

ROBERT SMITH

Jr. Consulting Manager

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Results-oriented Consulting Manager with over ten years of experience in leading and managing projects that deliver innovative solutions to key public sector agencies. Demonstrated ability in consulting, program management, performance planning, leadership and development training.

CORE COMPETENCIES

MS Office, Communication skills.

PROFESSIONAL EXPERIENCE

Jr. Consulting Manager

CVP - 2008 – 2020

Key Deliverables:

- Assigned to the Operations and Performance Improvement cadre responsible for the improvement of operational effectiveness through performance management, organizational change management, and program/portfolio management.
- Provided strategic advice, development of solutions and operational assistance.
- Meet project commitments, including communications with sponsors and stakeholders by interacting regularly with clients to determine needs and to develop plans for improving delivery.
- Advocated on behalf of project staff as appropriate and work cross-functionally to solve problems and implement changes within the project.
- Served as the lead for developing and drafting Information System Security policies and procedures.
- Conducted analysis to identify gaps and overlaps in documented processes and compare to industry best practices, regulatory compliance, and corporate goals.
- Assisted in conducting annual assessments and reviewing and evaluating the security posture of information systems to ensure compliance with Agency-specific policies, procedures and directives, Public Law and Presidential Directives.

Consulting Manager

Delta Corporation - 2009 – 2010

Key Deliverables:

- Managed a team of consultants responsible for software implementation, training, system optimization and general consulting.
- Maintained 90%+ billable utilization rates Revised services pricing to align with actual costs which led to greater revenue Exceeded revenue .
- Directed client reengineering projects to improve productivity and save costs.
- Supervised a team of three professional consultants on requirement gathering and gap analysis.

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- Created executive level presentation formats and met with senior management to review findings and discuss strategic direction.
- Developed a plan to offshore and outsource financial and operational duties to India and China which reduced budgets by 35% Implemented a budgeting .
- Began consulting in own business, then joined McGladrey firm in providing consulting services to small to medium sized organizations.

EDUCATION

- Master of Business Administration - (Brenau University - Gainesville, GA)