

Robert Smith

Junior Lawyer

PERSONAL STATEMENT

Client-focused law firm dedicated to providing clients with effective and sophisticated legal and business solutions.

WORK EXPERIENCE

Junior Lawyer

ABC Corporation - July 2009 - June 2013

Responsibilities:

- Preparing correspondence and drafting a variety of legal documents.
- Writing motions, stipulations, continuances.
- Performed work on civil cases and criminal cases.
- Civil cases range from divorce, wills and testaments, terminal care documents, to property disputes.
- Criminal cases consist mainly of DUI, Retail Theft and other white collar crimes.
- Practice areas include personal injury, family law, contracts, wills and estates.
- Legal advice on employment law matters, intellectual property rights, copyright, commercial licences and leases and European mergers and acquisitions matters.

Lawyer

ABC Corporation - 2007 - 2009

Responsibilities:

- Assisted in the merger between Kim Eng Securities Plc. and Maybank IB Holdings Sdn. Bhd., Malaysia.
- Advised on a variety of legal issues arising from investment activities, such as initial public offerings and bonds, and ensured compliance with securities laws.
- Negotiated and drafted contracts and complaints alleging breach of contract.
- Wrote articles for distribution throughout the company on various topics, such as commercial contracts, labor, and family law.
- Reported the company's securities information to the head office in Singapore and the Securities and Exchange Commission of Thailand.

Education

Master's in MFT - (Antioch University New England - Keene, NH)

CONTACT DETAILS

1737 Marshville Road,
Alabama
(123)-456-7899
info@qwikresume.com
www.qwikresume.com

SKILLS

Lawyer, Law
enforcement.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company
Name)
Reference - 2 (Company
Name)