# ROBERT SMITH

### **General Counsel II**

info@qwikresume.com | https://Qwikresume.com

Over 10+ years as an attorney in the fields of contract drafting, interpreting, and maintenance; bankruptcy; employment law; domestic; and general civil litigation. Over 5+ years working with human resource and personnel issues.

## JANUARY 2008 - AUGUST 2009 GENERAL COUNSEL II - ABC CORPORATION

- Directed human resources management activities.
- Served as an intermediary between staff and management.
- Fielded questions and work-related problems.
- Advised managers on sensitive issues such as equal opportunity employment and workplace harassment.
- Correctly handled difficult personnel situations.
- Practice advanced and complex legal work for the Texas Senate Criminal Justice Committee.
- Work involved giving legal advice, preparing opinions, bill analyses and briefs, and drafting bills and amendments for legislative consideration.

#### 2006 - 2008 GENERAL COUNSEL - ABC CORPORATION

- Overview Managed legal department for a digital media start-up.
- Advised senior management on legal issues regarding the financial news network.
- Drafted and negotiated complex agreements including (without limitation) licensing agreements, employment agreements, nondisclosure agreements, equipment and real property leases, and broadcasting agreements.
- Drafted and implemented procedures for corporate compliance with applicable FCC regulations.
- Worked with outside counsel in matters regarding litigation, dispute resolution, trademark applications and patent prosecutions.
- JAMES WALLACE III, ESQ.
- PROFESSIONAL EXPERIENCE PAPERMILL RECORDS.

#### **EDUCATION**

Juris Doctor - (Willamette University College of Law)

### **SKILLS**

Advertising.