

## Sr. Foster Care Specialist

# ROBERT SMITH

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Address: 1737 Marshville Road,  
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## Objective

customer service Rep who highly energetic, outgoing detail-oriented. Handles multiple responsibilities simultaneously while providing exceptional customer service.

## Skills

Extensive Medical Terminology Knowledge. Patient Positioning Understanding. Practiced Inpatient And Outpatient Caregiver Medical Coding Capability Feeding Assistance Specialist Flow Sheet Charting Skillfulness CPR/BLS Certified.

## Work Experience

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**Journeys** - October 2014 - 2020

- Participated Plan Service meetings reviews, Collaborative Intake meetings, transfer discharge meetings.
- Documentation of meetings, contacts, case progress completing paperwork, progress notes, writing plans of service.
- Maintained regular communication through phone calls home visits with foster/adopt parents.
- Assist conducting home studies assessing potential foster/adopt parents make recommendations for their ability provide care for children.
- Attend community meetings, staffing, other meetings for an assigned case load of children in foster/adopt homes.
- Leded monthly meetings with foster parents to review youth progress overall functioning foster parents, assist foster parents designing behavior interventions and responding to youth behavior.
- Participated inspections at foster homes review licensing standards document non-compliances.

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**Delta Corporation** - 2011 - 2014

- Provide direct supervision and development to foster families in regards to the care of youth (0-18) and the implementation of service plans in a .
- Assist in coordinating services for youth through advocacy in a team setting.
- Complete documentation in relation to consumer contacts and licensing.
- COnducting home visits and team meetings Keeping files for children in care Conducting intakes for children entering the Foster Care system Attending .
- Provided foster care case management services including completing ACRs and sibling visits Actively recruited foster parents through a variety of .
- Counseled families in crisis at local police departments to aid in reunification of runaway or.
- Maintained records and prepared reports for owner or management concerning visits with clients Submitted and reviewed reports and problems with .

## Education

Home Health Aide in Nursing - 2011(TAKING TIME TO CARE - Upper Darby, PA)