

Robert Smith

Lead Outpatient Coder

PERSONAL STATEMENT

Looking for that job to utilize skills. Am willing to try something new, a quick learner. Retail is also a real possibility.

WORK EXPERIENCE

Lead Outpatient Coder **ABC Corporation - 2006 - 2010**

Responsibilities:

- Used ICD 9 and CPT 4 coding principles to code Outpatient surgery records in a timely and accurate fashion.
- Analyzed the medical records for any deficiencies and marked them appropriately so they could be corrected.
- Spoke to physicians if they had any questions or concerns.
- Used ICD 9 and CPT4 coding. Used a computer based encoder.
- Worked missing documentation and unbilled report weekly.
- Appropriately disbursed incomplete documentation.
- Coded for emergency department, womens clinic, physical therapy, radiology, and outpatient departments Data entry of inpatient diagnosis and .

Outpatient Coder **Delta Corporation - 2002 - 2006**

Responsibilities:

- Processed edits using Epic and 3M for Outpatient.
- Coded SDSs using Epic and 3M.
- Coded physician charts w/o E/M and ancillary charts using Epic and 3M HCCS Coding- [] I coded and SDs charts.
- Coded SDSs, ER w/o E/M, Outpatient chemotherapy, infusion center, blood transfusions, radiology and outpatient obstetrics.
- code E/R visits for 3 physicians -audit physician chart to ensure coding accuracy -assign ICD 10 and CPT codes for 9 different specialties -train .
- Outpatient Coder Responsible for coordinating ICD coding procedures for all outpatient services.
- Included ICD coding assignment for outpatient services; chart analysis and abstracting; supporting outpatient medical records personnel duties as .

Education

Bachelor's - (York College of PA)

CONTACT DETAILS

1737 Marshville Road,
Alabama
(123)-456-7899
info@qwikresume.com
www.qwikresume.com

SKILLS

Sovera, HDM And 3M.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company Name)
Reference - 2 (Company Name)