

## Objective

Maintained a proven track record for developing customer and client relationships. Possess Financial Services experience, within the Secondary Mortgage Market.

## Skills

Deadline oriented, Valuable work ethic, Great people skills.

## Work Experience

### Negotiator/Analyst

**ABC Corporation** - 2009 – 2010

- Educated the borrower and agents about the Loss Mit work out options that are available.
- Negotiated offers and counteroffers in accordance with corporate objectives to obtain approvals.
- Analyzed brokers price opinions (BPO) and appraisals to determine the list price are accurate based upon market conditions.
- Reviewed, researched, identified, and resolved title issues on foreclosed properties.
- Ensured prompt submission of primary mortgage insurance claims, investigate questionable items.
- Managed high volume deals to ensure it will close within investor guidelines.
- Ensured that reporting information is accurate and accessible to FDIC to ensure a fast closing.

### Negotiator

**ABC Corporation** - 2005 – 2009

- during Residential Counselor, Murfreesboro, TN, July 2015- April 2016 Developed and maintained professional relations with youth residents.
- Modeled proper interpersonal and communicative skills.
- escalations Assisted with the implementation Individual Behavior Plans.
- Consistently updated all required behavior and finance logs.
- Assessed and responded to resident crisis or conflicts.
- Monitored facility during resident resting hours..
- This is Dummy Description data, Replace with job description relevant to your current role.

## Education

Certificate in customer service - (Central Piedmont Community College)