

ROBERT SMITH

Jr. Correctional Counselor

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Over twenty years' experience combined working with the mentally ill population and foster care system. Demonstrated proficiency in providing crisis intervention and case management services in an outpatient clinic, prison and a hospital setting.

CORE COMPETENCIES

Counseling, Cognitive.

PROFESSIONAL EXPERIENCE

Jr. Correctional Counselor

ABC Corporation - October 1991 – June 2015

Key Deliverables:

- Effectively establishes positive rapport to help and mentor.
- Focused on maintaining peace, security and safety within correction facilities and federal prison systems.
- Responsible for all aspects of the daily operations and supervision of the inmate population assigned to my housing unit.
- Conducted initial intake screening.
- Conducted orientation.
- Explained all expectations, rules, regulations and rules.
- Assigned living quarters.

Correctional Counselor

Delta Corporation - 1987 – 1991

Key Deliverables:

- Counseled inmates for this facility which provided vocational training and educational classes to prisoners - Coordinated & implemented educational.
- Supervisor Brett Wendt.
- Monitored inmates/clients during facility movement and housing assignments Provided inmate care while maintaining custody during incarceration.
- United States (866) 477-5345.
- Interview inmates and review relevant information to make program recommendations.
- Evaluate and investigate the inmates program participation while incarcerated Participate in parole and disciplinary hearings Provide individual.
- Facilitate an Anger & You group & Domestic Violence group weekly Responsible for maintaining documentation monthly quarterly, Earned Eligibility .

EDUCATION

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- Bachelor's in Arts- September 1979(Dawson Bryant - Coal Grove, OH)