

ROBERT SMITH

Certified Legal Intern/Executive

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Highly qualified Certified Legal Intern with experience in the industry. Enjoy creative problem solving and getting exposure on multiple projects, and would excel in the collaborative environment on which company prides itself.

CORE COMPETENCIES

Blog Subeditor, Westlaw, Word Processing, Legal Research.

PROFESSIONAL EXPERIENCE

Certified Legal Intern/Executive

ABC Corporation - May 2014 – May 2015

Key Deliverables:

- Worked closely with social service agencies and behavioral health providers to place clients in mental health and drug treatment diversion programs.
- Represented clients in several suppression hearings, over a dozen of preliminary hearings, over a dozen involuntary commitment hearings, a discovery hearing, a trial, and several additional oral arguments.
- Drafted briefs and motions on suppression, evidence, discovery, and other procedural issues for a variety of cases including narcotics, homicide and burglary.
- Successfully negotiated favorable plea agreements in numerous cases, including a probation sentence for felony child pornography charges.
- Drafted briefs and motions that secured offers for felony firearms possession and felony narcotics distribution cases.
- Researched and drafted a successful motion compelling the Board of Probation and Parole to fund sex offender counseling for a client.
- Interviewed new clients and evaluated potential defenses.

Certified Legal Intern

Delta Corporation - 2010 – 2014

Key Deliverables:

- Served as appointed counsel of juvenile clients in delinquency and dependency proceedings.
- Prepared and drafted all motions/pleadings.
- Conducted legal research, prepared memoranda on opinions in a variety of delinquency, child protection and sex crime cases.
- Represented the Commonwealth of Pennsylvania at Preliminary Hearings and in Municipal Court.
- Served as legal counsel for clients at Preliminary Hearings and in Municipal Court.

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- Attended court proceedings Researched for Prosecuting Attorney.
- Represented the State alongside Assistant Prosecuting Attorney in Drug.

EDUCATION

Bachelor of Arts in Economics and Political Science - 2013(Temple University - Philadelphia, PA)

