

Robert Smith

Certified Legal Intern

Phone (123) 456 78 99

Email: info@qwikresume.com

Website : www.qwikresume.com

LinkedIn: [linkedin.com/qwikresume](https://www.linkedin.com/qwikresume)

Address: 1737 Marshville Road, Alabama

SUMMARY

Highly motivated and reliable Attorney seeking a challenging position with an employer who values loyalty and dedication and provides opportunities to continue improving professional skills, experience and knowledge.

SKILLS

Legal Research, Legal, Legal Terminology, Writing.

WORK EXPERIENCE

Certified Legal Intern

ABC Corporation - January 2015 – May 2015

- Assisted low-income clients experiencing housing problems and small claim issues.
- Interviewed clients, investigated claims and prepared case for court.
- Represented clients in court, under the supervision of a clinic attorney, at hearings and conferences for clients.
- Made appearances at administrative hearings at local housing authorities.
- Conducted community presentations on landlord-tenant issues, and breach of contract issues.
- Worked with low income families conducting extensive interviews with clients, organized plans on family reunification, and maintained client contact monitoring client progress.
- Argued successfully in court that family unification be granted.

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Delta Corporation - 2013 – 2015

- Represented clients facing foreclosure, loss of major assets or services.
- Argued restitution hearings before a Judge and negotiated settlement of restitution order with Public Defender .
- Worked under guidance and direction of a Deputy Public Defender, performed extensive legal research.
- Tried local ordinance violations, ran domestic advisories, and assisted in trial preparations in the domestic violence division.
- Advocated on behalf of the Commonwealth in arraignment proceedings and preliminary hearings and advised the assistant district attorney during jury .
- Advocated on behalf of indigent clients in preliminary hearings and prepared public defenders for evidentiary hearings.
- Represent small investors in disputes in arbitration before the Financial Industry Regulatory Authority (FINRA).

EDUCATION

Constitutional Law - (University of Akron School of Law Appellate Brief-Writing Competition)