

Robert Smith

Disc Jockey III

PERSONAL STATEMENT

Assembly line worker with experience in large manufacturing plants. Proven strengths in quickly learning new processes, technologies and machinery, as evidenced by recent transition.

WORK EXPERIENCE

Disc Jockey III

Wendy's - August 2012 - 2019

Responsibilities:

- Selects programming in collaboration with Station Manager and Associate Manager for Music and Events.
- Helps build music libraries and monitors request lines. Mentors Level B (novice) disc jockeys to prepare them for Level A status.
- Responsible for musical log entries and associated paperwork and had established skills in multi-tasking.
- Edits sound material according to policies and manager directives.
- Assists Associate Manager for Music and Events in music and promotion.
- Volunteer Disc Jockey overseas for English speaking radio listeners.
- Performed many duties and developed social skills with many multinational people, attained how to be organized.

Disc Jockey

ABC Corporation - 2008 - 2012

Responsibilities:

- Managed the play of music over the air according to Federal Communications Commission standards.
- Interacted with listeners that called into the station for requests and contest calls.
- Maintained station signal logs for the duration of my shifts.
- November 2009 - May 2010 Technical Skills Extensive experience in the printing industry with knowledge of all parts of the printing process.
- Proficiency in Microsoft Office programs including Word and Excel.
- Familiarity with computerized inventory systems.
- Knowledge of the healthcare field with some Certified Nurses Assistant training..

Education

CONTACT DETAILS

1737 Marshville Road,
Alabama
(123)-456-7899
info@qwikresume.com
www.qwikresume.com

SKILLS

Basic Computer Skills,
Hard Working.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company Name)
Reference - 2 (Company Name)