

Robert Smith

Lead Correctional Officer Sergeant

PERSONAL STATEMENT

Correctional Officer Sergeant maintains custody and security of youth offenders and maintains order in youth detention center.

WORK EXPERIENCE

Lead Correctional Officer Sergeant

ABC Corporation - April 2005 - November 2010

Responsibilities:

- Serves as an assistant to the Corrections Lieutenant and serves as a shift supervisor in the absence of the Corrections Lieutenant.
- Assists law enforcement or investigative personnel from other police jurisdictions.
- Supervises offenders assigned to specialized areas of the cell block, in the field, on trips, and in the hospital.
- Serves as on-the-job training (OJT) instructor to train new officers during the probationary period.
- Serves as a control center officer, coordinating and monitoring inmate movements, institutional counts, emergency responses, and all radio and telephone communications.
- Serves as a perimeter security officer, including tower guard (generally armed and authorized to shoot to wound in certain situations.)
- Serves as mailroom officer by searching for contraband and maintaining records of inmate property received through the mail.

Correctional Officer Sergeant

Delta Corporation - 2002 - 2005

Responsibilities:

- Additional responsibilities Supervise up to 7 Officers; train newly hired Officers and those assigned to new positions; assimilate and monitor.
- Provide supervision, protection, care, custody, and control of offenders.
- Enforce and comply with all rules and regulations governing inmates.
- Supervisor Major R.
- Quinn Address 3420 NE 168th St, Okeechobee, FL 34972 Phone (863) 824-1002 Position Full Time -40 hours weekly Salary-\$35,000 Correction Officers.
- Maintains a daily record of all logs, equipment, materials and inmate interactions.
- Assisted in restraining violent and unruly inmates. Monitored inmate behavior to prevent crime, escape attempts and other dangerous activities.

Education

Bachelor's in Management - September 2010(Academy for Practical Nursing - West Palm Beach, FL)

CONTACT DETAILS

1737 Marshville Road,
Alabama
(123)-456-7899
info@qwikresume.com
www.qwikresume.com

SKILLS

MS office, Management.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company Name)
Reference - 2 (Company Name)