# **Robert Smith**

## Interim General Manager II

#### **PERSONAL STATEMENT**

To attain a position as Casino Slot Manager/Director Special Skills, Training, Abilities and Knowledge: Tribal Casino Gaming Licensed Knowledge in Gaming Compliance and applicable laws.

#### **WORK EXPERIENCE**

### Interim General Manager II

ABC Corporation - February 2007 - March 2007

#### Responsibilities:

- Supervised a staff of 120 employees; 12 Department Managers; 5 Shift Managers.
- Processed and performed performance evaluations.
- Assisted Human Resource in investigating and resolving customer/employee disputes and discrepancies.
- Implemented disciplinary action regarding employee disputes.
- Resolved Customer and Public concerns.
- Oversaw the Casino daily operations.
- Oversaw cost effectiveness of the Casino, including increasing Casino revenue, assisted in Advertising, Marketing and Promotional Events.

#### Interim General Manager

Delta Corporation - 2006 - 2007

#### Responsibilities:

- Ensure compliance with company and franchise standards for personnel administration and performance, service to patrons and room rates Delegate.
- Job Description Oversee the daily operations of a radio station manage staff; meet payroll and operating expenses; submit grants for station .
- Skills Proficient in Audiovault software, Natural Music software, Content Depot software, Cool Edit software, operation of radio broadcasting board.
- Ability to work well with the listening public and other members of the broadcasting team, community, and board members.
- Uses problem-solving skills to produce daily schedules.
- performing all duties of top leadership in the hotel including administrative, accounting, operations, and human resource duties Worked with new.
- Liberty Tire Recycling is recognized as a premiere recycler of end of life tires.

#### **Education**

BA In History - 2010(BLOOMSBURG UNIVERSITY OF PENNSYLVANIA - Bloomsburg, PA)

#### **CONTACT DETAILS**

1737 Marshville Road, Alabama (123)-456-7899 info@qwikresume.com www.qwikresume.com

#### **SKILLS**

Microsoft Office, Shipsconstructor.

#### **LANGUAGES**

English (Native)
French (Professional)
Spanish (Professional)

#### **INTERESTS**

Climbing Snowboarding Cooking Reading

#### **REFERENCES**

Reference – 1 (Company Name) Reference – 2 (Company Name)