# **Robert Smith**

# **Graphic Artist Intern**

# PERSONAL STATEMENT

Self-motivated, assertive, Developer, presenting a professional demeanor and excellent customer service. Bachelor of Science in Web Design with over 10 years of combined Graphic Design education and working experience. Possess strong interpersonal skills with excellent verbal and written communication, ability to efficiently multitask and manage job specifications, organized in a time orderly fashion.

### **WORK EXPERIENCE**

# **Graphic Artist Intern**

ABC Corporation - July 1998 - February 2006

Responsibilities:

- Consistently worked to improve and resolve issues.
- Maintained flexibility and willingness to take on any project that enabled the team to operate in an efficient manner.
- Point person for barcode creation and testing of printed advertisements.
- Point person/traffic person for the Grand Opening advertisements in the Creative Services department.
- Acted as a liaison between the Grand Opening team and Creative department.
- Executed category marketing plans with compelling designs.
- Provided support to upper management and their subordinates.

#### **Graphic Artist**

**ABC Corporation - 1997 - 1998** 

Responsibilities:

- Graphic Designer Position.
- Create & design proposals and logos, for T-shirts, jackets, aprons, flags, fabrics, and all kinds of promotional items and materials for our customers, to promote their brands and services.
- This includes photo manipulation, creation of custom designs and patterns, and the development of virtual products for realistic digital representation.
- Creation and recreation of designs and logos to apply directly on tshirts
- Graphic design for schools and sport teams to support seasons in areas such as football, soccer, baseball, basketball, and various commercial activities for SMEs.
- Proven aptitude for dealing with customer complaints, dealing with customers Face to Face, Responsible for completing the sales process from initial customer request either via telephone / facsimile / email through to arranging delivery or collection.
- Designed unique print materials, including advertisements, brochures and logo design.

# **CONTACT DETAILS**

1737 Marshville Road, Alabama (123)-456-7899 info@qwikresume.com www.qwikresume.com

# **SKILLS**

HTML5, CSS3, Bootstrap, Adobe Creative Suites CS1-CC, Web Design, Graphic Design.

#### **LANGUAGES**

English (Native)
French (Professional)
Spanish (Professional)

# **INTERESTS**

Climbing Snowboarding Cooking Reading

#### REFERENCES

Reference – 1 (Company Name) Reference – 2 (Company Name) **Education** Bachelor of Science in Business - (Virginia Commonwealth University - Richmond, VA)