

# ROBERT SMITH

## Compliance Supervisor

[info@qwikresume.com](mailto:info@qwikresume.com) | [LinkedIn Profile](#) | [Qwikresume.com](#)

Seeking a Compliance Supervisor position that will allow leveraging knowledge and skills in policy and compliance to create value and be an asset to an organization.

## EXPERIENCE

### Compliance Supervisor

#### ABC Corporation - OCTOBER 2010 - AUGUST 2015

- Supervised 10 compliance specialist, soon to be 16.
- Kept up to date on federal export regulations.
- Attended management meetings.
- Interviewed, hired and trained new compliance specialists.
- Developed and implemented changes to the department.
- Handled any disciplinary actions and follow up.
- Communicated between our department and other internal departments.

### Compliance Supervisor

#### Delta Corporation - 2008 - 2010

- Of Business Analyst role still apply to Perform a risk assessment of all new supplier requests globally and provide approval based on analysis Provide.
- one-year contract) Successfully managed a team in the auditing of self-employed professionals and sole proprietors resulting in additional.
- Coached staff to ensure the acquisition and transfer of necessary skills.
- Closely work with distributor leaders throughout the United States, Latin America, Europe, Canada, & China Enforce company policy, investigate.
- Supervised the Compliance & A/P Department & was Responsible for 5 Staff Members Visited Various Construction Sites Across the Country to Resolve.
- Responsible for developing a Compliance Management System Communicating and prioritizing with outside legal teams.
- Out-of-office meetings weekly with legal teams to ensure efficient communication.

## EDUCATION

- BA in Pastoral Studies - 1985(North Central University - Minneapolis, MN)



## SKILLS

Microsoft Office, Management.