

Objective

Obtain an administrative position utilizing legal, communication, counseling, advising and management skills.

Skills

Communication Skills, Management.

Work Experience

Associate Legal Consultant

ABC Corporation - 2014 – 2020

- Provided assistance in all the legal matters and advising in legal documentation, negotiations, contracts, etc.
- Provided counsel on health care, contracts, business, and insurance law.
- Provided legal consult to CEO covering Stark, HIPAA, and regulatory issues on medical devices, as well as joint venture formation and employment issues.
- Drafted contracts and prepared legal memorandums.
- Performed various paralegal duties in relation to Immigration.
- Advise the company executives on employment, human resources, contracts, and other legal matters.
- Ensured company compliance with all applicable regulations.

Legal Consultant

Reouveni Legal Consulting - 2010 – 2014

- La Jolla, CA 2013-Present Attorney specializing in employment law, human resources and contractual issues.
- Legal Consultant Re-wrote contingency agreement for an employment company to standardize and add protective language insuring all terms were in the clients favor and still within legal compliance.
- Conducted extensive review on new legal regulations regarding classifications of employees as independent contractors.
- Wrote independent contractor agreement to meet new legal requirements.
- Re-wrote and reviewed several agreements including Joint Venture and Service Agreements.
- Wrote, reviewed and finalized web site development Agreement with an emphasis on who would retain intellectual property rights..
- This is Dummy Description data, Replace with job description relevant to your current role.

Education

Law and Criminal Procedure Course - (Second University of Naples)