

Seona Bates

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EDUCATION

Wellesley College, Wellesley, MA

Candidate for Bachelor of Arts

expected May 2024

American Field Service, Cultural Exchange Program, Padova, Italy

Lived with host family, attended Liceo Scientifico, learned Italian

August 2019 – June 2020

University Preparatory Academy, Paradise Valley, CA

High School Diploma

June 2019

EXPERIENCE

Wellesley Centers for Women, Wellesley, MA

September 2020 – Present

Student Assistant

- Contribute to welcoming atmosphere by greeting guests and visitors
- Publicize research opportunities to student body through email blasts, fliers and social media
- Manage survey results from student appointments and promote through social media presence

Cupcake Royale, Paradise Valley, CA

May 2017 – August 2019

Sales Associate

- Provided high-quality customer service to optimize ordering, payment and dining experience
- Distributed samples to customers while ensuring that public health requirements were met
- Completed daily inventory to sustain baking ingredients and helped place new orders
- Created and maintained cupcake and product displays to enhance customer experience
- Investigated and resolved customer complaints or issues to strengthen store reputation and increase sales

LEADERSHIP & COMMUNITY ENGAGEMENT

Boston Refugee Youth Enrichment, Dorchester, MA

September 2020 – Present

Youth Mentor

- Mentor refugee youth age 6-12 adjusting to US culture, schools and social life
- Co-plan programs with partners from Harvard University and the Boston Public Health Association

Wellesley College Varsity Lacrosse, Wellesley, MA

September 2020 – Present

Team Member

- Participate in 20+ hours weekly practice, lifts and games and develop resilient relationships with team
- Member of Blue Pride SAAC subcommittee which organizes team spirit events

Multicultural Club, Paradise Valley, CA

September 2018 – June 2019

President

- Communicate with club members and delegate event-planning and publicity duties
- Expand membership 10% through events, social media and word of mouth
- Raise awareness of importance of cultural understanding in bridging differing opinions

SKILLS

Language: Fluent Italian; Conversational Spanish

Computer: Microsoft Office Suite (Word, Excel, PowerPoint), SPSS