

ROBERT SMITH

Lot Attendant/Auto Detailer

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Highly dependable and resourceful Warehouse Associate with background in shipping, receiving, packaging, and inventory. Able to handle multiple high-volumes, high-stress simultaneous projects with accuracy and courtesy. Efficient and highly-accurate with flexible schedule and ability to stand entire shifts.

CORE COMPETENCIES

Computer Skills, Communications, Music, Video Editing, Video Gaming, Multi Tasking, Detailing.

PROFESSIONAL EXPERIENCE

Lot Attendant/Auto Detailer

ABC Corporation - January 2005 – December 2005

Key Deliverables:

- Keep Parking areas clean and orderly to ensure that space usage is maximized.
- Ensured Parking areas and walkways were accessible during acclimate weather.
- Directed motorist to parking areas or parking spaces, using hand signals or flashlights as necessary.
- Patrol parking areas to prevent vehicle damage and vehicle or property thefts lift, position, and remove barricades in order to open or close parking areas.
- Perform nightly vehicle inventory utilizing license scanner.
- Input all inventory related material into computer data base.
- Assist customers with locating vehicle and jump starts.

Lot Attendant

ECU Football Season - 2001 – 2005

Key Deliverables:

- Greenville To assist in helping patrons on where to park (public, permit, vendor, media, etc).
- To help in pedestrians and traffic in safe directions.
- Check parking permit assigned to lot Im stationed at and to make sure unauthorized vehicles are not parked where they could get towed.
- Employed From June 2014 to Present/Still Employed Greenville Auto Auction, 4330 Dickenson Ave, (252) 355-4111 Greenville, NC Matt Mitteldorfer Job Description Part-time driver To pickup and/or deliver various makes, models, and sizes of auction cars and trucks from/to various locations in NC and VA.
- Basic vehicle inspection before driving (checking coolant, brake fluid, tire pressure, etc) Also, to drive various size vehicles for auctioning through auction building on Thursdays which includes large buses, crane operations trucks, delivery trucks, utility trucks, ambulances, cars, pickups, etc.

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- Do anything else that is asked of me to be done.
- Work and driving is performed during any kind of weather as most work is done outside..

EDUCATION

Audio Production Diploma in Audio Engineering and Production - 2015(S.A.E North Miami Campus - Miami, FL)

