ROBERT SMITH

IT Administrator/Web Consultant

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I have 35 years experience in IT. Positions have included, but not limited to, Administrator / Analyst / Systems Engineer / Technician. Business fields I have work in or with include, Automotive, Medical (Hospitals to Private practices), Financial, Engineering, Accounting, Research, Management and Production. Most recently, I have been working as an IT Administrator for a large Production Corp. supporting multiple production facilities.

DECEMBER 2012 – 2019

IT ADMINISTRATOR/WEB CONSULTANT - SUNWARRIOR

- Selected and implemented the Netsuite ERP system with CRM and Manufacturing Modules.
- Planned, upgraded, and installed the network, servers, and infrastructure for a company wide move to a larger building.
- Converted physical servers to virtual Hyper-V servers for efficiency and consolidation.
- Migrated the in-house e-mail server to Office 365.
- Implemented a helpdesk ticket and support system for improved management and accountability.
- Manage and maintain the network and multiple business systems while providing training and support to all employees.
- Customize and maintain the Netsuite ERP system to align with and enhance business processes, including writing Suitescripts and building SQL reports.

2011 – 2012

IT ADMINISTRATOR - ABC CORPORATION

- Responsible for planning and implementing a corporate local and wide area network to provide data, video and voice over a Frame Relay with Cisco devices (MC-3810).
- Install, support and troubleshoot Windows NT Domain with 300 users.
- Develop backup policy procedures and disaster recovery strategy for NT servers using an Exabyte Tape Library and a Dell Storage Area Network.
- Deploy and implement Remote Access Services (RAS) with 10 modems.
- Implement a Corporate Antivirus Software for Exchange, file servers and clients.
- Install and troubleshoot software and hardware for more than 120 users.
- Responsible for moving the Headquarters network infrastructure to a new facility..

EDUCATION

B.S. in IT-Software - (Western Governors University)

SKILLS

Web design, Java, VB.Net, C#.net. Share point.