

# ROBERT SMITH

## Interior Design I

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To find a challenging Interior Design position to continue to use and expand skills and experience in an environment which provides opportunity for growth.

## EXPERIENCE

### Interior Design I

#### ABC Corporation - 1991 - 2000

- Served as assistant to the co-owners of this medium sized retail business specializing in exclusive lines of the finest home furnishing available in the markets.
- Custom designed furniture and home finishing products were produced by the finest interior designers in the Houston metropolitan area.
- Counseled a team of six residential interior designers delivered quality products at a retail value of one plus million dollars annually.
- Grossed sales approximately two to three million annually.
- Cross-trained in every aspect of managing the company, including the purchasing, receiving, inventory and delivery of products.
- Included management of the accounting team, coordinating store hours with the manager of sales team and advising the president of the interior design group about current vendor supplies, trends and opportunities.
- Communicated effectively, addressing occasional disappointments with focus and timely actions.

### Interior Design

#### Delta Corporation - 2009 - 2012

- Advise client of spatial planning and concept of style.
- Coordinate with contractors and electricians for proper project completion. Select fixtures, finishes and furnishings throughout.
- Washington DC June 2016 - Present Her passion focuses on sustainable Kitchen and Bath Designer design in technical areas such as interior.
- Prepare 3-D renderings, Auto-CAD drawings, proposal, contract, and site visits.
- Interior designer Design, Updating Design Library, showroom and vendor contacts, renderings for presentation, Fabric selection, Art and Accessories.
- Hiking 70% Junior Photographer for the Spring Edition Graphic Design 60%.
- Designer Self-employed designer of home and office spaces.

## EDUCATION

- General business administration - 1963(Graduated High School - Ganado, TX)

## SKILLS

Administration, Customer Service.