

Objective

Attorney At Law Office seeks an attorney to provide professional legal representation to the Department of Workforce Services in administrative and court proceedings. The duties of this position include preparing pleadings, motions, and briefs at trial and on appeal; negotiation.

Skills

Excel, Outlook, PowerPoint, Word, Microsoft Works, Corel WordPerfect, Adobe Photoshop.

Work Experience

Attorney At Law I

ABC Corporation - June 2014 – June 2015

- Opportunity vastly expanded experience in several different areas of law; including but not limited to, Criminal, Medical Malpractice, Business Litigation, and Probate.
- Practiced all forms of Personal Injury.
- Practice here included successes and/or increased skill level in Research, Case Analysis, Brief Writing, Client Control, File Maintenance, Mediation and Intricate Writing.
- Answered and propounded complex discovery. Deposed Defendants, Witnesses and PMKs.
- Prepared and defended clients in their depositions. Settled cases in private mediation.
- Advocated plea deals with City and District Attorneys.
- Ability to work independently, and to work collaboratively with the Wyoming Attorney Generals office and Department staff.

Attorney At Law

Delta Corporation - 2010 – 2014

- Administrative law hearings and 2 rent stabilization sub-committee hearings for the City of West Hollywood.
- Represent a residential and commercial building owner for nonpayment of rent, mold, and reduction of services.
- Represented managers, agents, and artists were specific to the music business.
- Represent a branding (marketing) client in various business disputes.
- Repossession opinion letter. Family law appearance.
- Various criminal appearances (including jail).
- This is Dummy Description data, Replace with job description relevant to your current role.

Education

Juris Doctor - (University of La Verne College of Law - Ontario, CA)