

ROBERT SMITH

Jr. Actress

E-mail: info@qwikresumc.com

Phone: (0123)-456-789

SUMMARY

Administration Organized conferences with parents and teachers to establish student evaluation programs
Provided clerical, secretarial and administrative support to Directors.

SKILLS

American Sign Language, Microsoft office.

WORK EXPERIENCE

Jr. Actress

ABC Corporation - January 2012 – April 2014

- Solved problems in the lifted sets helped with sound interacted with audiences
- Applied stage makeup and assisted other actors in making character decisions.
- Helped people realize their potential in acting, spread a love of the arts, attained a greater sense of empathy, and learned patience.
- Acted for every paying customer, staying in character and maintaining high energy in a stressful environment and cleaning zone each night.
- Became key actor second year, meaning trained other actors and taught them the guidelines for the haunted house.
- Required rehearsal material Reached quota of ticket sales via promotional appearances Prepared for all performances.
- Maintained strict rehearsal and performance schedule.

Actress

ABC Corporation - 2007 – 2012

- As an actress for Act I Productions it was my responsibility to work collaboratively with my co-workers to create an entertaining, exciting experience for our audiences who visited our train ride theatre.
- This Christmas season, my coworkers and I took our guests on a train ride to Santa's workshop in New Jersey.
- It was my job as one of Santa's elves to entertain the children who were on their way to visit Santa's village.
- We interacted with guests in character to create a truly magical experience for children and adults alike.
- During my performances, I successfully created a joyful, positive experience for our guests.
- My friendly character, and sweet nature allowed me to create an unforgettable experience for our customers.
- Skills Used At Act I productions, I demonstrated exceptional communication skills, a friendly attitude, and time management skills before, during, and in-between shows..

SCHOLASTICS

- Biology and Musical Theatre - 2014(Converse College - Spartanburg, SC)