

ROBERT SMITH

Mediator/

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Communication Specialist with extensive experience in building strong customer relationships. Effective in working across business units to ensure reports and marketing material is accurate and projects come in on time and within budget. Strong analytical skills allow for ability to identify appropriate audience to target communicated message. Recognized as effective facilitator in resolving complex challenges with multi cross cultured groups and departments.

CORE COMPETENCIES

Co-founder And Interim Training Coordinator For Adult.

PROFESSIONAL EXPERIENCE

Mediator/

Civil Mediation - April 2003 – 2020

Key Deliverables:

- Originated disciplinary matters and claims of discrimination based upon race, gender, age, ethnicity, national origin, sexual orientation.
- Participated in mediation have included manufacturers, importers, colleges.
- Identified underlying interests; broke down barriers to resolution.
- Arrived at creative solutions that addressed the interests of all parties.
- Served as a mediator in negotiations between parties involved in misdemeanor criminal complaints.
- Mediated most family law matters including divorce, legal separation, spousal support, settlement agreements, QDROs.
- Facilitated negotiations and settlements between disputing parties.

Mediator

ABC Corporation - 2002 – 2003

Key Deliverables:

- Managed Philadelphia's juvenile Victim Offender Conferencing Program (VOC).
- Referrals by Philadelphia's Youth Study Center of adjudicated youth for diversion program that prepares victims and offenders for face to face dialog.
- Responsible for case management and quarterly reporting to Dept. of Human Services.
- Excellent analytical and communications skills.
- Organized, detail oriented, able to meet deadlines and handle multiple tasks simultaneously.
- Facilitated agency meetings at Philadelphia Family Court involving cases of abused and neglected children..

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EDUCATION

- JD in Law - (University of Puget Sound School of Law - Tacoma, WA)