

Robert Smith

Senior IT Recruiter

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SUMMARY

A full-cycle recruiter with experience working in fast paced, time sensitive situations. A results driven, accomplished professional. Experienced in building trusted relationships with executives across multiple industries. Looking for a position where can use strong relationships within the industry to find the best talent for clients.

SKILLS

MS Office, MS Word.

WORK EXPERIENCE

Senior IT Recruiter

Alaska Executive Search - February 2015 - 2020

- Performed full-lifecycle technical recruiting.
- Worked as a Senior Recruiter and managed recruiting for Information Technology System.
- Identified competing companies and candidates for the purpose of recruiting passive candidates.
- Identified and recommend appropriate jobsites, technical organizations, databases and other recruiting sources for posting open positions.
- Posted positions to meet state Department of Labor requirements as needed.
- Recruited Electrical Engineers, Mechanical Engineers, Business Analysts, Business Managers, Directors and Field Services Representatives to meet critical hiring and staffing needs.
- Worked with hiring managers to modify job descriptions as needed and provided hiring process training as needed.

Senior IT Recruiter

Delta Corporation - 2013 - 2015

- Interviewed IT professionals for various open positions within our partner organizations Successfully filled more than 25 job openings, ranging from .
- business intelligence developers, leading to over \$200,000 in company revenues Negotiated salaries and contracts with each applicant to maximize .
- M+ revenue, leading boutique and project-based professional services firm Full-cycle IT recruitment and account management, specializing in .
- Through creative sourcing, provide staffing and recruiting services for clients in various industries, including information technology, financial .
- Build, develop and maintain solid working relationships with hiring managers, clients and candidates Position recruited for included software .
- List of clients includes Federal Reserve Bank of NY/SF, UBS PaineWebber, Citigroup, Bank of the West, Neuberger, Kaiser Permanente, Covidien, etc.
- SunGard Public Sector, Greensboro, N.C., Oct-Dec 2008.

EDUCATION

Bachelor Of Science In Corporate Finance - 2006(The University Of South Carolina - Columbia, SC)