

Robert Smith

Assistant Outpatient Coder

PERSONAL STATEMENT

Core Competencies Anatomy and Physiology Medical Terminology Medical Report Documentation Coding and HIPAA Compliance Excellent written and oral communication skills Typing/55 wpm.

WORK EXPERIENCE

Assistant Outpatient Coder

Open Doors Integrated Services Inc. ED/ Ancillary/ Outpatient/ HCC Coder - January 2014 - 2020

Responsibilities:

- Reviewed EMR documentation to determine accurate assignment of diagnosis and procedure codes to facilitate reimbursement from Medicare and third party payers.
- Assigned and sequenced codes accurately based on medical record documentation.
- Reviewed final diagnosis and procedure codes entered by Physicians and providers to ensure completeness and accuracy.
- Maintained productivity while ensuring 95% accuracy.
- Communicated documentation improvement opportunities and coding issues to appropriate personnel for follow up and resolution.
- Followed Official Coding Guidelines and legal requirement to ensure compliance with federal and state regulatory bodies.
- Handled claims relevant to Primary Care, Cardiology, Radiology, Diagnostic Testing and Pathology. Audited and updated codes.

Outpatient Coder

Delta Corporation - 2011 - 2014

Responsibilities:

- Outpatient Coder Reviewed patient records and assigned ICD-9 and CPT codes for both inpatient and outpatient visits Assisted with release of .
- Outpatient Biller-Coder Assist Physicians when needed.
- Baytown, Texas Accounts Receivable Outpatient Biller and Coder.
- Assist Physicians when needed.
- Working in Medical Records copying, filing input of Medical Information into computer Collect files for Audits to make sure all charts were up to .
- Outpatient Coder Assign diagnosis codes based on specific clinical findings Adding charges for emergency room E/M coding CPT coding Keep accurate .
- This is Dummy Description data, Replace with job description relevant to your current role.

Education

Bachelor of Arts - (University of Jos, Nigeria)

CONTACT DETAILS

1737 Marshville Road,
Alabama
(123)-456-7899
info@qwikresume.com
www.qwikresume.com

SKILLS

Attention To Details
,Team Player, Analytical,
Quick Learner, Computer
Knowledge/ Data Entry.
Microsoft Word, Excel
And Power Point, Epic,
3M Encoder And Cerner
Works, Quadramade,
Centricity, Meditech,.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company
Name)
Reference - 2 (Company
Name)