with job description relevant to your current role.
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SKILLS

Abstract ICD-9-CM, ICD-10-CM, ICD-10-PCS, CPT, And HCPCS Codes For Payment. Microsoft Office Including Word, Excel, And PowerPoint. Typing Speed 45 WPM, And 10 Key Proficiency.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference – 1 (Company Name)
Reference – 2 (Company Name)

Education

Certificate of Proficiency in Medical Billing and Coding - 2012(Clark College - Vancouver, WA)