

Robert Smith

Associate Global Project Manager

PERSONAL STATEMENT

Self-starter with extensive experience in IT Project Management, requirements definition, customer/vendor management and Quality Assurance. 10+ years full-cycle project management, including primary management of customer relationships (at Shell Oil Company and IBM) Three years experience in business websites and e-commerce.

WORK EXPERIENCE

Associate Global Project Manager **ABC Corporation - May 2012 - June 2013**

Responsibilities:

- Supported various Global Project Teams for various therapeutic areas such as central nervous system (CNS) and gastroenterology.
- Worked with various function groups such as Global Commercial Team, Technical Team, Clinical Development and Finance, to ensure that projects were completed within corporate objectives, expected timelines and budget.
- Ensured cross functional team members understanding of project priorities, deliverables and gaps.
- Prepared monthly milestone updates and progress reports for Senior Leadership Teams and Project Directors.
- Identified risks and solutions to optimize critical work paths by reviewing development plans at all milestones.
- Completed multi-year forecasts on a quarterly basis, including clinical development financial updates and budget reconciliation.
- Identified additional financial and personnel resource-allocation needs to support approved project activities.

Global Project Manager **Delta Corporation - 2010 - 2012**

Responsibilities:

- Assessed cost and established vendor and consultant contracts in partnership with Corporate Outsourcing.
- Drive the NDA submission preparation by coordinating timelines and cross discipline review sessions.
- Project Manager within the Health and Wellness group responsible for managing all RFP related activities, onboarding selected carriers (MetLife, CVS, .
- Serve as the clients single point of contact responsible for coordinating with the appropriate internal and external resources to ensure .
- Worked with customers utilizing Lean Six Sigma approach in creation of implementation plans including success criteria, key milestones, role .
- Engaged in project timelines management and achieved improved effectiveness for product delivery Managed and supervised outsourced vendors while .
- Marketing consultant Client upkeep Accomplishments Successful video and photo shoots in several locations in California, Georgia, Alabama,

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CONTACT DETAILS

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SKILLS

CDER, CDRH, And
Certificate Export Office.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company Name)
Reference - 2 (Company Name)

and New .

Education

MS in Chemistry - (University of Florida)