

# ROBERT SMITH

DJ III

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Recorded business presentations, e-books, commercials, telephone systems, documentaries, technical scripts and public service announcements, children's stories, video games and greeting cards.

## **FEBRUARY 1983 - 2019**

### **DJ III - VARIOUS**

- Voice over artist for documentaries, narrations, corporate videos, commercials etc.
- Created program "Flints Best Sock", (company motto was "Flints Best Rock") readers wrote in regarding those in need.
- Visited the winners homes providing food, toys, clothing, and household items.
- Wrote a column for MSU student newspaper about the most recent items in the music/entertainment industry.
- The hosted morning show on a first all-female announcer radio station. Oversaw production of content, and music programming.
- Worked in the station to ensure that the music would broadcast smoothly and on time.
- Learned how to use the program Simian in order to play music and have short talk breaks to promote the station and talk about local Richmond shows.

## **1982 - 1983**

### **DJ - ABC CORPORATION**

- Provide tasteful and energetic musical entertainment for wedding receptions, corporate events and private parties.
- Work independently as a contractor.
- Oversee and manage all operations and planning of the gigs.
- Facilitate meetings with customers to gather information and special requests and confirm correct itinerary including necessary or requested announcements and/or introductions.
- Haul equipment in and out, set up lighting, sound, and sometimes visual equipment (slideshows).
- Play chosen or (DJ choice) music for ceremony, cocktail hour, dinner and dance reception..
- This is Dummy Description data, Replace with job description relevant to your current role.

## EDUCATION

## SKILLS

Customer Service Skills, MS-Excel.