

ROBERT SMITH

Detention Service Officer I

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SUMMARY

Self-motivated personable professional, with multiple talents. Quick to master technology - such as self-teaching Microsoft office, diplomatic and tactful with professionals and non-professionals at all levels. Flexible and versatile - able to maintain a sense of humor under pressure poised and competent with demonstrated ability to easily transcend cultural differences. Thrive in deadline-driven environments and excellent team-building skills.

SKILLS

Microsft, Inventory Control, Material Storage And Issue, Shipping & Receiving.

WORK EXPERIENCE

Detention Service Officer I

Dallas County Sheriff's Department - June 2014 – 2020

- Responsible for the safe and smooth operation of the jail.
- Monitors inmates to see that they are not causing harm to themselves or others.
- Responsible for any and all situation and reporting all violations of jail policies to the Watch Commander.
- Supervises inmates in housing units and those segregated for administrative or punitive measures.
- Instructs inmates in housekeeping, sanitation and supervise the issuance of clothing and other personal effects to inmates.
- Makes periodic patrols of quarters and work areas and initiate counts of inmates at regular and irregular intervals.
- Maintains control and discipline including use of physical restraint and restraining devices.

Detention Service Officer

Delta Corporation - 2010 – 2014

- Monitor inmate interactions to keep the peace, maintain a head count of all the inmates at lights out and respond to officer back up calls upon .
- Our motto is "We are Care, Custody, and Control of Inmates."
- Perform initial physical search, confiscation, and inventory of all personal and unauthorized items, recording of personal and medical information, .
- Monitors and controls inmates in both holdover cells and housing units and occasionally conducts physical headcounts Operates fire, riot, and other .
- Keep control, custody, and care of inmates.
- I conduct routine searches of inmates and their property; administrative responsibilities of report writing and record keeping which includes .
- Ensure the safety and security of unfit Juveniles Prepare Unit Juveniles for various appointment such as Court and Medical Work closely with the Los .

SCHOLASTICS

- Bachelor of Applied Science in Criminal Justice / Intelligence Operations - (Wayland Baptist University - Sierra Vista, AZ)