Interior Design

ROBERT SMITH

Phone: (123) 456 78 99
Email: info@qwikresume.com
Website: www.qwikresume.com
LinkedIn:
linkedin.com/qwikresume
Address: 1737 Marshville Road,
Alabama.

Objective

To pursue a Interior Design professional business career where analytical skills, great attention to detail and a dedication to excellence will be utilized.

Skills

MS office Interior Design, Graphic Design,Material board.

Work Experience

Interior Design

ABC Corporation - September 1994 – April 2010

- Responsible for the initial start-up of the inventory and stock catalog.
- Coordinates with current and new vendors all activity and negotiations.
- Sources out new product.
- Reviews MRP reports daily.
- Responsible for processing material requisitions, procuring product, as well as all data entry and maintenance/MAS200.
- Expedites to support on-time delivery goals.
- Insures that materials are purchased in specified quantity and quality at negotiated price within the scheduled requested date.

Interior Design

Delta Corporation - 1991 – 1994

- San Francisco, CA http//kaiyeewoo.com Interior Cad Project Manager / Interior Design Architect Assistant Project involvement and related tasks.
- Tasks include Facilities & Space planning design, prepare interior architectural schematic and final construction documents - plans, elevations and.
- Selection of furniture, furnishings and upholstery, wall finishes, fabrics, etc.
- Projects Chinese Hospital NCPH Northern California Presbyterian Homes Private - Home Improvements.
- n Hand drafting, programming, space planning, material and finish selections, project organization, color rendering by hand and on computer.
- Provided freelance interior design assistance for large scale projects Responsible for sourcing bespoke and pedigreed furniture, lighting, and .
- Helping new kitchen remodel and designing kitchen display Accomplishments have learned many different techniques about using different tools.

Education

MANAGEMENT/INTERIOR DESIGN - (SEMINOLE STATE COLLEGE - Sanford, FL)