

Robert Smith

Data Center Manager/Operator

PERSONAL STATEMENT

QA Analyst with knowledge of industry standard certification models (SEI, ASQ, ITIL, Six Sigma).

WORK EXPERIENCE

Data Center Manager/Operator

ABC Corporation - April 2007 - April 2010

Responsibilities:

- Managed production control, job scheduling, PCI and SOX regulated processes, hardware technology and equipment installs and upgrades.
- Maintained Metrics for System Availability.
- Implemented 24/7/365 shifts and hired additional staff.
- Management and supervision.
- Responsible for team monitoring over-night batch stream via Control-M job scheduler.
- Worked with development team to institute better job scheduling standards.
- Created several Perl scripts to automate and consolidate Control-m jobs.

Data Center Manager

Delta Corporation - 2004 - 2007

Responsibilities:

- Managed data center processing of over 110,000 tax returns with direct responsibility for budget, planning, accounting, and customer service.
- Served as the project lead for data center expansion with responsibility for developing and implementing escalation processes and standard operating .
- Served as Operations Manager and Leader of a technical team of 24/7/365 Network Administrators Key Accomplishment Achieved data center expansion .
- Devised and launched disaster recovery and business continuity strategy.
- Responsible for all hour to hour output in the Data Center - production of Mail Ready database lists for a variety of tailored mailings.
- Responsible for all Staff Activities, Project Planning and Coordination in the Data Center.
- This is Dummy Description data, Replace with job description relevant to your current role.

Education

B.A. in Business Administration and International Studies - (Baker University - Overland Park, KS)

CONTACT DETAILS

1737 Marshville Road,
Alabama
(123)-456-7899
info@qwikresume.com
www.qwikresume.com

SKILLS

Microsoft Office,
Business Continuity
Planning, Disaster
Recovery Planning.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company
Name)
Reference - 2 (Company
Name)