Robert Smith

Data Management Analyst

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SUMMARY

Seeking a challenging career opportunity that will utilize education, communication, relationship building, and customer service skills.

SKILLS

Selenium, Java, Python, Maven, TestNG, Git, Excel, Pycharms, JIRA.

WORK EXPERIENCE

Data Management Analyst

Inmar - July 2012 – 2020

- Monitored and troubleshoot files that did not load properly and seek other resources to resolve, including contacting various insurance carriers.
- Analyzed and fixed files with errors that would not allow them to process automatically.
- Resolved and responded to requests to load files and resolve any other issues that would prevent 835 files from processing through the system electronically.
- Located files using SQL/AS400 and load missing or misdirected EDI 835 files.
- Usaged of SharePoint daily.
- Responsible for testing new updates in system.
- Established a working relationship with the clients Pharmacy Benefit Managers and Insurance Carriers.

Data Management Analyst

Delta Corporation - 2010 – 2012

- As a data management analyst, entered new provider information into database, updated and corrected existing information, research, analyze and .
- Specific duties involved evaluating patient information of HFCA and UB92 form and compare to Medical Controls client membership system data, .
- Maintain quality ratio of 97% for procedural and 98% for repricing accuracy, provide training for entry-level physicians claims processors, review .
- Performed the tasks of gathering and compiling health data as well as transform them into accurate information for future reference Performed .
- Project manager on several projects requiring analysis of provider data, provider contracting and coordination of all data in claims systems.
- Project lead on annual mapping of ICD 9 changes, MS-DRG reclassifications, IPPS changes Project manager for restructure & maintenance of Provider .
- Convert gathered data into usable information to assist management in business decision making.

EDUCATION

BA in Business - (Pfeiffer University - Charlotte, NC)