

# ROBERT SMITH

## Asst. Information Systems Consultant

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Dedicated, accomplished, and highly motivated IT professional with over 7 years of experience installing, configuring, monitoring, troubleshooting, and maintaining Windows servers. This includes applications, MS SQL database, print, file, antivirus, and active directory servers, software, hardware, and desktop support. Very determined individual that is willing to do whatever it takes to help the company succeed.

### **FEBRUARY 2013 - FEBRUARY 2013**

#### **ASST. INFORMATION SYSTEMS CONSULTANT - ABC CORPORATION**

- Installs, troubleshoots, backups/restores, imports and exports data, copy databases from one instance to another instance, Performance and Tuning, inserting and updating information on tables, and retrieve specific information from multiple tables for reporting purposes.
- Configures, maintains and provides support for Lobby Guard and Facility Commander Security systems for all state buildings.
- Creates and maintains the departments Disaster Recovery Plan.
- Provides technical recommendations of applications using existing and emerging technology platforms.
- Creates, documents, and reviews processes and procedures to ensure that such processes are adequate and functional.
- Provides technical support to vendor resources.
- Performs advanced technology troubleshooting, diagnostics, and repairs.

### **2012 - 2013**

#### **INFORMATION SYSTEMS CONSULTANT - DELTA CORPORATION**

- Business Intelligence Information Systems Project Management Database Application Development Database .
- Data extract, transform and load (ETL) using SSIS and Informatica transformation tools.
- Data mining and report development using SAP Business Objects, SQL Server Report Services (SSRS).
- In this temporary position, responsibilities included processing employee requests for access to various corporate systems and files; managed of IT .
- Y2K Contract Position Spoke with providers, vendors, enterprises, facilities, and utilities for a major health insurance provider to obtain Y2K .
- Revised User Guide for Y2K Diligence Database.
- Received award from Employee Excellence Committee for hard work and dedication.

## **EDUCATION**

B.S. in Management Information Systems - (Alabama A&M University - Normal, AL)

## **SKILLS**

Actuals Analysis/Reporting, Financial Modeling, Strategic Financial Planning, Cost Accounting.