

# ROBERT SMITH

## Associate. Pediatric Dental Assistant

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### SUMMARY

Organized and detailed-oriented Dental Assistant versed in instructing patients on proper dental hygiene techniques to maintain optimal oral health. Compassionate Dental Assistant well-versed in four-handed chair side dentistry, routine restorations, and intra-oral techniques.

### SKILLS

Inventory Management, Lab Work, Sedation, Pediatrics, Fast Learner, Dentrix, Managment Of Team.

### WORK EXPERIENCE

#### Associate. Pediatric Dental Assistant

ABC Corporation - August 2010 – December 2012

- Instructed patients on dental hygiene practices such as proper tooth-brushing and flossing techniques.
- Counseled patients about proper nutrition and self-care programs.
- Set up examination room and dental trays in preparation for a dentist by performing four-handed dentistry and other chair-side duties.
- Work closely with the pediatric patients before, during and after dental procedures.
- Maintained proper universal precautions and infection control procedures at all times.
- Skillfully used hand instruments, and prophecy handpieces to remove hard deposits and stains from teeth.
- Assisted dentist with suctioning, cleanings, composite and amalgam fillings, extractions, and sealants.

#### Associate. Pediatric Dental Assistant

ABC Corporation - 2009 – 2010

- Performed digital x-rays utilizing Kodak Software.
- Prepared tray set-ups, sterilized instruments and equipment, and kept exam room cleaned.
- Assisted dentist with suctioning, cleanings, composite and amalgam fillings, extractions, and sealants.
- Charted patient data during exams using paper charting.
- Educated and demonstrated proper oral hygiene to patients.
- Utilized the Walrus Dental Software to enter insurance fees from insurance companies.
- This is Dummy Description data, Replace with job description relevant to your current role.

### SCHOLASTICS

- Diploma