

Attorney General

ROBERT SMITH

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Objective

To put knowledge in the biomedical sciences to good use through the research and understanding of the advances in science by informing the public. The Attorney General is necessary for giving advice.

Skills

Windows Operating System, Medical Research.

Work Experience

Attorney General

ABC Corporation - 2011 - 2011

- Provided and make public on the Department of Law's website a list of acceptable secure and verifiable documents.
- Reviewed and updated annually by the Attorney General O.C.G.A.
- Identified business opportunities & preparing new proposals and bids.
- Managed client relations, preparing Sales funnel, comparative and competitive analysis, etc.
- Managed the tendering process- from pre-qualification to final tender submission.
- Pre and post tender meetings and follow-ups.
- Reviewed contractual documents required for the tendering process.

Attorney General

Delta Corporation - 2010 - 2010

- Hiring of defense attorney Maintaining order among SGA Student politician representing the University of South Alabama.
- files providing superior service to maximize debt collections.
- Identification and resolution of any dispute preventing payment, and a commitment to pay in full.
- Was also responsible for running a variety of reports on a daily and weekly basis to ensure that all standards were being met, emphasizing quality .
- Served on Hampton University Judiciary Hearing Board Advocated for student rights and assure students were aware of their rights and responsibilities .
- Bureau of Narcotics Investigation and Drug Control (Intern) Researched background information on active cases Assisted in covert and overt field .
- University of North Carolina at Charlotte Met with University Witnesses to ensure they understand the Judicial Process and what is expected from them .

Education

Bachelors Of Science In Political Science - (University Of North Carolina At Charlotte - Charlotte, NC)