

# ROBERT SMITH

## Lead Bench Jeweler

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Accomplished Customer Service Associate seeking expansion of career opportunities outside of the retail setting. Interacting with customers individually to collaborate and create custom orders to individual satisfaction and need.

**SEPTEMBER 2005 - DECEMBER 2008**

### LEAD BENCH JEWELER - ABC CORPORATION

- Cleaned and polished gemstones and finished pieces.
- Repaired broken items, Set stones in the center, and channel layouts.
- Performed final buffing with polishing wheels and buffing wire.
- Soldered pieces of jewelry together.
- Sized rings to customer specification.
- Fabricated new settings, shanks, and other pieces to refinish jewelry.
- Proficient in a wide variety of skills including electroplating (bath and penpoint), engraving.

**2002 - 2005**

### BENCH JEWELER - DELTA CORPORATION

- soldering silver and base metals, milling and forging, piercing and sawing, creating chain by hand, cleaning and finishing, wax carving and .
- Excellent City Centre, POS, Trinidad.
- Repair gold and silver rings, chains and other jewelry using a variety of skills and tools.
- bench jeweler, repair setting polish.
- Worked as bench jeweler.
- My job duties included repairing various forms of jewelry, working on the sales floor assisting customers, answering incoming phone calls, and .
- Field bench jeweler traveling with a salesman, doing one day design shows.

## EDUCATION

biochemistry - July 2003(MIDDLE TENNESSEE STATE UNIVERSITY)

## SKILLS

Jewelry Production, Polishing, Soldering.