

# Robert Smith

## *Correctional Lieutenant II*

### PERSONAL STATEMENT

Accomplished and energetic Law Enforcement Officer and Mechanic with a solid history of achievement in both Law enforcement and Mechanical industries. Motivated leader with strong organizational and prioritization abilities.

### WORK EXPERIENCE

#### ***Correctional Lieutenant II***

**ABC Corporation - January 2005 - December 2011**

##### *Responsibilities:*

- Maintained order, discipline, and security within assigned areas in accordance with relevant rules, regulations, policies, and laws.
- Taken, received, or checked periodic inmate counts.
- Maintained knowledge of, comply with, and enforce all institutional policies, rules, procedures, and regulations.
- Responded to emergencies, such as escapes.
- Supervised and directed the work of correctional officers to ensure the safe custody, discipline, and welfare of inmates.
- Restrained, secured, or controled offenders, using chemical agents, firearms, or other weapons of force as necessary.
- Resolved problems between inmates.

#### ***Correctional Lieutenant***

**Delta Corporation - 2004 - 2005**

##### *Responsibilities:*

- Provide supervision for subordinate staff Conduct shift line up Make shift assignments and inspect all personnel to determine if they are physically .
- KCIW) Was a third shift Supervisor responsible for all institutional operations during that shift, which included supervising 34 Officers and 700 .
- Coordinates training, supervise 25 plus staff, and ensure policies are followed.
- May, 2011) Supervise over 200 Officers managing time, vacation requests, sick time and leave coordination Maintain security and custody of 8,000 .
- Communicate information regarding security, safety and operations through chain of command Use of verbal and listening skills to determine potential .
- Maintain reports of prisoners behavior, and files including visitors and phone calls Conduct searches for weapons, contraband, illegal activity, etc.
- This is Dummy Description data, Replace with job description relevant to your current role.

### **CONTACT DETAILS**

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[www.qwikresume.com](http://www.qwikresume.com)

### **SKILLS**

Security, MS Office.

### **LANGUAGES**

English (Native)  
French (Professional)  
Spanish (Professional)

### **INTERESTS**

Climbing  
Snowboarding  
Cooking  
Reading

### **REFERENCES**

Reference - 1 (Company Name)  
Reference - 2 (Company Name)

**Education**

High School Diploma in General - (Beaver Falls Senior High School -  
Beaver Falls, PA)