

ROBERT SMITH

Professional Counselor/Executive

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Experience working with individuals of various ages, religions, socio-economic statuses, and sexual orientations. Expertise in the Empowerment Model and assisting individuals with advocacy.

EXPERIENCE

Professional Counselor/Executive

ABC Corporation - JANUARY 2014 - JUNE 2015

- Developed and implemented treatment plans based on clinical experience and knowledge.
- Conducted intake assessments and counseled clients individually and in group sessions.
- Assisted clients with developing skills and strategies for dealing with their problems, using S.M.A.R.T.
- Performed administrative-related duties, such as answering phone calls,
- Prepared and maintained all required treatment records and reports, including federal- and state-mandated forms.
- Gathered the information about community resources that could be used in conjunction with therapy, and referred clients to community resources.
- Learned about new developments in counseling and discuss treatment plans for clients.

Professional Counselor

ABC Corporation - 2010 - 2014

- Provided mental health services including diagnostic assessments, individual and group counseling sessions with children and adolescents.
- Facilitate an educational group for children and adolescents with mental and emotional disorders.
- Provided crisis intervention for children and adolescents living in a treatment center.
- Complete documentation in a professional manner to meet agency expectations.
- I Attended multiple conferences and became educated further on Trauma Informed Care.
- Skills Used crisis intervention, individual and group counseling, case management, advocacy, wraparound services, etc..
- This is Dummy Description data, Replace with job description relevant to your current role.



EDUCATION

- Master of Science in Community Counseling - (University of Wisconsin - Milwaukee - Milwaukee, WI)

SKILLS

Analytical Skills, Technical Skills.