

# Robert Smith

## *Business Analyst/Business System Analyst*

### **CONTACT DETAILS**

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### **PERSONAL STATEMENT**

Over 4 years of extensive experience as a Business Analyst/ Business System Analyst, in Insurance and Health Care, using IT Business Analytics, Modeling expertise, and SDLC. Good knowledge of Business Analysis methodologies and Iterative Software Development Lifecycle using RUP. Thorough knowledge of implementing RUP in all four phases of a project. Interviewed SME's and Stakeholders to get a better understanding of client business processes and gather business requirements.

### **WORK EXPERIENCE**

#### ***Business Analyst/Business System Analyst*** **ABC Corporation - November 2015 - Present**

##### *Responsibilities:*

- Interviewed SMEs and stakeholders to get a better understanding of client business processes and gather business requirements.
- Created use case scenarios and documented workflow and business process using MS Visio.
- Gathered and documented business requirements for existing and future business systems.
- Analyzed and tested various common eligibility outbound interface process and other inbound/ outbound facets interfaces.
- Acted as a liaison between business staff and technical staff to articulate needs, issues, and concerns.
- Defined functional test cases, documented and executed manually using the quality center.
- Analyzed trading partner specifications and created EDI mapping guidelines.

#### ***Senior Business Analyst/Reporting Manager*** **ABC Corporation - January 2015 - October 2015**

##### *Responsibilities:*

- Prepared questionnaires for interviews, meetings and JAD sessions.
- Gathered business requirements from business and SMEs from the underwriting [property & casualty], product in auto insurance.
- Performed in-depth gap analysis with different business groups to ensure that the system initiatives are met.
- Analyzed, documented and managed all project requirements with RUP methodologies.
- Coordinated and conducted individual and group JAD sessions with business stakeholders and technical units.
- Authenticated technical designs, User Interface (UI) created by IT developers and ensured if they tallied with the functional specifications.
- Communicated with stakeholders throughout the lifecycle of the project and kept them updated with the progress of the same.

### **SKILLS**

Business Modeling Tools  
MS Visio, Business  
Process Visual Architect  
10.0 Project  
Management MS Project,  
Microsoft Office Suite,  
And MS Share Point.  
Management Tools MS  
Office, JIRA

### **LANGUAGES**

English (Native)  
French (Professional)  
Spanish (Professional)

### **INTERESTS**

Climbing  
Snowboarding  
Cooking  
Reading

### **REFERENCES**

Reference - 1 (Company Name)  
Reference - 2 (Company Name)

## Education

Master Of Science in information Systems - January 1984(Brigham Young University - Provo, UT)BA in Business - (Brigham Young University - Provo, UT)Bachelor Of Technology in Electronics - 1999(Indian Institute Of Technology)