

# Robert Smith

## Claims Investigator

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## SUMMARY

Customizes a wide variety of workshops, courses, and programs to optimize the performance of employees, expanding scope, volume and ensuring accurate outcomes.

## SKILLS

Microsoft Office, Management, Problem Solving/Decision Making/Analytical.

## WORK EXPERIENCE

### Claims Investigator

ABC Corporation - 1995 - 2015

- Conducted investigations with a focus of fraud investigations, and ensured the timely, accurate, and efficient administration of claims activities including interviews, research, documentation, and reporting.
- Maintained compliance with all state specific protocols and regulations.
- Leveraged expertise with investigations, legal knowledge, insurance regulations and compliance rules, to develop and implement an investigative plan of action.
- Maintained detailed records and accounts of all claims.
- Respond on death cases and successfully investigation each to mitigate damages.
- Developed and prepared professional, accurate, and thorough reports.
- Maintained a high level of performance and served as subject matter expert, providing training and mentorship for new employees.

### Claims Investigator

Delta Corporation - 1997 - 2001

- Provide professional, expedient, and legal investigative services as requested by clients to detect any misconduct involving all parties - Obtain .
- Determined the validity of complex commercial bond claims by evaluating the facts of each claim and researching various sections of California .
- Performed a wide range of investigative/administrative activities for Crime Victims Compensation program Significant skill and experience .
- Customer service representative.
- Investigating claims on life insurance policies to ensure validity and accuracy.
- Lines of business, to thirty staff members. Reconciled and reported all claims that.
- This is Dummy Description data, Replace with job description relevant to your current role.

## EDUCATION

Associate of Science - (Austin Peay State University - Clarksville, TN)