

Robert Smith

Senior Accountant/Controller

CONTACT DETAILS

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PERSONAL STATEMENT

CPA with 8+ years of experience as a Senior Accountant developing and implementing financial systems, strategies, processes, and controls that significantly improve P&L scenarios. Expert in establishing accounting functions, systems, and best practices; cost-reduction; and lasting business relationships to ensure goal-surpassing fiscal performance.

WORK EXPERIENCE

Senior Accountant/Controller

ABC Corporation - July 2015 - Present

Responsibilities:

- Hired to a senior accountant position to oversee the financial reporting function for a hospice care provider.
- Working closely with the director of financial reporting to maintain the integrity, accuracy, and completeness of all aspects of financial reporting.
- Leveraging my data analytics skills to work with the director of procurement to create reports that helped manage fleet expenses for a fleet of 800+ vehicles.
- Also, taking the initiative to evaluate existing processes and reports that were in place and used my knowledge in excel and SQL to create macros that simplified and expedited tedious processes.
- Key results creating, maintaining and test reports in management reporter that are used company-wide, including by executive management.
- These reports included a trailing 13-month income statement, entity summary income statement, and income statement by AVP.
- Creating a macro that simplified our monthly stats entry, the entry used to take 2 hours to complete and is now completed in 10 minutes.

Senior Accountant

ABC Corporation - June 2011 - June 2015

Responsibilities:

- Promoted to senior accountant position to administer, audit, and collect both purchase and sales-based vendor funds for a large retail home improvement company.
- Acted as a liaison to merchandising with respect to product line reviews and vendor funded arrangements.
- Ensured proper accounting methods were used to accrue, record, and collect vendor funds.
- On the recovery team, I worked with our third party contractor to develop an audit tool that enabled us to collect post audit funds.
- Key results assisted merchandise directors with product line reviews by compiling data of historical funding, reviewing the proforma cost sheets for accuracy, and conducting reset analysis to ensure that PO costs were uploaded as agreed and the plan is meeting expected performance standards provided monthly analysis to executive

SKILLS

Excel, SQL, Data Analysis, Account Reconciliation, Visual Basic, PeopleSoft, MS Office, TeamMate, and ACL Analytics, Great Plains, Adaptive Insights, and Management Reporter.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company Name)
Reference - 2 (Company Name)

management that explained variances in margin, sales and product mix shifts.

- This analysis assisted executive management in quarterly earnings release conference calls responsible for the tracking, accrual, and collection of \$50 million in the purchase and sales-based vendor funds established department-wide audit procedures for conducting program reconciliations.
- This enabled us to comprehensively review vendors to ensure controls are working properly and contracts were executed as agreed worked with apex analytics to integrate all of our audit concepts from a manual process to a web-based audit tool, this enabled us to audit more vendors faster for potential claims led our department through the cost simplification initiative by developing, testing and using an access database that enabled us to net program allowances into cost which significantly reduced the number of programs that needed to be tracked and audited.

Education

Bachelor Of Science in Finance - (Appalachian State University - Boone, NC) Bachelor Of Science in Finance - (University Of South Florida Sarasota - Sarasota, FL) Bachelor Of Science in Accounting - (University Of South Florida)