

# Robert Smith

## *Jr. Field Service Manager*

### PERSONAL STATEMENT

An experienced Field Service Manager with flexibility in traveling. Looking for an opportunity to join a team that will challenge me and give me the opportunity to gain more experience, and expand my career.

### WORK EXPERIENCE

#### *Jr. Field Service Manager*

**Dish Network - December 2008 - 2019**

##### *Responsibilities:*

- Provide day-to-day direction for 3 frac crews of 40-80 personnel per crew.
- Ensure Service Supervisors are meeting company and customers requirements.
- Provide logistical support, coordinating pre-job requirements.
- Ensure all HR and HSE policies and procedures are adhered to.
- Apply knowledge of industry to analyze and manage daily operations to ensure efficient and effective services to customers.
- Track personnel and equipment on a daily basis to ensure optimal usage and minimal expenditures.
- Meet with customers prior to crew arrival to ensure customer needs and expectations are met and in accordance with company policies and procedures.

#### *Field Service Manager*

**ABC Corporation - 2006 - 2008**

##### *Responsibilities:*

- October 2010-August 2012 Controlled all aspects of incoming Internet Leads on new and pre-owned vehicles.
- Worked on contacting customers via phone and email to set appointments and work customers on the sale of the vehicle.
- Assisted in controlling web site design and pricing of vehicle.
- Field Service Manager Upgrade Dish/Dish Network June 2007-November 2010 (Overlap with Gerald Jones Honda) Responsible for technicians and the full operational control of all aspects of the installation of Dish Network.
- Cable routing, Dish mounting.
- Had total of approximately 10 technicians and call center to supervise.
- Sergeant.

### Education

### **CONTACT DETAILS**

1737 Marshville Road,  
Alabama  
(123)-456-7899  
info@qwikresume.com  
**www.qwikresume.com**

### **SKILLS**

Quality Assurance  
Management,  
Continuous Process  
Improvement.

### **LANGUAGES**

English (Native)  
French (Professional)  
Spanish (Professional)

### **INTERESTS**

Climbing  
Snowboarding  
Cooking  
Reading

### **REFERENCES**

Reference - 1 (Company  
Name)  
Reference - 2 (Company  
Name)