

ROBERT SMITH

Interior Design Consultant/Representative

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

To obtain a professional position where can utilize extensive customer service, sales and managerial experience, as well as strong administrative and organizational skills to enhance the company's Customer satisfaction and corporate mission.

CORE COMPETENCIES

Digital Photography. Graphic Design. Restoration, General Building And Maintenance Skills.

PROFESSIONAL EXPERIENCE

Interior Design Consultant/Representative

Samsen Furniture - 2010 – 2019

Key Deliverables:

- Assisting clients with design advice, furniture placement and fabric/paint/carpeting selections both in a showroom and in-home visits.
- Working as part of a 10-12 person team to continually service customers in 60,000 square foot showroom, including telephone, web inquiries/email.
- Provide accurately and up to date product knowledge on 35 different companies and their associated products to clients as needed.
- Accountable for handling /collection of customer payments, cash, credit card processing as well as arranging and assisting with applications for financing.
- Communicating between manufacturers and clients regarding the status of product and product delivery.
- Assisted clients with space planning, furniture and fabric selections for infants and childrens bedrooms.
- Designed custom furniture pieces and bedding ensembles for clients.

Interior Design Consultant

Clarity Design Consulting - 2006 – 2010

Key Deliverables:

- Operator of In-home interior design consulting company.
- Interior Designer and Interior decorator on staff.
- Meet with customer, measure, create floor plan, produce idea board, assist in customer selections and purchases.
- Supervise deliveries and installations.
- Back office website creation and maintenance and social media marketing, scheduling, and bookkeeping.
- Continued relationships with existing customers from Furniture Sales positions.
- Assisted customers in creating a home design that reflects their own style and taste..

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EDUCATION

- G.E.D. - 2010(Vanguard Sentinel Career Technical Center - Fremont, OH)