

# Robert Smith

## Floral Designer I

Phone (123) 456 78 99

Email: [info@qwikresume.com](mailto:info@qwikresume.com)

Website : [www.qwikresume.com](http://www.qwikresume.com)

LinkedIn: [linkedin.com/qwikresume](https://www.linkedin.com/qwikresume)

Address: 1737 Marshville Road, Alabama

## SUMMARY

Managed a floral department for strack and van till for 6 years im currently a floral designer for florist I design funeral pieces Call in orders through ftd on our Mercury system. I have a lot of passion for what I do and I strive for excellent in my work and with my customers.

## SKILLS

Computer Skills, Floral Design.

## WORK EXPERIENCE

### Floral Designer I

ABC Corporation - May 2008 – September 2013

- Consulted with clients regarding price and type of arrangement desired and the date, time, and place of delivery.
- Planned arrangement according to clients requirements, utilizing knowledge of design and properties of materials, or select appropriate standard design pattern.
- Selected flora and foliage for arrangements, worked with numerous combinations to synthesize and develop new creations.
- Ordered and purchased flowers and supplies from wholesalers and growers.
- Performed office and retail service duties such as keeping financial records, serving customers, answering telephones, selling giftware items and receiving payment.
- Informed customers about the care, maintenance, and handling of various flowers and foliage, indoor plants, and other items.
- Decorated or supervised the decoration of buildings, halls, churches, or other facilities for parties, weddings and other occasions.

### Floral Designer

ABC Corporation - 2007 – 2008

- P.V.
- Beach, Fl Designed, delivered, and set up floral arrangements and related decor in all aspects of the hotel/country club setting to include arrangements for scheduled conventions, events, weddings, holidays, and other functions.
- Responsible for the floral decor throughout the entire Ponte Vedra Inn & Club on a daily and weekly basis; as well as, provided daily retail floral services.
- Prepared gift basket amenities for hotel guests.
- Responsible for the set up of festive decorations for all holidays throughout the grounds.
- Provided wedding and special event consultations.
- Provided on location individual decorating services for functions and holidays on a retail level and for Ponte Vedra Club members and guests.

## EDUCATION

- (The Salon Professional Academy - Anderson, IN)