

ROBERT SMITH

Associate Information Assurance Analyst

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Achievement-oriented, highly analytical systems analyst with a versatile background in information technology, and administration. Effective team leader and communicator with outstanding problem-solving abilities. Skilled at handling challenging issues while building consensus to improve systems and services.

CORE COMPETENCIES

Pentesting, Information Security.

PROFESSIONAL EXPERIENCE

Associate Information Assurance Analyst

ABC Corporation - March 2010 – February 2013

Key Deliverables:

- Oversees the creation of process-based, role-specific learning programs to develop and reinforce the knowledge and skills for the diversity of roles interacting with Siemens PLM solutions.
- Manages curriculum design work stream and assignments, plan and coordinate assignments with Curriculum Leads and writers to keep projects on track.
- Provides documented templates, standards, and instructions related to technical and editorial reviews, publishing guidelines, and storyboards.
- Collaborates with Siemens PLM services teams as well as client teams to ensure alignment and integration of the adoption and learning solution with program goals, objectives, and schedules.
- Partners with client education teams during development and deployment phases, as well as act as a guide and trusted advisor representing best-practice adoption and learning strategies.
- Orchestrates curriculum projects ensuring resource forecasting and financial planning will allow projects to be delivered on time, to quality, and within budget.
- Identifies key threats and business risks and define risk management priorities.

Information Assurance Analyst

Delta Corporation - 2006 – 2010

Key Deliverables:

- Envisioned and executed development of Privacy Office infrastructure, program management strategy and compliance assessment plan.
- Oversaw execution of 35 privacy agency-wide program reviews, process audits, and compliance reporting meeting 100% of federally mandated goals and.
- Contributed market research plan and metrics design o the "Medical Identity Theft Environmental Scan" proposal which garnered team an unsolicited.

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- Supports the Department of Energys Office of Cyber Security with collecting Federal Information Security Management Act (FISMA) information and.
- Department of Energy (DOE).
- This includes providing outreach to the DOEs field elements and coordinates all cybersecurity-related Congressional, OMB, GAO and IG reporting and.
- This also includes delivering FISMAA-required, performance assurance by verifying, validating, and analyzing cyber data collected from across the .

EDUCATION

B.S. In Information Systems Management - (University Of Maryland - College Park, MD)

