Robert Smith

Senior Information Security Analyst/Super (123)-456-7899

CONTACT DETAILS

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PERSONAL STATEMENT

Business professional with 12 years in the Information Data Security industry that includes experience in information security administration, and analysis in a multi-platform environment. A flexible team member with proven abilities to work effectively with individuals at all levels. Major achievements based on excellent troubleshooting, analytical, problem solving, and organizational skills accomplished through ticket management for Identity and Access Management.

<u>SKILLS</u>

MS Office, Problem Solving Skills.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing Snowboarding Cooking Reading

REFERENCES

Reference - 1 (Company Name) Reference - 2 (Company Name)

WORK EXPERIENCE

Senior Information Security Analyst/Supervisor

ABC Corporation - 2006 - 2012

Responsibilities:

- Managed 50 MB Excel Spreadsheet to maintain 60+ Visa Prepaid Client Profiles.
- Processed requests to add and update roles via batch processing utilizing MS Excel VB Editor Macro, and Tandem systems within the Software Development Life Cycle including Prepaid Internal User Roles.
- Created, and deleted user IDs via batch processing utilizing MS Excel VB Editor Macro for 3 user stores; Tandem systems, CA Identity Manager, and Web-based Prepaid Administration System (PAS).
- Supported quarterly Prepaid Maintenance Releases to provide additional functionality to PAS systems, which included overnight and on-call coverage.
- Developed process for Prepaid Client de-conversions.
- Wrote and updated departmental process and procedures documentation.
- Participated in the 24/7 rotation for end user support, problem resolution and 2nd level troubleshooting.

Senior Information Security Analyst

Delta Corporation - 1994 - 1998

Responsibilities:

- Leading auditing efforts for multiple business units to ensure compliance with PCI DSS.
- Actively engaged in PCI Annual assessment to obtain a clean ROC for State Farms payment processing bank.
- Co-ordinate third party assessments (vendors) that may affect overall State Farm PCI compliance.
- Developing information security governance and compliance framework including risk assessment methodology, performance metrics and reporting.
- Working as a single point of contact for various business partners to ensure their projects are developed in compliance with PCI requirements.
- Leading efforts for quarterly VA scans (internal and external) and annual penetration testing for PCI CDE.

compliance approval board.
Education
A.A.S. in Marketing - (Arapahoe Community College - Littleton, CO)

• Coordinate with the project leadership and represent them in the PCI