

# ROBERT SMITH

## Vocational Counselor/

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### SUMMARY

Former special education teacher for grades K-12. Currently working with adults who have disabilities as a Vocational Counselor. I have 10 years experience as a case manager for children and adults with mental health and ID.

### CORE COMPETENCIES

Management.

### PROFESSIONAL EXPERIENCE

#### Vocational Counselor/

**ABC Corporation - January 1992 – February 1995**

##### Key Deliverables:

- Facilitated in-house work adjustment stations.
- Developed and implemented a paid training program.
- Facilitated psychosocial groups to assist people with mental health challenges find, get and keep gainful employment.
- Treatment Counselor Facilitated Psychosocial/educational groups.
- Developed a woodshop, arts and crafts, and camping program.
- Successfully maintained a plus caseload.
- Provided case management services and part of the treatment plan team.

#### Vocational Counselor

**ABC Corporation - 1990 – 1992**

##### Key Deliverables:

- Case Management.
- Received referrals from Washington State Labor & Industries that were claimants receiving disability benefits after sustaining on the job injuries.
- Provided direct counseling and referral services with the goal of the client returning to the work force.
- Many clients returned to work either with their employer or after receiving training.
- Skills Used Organizational skills to effectively manage a large case load.
- Interviewing and supervising an intern..
- This is Dummy Description data, Replace with job description relevant to your current role.

### EDUCATION

- M.S. in Counseling & Human Development - (Troy State University - Troy, AL)