ROBERT SMITH

Jr. Network Security Administrator

E-mail: info@qwikresumc.com   **Phone: (0123)-456-789**

SUMMARY

Seeking an employer that will encourage personal growth, advancement, and active engagement towards joint success. Passionate about work, dedicated, self-motivated, and will rise to any challenge and strive to exceed expectations.

SKILLS

Microsoft Office, Access, Excel.

WORK EXPERIENCE

Jr. Network Security Administrator

ABC Corporation - July 2004 – August 2009

- Maintained network infrastructure of regional ISP and provided consultancy to local third parties in design and maintenance of networks.
- Provided consultancy for businesses requiring network services (LAN setup, VPN connections, Security Audits).
- Created consultancy business unit to provide IT services to local businesses Created security and operational documentation.
- Configured and installed replacement servers and server hardware and software upgrades as required.
- Scheduled the loading of patches for servers to minimize interruption of service to users.
- Replaced failed components after troubleshooting any hardware failures of servers.
- Download Oracle patches and updates from Oracle website for Oracle 9i database server and load when required.

Network Security Administrator

Delta Corporation - 2000 – 2004

- Collect and submit all certification data for documentation for Network accreditation, which includes System Security Plan (SSP), Concept of .
- Administer and document all audit logs on the network.
- Help with the design and administrator an internal fiber network with a CISCO switch.
- Contracting with the Department of Defense to support the network/security Configuration and support of Checkpoint firewalls and Cisco switches .
- using McAfee ePO, ACAS (Nessus) and worked as auditor in IA training compliance for local Command.
- Secure Mission Solutions.
- Performed network wide security operations for a network with 3000 users at the Kentucky National Guard headquarters.

SCHOLASTICS

- ▪ Bachelor of Science in Electrical Engineering Technology - 1989(South Carolina State University - Orangeburg, SC)