

ROBERT SMITH

Interim General Manager I

info@qwikresume.com | [LinkedIn Profile](#) | [Qwikresume.com](#)

Highly creative, ambitious, and pioneering professional with over 25 years' experience in marketing, graphic and print design, data entry and administration. Proficient in implementing business strategies that increase product awareness, market share, and company profitability while eliminating waste.

EXPERIENCE

Interim General Manager I

ABC Corporation - JANUARY 2016 - JANUARY 2017

- Oversee all store operations based on the goals, objectives, and standards of the organization Assist, and supervise all department managers in planning and performance to achieve all goals and objectives Provide a model of supportive and participatory leadership promoting the concepts of team building and empowerment.
- Understands and utilizes the financial tools and reports available to support operations.
- Monitors and manages of all labor and other controllable expenditures within budget.
- Participates in and learning the preparation of all annual budgets.
- Monitors overall store conditions to meet customer service objectives Plan and implement all store operations within budget.
- Designs, develops, and maintains a store that is well merchandised and customer friendly.
- Supports necessary training to ensure the Co-op provides outstanding customer service to its members and customers and communicates clearly and effectively to the membership.

Interim General Manager

Delta Corporation - 2015 - 2016

- o Ensure budgeted reviews and revenue were achieved o Perform annual employee reviews o Maintain working inventory of amenities, supplies, linen and.
- Assist with the transition between General Manager Facilitate communication between division and outside vendors.
- Handled all operational aspects of the property.
- Led operations during ownership and management change Responsible for origination, merchandising, and risk management of a 9 million bushel grain.
- HR Control Food Cost and Labor, Create the Employee Weekly Schedule, Control Budget and controllables, Weekly Inventory and Nightly Inventory.
- Reason for Leaving Seeking an opportunity to advance career and self

fulfilment.

- Ensure compliance with company and franchise standards for personnel administration and performance, service to patrons and room rates Delegate .

EDUCATION

- Bachelor of Science in Marketing - (Albany State University - Albany, GA)

SKILLS

Computer literate/ Savvy, Communication , Microsoft Word