

ROBERT SMITH

Legal Counsel I

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Skilled transactional attorney with excellent education credentials and balanced experience in law firms and in-house corporate legal departments.

CORE COMPETENCIES

Microsoft Office.

PROFESSIONAL EXPERIENCE

Legal Counsel I

ABC Corporation - September 2010 – April 2012

Key Deliverables:

- Approved for the Litigation department during the audit review performed after the acquisition.
- Reviewed the legal formalization and documentation of the loans for the personal home and construction portfolio.
- Reviewed and provided support for the sale of bank assets.
- Charged of all the procurement and vendor contracts for all legal vehicles.
- Drafted Master agreement template to be used for day to day contracting whenever standard conditions apply.
- Provided legal advice to all bank agencies regarding legal documentation, KYC, bank account opening, and credit legitimation.
- Advised departments on private commercial law. Member of the team that assisted Legal Vice-president on merger-related matters.

Legal Counsel

ABC Corporation - 2009 – 2010

Key Deliverables:

- Northgate was an international gold mining company with interests in Canada, U.S.A., Ireland, Chile and Australia.
- It also held interests in base metals and oil and gas projects.
- Its equity was traded in Montreal, Toronto, New York and London.
- Charged with overall responsibility for complying with regulatory requirements (in particular as same related to securities) in each of the jurisdictions where the Company operated Managed corporate insurance portfolio and risk management program Provided legal services to the Corporation as well as to the operations Achievements Overall familiarity and competence achieved in U.S.
- corporate and securities laws Participated in and had responsibility for legal aspects related to two successful hostile takeover bids.
- Participated in the reorganization of Northgate which resulted in the spin off of a public European affiliate, involving transactions in Europe, North America and Australia.

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- Charged with drafting and instituting a corporate environment policy Managed several debt and equity financings in Canada and U.S.A..

EDUCATION

- International Laws in Laws - 2010(Navarra University - Navarra, Spain)