

# Criminal Justice

# ROBERT SMITH

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## Objective

Perform statistical data analysis such as determining central tendency, graphing normal distribution to display probability density, performing trend analysis, variances, calculating standard deviations, and calculating confidence intervals to determine cardiac survival ratio, treatment intervention power and mechanical CPR device influence on cardiac survival.

## Skills

QBasic, Visual Basic, HTML, Windows 8, Microsoft Office.

## Work Experience

### Criminal Justice

**ABC Corporation** - May 1981 - February 2000

- Developed systems and processes to track/monitor the clients progression through the treatment program.
- Performed human resources function for staff and instituted training and staff development programs for continuous improvement in service delivery.
- Developed internal procedures and admission policies.
- Major contributor to program implementation, policies procedures and mission development.
- Supervised the operations of a release processing center.
- Minor in Accounting Certificate in Security Management.
- Present Provide all aspects of primary care including chronic care, preventative, acute care, diagnosis, treatment, follow-up care, and minor emergency procedures to offenders housed at the Boyd Unit.

### Criminal Justice

**ABC Corporation** - 1979 - 1981

- 79549 Dispatcher - Administrative Assistant IV Utilize computerized dispatch programs (AS400) to locate and track loads, trucks, trailers, equipment and drivers.
- Assign trucks, loads, destinations to Officer and Inmate drivers.
- Provide paperwork and special instructions.
- Review daily logs, trip sheets of all drivers.
- Train and supervise the work of other employees.
- Assist with maintaining security of incarcerated felons.
- Objective To find work in a field that I feel comfortable with which will allow me to expand my knowledge as well as my personal satisfaction and being able to help others..

## Education

Master of Arts - (University of Houston)