

ROBERT SMITH

Litigation Attorney II

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Seasoned trial attorney with extensive experience in personal injury, family law, civil litigation, and criminal defense cases.

EXPERIENCE

Litigation Attorney II

ABC Corporation - MARCH 2008 - JUNE 2012

- Promoted to supervising attorney of the firms Miami office within one year of being hired.
- Hired employees, maintained and optimized staff workload efficiency, and managing payroll budget.
- Conducted annual performance management reviews for all staff members.
- Handled mediations, conciliation conferences, and code violation hearings for Miami-Dade and Monroe County.
- Represented lenders in foreclosures actions, including drafting responsive pleadings.
- conducted risk assessment analysis of files, and articulating timely results and strategy recommendations to clients.
- Maintained current knowledge of creditors rights case law, as well as relevant state and federal regulations and servicing guidelines.

Litigation Attorney

ABC Corporation - 2005 - 2008

- Research and draft legal documents regarding real estate issues.
- Resolve real estate issues regarding chain of title defects, title insurance claims, boundary disputes, etc.
- Gathering evidence in civil cases to formulate defense or to initiate legal action.
- Conducting research, interview clients and witnesses, handle other details of preparation for trial.
- Preparing legal briefs, develop strategy, arguments and testimony in preparation of case.
- Representing client and/or the firm in court.
- Manage and supervise support staff..

EDUCATION

- Juris Doctor in Legal Research & Writing - (University of Miami School of Law - Coral Gables, FL)



SKILLS

Management Systems, Critical Thinking.