# ROBERT SMITH

#### **Asst. Division Chief**

### info@qwikresume.com | LinkedIn Profile | Qwikresume.com

Wide-ranging expertise with commercial imaging companies and national defense and intelligence agencies. Experienced leader, problem solver, communicator, and writer with outstanding people skills. Strong contract management, operations and program management, business development.

#### **EXPERIENCE**

## **Asst. Division Chief ABC Corporation - 1985 - 2008**

- Led the development of testing tools to validate Capability.
- Set a faster satellite network, secure data encryption and integration.
- Prepared correspondence for signature by Senior Management, approved invoices.
- Approved time cards, and handled all personnel issues within.
- Responsible for Training Academy, Recruiting and Background.
- Coordinated the first Aurora Teen Police Academy.
- Initiated efforts to review and start the purchasing of Predicative Crime Analysis software.

### **Division Chief Delta Corporation - 1999 - 2013**

- Training, EMS, Support Services, and Cadets) Firefighter/Paramedic.
- Cassia Regional Medical Center.
- Deputy Division-Chief 2003-2004 Foreign Affairs Office of Shenyang Municipal Government, Department of Europe, Africa, America and Oceania Affairs 1).
- Provided direction for content development and maintenance of the National Public Affairs web site (http://www.auxpa.org, http://adept.wow.uscgaux.
- Created and maintain user accounts for accessing FTP, applications and email.
- Administered MySQL database for USCGAUX National image library.
- Lead multiple teams in tactical and operational missions worldwide.

#### **EDUCATION**

• M.S. in Systems Engineering - (Virginia Tech)

### **SKILLS**

Business Development, Program Management.