

ROBERT SMITH

Freelance Journalist I

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Experienced writing, editing, proofreading and publishing professional with academic and hands-on experience in a variety of functions. Experience ranges from proofreading scholarly publications and producing long-form feature stories to retail service and supervision roles. Diverse skill set includes reporting and research ability, eye for detail necessary for editing and capable presentation skills, as well as experience with Microsoft Office suite and Adobe Acrobat, Reader and InCopy, in addition to background in retail leadership.

CORE COMPETENCIES

Writer, Editor, Freelance Writer.

PROFESSIONAL EXPERIENCE

Freelance Journalist I

ABC Corporation - August 2005 – August 2014

Key Deliverables:

- Conducted interviews and captured photos of subjects.
- Created dynamic bylines and content to effectively catch the attention of readers.
- Researched to increase knowledge of subjects independently to give depth and understanding to content (e.g., the outdoors and kayaking, local sports history, museums of London and Paris, and state politics).
- Verified accuracy of reports, facts, and subject matter.
- Praised by subjects for finished articles and the fashion in which they were represented.
- Contributed features, columns, profiles, product reviews, and service pieces to the Style, Real Estate, Travel, Escapes, and Sports sections.
- Bylined articles for Town + Country, Outside Magazine, Departures, National Geographic Traveler and other publications.

Freelance Journalist

Delta Corporation - 2002 – 2005

Key Deliverables:

- Latin American surf news and articles (in English).
- Freelance Journalist.
- Had 3 freelance assignments.
- Authored these 3 articles Ex-Litany for the Departed bandmates regroup as Residue, Wisebird Migrates to Texas with hot roots Rock from the Rockies, .
- Skills Used Interviewing, scheduling, writing, editing, typing and proofreading.
- One E-book ghostwritten on real estate listings.
- Address announcer at professional events.

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EDUCATION

Master's in Liberal Arts/Classics - (St John's College)

