

# Robert Smith

## *Correctional Counselor II*

### **CONTACT DETAILS**

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Alabama  
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### **SKILLS**

MS Office, Management.

### **LANGUAGES**

English (Native)  
French (Professional)  
Spanish (Professional)

### **INTERESTS**

Climbing  
Snowboarding  
Cooking  
Reading

### **REFERENCES**

Reference - 1 (Company Name)  
Reference - 2 (Company Name)

## **PERSONAL STATEMENT**

Correctional Counselor associated risk, and implementing control measures; responsible for the health, welfare, and professional development and growth of four NCO's and nine Soldiers assigned to my section; responsible for the operation, accountability, and maintenance of five vehicles.

## **WORK EXPERIENCE**

### ***Correctional Counselor II*** **ABC Corporation - 2018 - 2020**

#### *Responsibilities:*

- Makes the inmates feel as if they are cared for just as they are normal people.
- Deserves to be treated as if they have feelings.
- Finds themselves working in parole agencies, probation offices, jails or prisons.
- Works for a correctional counselor might include holding interviews with inmates and their families, conducting psychological evaluations and designing educational or job training programs for inmates to pursue after prison.
- Works with each inmate, a correctional counselor is responsible for taking detailed notes concerning the case.
- Creates a unique rehabilitation plan for a particular inmate.
- Provides anger management, substance abuse and/or sexual abuse counseling.

### ***Correctional Counselor*** **Delta Corporation - 2009 - 2014**

#### *Responsibilities:*

- Implemented programs within the unit to meet the individual needs of the inmates confined, to include individual as well as group counseling.
- Worked with community organizers, employers and individuals to help an inmate transition himself once released back into the community.
- Assisted in stabilizing violent and suicidal inmates.
- Responsible for the care, custody, and control of individuals who have been arrested.
- In charge of the every day operation of a dorm and maintain order and prevent disturbances, assaults, and escapes by supervising activities and work.
- Screen mail and visitors for prohibited items.
- Include performing casework and counseling for an assigned group of inmates.

## **Education**

ba in Psychology - 2015(Northside High school - Columbus, GA)

