

ROBERT SMITH

Actor/

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Responsible Shift Manager proficient in customer service and communication. Passionate and motivated, with a drive for excellence. Seven years in Food Service and Clerical positions.

CORE COMPETENCIES

Microsoft, Communication, Customer Service, Computer Skills, Office Equipment.

PROFESSIONAL EXPERIENCE

Actor/

Terror Nights Haunted House - September 2010 – 2019

Key Deliverables:

- Learn about characters in scripts and their relationships to each other in order to develop role interpretations.
- Collaborate with other actors as part of an ensemble.
- Perform humorous and serious interpretations of emotions, actions, and situations, using body movements, facial expressions, and gestures.
- Work with other crewmembers responsible for lighting, costumes, makeup, and props.
- Introduce performances and performers in order to stimulate excitement and coordinate smooth transition of acts during events.
- Tell jokes, perform comic dances, songs and skits, impersonate mannerisms and voices of others, contort face, and use other devices to amuse audiences.
- Prepare and perform action stunts for motion picture, television, or stage productions.

Actor

ABC Corporation - January 2014 – September 2014

Key Deliverables:

- Canton, TX Monitor food preparation methods, portion sizes, and garnishing and presentation of food to ensure that food is prepared and presented in an acceptable manner.
- Count money and make bank deposits.
- Investigate and resolve complaints regarding food quality, service, or accommodations.
- Monitor budgets and payroll records, and review financial transactions to ensure that expenditures are authorized and budgeted.
- Maintain food and equipment inventories, and keep inventory records.
- Schedule staff hours and assign duties.
- Establish standards for personnel performance and customer service.

EDUCATION

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- Associate of Applied Science in Emergency Medical Service Professionals - (Tyler Junior College - Tyler, TX)