# **Robert Smith**

# ER Tech/Co-ordinator

# **PERSONAL STATEMENT**

To obtain a position that will enable to use strong organizational skills, educational background, and ability to work well with people.

# **WORK EXPERIENCE**

# ER Tech/Co-ordinator

ABC Corporation - May 2003 - May 2008

# Responsibilities:

- Performed clinical tasks such as taking blood samples to help with diagnostic tests.
- Connected patients to medical equipment.
- Triaged new registering patients. Take vital signs such as blood pressure or respiration rate.
- Ready patients for various emergency procedures.
- Put on splints and helping with simple sutures.
- Administered fluids as directed. Train new technicians.
- Cared for medical equipment and ensure machines are working properly.

#### ER Tech

# Delta Corporation - 2000 - 2003

#### Responsibilities:

- Patient care, clean up, triage, vitals, assist with procedures, assist with traumas and emergencies Skills Used Medical assistant skills, being.
- Patient transport for medical care, testing and procedures.
- Attended to various medical emergencies.
- Monitored and tested patient vitals.
- Direct patient care splinting ekgs assisting physicans strating ivs plebotomy Accomplishments I received tech of the year Skills Used emergency.
- Patient Care Tech Start IVs, Phlebotomy Stocked supplies Assisted in wound care Assisted physicians with procedurespm.
- Lab draws IVs POCs and QCs stock rooms and clean supplies and assist in wound care.

#### **Education**

- (Oquirh Mountain Phlebotomy School)

# **CONTACT DETAILS**

1737 Marshville Road, Alabama (123)-456-7899 info@qwikresume.com www.qwikresume.com

# **SKILLS**

Firefighting, Medical Environment.

# **LANGUAGES**

English (Native)
French (Professional)
Spanish (Professional)

# **INTERESTS**

Climbing Snowboarding Cooking Reading

# REFERENCES

Reference – 1 (Company Name) Reference – 2 (Company Name)