

ROBERT SMITH

Project Controller/Representative

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Passionate Project Controls Professional with deep interest in Project Scheduling, Project Cost Controls and PMCS tools development and administration. Project Technology, Mobilization.

EXPERIENCE

Project Controller/Representative

ABC Corporation - 2011 - 2014

- Analyzed actual costs, trends and variances to identify project cost position, providing periodic reports.
- Provided managers with data required to meet contractual requirements in an efficient manner.
- Maintained a record of project and system performance, including data on interrelated impacts of contractual, financial, schedule.
- Coordinated with project managers to develop cost schedule plans reflecting in-scope work, and developing detailed EACs.
- Compiled and analyzed vital financial details, including open requirements and commitments, accruals, depreciation.
- Led the project control teams monthly accrual exercise accounting for financial obligations incurred and not included in corporate financials.
- Reduced monthly forecast variances by increasing knowledge on processing, and created a new communication line for changes.

Project Controller

Chevron (Rose Int'l) - 2006 - 2011

- Monitor and control costs and schedules associated to Enterprise Content Management projects.
- Including analyzing and controlling project investments (Capex, Opex for Projects) Present monthly analysis on project costs (actual vs. planned and variance) Work directly with appropriate personnel to understand project concept, objectives and approach.
- Create and maintain project schedules by developing project plans and specifications, estimating time requirements, establishing deadlines, monitoring milestone completion, tracking all phases of the project product/service lifecycle, providing timely reporting of issues that impact project progress, coordinating actions, and resolving conflicts.
- This includes documenting, prioritizing and tracking requests.
- Generate reports and accesses historical data, such as performance experience, for use in maintaining a realistic basis for future planning and forecasting.
- Provide support teams locally as well as in certain other regions,

including team members located internationally..

EDUCATION

- M.B.A. in Business Administration - (Nova Southeastern University - Orlando, FL)

SKILLS

Microsoft Office, PowerPoint, Outlook, SAP.