

Robert Smith

Project Manager

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SUMMARY

Technical Project Manager experience managing teams, providing leadership in data analytic solutions to maximize business value. Systematic and analytical approach to problem-solving with demonstrated ability to manage projects from initiation through execution/completion under fast-paced, time-sensitive environments. Adept at assembling, leading, and mentoring elite technical teams in the structure of a shared resource. Maximize change effectiveness with clear defined milestones and metrics that effectively communicate business benefits to stakeholders.

SKILLS

Agile Project Management, Microsoft Office, Sharepoint, Technology Assisted Review, Process Improvements, Project Specification, Reporting, Data Analysis, Testing & Commissioning

WORK EXPERIENCE

Project Manager

ABC Corporation - March 2016 – June 2016

- Selected to lead the development and implementation of a web-based analytic marketplace application where all reports and dashboards can be cataloged, located, and utilized from a single central location.
- Led the design, development, and deployment of executive-level performance metrics, using Cognos and Tableau.
- Worked with cross-functional business leads on data definition standardization for consistent performance measurement across business units.
- Assisted technical team with data cleansing, validation, and mapping from multiple data sources.
- Involved in the data extract, transform, and load into staging for the development of various data marts.
- Introduced technical documentation and processes for the design, development, and testing of applications.
- Tracked, reviewed, and revised project activities to ensure project deliverables met project objectives.

Project Manager Part Time

ABC Corporation - March 2015 – October 2015

- Utilized technical skills to assist with designed and implemented new platforms and database applications.
- Directed the development, design, and implementation of programs and client applications.
- Identified application dependencies by producing an approved enterprise hardware/software dependency matrix.
- Facilitated all project communications (status reports, status meetings, presentations, user acceptance testing).
- Managed the integration of vendor tasks and deliverables, procured software as required while negotiating terms.
- Identified and coordinated enterprise release management, production implementations, and ongoing support.
- Supported ad hoc requests and requirements of PMO leadership while completing special projects.

EDUCATION

B.S. in Business Information Systems - 2014 (DEVRY UNIVERSITY) Bachelors Of Science in
Information Systems in Systems Analyst - 2008 (Illinois State University - Normal, IL) Diploma -
(Homestead Senior High School - Homestead, FL)