

# Robert Smith

## Decorator/Executive

### PERSONAL STATEMENT

Seeking a position as a customer service representative at a company that has a passion for helping customers and the ability to inspire the creativity in everyone.

### WORK EXPERIENCE

#### **Decorator/Executive**

**ABC Corporation - 2014 - December 2015**

##### *Responsibilities:*

- Set up Indian Weddings with Fabrics, Chairs, and Indian rituals.
- Loaded and Unloaded a van with our materials for the wedding Lifting over 50 pounds of weight going back and forth.
- Sometimes long distances.
- Smiled, Acknowledged and greeted guest of the wedding and other public areas.
- Maintained a clean and organized working environment in the warehouse also keeping our van organized with all the tools in one place.
- Trained new employees on certain procedures and policies Demonstrating initiative and Flexibility regarding assignments for self and the team Demonstrating professionalism, quality service and a "can do" attitude to the work environment as well as guest Country Liquor Family Business Cashier Cash Handling Deposits and counting daily sales.
- Handled customers professionally in a welcoming and specialized manner.

#### **Decorator**

**Delta Corporation - 2014 - 2015**

##### *Responsibilities:*

- Evergreen Avenue, Brooklyn, NY Loading and reloading fabric, foam, and thread onto multi-needle quilting machine, needle alignment, visually .
- Setup/break down events , such as birthdays , weddings etc.
- Drive company trucks/vans to locations , unload/load the vehicles for events .
- we decorated for weddings, birthdays and etc.
- set up tents ,wash linens and dishes,.
- Worked for designers in client homes Managed and assigned tasks to co-workers Communicated with clients Collaborated with co-workers and designers .
- Collected debris Psychology Club Grades 11, 12 Homecoming Committee Grades 11, 12 Poetry Club Grade 11, 12 Paws for Change Grades 11, 12 Think .

### **CONTACT DETAILS**

1737 Marshville Road,  
Alabama  
(123)-456-7899  
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[www.qwikresume.com](http://www.qwikresume.com)

### **SKILLS**

Design and lay tile, Good communicator, Team player.

### **LANGUAGES**

English (Native)  
French (Professional)  
Spanish (Professional)

### **INTERESTS**

Climbing  
Snowboarding  
Cooking  
Reading

### **REFERENCES**

Reference - 1 (Company Name)  
Reference - 2 (Company Name)

## Education

Nursing - 2015(Fullerton College - Fullerton, CA)