# **Robert Smith**

# **Curator III**

#### **PERSONAL STATEMENT**

To obtain a career position that will allow to learn, grow and expand future while assisting the company to achieve greater success.

# **WORK EXPERIENCE**

## **Curator III**

ABC Corporation - August 2012 - November 2012

#### Responsibilities:

- Liaised with the gallery owner, the gallery assistant, all artists represented by the gallery and the external partners.
- Advised on rescheduling the list of the gallery artists and worked on discovering the emerging artists.
- Wrote the curators texts, press releases and other related texts for the gallerys official website and art magazines.
- Arranged the designs of all printed materials with the artists and the gallery owner.
- Worked closely with the gallery owner to organize the gallerys annual schedule and developed the display of these three shows.
- Attended several meetings with the gallery artists to follow up their artworks in progress and with the external partners regarding the day to day business at the gallery.
- Developed and implemented three solo shows in contemporary art.

#### **Curator**

ABC Corporation - January 2009 - August 2009

#### Responsibilities:

- # Curated and delivered a group exhibition titled Magic Words of Slovakian and Turkish artists.
- # Played a key role in coordinating the project through each step followed by creating the concept, researching artists/artworks, planning the display and organizing the installation of the show.
- # Wrote the curator text and press release.
- Compiled the list of the artworks.
- Liaised with the artists and art professionals in Slovakia and created a professional network in the art scene of Eastern Europe.
- # Arranged budget flow and ensured the financial support of Turkish Ministry of Foreign Affairs and EU.
- Planned the display of the show, (re)installations and the shipment of artworks.

#### **Education**

MA in Media and Cultural Studies - 2010(University of Sussex - Brighton, NY)

# **CONTACT DETAILS**

1737 Marshville Road, Alabama (123)-456-7899 info@qwikresume.com www.qwikresume.com

## **SKILLS**

Event Planning, Organizational Skills, Photography, Collections, Social Media Management, Graphic Design.

# **LANGUAGES**

English (Native)
French (Professional)
Spanish (Professional)

#### **INTERESTS**

Climbing Snowboarding Cooking Reading

#### **REFERENCES**

Reference – 1 (Company Name) Reference – 2 (Company Name)