

ROBERT SMITH

Interior Design Consultant/Specialist

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Currently a full-time student at UCLA in pursuit of a Master's Degree on Interior Design & Architecture, due to graduate summer. Background is in Child Development and Education.

MAY 1998 - 2019

INTERIOR DESIGN CONSULTANT/SPECIALIST - CBSA ARCHITECTS, ICARD ARCHITECTURE, DAVID E. LOOPER & CO., HOLLAND & HAMRICK ARCHITECTS, MACKIE JOHNSON, ARCHITECT, INTERIOR SOLUTIONS INC., MBAJ ARCHITECTS

- Create professional presentations to creatively communicate design intent and direction.
- Participate in furniture selection and documentation of the specifications.
- Ensure the project vision and design intent are reflected.
- Successfully assist clients in choosing furnishings that are consistent with their preferences and budget.
- Produce content for material boards and specification binders for presentation and construction.
- Superior communication and organizational skills to manage multiple projects efficiently under extreme pressure and tight deadlines.
- Excellent written, oral, and phone skills.

1996 - 1998

INTERIOR DESIGN CONSULTANT - ABC CORPORATION

- Interior and furniture design based duties including the following Complete interior decor advice and ideas, design consultations, custom design based upon clients needs, sales, client relations, customer service, order writing, follow-up on custom orders.
- Custom color, fabric, paint and finishes influence.
- Assist clients in entire decision making process regarding interior design.
- Put together sample boards and design presentations for clients.
- Use of design software and interior design research based on needs of client.
- Assist client from beginning to end of project.
- This is Dummy Description data, Replace with job description relevant to your current role.

EDUCATION

B.S. in Interior Design - 1984(Meredith College - Raleigh, NC)

SKILLS

Microsoft Excel, Microsoft Word, Photoshop, Salesforce, Illustrator, Adobe.