

Robert Smith

Division Chief

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SUMMARY

Dedicated and personable customer service professional with solid leadership abilities and understanding of team dynamics with a focus on client satisfaction and company success.

SKILLS

Customer Service Experience, Excel, Filing, Hiring, Inventory Management, Knowledge Management.

WORK EXPERIENCE

Division Chief

ABC Corporation - February 2012 - June 2016

- Protected and safeguarded critical government networks.
- Responsible for budget exceeding annually.
- Authored contractor task orders, prioritized requirements for labor, hardware, software, travel, and training.
- Staffed and supported high profile responses to cyber intrusions and assessments with NSA, FBI, DHS, and United States Cyber Command partners.
- Completed mission analysis, authored white paper, and briefed senior leadership on recommendation against dedicated staffing for Executive Order 13587 missions (dedicated and continuous assessments of National Security Systems).
- Responsible for overseeing fleet management for emergency response teams which included acquisition and expenditure of dollars in Federal Grant Funding annually.
- Directed delivery of Fire Prevention material to approximately eight thousand members of our community through school visits, fire station open houses, safety conferences and fairs.

Division Chief

Delta Corporation - 2010 - 2012

- Designed and implemented a Dbase of Public Debt; Designed a Network; Assisted the government on the publication of the National Budget; Worked with .
- Robertsdale High School Leadership position in which I was responsible for training new cadets, and instilling discipline as well as Navy values .
- Supervised evaluations of Operational Requirement Documents (ORDs), Modernization Planning Process (MPP) efforts for the Space Warfare Center (SWC); .
- Training Division Chief Training for Active Army, National Guard, Army Reserve and International Military in AH-64D Apache Helicopter maintenance .
- Managed up to three direct reports and seven technicians responsible for cryptological operations.
- Received Admirals recognition for best cryptological training and deployment Project coordinator/key quality assurance inspector for ships overhaul .
- Captain, United States Air Force Air Warfare Center, NV Officer in Charge, Thunder (A-10) Aircraft Maintenance Unit Investigator, MQ-1 Predator .

EDUCATION

Diploma - October 2008(Center for Information Dominance Detachment Fort Gordon - Fort Gordon, GA)