

Robert Smith

Assistant Attorney General/Representative

CONTACT DETAILS

1737 Marshville Road,
Alabama
(123)-456-7899
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www.qwikresume.com

SKILLS

Legal Research and
Writing, Litigation,
Management.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company
Name)
Reference - 2 (Company
Name)

PERSONAL STATEMENT

Assistant Attorneys General head the divisions of the federal government responsible for enforcing law and administering justice at the executive level.

WORK EXPERIENCE

Assistant Attorney General/Representative

OFFICE OF THE ILLINOIS ATTORNEY GENERAL - November 2013 - 2020

Responsibilities:

- Special Litigation Bureau Second-chaired federal and multi-state qui tam, prosecuting Title IV violations against for-profit colleges.
- Independently represented the State in final stages of settlement, coordinating negotiations between the United States, multiple states, defendants.
- Conducted extensive electronic discovery on behalf of a state agency.
- Investigate qui tam complaints under the False Claims Act and the Insurance Claims Fraud Prevention Act.
- Presenting investigation recommendations to the Office chain of command for intervention determination.
- Prosecute delinquent taxpayers who operate after their business licenses have been revoked, including arguing motions for injunctive relief.
- Conduct Revolving Door reviews pursuant to the Illinois State Officials and Employees Ethics Act and present determinations to the Office chain of command.

Assistant Attorney General

ABC Corporation - 2011 - 2013

Responsibilities:

- Advised executive branch of state government of Pacific island nation on variety of civil legal issues, including compliance with the Amended Compact of Free Association with the United States.
- Counseled task force in successful negotiations with multiple international corporations which ultimately resulted in the return of jet fuel to Yap State after several years which, in turn, led to an increase in commercial flights, boosting tourism and the local economy.
- Negotiated, drafted, and reviewed commercial, procurement, and employment contracts between Yap State and local and international agencies, corporations, and individuals.
- Represented Yap State in all civil litigation in state and national courts, including the successful defense of allegations of fraud among high ranking government officials in the awarding of government contracts.
- Drafted new and amended outdated legislation, including the first wage reform legislation in more than thirty years and legislation establishing Yap States first marine conservation park.

- Testified on behalf of the executive branch at numerous congressional hearings.
- Served as legal counsel to Yap States Lease Committee, advising on real property issues and negotiating, drafting, and reviewing all documents pertaining to the lease, purchase, or sale of state-owned lands, ensuring compliance with applicable written and cultural laws..

Education

Juris Doctor - (LOYOLA UNIVERSITY CHICAGO SCHOOL OF LAW - Chicago, IL)