3.2 Identification of tasks, milestones, and deliverables

**Version 5.0**

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| **Checkpoint** | **Description** | **Date** |
| **Milestone 1** | Feasibility and Project Plan | 04/20/2015 |
| **Milestone 2** | Requirements Document | 04/20/2015 |
| **Milestone 3** | Design Document | 04/20/2015 |
| **Milestone 4** | Testing Requirements | 04/20/2015 |
|  | **Implementation & Unit Testing** | 04/20/2015 |
|  | **Integration & System Testing** | 04/20/2015 |
| **Milestone 5** | Poster Due Date | 04/24/2015 |
|  | **Group Presentation** | 05/01/2015 |
|  | **Final Showcase** | 05/01/2015 |

## 4.1 Appendix A – Project Schedule

## 4.4 Appendix D – Diary of Meetings

**Spring 2015**

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| **Date** | 01/19/2014 |
| **Location** | Conference Call |
| **Start** | 5:30 PM |
| **End** | 7:00 PM |
| **In Attendance** | Juan Caraballo, Jorge Travieso, Adrian Alfonso |
| **Late** | N/A |
| **Agenda** | Project Introduction |
| **Summary of Discussion** | An introduction to the project, the overall scope of work for this semester, and the expectations for us was discussed. |
| **Assigned Tasks** | * Get previous documentation and source code * Play with previous version of the application * Start collecting user stories * Identify bugs on previous versions |

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| **Date** | 01/22/2014 |
| **Location** | Conference Call |
| **Start** | 5:30 PM |
| **End** | 7:00 PM |
| **In Attendance** | Juan Caraballo, Jorge Travieso, Adrian Alfonso |
| **Late** | N/A |
| **Agenda** | Capstone review of student storyboard |
| **Summary of Discussion** | User stories were reviewed |
| **Assigned Tasks** | * Create scenarios and mockups |

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| **Date** | 01/23/2014 |
| **Location** | Conference Call |
| **Start** | 6:00 PM |
| **End** | 7:00 PM |
| **In Attendance** | Juan Caraballo, Jorge Travieso, Adrian Alfonso |
| **Late** | N/A |
| **Agenda** | Capstone review of student storyboard |
| **Summary of Discussion** | The carryover backlog was checked and the newly created user stories reviewed. The users stories were also redefined and expanded. |
| **Assigned Tasks** | * Expand user stories into scenarios to identify use cases, and create scenarios and UI mockups |

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| **Date** | 01/27/2014 |
| **Location** | Conference Call |
| **Start** | 5:30 PM |
| **End** | 6:30 PM |
| **In Attendance** | Juan Caraballo, Jorge Travieso, Adrian Alfonso |
| **Late** | N/A |
| **Agenda** | Capstone review of student storyboard |
| **Summary of Discussion** | Reviewed new expanded users stories and UI mockups. Reviewed newly edited carryover backlog. |
| **Assigned Tasks** | * Split up scenarios into many user stories. * Assign tasks to stories. |

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| **Date** | 01/29/2014 |
| **Location** | Conference Call |
| **Start** | 5:30 PM |
| **End** | 6:30 PM |
| **In Attendance** | Juan Caraballo |
| **Late** | Jorge Travieso, Adrian Alfonso |
| **Agenda** | Capstone review of student storyboard |
| **Summary of Discussion** | Confirmed that we are going to be working on the reporting tool for now, and the analytics part would be postponed. The refined use cases were checked and confirmed. We were prepared to start sprint 1. |
| **Assigned Tasks** | * Assign use stories to sprint 1 and create tasks. |