

ROBERT SMITH

Assistant Attorney

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

A highly experienced Assistant State Attorney focusing within the practice areas of intellectual property, entertainment/media, and corporate law. Advises clients regarding legal issues that pertain to copyright, trademark, licensing, contract, Internet and new media law. A logical and resourceful attorney who effectively anticipates and evaluates legal issues to protect clients and resolve cases. Results-oriented lawyer, highly effective at networking and developing an impressive reputation that clients can trust.

CORE COMPETENCIES

All Legal, All Word Processors, Data Entry, Typing, Research, Writing, Speaking, Personal Relations, Bookkeeping, Spreadsheets, Powerpoint

PROFESSIONAL EXPERIENCE

Assistant Attorney

ABC Corporation - August 2004 – November 2016

Key Deliverables:

- Advised clients on a daily basis with respect to intellectual property law, entertainment & media and corporate in house legal matters.
- Frequently drafted and negotiated a wide range of IP related agreements including license agreements, broadcasting, and media agreements such as streaming media, VOD, and related distribution contracts.
- Also included internet and new media related agreements such as non-disclosure agreements, web site user agreements, terms of services, terms, and conditions, master service agreements, copyright, and privacy policies.
- Counseled clients as to trademark and copyright laws relating to the formation, ownership, maintenance, and infringement of intellectual properties.
- Acted as outside counsel for numerous small to midsize businesses with respect to general business transactions, contract formation, review and negotiation, intellectual property development and its respective licensing.
- Provided key legal advice to both individuals and corporate clients concerning “day to day” general legal issues such as employment matters, commercial leases, governmental compliance issues, and commercial litigation matters.
- Established positive working relationships with of-counsel, talent, and media companies worldwide.

Attorney

ABC Corporation - 2002 – 2004

Key Deliverables:

- Trained and instructed lower-level attorneys and interns.

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- Provided guidance and oversight to attorneys, investigators, and legal support staff and advises staff regarding complex/problem situations.
- Conducted initial case evaluations as assigned, reviewed case file and analyzed the facts and evidence of the case.
- Assessed client eligibility and needs, reviewed criminal histories, determined the appropriateness of diversion, dismissal, or charges.
- Reviewed accuracy of jurisdiction, venue, and scope of arrest powers.
- Ensured sufficient probable cause, prepared or reviewed charges and discovery, and prepared for arraignment.
- This is Dummy Description data, Replace with job description relevant to your current role. In case if you dont need it you can delete it.

EDUCATION

JURIS DOCTOR - 2000 (B BROOKLYN LAW SCHOOL - New York, NY)M.B.A. -
(McColl School Of Business, Queens University Of Charlotte)

