

ROBERT SMITH

Asst. Certified Legal Intern

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SUMMARY

Background in Computer Science, Patent Prosecution, Software Licensing, and Managing IP Portfolios for startups in funding Prior patent prosecution experience in IP law firm, Knobbe Martens Olson & Bear. Interested in gaining experience in post issuance procedures (PGR, IPR, and CBM).

SKILLS

Legal Research, Legal Writing, Microsoft Office.

WORK EXPERIENCE

Asst. Certified Legal Intern

ABC Corporation - January 2016 – April 2016

- Drafted Cross examination questions for the Medical Expert in preparation for the Administrative Law Judge.
- Hearing Charted and organized the claimants medical records through an excel spreadsheet to ensure that the claimants medical records were medically equal to or matched the Social Security Administrations definition of listed impairment for disability Benefits.
- Participated in weekly meetings with counsel and supervising clinical professor to discuss the progress in the Child Disability case.
- Interviewed and counseled the claimants mother on childs case.
- Performed discovery by requesting the patients medical records from Social Security Administration in order to ensure adequate representation.
- Called and updated claimants mother about the status of case through in person conversation, snail mail, and telephone conversations.
- Checked to ensure the client was in compliance with the procedural process leading to the Administrative Law Judge hearing.

Certified Legal Intern

Delta Corporation - 2012 – 2016

- Met with indigent clients transferred from the Public Defenders Office and provided direct representation in the courts of the Fourth Judicial.
- Independently formed a defense plan for clients while drafting and filing motions on behalf as needed.
- Represented domestic violence victims at permanent restraining order hearings as a certified law student.
- Conducted research and drafted memoranda for complex cases.
- Interviewed clients and assisted in preparation of temporary restraining order documents.
- Second chaired a felony embezzlement trial including conducting direct examinations of witnesses and participating.

- Regularly performed client intake.

SCHOLASTICS

- Law - August 2013(INDIANA UNIVERSITY ROBERT H. MCKINNEY SCHOOL OF LAW)