ROBERT SMITH

Sole Proprietor Of Small Business

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Sole Proprietor Of Small Business with over 14 years of practical experience in IT environments. Quick to master new technologies and protocols. Proficient at problem analysis and resolution. Competent in a team or solitary settings. Can effectively upgrade and repair all current types of hardware. Can effectively communicate with all levels of employees and customers on both a verbal and written level.

2007 – PRESENT
SOLE PROPRIETOR OF SMALL BUSINESS - ABC CORPORATION

- Performing network security analysis and diagnostics on standard and wireless networks, setting-up standard, and wireless networks and perform all trouble-shooting functions, both remotely and on-site.
- Preforming trouble-shooting for virus and spyware removal as well as new PC set-ups for customers.
- Rewriting of the large software package (with GUI) for modern OS using visual C++.
- Responsible for numerous upgrades and maintenance of previously existing software package.
- Delivered outstanding service to sustain the retention of repeat customers over time.
- Designed and implemented oracle database models for cost estimator tool and universal login tool.
- Implemented automated dot net application used to mine the costs for a procedure at all providers who perform the procedure.

2005 – 2007
SOLE PROPRIETORSHIP - ABC CORPORATION

- Instituted goals and objectives for growth and profitability with follow-up for accountability.
- Directed and coordinated work performance to maximize efficiency and achieve goals.
- Analyzed business performance with the intention of exceeding sales quotas.
- Supervised the development of staff members through evaluating performance and providing additional training.
- Designed logos for many new businesses, and built redesigned may websites for various companies.
- Set-up and operate a professional and "award-winning" trade show booth.
- This is Dummy Description data, Replace with job description relevant to your

current role.

EDUCATION

BS in Computer Science - 2004 (Chattahoochee Technical College - Marietta, GA)Electronics - 1983(Red Rocks Community College - Lakewood, CO)

SKILLS

Microsoft Office, Adobe Suite, Symantec, Adobe Creative Suite, Canva, Troubleshooting, Training, Testing, Technical Support, Needs Analysis