

ROBERT SMITH

Project Planner III

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Experienced in the use of business operation software such as the Microsoft Office programs, Basic VBA Programming, Auto CAD, Auto desk Inventor, and Solid Works.

CORE COMPETENCIES

Microsoft Office, Ms-excel.

PROFESSIONAL EXPERIENCE

Project Planner III

Cameron - August 2012 – 2019

Key Deliverables:

- Responsible for regional and global inventory analysis; production planning, demand planning, and optimizing project schedules.
- Implement Materials Management/ Supply and Demand activities, connecting planning to execution, and identify issues and their impacts on schedules.
- Provide direct support to projects by proactively implementing processes and methodologies related to planning, scheduling, cost analysis.
- Participate in weekly project meetings and attend project kickoffs to brief multiple departments regarding the status of materials, forecasts.
- Works with the engineering team, management, and external warehouse team to provide recommendations for improving supply chain processes.
- Develop and maintain raw material requirements, min/max order points, safety stocks, current and historical production figures.
- Sets up MRP material settings/templates, creates production orders, production schedule, production schedule reports.

Project Planner

ABC Corporation - 2007 – 2012

Key Deliverables:

- Managed in-service equipment modification plans for many of the worlds top commercial airlines, with fleet sizes ranging from five to 200 aircrafts.
- Coordinated modification and installation of in-flight entertainment equipment in conjunction with time critical, routine aircraft maintenance schedules.
- Interfaced with onsite customers, provided logistical support, and travelled globally to support field modification.
- Administered long term multi-million dollar commercial airline programs for in-flight entertainment systems with Boeing and Airbus.
- Processed order preparation, tracked sales, purchases, deliveries and inventory for assigned customer base.

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- Interfaced with customers, resolved customer complaints, and negotiated requests regarding shipment, returns and policies.
- Hand-carried in-flight video equipment to various global locations on numerous occasions within a 24 hour turnaround time, meeting airline industry customer deadlines 100%..

EDUCATION

- B.S in Logistics & Supply Chain Management - (University of Houston - Houston, TX)