

# ROBERT SMITH

## Professional Counselor II

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

### SUMMARY

Summary An objective-focused, committed, progressive professional counselor who thrives in a collaborative team environment with the goal of providing clients and families compassionate care.

### CORE COMPETENCIES

Analytical Skills, Communication Skills.

### PROFESSIONAL EXPERIENCE

#### Professional Counselor II

ABC Corporation - 2009 – 2011

##### Key Deliverables:

- Provided the diagnosis and treatment of mental health disorders for children and adolescents.
- Documented in a timely manner the Child Diagnostic Assessments, Individualized Service Plans, and Individual and Group Progress notes.
- Consulted and led team meetings to specify treatment and track progress for clients, including representatives from local schools.
- Attended court hearings to give mental health treatment compliance updates to the Hocking County Juvenile Judge.
- Provided monthly probationary client updates to the Juvenile Probation Department.
- Co-facilitated and organized groups such as Strengthening Families with local school counselors and local school Psychologists.
- Provided case management and counseling services in the local schools, crisis assessment intervention, and support for students.

#### Professional Counselor

ABC Corporation - 2004 – 2009

##### Key Deliverables:

- Launched and facilitated an ongoing support group for patients with dual diagnosis. Participated in intensive out-patient therapy services which included attendance at team meetings with colleagues.
- Stayed actively involved in community connections in order to better benefit clients and families needs.
- Collaborated closely with staff members on the development of appropriate case plans to meet clients needs.
- Demonstrated outstanding case management (case load of up to 105) and dedication to clients.
- Worked well with clients as well as staff.
- Being recognized for outstanding performance 6 months in a row.
- Worked closely with Psychiatrists who saw clients on work premises..

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### EDUCATION

- M.S. in Mental Health Counseling - (Walden University)