

ROBERT SMITH

Host/Server

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High motivated, team player, hard worker customer service oriented Host/Server with over 6 years of proven trustworthy seeking a position to achieving set goals and objectives to assist with the success of the company. Maximized work opportunities to develop proactive and courteous customer approach using good communication skills, mathematical aptitude, and computer knowledge. To obtain a challenging position where career advancement exists for a dedicated, hard-working employee.

DECEMBER 2015 - PRESENT

HOST/SERVER - ABC CORPORATION

- Speaking with patrons to ensure satisfaction with food and service, to respond to complaints, or to make conversation.
- Assigning patrons to tables suitable for their needs and according to rotation so that servers receive an appropriate number of seatings.
- Assisting servers to ensure customers were completely satisfied with their experience.
- Communicating with customers to identify and resolving seating arrangements and reservations.
- Implementing the unique kid check system to ensure that all guests that come together leave together.
- Assisting in providing a safe, fun and clean environment for all our guests.
- Informing customers on new meals, menus, and specials in extensive detail.

FEBRUARY 2013 - MAY 2015

HOST - ABC CORPORATION

- Greeted guests in a friendly and inviting manner.
- Engaged in friendly conversation as you seat guests in a timely fashion.
- Advised guests of current specials, new menu items, and promotions.
- Managed restaurant waiting list during high volume times to accurately set guest expectations.
- Cleared, cleaned and reset tables to ensure they are ready for the next guest.
- Assisted other Team Members as needed or when business needs dictate.
- This is Dummy Description data, Replace with job description relevant to your current role. In case if you dont need it you can delete it.

EDUCATION

High School - 2012 (Whites Creek Comprehensive High School - Nashville,

TN)Certificate Of Completion in Cosmetology - February 2014(Paul Mitchell The School Fayetteville - Fayetteville, NC)

SKILLS

Telephone, Hospitality, Clerical, Customer Service, Bilingual: English And Spanish