Assistant Web Administrator

ROBERT SMITH

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Objective

IT specialist with an extensive experience in establishing, managing and securing corporate websites and web services. Through previous experience at large-scale corporations, can easily address the diverse needs of customers, employees, and other IT professionals. Extensive knowledge of back-end website operations, and a regular participant in continuing education to understand the latest trends and technologies.

Skills

Web Development, Javascript, JQuery, Networking, Linux, Ansible, DevOps, Sharepoint, Windows Server, Systems Engineering, Servers, Chef, Puppet, Unix Administration, Ubuntu, Red Hat.

Work Experience

Assistant Web Administrator

SEAL TEAM Five - 2013 - 2019

- Established a functional multiple site Portal Web page for command Utilization.
- Built multiple sites for each office code to utilize for uploading documents, training plans, calendar planning, personnel accountability and qualification tracking.
- Managed personnel access levels for specific work requirements.
- Set up 6 operational office sites to include installation and troubleshooting of CAT5 cables, computers, monitor displays, communication radios, printers and scanners.
- Safety Officer Implemented a solid Safety program to decrease safety mishaps and increase personnel readiness.
- Submitted reports annually on or before required deadlines.
- Submitted over 10 mishap reports to Navy Safety Center in a timely manner.

Web Administrator

ABC Corporation - 2008 - 2013

- Manage over 400 Windows NT and 2000 servers in a 24x7 enterprise environment.
- Build and maintain Compaq servers with Windows 2000/IIS 5.0 to departmental specifications.
- Create and administer over 1000 extranet and intranet websites.
- Responsible for developing process for creation of departmental websites.
- Responsible for developing process for deploying service packs and hot fixes for all web servers.
- Manage security for all web servers in the extranet and intranet environments.
- Administer and maintain 300+ Web Servers Setup & configuration of new web servers
 Migration from Windows NT 4.0 to Windows 2000 Setup and configure Web Server Clusters
 with Windows 2000 Advance Server Setup & configure new Internal and External web sites.

Education

High School Diploma - (Eustace High School)