# **Robert Smith**

## General Counsel/Consultant

Phone (123) 456 78 99

Email: <a href="mailto:info@qwikresume.com">info@qwikresume.com</a>
Website: <a href="mailto:www.qwikresume.com/qwikresume">www.qwikresume.com/qwikresume</a>
LinkedIn: <a href="mailto:linkedin.com/qwikresume">linkedin.com/qwikresume</a>
Address: 1737 Marshville Road. Alabama

#### **SUMMARY**

Seasoned business attorney with law firm, private company and public company experience from start-up to global conglomerate. A strong combination of legal, business and people acumen.

#### **SKILLS**

Regulatory law, Corporate governance, Employment law.

#### **WORK EXPERIENCE**

## **General Counsel/Consultant**

Family Financial Education Foundation - January 2000 - 2019

- Drafting & Drafting & Drafting agreements and advising company president and board of directors.
- Work with state regulators to ensure compliance with state banking laws.
- Help to resolve issues identified by state and federal auditors.
- Have served on the board of directors for ACCPROS, which is a national association of credit counselors.
- Provided legal advice and legal representation to allow the company to be compliant in all states in which it does business.
- Managed litigation in order to prevail in every matter.
- Provide expert and strategic legal advice to management.

#### **General Counsel**

Navanti Group, LLC - 1998 - 2000

- Provides data analytics, crowdsourcing and custom applied solutions for Federal customers
  Legal counsel responsible for legal, contracts and compliance support of existing business focusing on business pursuits, compliance oversight and contract management, while working
  with senior leadership to pursue new business markets, evaluate and control regulatory risks
  and launch new products.
- Support bid proposal efforts in pursuit of Federal contracts; evaluate solicitation requirements and identifying risks and provide advice on FAR, DFARS and other flowdown requirements, to include associated foreign laws and regulations, and advise on mitigation strategy.
- Built and maintain compliance program, consisting of code of ethics, policies and training to mitigate Companys risk in federal contracting and international commercial sector, focusing on compliance areas such as Anti-Corruption, OCI, Privacy, procurement integrity, DFARS, FAR provisions.
- Handle risk assessment, risk mitigation plan, implementation, training and monitoring and internal investigations.
- Handle all contract matters to include drafting and negotiations of commercial agreements (NDAs, Teaming Agreements, Subcontracts, Service Agreements and SOW) and maintaining contract repository.
- Drafted EULA for new commercial software product for commercial and federal markets.
- Advise on legal matters involving employment, IP (trademarks, trade secrets, copyrights),
   Data rights, employee disputes, government inquiries, Board and governance matters and internal investigations.

### **EDUCATION**

JD in Accounting & Law - 1983(BYU - Provo, UT)