

Relationship Manager/Senior Vice President

ROBERT SMITH

Phone: (123) 456 78 99

Email: info@qwikresume.com

Website: www.qwikresume.com

LinkedIn: linkedin.com/qwikresume

Address: 1737 Marshville Road,
Alabama

Objective

All-around Relationship Manager/Senior Vice President equipped with strong management, leadership, negotiation, and stakeholder relations skills. Recognized and respected for broad communications, public affairs, and strategic expertise, exceptional creative/analytical mindset and superior ability to effectively align strategy with business and organizational needs, develop focused initiatives and provide tactical, grassroots solutions.

Skills

MS SQL, SSRS, Visual Studio, Agile, Scrum, Excel, Powerpoint, Software Development, Tomcat, Apache, Bugzilla, J2EE.

Work Experience

Relationship Manager/Senior Vice President

ABC Corporation - February 2012 – October 2013

- Recruited to lead and manage efforts of the Corporate Communications Group in alignment with business strategies.
- Served as a chief communications strategist with executive oversight of reputation management, public relations, media relations, corporate social responsibility, community relations, and event management to support organizational goals.
- Led a team of VPs, Directors, Managers, and Administrative staff, and developed collaborative relationships with other corporate groups and business unit leaders, including Marketing, Customer Management, and Customer Advocacy to design and manage internal/external communications, crisis communications and strategy, and executive communications.
- Communicated and advanced the companys industry, policy, corporate social responsibility, diversity, and charitable initiatives to the media, industry/policy organizations, charitable organizations, the general public, and other key stakeholders.
- Advised C-suite executives and other leaders regarding public/corporate affairs strategies, and constituent communications.
- Developed and executed long-term corporate communications strategy, short-term public relations campaigns and crisis response plans; created and defined company stance on relevant issues and the related communications strategy for each.
- Identified opportunities to educate stakeholders, build employee engagement and facilitate understanding of key issues.

SENIOR VICE PRESIDENT

ABC Corporation - 2008 – 2012

- Outline improvements to existing risk program including development of independent risk assessments, enhanced issue management and analysis, and development of overall risk coverage model.
- Develop standard routines to document high-risk processes, control testing procedures and measures, and inclusion of control performance into RCSA.
- Review of regulatory changes to determine applicable operational risks and Line of Business readiness.
- Conduct independent risk assessments on key Line of Business processes, documenting findings and working with business to drive remediation.

- Create monthly risk "Point of View" document based on analysis of monthly risk data, balancing quantitative and qualitative inputs to highlight key points of risk.
- Implement the QA/QC Program to identify, improve, and implement key controls for high-risk business processes including credit underwriting, sales and trading, AML / OFAC, and Fraud.
- This is Dummy Description data, Replace with job description relevant to your current role.

Education

Master of Arts in Communications - (Webster University - St. Louis, MO)