

ROBERT SMITH

Student Attorney III

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Accomplished, adaptable and ambitious professional with over seven years of professional experience focused on critical thinking, legal analysis, full lifecycle project management, and problem solving. Proven success serving a diverse range of clients in executing programmatic and organizational objectives.

EXPERIENCE

Student Attorney III

ABC Corporation - JANUARY 2013 - JUNE 2013

- Represented indigent clients in immigration proceedings.
- Counseled clients regarding available forms of relief.
- Entered appearance in Immigration Court to respond and argue clients Notice to Appear and sought relief from removal proceedings.
- Obtained relief in the form of termination of removal proceedings by Prosecutorial Discretion.
- Appeared in Probate Court in a Special Immigrant Juvenile case to obtain an order of eligibility for long-term foster care and also appeared in Family Court to obtain a dependency order.
- Conducted legal research and writing.
- Drafted and filed appeal brief with the Board of Immigration Appeals.

Student Attorney

Delta Corporation - 2011 - 2013

- Served as one of the offices translators for Spanish speaking clients Advocated for clients by successfully obtaining emergency Temporary and Civil.
- Advised clients regarding real estate, commercial, corporate, federal and state tax, and intellectual property matters.
- Worked with clients performing patent eligibility searches and research -Preparation of patent applications and office actions -Managed cases.
- Drafted corporate governance documents and agreements.
- Collaborated with attorneys to form a worker-owned commercial laundry cooperative, as well as counsel its Board of Directors.
- Helped prepare written testimony regarding worker cooperatives, which was reviewed by the New York City Council Committee on Community Development.
- Conducted client intake interviews Made phones calls to clients and opposing parties regarding case updates and settlements Performed legal research.

EDUCATION

- Juris Doctor in Law - (Roger Williams University School of Law - Bristol, RI)

SKILLS

Legal Research, Administration.