

# ROBERT SMITH

## Nursing Aide Supervisor

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### SUMMARY

Certified Nursing Assistant, Extensive knowledge in health care, medical/surgical, psychiatric and geriatrics  
Knowledge of medical terminology and infection control standards Experienced working in medical field  
Ability to manage multiple task simultaneously Ability to quickly learn new concepts and skills Excellent communication skills.

### SKILLS

Computer Skills, Nursing Aide.

### WORK EXPERIENCE

#### Nursing Aide Supervisor

ABC Corporation - 2013 – 2015

- Record and maintain patient information, such as vital signs, eating habits, behavior, progress notes, treatments, or discharge plans.
- Work as part of a team that may include psychiatrists, psychologists, psychiatric nurses, or social workers.
- Provide patients with assistance in bathing, dressing, or grooming as necessary Restrain or aid patients as necessary to prevent injury.
- Serve meals or feed patients needing assistance or persuasion.
- Perform nursing duties, such as administering medications, measuring vital signs and collecting specimens.
- Accompany patients to and from wards for medical or dental treatments, shopping trips, or religious or recreational events.
- Complete administrative tasks, such as entering orders into computer, answering telephone calls, or maintaining medical or facility information.

#### Nursing Aide

ABC Corporation - 2012 – 2013

- Collect specimens such as urine, feces, or sputum.
- Set up equipment such as oxygen tents, portable x-ray machines, and overhead irrigation bottles.
- Clean rooms and change linens.
- Provide patient care by supplying and emptying bed pans, applying dressings and supervising exercise routines.
- Turn and reposition bedridden patients, alone or with assistance, to prevent bedsores.
- Restrain patients if necessary.
- Answer patients call signals..

## SCHOLASTICS

- Associate in Nursing - September 2013(Ocean County College - Los Angeles, CA)