

ROBERT SMITH

Medical Coding Specialist III

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Dedicated registered health information technician (RHIT) with 15 years of medical records coding experience, always looking to learn and grow in my professional career.

CORE COMPETENCIES

3M Encoder, Word, Excel, PowerPoint, Outlook, Meditech, AS400, CPSI.

PROFESSIONAL EXPERIENCE

Medical Coding Specialist III

ABC Corporation - 2003 – 2008

Key Deliverables:

- Researched diagnosis/procedures for accurate coding of Oasis Assessments with emphasis on Clinical Dimensions Case Mix Groups, understanding of the Prospective Payment System and coding guidelines and regulations for reimbursement for Medicare and non-Medicare products.
- Responsible for the Coding Hot-Line for three agencies.
- Worked closely with new and established Nurses/PHVs to train them to be skilled in the thorough, precise and accurate documentation of patient diagnosis and assessments.
- Helped to train thorough understanding of coding guidelines to insure quality patient care while understanding the necessity of insurance reimbursement to secure the quality of future patient care.
- Educated/Trained of all Managers, Quality Review Nurses, Coders.
- Conducted orientation for PHVs in coding and coding guidelines Designed and implemented a completely new coding process for home care.
- Worked with IT, Clinical Operations and Educators to explain the importance updating an antiquated coding process to increase efficiency, accuracy, and most importantly, increased insurance reimbursement.

Medical Coding Specialist

Delta Corporation - 2000 – 2003

Key Deliverables:

- Code inpatient charts.
- Assigned codes and entered them for Medicare Medicaid and commercial insurance payors Accurately input procedure and diagnosis codes into billing .
- Reviewing and assigning accurate ICD-9 medical codes for diagnoses, procedures, and services performed by physicians.
- CODED IN-OUT PATIENT CHARTS, ER CHARTS, PAIN MANAGEMENT CHARTS AND LAB/X-RAY REFERRAL ACCOUNTS.
- OUTPATIENT CODER Abstracting and assignment of ICD-9 codes as well as CPT codes where required based on provider documentation in the health record .

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EDUCATION

- AAS in Information Management - 1998(Monroe Community College - Henrietta, NY)