

ROBERT SMITH

Legal Consultant II

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Hardworking and detail-oriented student in the field of kinesiology looking for valuable experience that will benefit and teach lessons not learned in school.

CORE COMPETENCIES

Management, Technical Skills.

PROFESSIONAL EXPERIENCE

Legal Consultant II

ABC Corporation - September 2009 – September 2013

Key Deliverables:

- Managed foreclosure, collections; litigation and mediation attorneys, and staff and caseload.
- Standardized procedures to improve efficiency and effectiveness of operations.
- Facilitated client communication, Communicate with the team, and delegate tasks as necessary.
- Tracked and evaluated personnel to include recommendations on when additional personnel is needed.
- Monitored and ensured compliance with investor (FHA/FNMA/VA/HUD) guidelines.
- Conducted in-house training, mentoring, and advising/counseling.
- Managed the Mediation Department staff of two paralegals.

Legal Consultant

ABC Corporation - 2007 – 2009

Key Deliverables:

- **CONTRACT NEGOTIATION** Responsible for the negotiation of all contracts necessary for Garuda fleet-wide upgrade and expansion.
- Ensuring that the terms and conditions as well as the rights and remedies of each individual contract form a comprehensive legal framework that protects the interests of Garuda.
- Includes the negotiation of sale and leaseback agreements for 15 new Boeing 737-800 aircraft; Airbus, Boeing, Bombardier and ATR purchase agreements; numerous aircraft lease agreements - including the negotiation of forty lease agreements in 2009 alone;.
- **CONTRACT IMPLEMENTATION** Overseeing the implementation of contracts including ensuring the timely fulfillment of all necessary legal requirements associated with the delivery of aircraft under both purchase contracts and lease agreements, the redelivery.
- **CONTRACT ENFORCEMENT** Offering legal strategies to resolve contract disputes related to aircraft maintenance, aircraft deliveries and redeliveries, aircraft leasing, and aircraft purchase agreements.

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- Included the implementation of advised legal strategy through direct discussions with parties related to the dispute and the negotiation of an acceptable settlement of the disputed matter..
- This is Dummy Description data, Replace with job description relevant to your current role.

EDUCATION

- Juris Doctor - (Florida Coastal School of Law - Jacksonville, FL)