

# ROBERT SMITH

## Senior Computer Operator I

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To obtain a professional position, with the opportunity for growth and advancement in a Business and Technical Environment.

## EXPERIENCE

### Senior Computer Operator I

#### ABC Corporation - 1997 - 2002

- Operated computer and related peripheral equipment.
- Improved follow up procedures on denied commercial and third-party payer claims.
- Received minimum supervision, using a moderate level of discretion.
- Maintained patient flow by being a team player and providing excellent customer service.
- Provided guidance to less senior Computer Operators.
- Exposed to DOS/VSE, MVS and/or VM environments preferred.
- Changed nurses password on the unix side.

### Senior Computer Operator

#### Delta Corporation - 1995 - 1999

- Monitors and supervises the operation of the computer system  
Answers help desk calls Prints and distributes printouts and documents Prints payroll .
- Was also responsible to monitor the system of system messages and tape mounts.
- Worked on dual IBM 3080 mainframes one using MVS and JES/2, and the other using VM.
- Supervise computer operation, quality control supervision, software/hardware testing, business continuity coordination, purchasing/inventory, payroll .
- Operated an IBM 4341 mainframe system following an assigned schedule.
- Performed batch processing, troubleshoot all problems, updated reference materials, and performed as an operation trainer.
- This is Dummy Description data, Replace with job description relevant to your current role.

## EDUCATION

- MBA in Business Administration - 2010(University of Phoenix - Beachwood, OH)



## SKILLS

Team Building, Training, Leadership, Communication, Computer.