

Robert Smith

Business Owner And Operator

CONTACT DETAILS

1737 Marshville Road,
Alabama
(123)-456-7899
info@qwikresume.com
www.qwikresume.com

PERSONAL STATEMENT

Experience and goal-oriented Business Owner And Operator who has dreams and goes for them. As a current successful business owner, I have the knowledge and skills to fulfill this position to the fullest of my ability. Skilled in building long-term relationships with clients and customers who can vouch for my positive and friendly attitude. Motivated and ambitious with excellent interpersonal communication, relationship management, and presentation skills.

WORK EXPERIENCE

Business Owner And Operator

ABC Corporation - June 2015 - Present

Responsibilities:

- Dealing directly with the health and wellness of clients in both private and group settings.
- Responsible for marketing, conducting high-end sales, customer service, and all accounting obligations.
- Working with physicians when needed to assist in the post-surgical recovery of rotator cuff repair, hip and knee replacements, bone fractures, and soft tissue tears.
- Responsible for all daily operations to include schedule creation in order to provide the highest customer service and product availability.
- Consistently controlling profits and losses by establishing company guidelines for labor and inventory management.
- Accountable for budget control, payroll, profit and loss, and general accounting.
- Managing up to 20 team members and management members in properly running the store at all times.

Executive & Co-Business Owner

ABC Corporation - October 2012 - February 2013

Responsibilities:

- Improved efficiency and effectiveness of the business model by keeping detailed and highly organized customer and financial data.
- Enhanced brand and customer experience based on market research data to inform planning and strategy.
- Advised associates on policies and operating procedures to ensure functional effectiveness of business.
- Assessed the marketing potential of new and existing store locations, considering statistics and expenditures.
- Directed clerical staff to keep records of all client information, and to maintain current information on applicable licenses, policy changes and restrictions.
- Directed, coordinated, and reviewed activities in sales and service accounting and recordkeeping.
- This is Dummy Description data, Replace with job description relevant to your current role. In case if you dont need it you can delete it.

SKILLS

Handling Customer
Service Issues, Managing
Small Crews And
Individual Employees,
Following Procedures
And Processes, Solid
Computer And Drafting

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company
Name)
Reference - 2 (Company
Name)

Education

Diploma in Business - 2011 (Russell County High School - Russell Springs, KY)
Real Estate Appraisal - (Rend Lake College)