

ROBERT SMITH

Correctional Case Manager I

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Correctional Case Manager accomplished measurable results while leading teams of 3 in a dynamic, fast - paced environment. Possess a comprehensive background in security and law enforcement procedures derived from conducting domestic and global operations.

EXPERIENCE

Correctional Case Manager I

NC Department Of Public Safety- Davidson Correctional Center -

DECEMBER 2012 - 2020

- Uses interview techniques and assessment instruments to determine the offenders security risks and programmatic needs; prepares case history reports and recommends program assignments.
- Reviews work and conduct records of all assigned offenders to determine progress or necessity of changing assignments or security classification; serves as a member of the classification unit for an assigned caseload.
- Advises offenders on personal problems, employment resources, vocational skills, educational and training needs, family problems and institutional adjustment.
- Delivers programs to offenders that are designed to assist in successful re-entry into the community following release from incarceration.
- Develops, monitors, and amends offender transition plans in line with re-entry programs and services.
- Establishes a collaborative network with relevant partners to provide support, pre and post-release services for offenders which involve family members and community resources and social service agencies.
- Retains and follows policies and procedures.

Correctional Case Manager

Delta Corporation - 2011 - 2012

- Am a Correctional Case Manager.
- Provide planning, guidance, and support to the incarcerated inmates.
- Provided Case Management, classification, correctional counseling, and assisted with recreational program Worked in operations, responsible for.
- Monitored a pod of 125 male inmates Completed packs for inmate parole Reclassification- and intake on inmates residing or coming to the facility.
- Completed training on- CPR certification, self-defense techniques, Chemical certification, weapon certification.

- Case management for medium-security inmates.
- Highway 8 W., Rosedale, MS 38769 May 1993 - April 2014 (retired)
Duties Provided treatment services to approximately 102 State Inmates; conduct.

EDUCATION

- BS in Science and Justice - 2010(Grand Canyon University - Arizona)

SKILLS

Case Management, Customer Service, Cash Register.