

ROBERT SMITH

Sr. Correctional Case Manager

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SUMMARY

To secure a Correctional Case Manager position in the organization that offers challenge and opportunity for career development and at the same time serves the organization to the best of capabilities. Gain new skills while utilizing current area of expertise of procurement and employee satisfaction services with in a positive team environment.

SKILLS

Microsoft Word Products, Budget Writing, Conflict Management.

WORK EXPERIENCE

Sr. Correctional Case Manager

NC DPS Scotland Correctional Institution - August 2012 – 2020

- Supervises and instructs inmates assigned to various work assignments.
- Promotes rehabilitation of inmates by attempting to modify anti-social attitudes, discouraging undesirable habits, and encouraging worthwhile activities.
- Performs crisis interventions and routine counseling to include suicide prevention.
- Develops, implements and manages Correctional Programs.
- Manages applicable and routine counseling to include times of mental and verbal abuse by inmates.
- Manages an inmate caseload.
- Works under stressful conditions caused by direct contact with incarcerated offenders who can become physically violent and verbally abusive.

Correctional Case Manager

Delta Corporation - 2011 – 2012

- Analyze criminals psychological tendencies and past behaviors including sexual, or drug abuse and violence Develop an individual treatment plan for.
- Provide assessments, counseling, security classification and to provide relevant programs and support to offenders Effectively communicate with.
- Supervise offenders, conduct visual surveillance of offenders, respond to and document emergencies and daily activities, comprehend and abide by.
- Provide case management for inmate population Review progress of inmates for custody consideration Member of Facility Classification Committee.
- Facilitated weekly Life Skills and drug prevention recovery classes, including enrollment and monitoring participation, Collected and accounted for.
- Provided routine social casework in the classification and assignment of offenders committed to a correctional institution or advanced social.
- Used communication techniques and assessment instruments to determine the offenders security risks and programmatic needs to recommend the program .

SCHOLASTICS

- Bachelors in Human Services - 2014(Kaplan University)