# **Robert Smith**

## **Corrections Deputy**

Phone (123) 456 78 99
Email: info@qwikresume.com
Website: www.qwikresume.com

LinkedIn: linkedin.com/qwikresume Address: 1737 Marshville Road, Alabama

#### **SUMMARY**

Experienced in promoting a safe environment for staff and customers and able to respond effectively to crimes, fires and medical emergencies. Extensive knowledge of relevant safety equipment, policies, procedures, and strategies to deal with emergency situations.

#### **SKILLS**

Firearm Qualified, CPR, First Aid, Self Defense Tactics, OC Spray Certified, Taser Certified.

#### **WORK EXPERIENCE**

### **Corrections Deputy**

ABC Corporation - January 2003 - March 2007

- Provided direct supervision of offenders within the housing areas of the jail.
- Responsible for the general offender behavior in areas assigned as their duty station, and directly supervise and escort offenders within the secure perimeter of the jail as assigned.
- Communicated effectively with a varied population of offenders, including individuals from diverse ethnic, racial, cultural and economic backgrounds.
- Efficiently and accurately completed paperwork including but not limited to Booking, medication, release records, reports; logs, requests, memos, and rosters.
- Assisted in clerical and reception work to support facility programs when clerical staff is unavailable.
- Respond to emergencies in the jail, which may include the following offender assaults, fires, riots, offender disturbances, explosions, natural disasters, and hostage conditions.
- Respond to control these circumstances involved the use of appropriate levels of force through physical management of combative, volatile, hostile and assaultive offenders.

## **Corrections Deputy**

Delta Corporation - 1999 - 2003

- Monitor Camera for suspicious activity Perimeter Security Logging information/Maintaining hourly and nightly logs.
- Care, custody, and control of inmates Inmate transport Conducted disciplinary review hearings Leadership.
- Monitor inmate population in pods.
- Answer calls from inmates, conduct shakedowns for contraband and homemade weapons.
- Transport male prisoners from booking and holding to assigned cells.
- Participate in the daily operations of the Genesee County Jail.
- Maintained a safe and controlled environment for detainees and staff.

#### **EDUCATION**

Bachelor of Science in Health Science - (AIU University - Atlanta, GA)