

ROBERT SMITH

Licensed Trial Attorney

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Seeking to obtain a challenging position utilizing years of experience as a trial attorney and as a law office manager.

CORE COMPETENCIES

Performance Analysis, Database Administration, Due Diligence, Budget Management.

PROFESSIONAL EXPERIENCE

Licensed Trial Attorney

ABC Corporation - January 2004 – July 2008

Key Deliverables:

- Represent clients in court or before governmental agencies.
- Interpret laws, rulings, and regulations and apply that interpretation to the facts of the case.
- Evaluate findings and develop strategies and arguments in preparation for trial.
- Prepare legal briefs and memoranda of law.
- Draft motion for summary judgments for clients.
- Supervised engineering personnel to ascertain complex mechanical defects and influence automobile recalls.
- Drafted Special Orders to compel information from companies under oath to aid investigations.

Trial Attorney

Queens Legal Aid Society - 2002 – 2004

Key Deliverables:

- Senior Trial Attorney representing indigent clients charged with serious felony crimes involving complex legal issues in State and Federal Courts.
- Conduct client interviews, pre-trial investigations, and legal research in order to build effective trial strategies.
- Assist clients in pursuing enrollment in social programs in lieu of incarceration.
- Recognized as one of the top trial litigators in the Societys Criminal Defense Practice; maintain the highest grand jury presentments with 80% dismissal record that includes 17 felony trial acquittals and 16-20 grand jury dismissals.
- 2014 Three(3) Felony Gun Jury Trial Acquittals; clients facing mandatory prison time; 2014 Pro Bono Federal Case United States of America v.
- Daniel Braun; 2015 Developed a weekly Felony Gun Cases Review and Trail Strategy Program; 2015 Felony Jury Trial Acquittal Robbery in Second Degree Skills Used Microsoft Office, Law Manager, Outlook, Lexis/Westlaw, Legal Research and Writing, Corporate Compliance.

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- This is Dummy Description data, Replace with job description relevant to your current role.

EDUCATION

Juris Doctor - (Duke University School of Law - Durham, NC)

