

ROBERT SMITH

Jr. Head Photo Specialist

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SUMMARY

Seeking employment with a company where can grow professionally and personally. To succeed in a stimulating and challenging environment that will provide with advancement opportunities. Seeking a company where can use experience and knowledge to help the company meet and surpass its goals. Seeking a competitive and challenging environment where can serve the organization and establish a career.

SKILLS

Microsoft Office, Microscopy, Customer Service, Team Building, Inventory Management, Data Analysis.

WORK EXPERIENCE

Jr. Head Photo Specialist

ABC Corporation - 2015 – 2020

- Increased sales with creative displays, photo books, campaigns and outstanding customer service.
- Quickly became the subject matter expert regarding all technical and mechanical photo department issues.
- Effectively manages a staff of five photo specialists in the day-to-day operations of equipment, photo processing and all related departmental responsibilities.
- Serves as a liaison to photo supply and equipment vendors to communicate the direction, needs and issues of the department.
- Responsible for all departmental cash handling and related reporting.
- Responsible for Photo Specialist Diligently studied and mastered all aspects of photo equipment operation, troubleshooting, repair and maintenance.
- Increased customer satisfaction levels and saw an increase in repeat business.

Head Photo Specialist

Delta Corporation - 1999 – 2004

- Responsible for all costumer services issues.
- Responsible for supervise photo department personal.
- Responsible for stock and merchandize receiving.
- Responsible for make orders for the inventory of the department.
- Trained personnel on all lab equipment; Completed regular maintenance on all lab equipment; Maintained stock of supplies and ordered as needed; .
- Supervise other photo department employees Assist management with managerial duties as requested Handle daily cash flow and credit transactions Serve .
- Supervisor Larry Showalter Responsible for maintaining order in the photo department, supervised other employees, assisted customers needs.

SCHOLASTICS

- Bachelor's - (Hamilton High School - Los Angeles, CA)