

# ROBERT SMITH

## Jr. Deputy Jailer

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

### SUMMARY

To supervise inmates assigned to work detail such as serving meals, preparing laundry, and performing routine maintenance in the jail facility.

### CORE COMPETENCIES

Certified In CPR, Guard Inmates in Penal or Rehabilitative Institutions.

### PROFESSIONAL EXPERIENCE

#### Jr. Deputy Jailer

**ABC Corporation - November 2008 – September 2010**

##### Key Deliverables:

- Defused disruptive behavior by verbal interventions.
- Controlled disruptive behavior by appropriate verbal orders and/or appropriate use of physical force.
- Used verbal and listening skills to determine potential inmate problems, such as suicide risk, intoxication, drug usage, assaultive behavior, etc.
- Informed and explained institutional rules to inmates.
- Communicated information regarding security, safety, and operations through the chain of command.
- Monitored inmates, watching closely for unusual behavior, improper conduct or signs of conflict.
- Supervised periods of recreational activity.

#### Deputy Jailer

**Delta Corporation - 2006 – 2008**

##### Key Deliverables:

- Primary Responsibilities Guard inmates in penal or rehabilitative institutions in accordance with established regulations and procedures.
- May guard prisoners in transit between jail, courtroom, prison, or other point.
- Includes deputy sheriffs and police who spend the majority of their time guarding prisoners in correctional institutions. Search prisoners and .
- Record information, such as prisoner identification, charges, and incidences of inmate disturbance, and keep daily logs of prisoner activities.
- Search inmates , secure the building , operate controls , use of communication equipment, transport inmates , maintain order Accomplishments To .
- Skills Used Operation of computer equipment , phones ,OC spray and weapons qualification, use of restrains.
- Supervision and care of inmates, including transportation; issuance of citations, arrests and warrants; court appearances as needed.

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### EDUCATION

- High School Diploma - 1998(North Hardin High School - Radcliff, KY)