

Robert Smith

Small Business Owner/Entrepreneur

PERSONAL STATEMENT

Five years small business owner Twenty-two years of Personnel Management and Leadership Twenty years of Financial, Resource, and Logistic management Ten years experience in successful management of Independent Assignments Problem Recognition, Problem Solving, and Solution Implementation Material Accountability and Inventory programs Organization Development and Administration Team Building Crisis Management.

WORK EXPERIENCE

Small Business Owner/Entrepreneur

ABC Corporation - December 2009 - February 2015

Responsibilities:

- Consistently achieved customer satisfaction and sales throughout six years of operations.
- Managed finances developed forecast of revenue, expenditure and profit.
- Wrote visible business plan for six years that led to sound business decisions and consistent profits.
- Designed economical marketing strategies such as coupon promotions and vendor participation at local community events.
- Performed inventory control, ordering, and purchasing.
- Negotiated agreements with vendors, ensuring all deliveries were accurate and on time.
- Developed and implemented new sales and marketing strategies to increase business and marketing.

Small Business Owner

Wild Rose Creations - 2007 - 2009

Responsibilities:

- Have included - Design and create items out of leather, both custom orders and items for show sales.
- Sell leathergoods made by myself and business partners at craft fairs and Renaissance Faires.
- Teach youth and adults, as well as give demonstrations of the craft.
- Maintain accounting files in Quickbooks and Excel.
- Prepare and return sales tax reports.
- Process credit card sales.
- Compete in and judge at regional and international shows..

Education

BS in Information Systems Management - 1994(University of Maryland - Heidelberg)

CONTACT DETAILS

1737 Marshville Road,
Alabama
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SKILLS

Bilingual.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company Name)
Reference - 2 (Company Name)