

Real Estate Consultant

ROBERT SMITH

Phone: (123) 456 78 99
Email: info@qwikresume.com
Website: www.qwikresume.com
LinkedIn:
linkedin.com/qwikresume
Address: 1737 Marshville Road,
Alabama.

Objective

Competent, professional, organized and self-motivated. Goal and result oriented with a desire to succeed. Excellent communication, leadership and people skills. Good work ethic.

Skills

Public Speaker, Proficient In Sales force.

Work Experience

Real Estate Consultant

ABC Corporation - August 2007 - January 2011

- Primary responsibilities include working with clients to assist them in achieving their financial goals.
- Create plans and implement strategies that will help them in building a network, finding and analyzing properties.
- Educate prospective clients in the many areas of Real Estate.
- Motivate students to create objectives, achieve their goals, and fulfill financial and personal obligations.
- Provide assistance in the analysis of marketplaces, investment properties, acquisition strategies, and exit strategies.
- Service is provided entirely over the telephone. Promote a company image of professionalism and integrity.
- Familiar with social marketing and internet marketing technologies. Exceptional people skills and can make sound decisions under pressure.

Real Estate Consultant

ABC Corporation - 2005 - 2007

- Provided real estate consulting expertise to several non-profit clients engaged in decision-making regarding existing and new facilities.
- Authored feasibility studies regarding financing and developing new facilities.
- Met with City leaders on behalf of non-profit entity to obtain site control of sites owned by the City of San Jose.
- Prepared compliance reports for foundation funding detailing corporate activities that complied with and enhanced grant funding.
- Drafted contracts for new consulting clients.
- Determined applicable contract terms to convert boilerplate contracts to those addressing a unique scope of work and client need. Provided arts organizations with assistance in site selection, probable development costs and sources of funding, and long term mortgage and maintenance obligations associated with individual buildings. Assisted non-profit entities in site searches and site selection..
- This is Dummy Description data, Replace with job description relevant to your current role.

Education

Masters of Business Administration in Marketing - January 2008(University of Wisconsin - Whitewater, WI)