

ROBERT SMITH

Jr. Corrections Specialist

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Highly motivated to leverage six-plus years and of achievements during MP career to provide dedicated service. Comprehensive field training; and extensive experience in safety patrol, security details, undercover investigations, and public-service activities.

CORE COMPETENCIES

Microsoft Office, Customer Service, Call Center, Supervising, Data Entry.

PROFESSIONAL EXPERIENCE

Jr. Corrections Specialist

ABC Corporation - August 2007 – January 2015

Key Deliverables:

- Serves as Internment Resettlement Correctional Specialist protecting lives and property, guarding inmates.
- Supports battlefield operations and provided physical security for detainee operations during overseas assignments.
- Conducts headcounts to ensure that each prisoner is present.
- Monitors conduct of prisoners in the housing unit, or during work or recreational activities, according to established policies, regulations, and procedures, to prevent escape or violence.
- Inspects conditions of locks, window bars, grilles, doors, and gates at correctional facilities to ensure security and help prevent escapes.
- Records information, such as prisoner identification, charges, and incidences of inmate disturbance, and keep daily logs of prisoner activities.
- Searches prisoners and vehicles and conduct shakedowns of cells for valuables and contraband, such as weapons or drugs.

Corrections Specialist

Delta Corporation - 2004 – 2007

Key Deliverables:

- Assisted in training over 100 soldiers from 2nd BCT, 25th ID on an 18-hour Detainee Operation class prior to their deployment in support of Operation.
- In processed 40 prisoners into a minimum-security naval confinement facility with zero incidents or errors; supervised 5 medium-security prisoners.
- to the Continental U.S.
- as an armed escort on civilian airlines resulting in zero incidences.
- Assisted in standing up the first base Special Reaction Team (SWAT) in Guantanamo Bay, Cuba in getting the team certified as an active SRT and made.
- Performed guard duties as a correctional officer in a maximum-security prison in Fort Leavenworth; approximately 438 inmates resulting in 100% daily.

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- Correctional officer in the special housing unit which consisted of maximum security, protective custody, medical segregation, and death row inmates.

EDUCATION

- High School Diploma - (Carlisle High School - Carlisle, PA)