

ROBERT SMITH

Sr. Repossession Agent

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Seeking a position in Repossession Agent that will allow to utilize experience and education. Operate and manage locations throughout the entire state as are rapidly and constantly expanding territories.

CORE COMPETENCIES

Repossessor Agent, Bilingual Spanish, Computer , Customer Service.

PROFESSIONAL EXPERIENCE

Sr. Repossession Agent

ABC Corporation - July 2015 – November 2015

Key Deliverables:

- Verified information provided by the client.
- Investigated all leads by checking addresses and contacts.
- Provided timely updates to clients according to policies and guidelines.
- Contacted with debtor or references to demand and recover collateral.
- Minimized risk through proper operation of equipment and reduced liability by obeying all pertinent laws and company policies.
- Provided timely and accurate condition reports for repossessed collateral.
- Repossessed vehicles from delinquent customers, Recovering from impound.

Repossession Agent

Delta Corporation - 2014 – 2015

Key Deliverables:

- Verified information provided by the client.
- Looked into all leads by checking addresses along with contacts.
- Provided timely revisions to clients according to policies and guidelines.
- Contacted with borrower or references in order to demand and restore collateral.
- Minimized danger through proper procedure of equipment along with reduced liability by obeying all essential laws and corporation policies.
- Provided timely and accurate problem reports for repossessed collateral.
- Performed surveillance.

EDUCATION

- G.E.D - (Adult Learning Center - Loves Park, IL)