

# ROBERT SMITH

## Florist/Executive

[info@qwikresume.com](mailto:info@qwikresume.com) | <https://Qwikresume.com>

Flowers are symbolic of beauty and serenity and can express a range of emotion for both givers and recipients. Love and interest for playing with these godly gifts have helped clients.

### OCTOBER 2012 - AUGUST 2013

#### FLORIST/EXECUTIVE - ABC CORPORATION

- Managed a busy florist area in charge of merchandising, sales, marketing, customer service, inventory, and budget.
- Cutting flowers and setting up indoor and outdoor displays for sales.
- Ensured the on-time preparation and delivery of large orders for weddings, graduations, and funerals.
- Accessorizing and handmaking arrangements with balloons, wrappings, chocolates, pots, vases, ribbons and bows.
- Handle all incoming calls concerning floral orders.
- Established a loyal business and strong community presence with consumers.
- Working around other sections where needed, doing odd jobs such as cutting fruit, working produce and cashiering.

### 2007 - 2012

#### FLORIST - ABC CORPORATION

- Working in a flower shop you learn many different skills.
- One of which is multi-tasking.
- Took orders via phone, in person, and over the computer.
- Also took phone calls and had to deal with hard to handle situations.
- Paid many bills.
- Whether it be the electric or to the men and women that brought us the flowers, vases, and decor.
- When weddings came up I did rehearsal dinner and ceremonies..

## EDUCATION

Certification in Phlebotomy - 2013(Phlebotomy Career Training - Garden City, MI)

## SKILLS

Regulatory compliance, Customer Service, Floral Designer.

