

# ROBERT SMITH

## Senior Board Member

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To design and optimize safe and innovative, integral or standalone mechanical systems and components on new or existing product lineup of the company. To practice the skills and knowledge acquired through formal and informal education obtained from ABET accredited universities. To grow to new levels within the industry while gaining an enriching experience as the company's temporary or permanent employee.

### **JANUARY 1993 - NOVEMBER 2008**

#### **SENIOR BOARD MEMBER - ABC CORPORATION**

- Responsibilities Board Member (Volunteer position).
- Served a long and successful tenure leading the affiliate through a period of ongoing growth.
- Served in several capacities including President and Board Chair; Board Secretary, Vice President, At-Large Board Member.
- Included many years as resource development committee chair and on-site construction volunteer
- Expanded board recruitment and development process, including created Development Director position to significantly expand the affiliates fundraising capacity; Improved board-staff relations, including use of annual weekend-long retreats to focus on challenges, accomplishments and goals, and fostered open and honest communication.
- Initiated board member donation policy that successfully achieved 100 percent participation within first several months of implementation.
- As board president and board member, actively engaged with Executive Director and Development Director in fundraising efforts that led to significant donations from private sector, government and religious organizations.

### **1991 - 1993**

#### **BOARD MEMBER - ABC CORPORATION**

- Served as the publicity committee chairman
- Cultivate relationships to develop working partnerships with community agencies and organizations that resulted in continual support services and use of community resources
- Used company financial protocol to work within the scope of program assigned budget including tracking and reporting
- Worked on stage, technical positions, customer service/box office and concessions
- Collaborate with other directors for upcoming season selection
- Developing and supervising youth program, concepts, goals, procedures,

- outreach and implement processes
- Used instructional design theories, managed and completed service-oriented projects skillfully and simultaneously while acting as problem solver.

## **EDUCATION**

MBA in Finance - (Graduate School of Business Administration, Fordham University - New York, NY)

## **SKILLS**

Matlab Solid Works ANSYS ABAQUS Pro-Engineering OpenFOAM AutoCAD English German C C++ Leadership Qualities Team Player Adaptability Time and Risk Management Skills.