Daily Scrum Meeting Minutes:

Attendees: <Enter Attendees' Names>
Start time: <Enter the start time of the meeting>
End time: <Enter the end time of the meeting>

Team member name:
- What was done since the last scrum meeting?
  -
- What is planned to be done until the next scrum meeting?
  -
- What are the hurdles?
  -

Team member name:
- What was done since the last scrum meeting?
  -
- What is planned to be done until the next scrum meeting?
  -
- What are the hurdles?
  -

Sprint 1
05/23/17-06/05/17

Daily Scrum Meeting Minutes: 5/23/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 5:50 pm
End time: 6:05 pm

Claudia Gourdet:
- What was done since the last scrum meeting?
    - Attend professor Ortega lecture in PG6 and Obtain the requirements and review documentation to understand course syllabus and expectations for VIP Project

- What is planned to be done until the next scrum meeting?
    - Complete User story # 669 Review Client's uploaded documents in Dropbox and communicate possible tasks with team members and explore how I could contribute
- What are the hurdles?
    - Understanding team members roles . Ie. who would be doing programming since majority of the students are graphic designers and communication major

Ranses Melo:
- What was done since the last scrum meeting?
    - Watch every tutorial and guide sent by professor Masoud to understand Agile Methodology and how Scrum works
- What is planned to be done until the next scrum meeting?
    - Study and explore web/software technologies that can help me to do the project. Complete User Story # 666 Explore Javascript Framework as well as review details on Angular and Typescript
- What are the hurdles?
    - Did not encounter any hurdles

Daily Scrum Meeting Minutes: 5/24/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 2:10 pm
End time: 2:30 pm

Claudia Gourdet:
- What was done since the last scrum meeting?
  Reviewed all documents from client in dropbox and communicated with team members specific roles/tasks on completing the project

- What is planned to be done until the next scrum meeting?
  - Meet with client (Steve Rios /Educate Tomorrow staff) to further discuss requirements for overall project
- What are the hurdles?
  - Trouble understanding some contents in client folders

Ranses Melo:
- What was done since the last scrum meeting?
  - Completed User Story # 666 and Have a better understanding of all the steps and process that I will need to work on this project.
- What is planned to be done until the next scrum meeting?
  - Explore what platform would be best build the website that would best suit client
- What are the hurdles?
  - Did not encounter any hurdles

Daily Scrum Meeting Minutes: 5/25/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 5:45 pm
End time: 6:00 pm

Claudia Gourdet:
- What was done since the last scrum meeting?
    - Ranses and I decided on a platform to use for the application/web development.
- What is planned to be done until the next scrum meeting?
    - Develop User stories for specific tasks and meet with Nathalie to discuss content that would be on the application and develop plan for testing once programming start
- What are the hurdles?
    - Unrealistic vision,client expectation was too high. Had to make it clear due to the timeframe we could not develop a mobile application and website by deadline,client had to choose a primary platform to begin development with.

Ranses Melo:
- What was done since the last scrum meeting?
    - It was decided to work with Node JS and React Native for the project.
- What is planned to be done until the next scrum meeting?
    - Start creating user stories on how to work with these technologies and develop plan for testing once programming start
- What are the hurdles?
    - Explaining to other team members(graphic team) the technical aspect of the web/app development

Daily Scrum Meeting Minutes: 5/26/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 1:00 PM
End time:1:30 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
    - Worked with Jose to start creating Prototype based on the guidelines and requirements
- What is planned to be done until the next scrum meeting?
    - Review Documents in Dropbox account containg 9 folders of information from clients, colleague and professor Berman to better assist team members with best approach and direction
- What are the hurdles?
    - Gathering the final details from Client to provide to graphic team for prototyping

Ranses Melo:
- What was done since the last scrum meeting?
    - Research best practices and user friendly different functions and components we would like to utilize in the code App
- What is planned to be done until the next scrum meeting?
    - Setup Github account to start programming and working on user stories
- What are the hurdles?
    - Collaborating with graphic team to understand User Interface

Daily Scrum Meeting Minutes:05/27/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 3:30 PM
End time: 3:50 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
    - Went through the drafts of the documents uploaded in dropbox folder and identify important documents that would absolutely be needed for drafting prototype and actual development , and organize documents from clients
- What is planned to be done until the next scrum meeting?
    - Meet with Client(Steve Rios) to clarify on contents uploaded and requirements for the different designs
- What are the hurdles?
    - Due to the Numerous files uploaded in dropbox, team is confused as far as where we should start -absolutely necessary to meet with client to get clarification

Ranses Melo:
- What was done since the last scrum meeting?
    - Setup github account and offline workspace/ work environment
- What is planned to be done until the next scrum meeting?
    - Setup code format in Visual Studio Code, develop folders for different component we anticipate having for the App/website
- What are the hurdles?
    - Identifying best language to program with that will allow the future class and client team to have the ability to continue the development of the website once the semester is over

Daily Scrum Meeting Minutes:5/29/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 5:30 PM
End time: 6:00 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
    - Met with Client(Steve Rios) , he answered all of the questions I had about all the files and documents . Provided clear requirements on the Mockup he initially created in order for me to report back to the team
- What is planned to be done until the next scrum meeting?
    - Decide on best website template &Have a meeting with graphic team and start On user story # #668 Content Filter
- What are the hurdles?
    - Helping client understand what was deliverable by deadline and prioritizing based on Mission

Ranses Melo:
- What was done since the last scrum meeting?
    - Decided to use various programming language for web development(html for web page, css, Javascript..etc) Start User story # #677 Navigation Bar
- What is planned to be done until the next scrum meeting?
    - Decided on website template(multiple pages , one-page wonder, etc)
- What are the hurdles?
    - Did not have any hurdles , had a few bugs in the code at the start of creating the Navigation Bar had to make sure no errors in code numerous time and headers were centered and aligned properly

Daily Scrum Meeting Minutes:5/30/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 5:30 PM
End time: 5:45 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
    - We agreed on one Page wonder template for Florida Reach website and met with graphic team member Jose Ayala to explain technical aspect of designing a prototype for programming . Beginned on user story # #668 Content Filter and went started editing contents and consolidating what content goes on what pages
- What is planned to be done until the next scrum meeting?
    - Continue working in User Story #668 and gather all documents from the Networks and Stakeholders that are missing information for example : contact information and Bio
- What are the hurdles?
    - There were several duplicates of documents , I had to identify the appropriate one. I also realize some partners were missing information which needed to be on the website

Ranses Melo:
- What was done since the last scrum meeting?
    - Start program home page of application -decided to go with one page wonder outline and worked on Navigation Bar on Home page , had to make sure site contains the all headers requested by client while incorporating the FL reach colors
- What is planned to be done until the next scrum meeting?
    - Complete Navigation Bar User story
- What are the hurdles?
    - Logo was distorted once imputed into the code had to keep changing the sizing to figure out the right size

Daily Scrum Meeting Minutes:05/31/2017

Attendees: Claudia Gourdet   and Ranses Melo
Start time: 5:00 PM
End time: 5:15 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
    - Completed User Story #668 and gathered all information from the Networks and Stakeholders that were missing, ensure all the contents for the pages were clear and appropriate,   and cleaned out Dropbox folders with duplicate to avoid confusions
- What is planned to be done until the next scrum meeting?
    - Meet with client(Steve Rios) to receive final approval for contents
- What are the hurdles?
    - I did not counter any hurdles , it took several hours to gather all the information from the network partners/people since they were from different organizations

Ranses Melo:
- What was done since the last scrum meeting?
    - Completed Navigation Bar User Story #677 on home page
- What is planned to be done until the next scrum meeting?
    - Develop test scripts and ensure header meets all of client's requirement
- What are the hurdles?
    - Did not encounter hurdles as I successfully completed this User story

Daily Scrum Meeting Minutes:06/01/2016

Attendees: Claudia Gourdet and Ranses Melo
Start time: 4:30 PM
End time: 4:45 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
    - Met with client(Steve Rios) and receive approval on the content that would be use on the site
- What is planned to be done until the next scrum meeting?
    - Develop Test scripts and conduct testing of user story #668
- What are the hurdles?
    - Client expressed some information may change at later time, despite decision on content being okay

Ranses Melo:
- What was done since the last scrum meeting?
    - Tested Navigation Bar to make sure everything works and develop test scripts
- What is planned to be done until the next scrum meeting?
    - Conduct testing of user stories #677
- What are the hurdles?
    - Identifying testing tools which would be best for testing the website

Daily Scrum Meeting Minutes:06/2/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 5:00 PM
End time:5:15 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
    - Develop Test scripts and scenarios and conducted testing of user story #668
- What is planned to be done until the next scrum meeting?
    - Review all work from sprint 1 and ensure everything is clear amd user story have requirements are met to be mark as complete
- What are the hurdles?
    - Did not have any hurdles since the last time we met

Ranses Melo:
- What was done since the last scrum meeting?
    - Tested user story #677 and ensure everything was functionable

- What is planned to be done until the next scrum meeting?
    - Wrap up sprint one user stories and make sure all work is complete to begin sprint 2
- What are the hurdles?
    - Did not counter any hurdles

<u>Sprint 2</u>
06/06/17-06/19/2017

Daily Scrum Meeting Minutes:06/06/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 5:00 PM
End time:5:15 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
  - We successfully completed sprint review, sprint retrospective and sprint planning for sprint 2
- What is planned to be done until the next scrum meeting?
  - completed User story #678 Establish links for header navigation and additional details
- What are the hurdles?
  - No hurdles encountered sprint just started

Ranses Melo:
- What was done since the last scrum meeting?
  - Finish sprint review, sprint retrospective for Sprint1 and completed sprint planning for Sprint 2
- What is planned to be done until the next scrum meeting?
  - Begin User story #678 Develop carousel: Home page
- What are the hurdles?
  - Have not had any hurdles sprint just beginned

Daily Scrum Meeting Minutes:06/07/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 5:00 PM
End time:5:15 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
    - Begin User story #679 Establish links for header navigation and additional details
- What is planned to be done until the next scrum meeting?
    - Finish user story #679
- What are the hurdles?
    - Difficulty finding some of the resource link expected for titles and headers

Ranses Melo:
- What was done since the last scrum meeting?
    - Started User story #678 carousel for homepage
- What is planned to be done until the next scrum meeting?
    - Continue working on user story #678
- What are the hurdles?
    - No hurdles encountered

Daily Scrum Meeting Minutes:06/08/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 5:00 PM
End time:5:15 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
    - Completed User story #679 for links
- What is planned to be done until the next scrum meeting?
    - Develop Test scripts and conduct testing of user stories
- What are the hurdles?
    - Did not have any hurdles from last time till now

Ranses Melo:
- What was done since the last scrum meeting?
    - Finish user stories and added picture in it for the home page
- What is planned to be done until the next scrum meeting?
    - Develop Test scripts for User story #678
- What are the hurdles?
    - Had to slow down the speed of the carousel , it was transitioning too fast

    -

Daily Scrum Meeting Minutes:06/09/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 5:00 PM
End time:5:15 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
  - Developed test scripts and ensure links were good for the navigation bar
- What is planned to be done until the next scrum meeting?
  - Complete user story #680
- What are the hurdles?
  - Did not encounter any hurdles

Ranses Melo:
- What was done since the last scrum meeting?
  - Develop test script for user story #678
- What is planned to be done until the next scrum meeting?
  - Conduct testing of user story
- What are the hurdles?
  - No hurdles encountered

Daily Scrum Meeting Minutes:06/10/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 5:00 PM
End time:5:15 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
  - Completed user user story# 680
- What is planned to be done until the next scrum meeting?
  - Assist jose with UI design for additional pages
- What are the hurdles?
  - Did not encounter hurdles on my tasks . However Jose Ayala requested assistance with user story #667

Ranses Melo:
- What was done since the last scrum meeting?
  - Conduct testing of user story #678
- What is planned to be done until the next scrum meeting?
  - Finish testing of user stories
- What are the hurdles?
  - Did not encounter any problems

Daily Scrum Meeting Minutes:06/12/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 5:00 PM
End time:5:15 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
  - Assist Jose with design of Program page User Story #667
- What is planned to be done until the next scrum meeting?
  - Continue helping Jose with UI design
- What are the hurdles?
  - While creating the UI we realize we had to get clarification on some features from steve

Ranses Melo:
- What was done since the last scrum meeting?
  - Completed user story testing for User story #678
- What is planned to be done until the next scrum meeting?
  - Find social media glyphicons to add to website.
- What are the hurdles?
  - Did not encountered errors or obstacles

Daily Scrum Meeting Minutes:06/13/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 5:00 PM
End time:5:15 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
    - Help Jose develop layout for who We Are page
- What is planned to be done until the next scrum meeting?
    - Meet with Client (Steve Rios) and find out what design he would like for the People Page -clarification needed
- What are the hurdles?
    - Unclear requirements of what client would like the page layout to be

Ranses Melo:
- What was done since the last scrum meeting?
    - Completed user story testing for User story #678
- What is planned to be done until the next scrum meeting?
    - Identify Final images to incorporate in Carousel
- What are the hurdles?
    - Sizing of carousel took longer than expected

Daily Scrum Meeting Minutes:06/14/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 5:00 PM
End time:5:15 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
  - Met with Client (Steve Rios) and receive clarification on what to include in People page
- What is planned to be done until the next scrum meeting?
  - Start writing test scripts to help ranses test application
- What are the hurdles?
  - No impediments encountered

Ranses Melo:
- What was done since the last scrum meeting?
  - Found three images client would like to include in carousel
- What is planned to be done until the next scrum meeting?
  - Conduct testing for user story# 678
- What are the hurdles?
  - Original image I used were too " Commercial according to client" had to find some that relates to Positive Pathways

Daily Scrum Meeting Minutes:06/15/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 5:00 PM
End time:5:15 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
    - Wrote test scripts to assist ranses with testing of user story
- What is planned to be done until the next scrum meeting?
    - Conduct testing of user story # 678
- What are the hurdles?
    - No impediments since we last met

Ranses Melo:
- What was done since the last scrum meeting?
    - Beginned testing user story# 678
- What is planned to be done until the next scrum meeting?
    - Finish testing of user stories
- What are the hurdles?
    - Receive an error message when testing one test case, had accidently inputted a character in the wrong place

Daily Scrum Meeting Minutes:06/16/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 5:00 PM
End time:5:15 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
  - Finish with helping with testing for ramses user stories
- What is planned to be done until the next scrum meeting?
  - Review all completed user story and ensure they are ready to demo
- What are the hurdles?
  - Testing was successful no hurdles encountered

Ranses Melo:
- What was done since the last scrum meeting?
  - Finalize testing of user story
- What is planned to be done until the next scrum meeting?
  - Review all user story for entire sprints and and ensure they are ready to demo
- What are the hurdles?
  - N/A

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Sprint 3
06/20/2017-07/03/17

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Daily Scrum Meeting Minutes:06/20/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 5:00 PM
End time:5:15 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
  - Completed sprint review, sprint retrospective and sprint planning for sprint 2

- What is planned to be done until the next scrum meeting?
  - Begin User story# 683-Programs list for School and Universities
- What are the hurdles?
  - Sprint 3 have just begun no hurdles since our last meeting

Ranses Melo:
- What was done since the last scrum meeting?
  - We successfully completed sprint review, sprint retrospective and sprint planning for sprint 3
- What is planned to be done until the next scrum ?
  - Begin User Story #682 Access Resources
- What are the hurdles?
  - Sprint 3 have just begun no hurdles yet

Daily Scrum Meeting Minutes:06/21/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 5:00 PM
End time:5:15 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
    - Started User story # 683 generating list of schools that have a college coach and gathering info to represent in each page
- What is planned to be done until the next scrum meeting?
    - Complete User #683 and finalize top school with Programs for foster youth
- What are the hurdles?
    - List of school change from what client originally presented, Different Universities/colleges programs were added and remove

Ranses Melo:
- What was done since the last scrum meeting?
    - Started on US #682 Access Resources page and created Layout for how page should look and provided wireframe to Jose to create prototype
- What is planned to be done until the next scrum meeting?
    - Continue working on User story
- What are the hurdles?
    - Due to Background color , write text did not appear easily readable. However changing text color would mess up the design. Had to Meet with UI/graphics team

Daily Scrum Meeting Minutes:06/22/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 5:00 PM
End time:5:15 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
  - Completed User #683 , identified all the FL Universities with programs and obtain all information (links , bio, services, and logo) to incorporate once clicked on the name
- What is planned to be done until the next scrum meeting?
  - Develop Test scripts and conduct testing of user story #683
- What are the hurdles?
  - Only difficulty was finding the appropriate links for the pages , some displayed 404 error code , had to search for the appropriate one

Ranses Melo:
- What was done since the last scrum meeting?
  - Worked #682 Access Resources page continue to add fetures and graphics and met with UI to identify best approach to being readable
- What is planned to be done until the next scrum meeting?
  - Complete user story
- What are the hurdles?
  - No hurdles encountered

Daily Scrum Meeting Minutes:06/23/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 5:00 PM
End time:5:15 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
  - Created several Test scripts and conducted testing of user story #683
- What is planned to be done until the next scrum meeting?
  - Continue testing user stories
- What are the hurdles?
  - Realize I had miss a school had gather all info and add it to page

Ranses Melo:
- What was done since the last scrum meeting?
  - Finish User Story for resources page
- What is planned to be done until the next scrum meeting?
  - Develop Test scripts and conduct testing of user stories
- What are the hurdles?
  - A separate user story has to be created , Library feature part of resource page has different features

Daily Scrum Meeting Minutes:06/26/2017
Attendees: Claudia Gourdet and Ranses Melo

Start time: 5:00 PM
End time:5:15 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
  - Finish testing User story #683
- What is planned to be done until the next scrum meeting?
  - Begin User story #700 Calendar/Upcoming Events Feature begin with the programming of how pages should be set up
- What are the hurdles?
  - No hurdles encountered

Ranses Melo:
- What was done since the last scrum meeting?
  - Finish creating test scripts and conduct testing of user story
- What is planned to be done until the next scrum meeting?
  - Develop Test scripts and conduct testing of user stories
- What are the hurdles?
  - During testing I found some defects , however I was able to fix iit

Daily Scrum Meeting Minutes:06/27/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 5:00 PM
End time:5:15 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
  - Continued to work on Calendar had difficulty displaying the Calendar on the page , ranses helped identify best approach
- What is planned to be done until the next scrum meeting?
  - Finish Calendar user story
- What are the hurdles?
  - There was a bug in the code , Ranses helped solve it

Ranses Melo:
- What was done since the last scrum meeting?
  - Work on User story #685 Learning Options focusing primary on the Podcast , since the client really wants to be able to add different podcast to educate the network and help Claudia with the calendar user story
- What is planned to be done until the next scrum meeting?
  - Finish Learning option User story and add at least two audio
- What are the hurdles?
  - Client did not provide audio file, I had to request claudia look through the web and ask client for file

Daily Scrum Meeting Minutes:06/28/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 5:00 PM
End time:5:15 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
  - Completed Calendar User Story and now have a calendar on the website
- What is planned to be done until the next scrum meeting?
  - Develop test scripts
- What are the hurdles?
  - Overcame hurdle of calendar not working

Ranses Melo:
- What was done since the last scrum meeting?
  - Completed User story , did not add two added one for sure
- What is planned to be done until the next scrum meeting?
  - Verify there's no bug and User story match clients requirement
- What are the hurdles?
  - No hurdles encountered

Daily Scrum Meeting Minutes:06/29/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 5:00 PM
End time:5:15 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
  - Developed Test scripts
- What is planned to be done until the next scrum meeting?
  - Conduct testing of user story
- What are the hurdles?
  - Did not have any hurdles

Ranses Melo:
- What was done since the last scrum meeting?
  - Verify code is story is ready for testing and also develop test scripts and conducted testing of user stories
- What is planned to be done until the next scrum meeting?
  - Begin and complete user Story #691 Social Media Access
- What are the hurdles?
  - Testing went smoothly no problem as with development

  -

Daily Scrum Meeting Minutes:06/30/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 7:00 PM
End time: 7:15 PM

Ranses Melo:
- What was done since the last scrum meeting?
    - Completed User Story #691
- What is planned to be done until the next scrum meeting?
    - Develop Test scripts
- What are the hurdles?
    - No hurdles encountered

Claudia Gourdet:
- What was done since the last scrum meeting?
    - Completed all testing and befin user story #692 Subscribe Opt In/Sign Up option
- What is planned to be done until the next scrum meeting?
    - Complete user story and testing scripts
- What are the hurdles?
    - No hurdles just , Ranses assisted with this User story

Daily Scrum Meeting Minutes:07/02/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 5:00 PM
End time:5:15 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
    - Completed testing for Newsletter Opt-in option
- What is planned to be done until the next scrum meeting?
    - Prepare for Sprint Review
- What are the hurdles?
    - No hurdles encountered

Ranses Melo:
- What was done since the last scrum meeting?
    - Tested user story and helped claudia with Subscribe Opt -in option
- What is planned to be done until the next scrum meeting?
    - Verify all user story for this sprint have met the requirements of the client and prepare for Sprint Review
- What are the hurdles?
    - No hurdles encountered

Sprint 4
07/4/2017-07/17/2017

Daily Scrum Meeting Minutes:07/04/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 5:45 PM
End time: 6:00 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
    - Completed sprint review, sprint retrospective and sprint planning for sprint 4
- What is planned to be done until the next scrum meeting?
    - Start on User story #684 Join Now Button/Form
- What are the hurdles?
    - No hurdles , ready to work

Ranses Melo:
- What was done since the last scrum meeting?
    - Completed sprint review, sprint retrospective and sprint planning for sprint 4
- What is planned to be done until the next scrum meeting?
    - Complete User story #681 People In Network Table
- What are the hurdles?
    - No hurdles encountered yet User stories were accepted by client

Daily Scrum Meeting Minutes:07/05/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time:7:00 PM
End time: 7:15 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
    - I was able to create the Button . However must identify what is the best way to make it functional
- What is planned to be done until the next scrum meeting?
    - Continue working on Join now button
- What are the hurdles?
    - Identifying best functionality button should have what the join now process will look like

Ranses Melo:
- What was done since the last scrum meeting?
    - Worked on user story #681 People In Network Table to develop a directory for members to connect, created table layout
- What is planned to be done until the next scrum meeting?
    - Continue working on table
- What are the hurdles?
    - No hurdles encountered

Daily Scrum Meeting Minutes:07/06/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 12:00 PM
End time: 12:15 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
  - Decided on best approach to make US functional
- What is planned to be done until the next scrum meeting?
  - Complete User story and develop Test scripts in order to conduct testing of user stories
- What are the hurdles?
  - No hurdle

Ranses Melo:
- What was done since the last scrum meeting?
  - Organize table in alphabetical order and added modal function, tasks needed to be done is obtain Bio from Claudia to include
- What is planned to be done until the next scrum meeting?
  - Develop Test scripts and conduct testing of user stories
- What are the hurdles?
  - Missing Bio from Claudia

Daily Scrum Meeting Minutes:07/07/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 5:00 PM
End time: 5:15 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
    - Completed user story and testing
- What is planned to be done until the next scrum meeting?
    - Complete user story #668 Document access and obtain links (documents) in PDF form and links to various resources for Library and other pages
- What are the hurdles?
    - No hurdles encountered

Ranses Melo:
- What was done since the last scrum meeting?
    - Ensure table meet criteria from user story.
- What is planned to be done until the next scrum meeting?
    - I will be moving on to the next component of adding search feature to table
- What are the hurdles?
    - I have not had any impediments

Daily Scrum Meeting Minutes:07/08/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 7:00 PM
End time: 7:15 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
  - Gathered all documents and provided inputted into application/finish user story
- What is planned to be done until the next scrum meeting?
  - Develop Test scripts and conduct testing of user stories. However, Not much testing is required for this user story
- What are the hurdles?
  - No hurdles encountered

Ranses Melo:
- What was done since the last scrum meeting?
  - Start User story #689 Filter feature for table for users to have the ability to filter through the list of member
- What is planned to be done until the next scrum meeting?
  - Continue working on user story
- What are the hurdles?
  - No hurdles, as expected the table works best if a search bar is added

Daily Scrum Meeting Minutes:07/09/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 7:00 PM
End time: 7:15 PM

Claudia Gourdet:
- ● What was done since the last scrum meeting?
- ● Finalize testing of document user story and begin
working on new user story   #693 Network Member BIO Moda
  - ● What is planned to be done until the next scrum meeting?
    - ○ Input data in modal for BIO to be completed and verify all info is
correct
  - ● What are the hurdles?
    - ○ Have not encountered any hurdles

Ranses Melo:
- ● What was done since the last scrum meeting?
  - ○ Worked on user story #689
- ● What is planned to be done until the next scrum meeting?
  - ○ Continue working on User story
- ● What are the hurdles?
  - ○ Search filter is unresponsive once I run the code , Could be an
error with typescript . Not sure why error is occuring

Daily Scrum Meeting Minutes:07/10/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 5:00 PM
End time: 5:15 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
  - Captured additional network members information to incorporate in modal
- What is planned to be done until the next scrum meeting?
  - Continue creating and inputting model details
- What are the hurdles?

- No hurdles client provided network members in numerous documents , had to search for members through dropbox files and the web

Ranses Melo:
- What was done since the last scrum meeting?
  - Trying to fix bug in the code to make search bar work
- What is planned to be done until the next scrum meeting?
  - Continue trying to fix search bar
- What are the hurdles?
  - Search filter functionality unresponsive

Daily Scrum Meeting Minutes:07/14/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 7:00 PM
End time: 7:15 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
    - Finish inputting all network members info in table
- What is planned to be done until the next scrum meeting?
    - Develop test scripts for testing
- What are the hurdles?
    - Did not encounter any hurdle

Ranses Melo:
- What was done since the last scrum meeting?
    - Search filter for user story #689 not working and continues to be unresponsive
- What is planned to be done until the next scrum meeting?
    - Request assistance from team and work with claudia to debug code to identify problem
- What are the hurdles?
    - Functionality(filter) not working

Daily Scrum Meeting Minutes:07/15/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time:7:00 PM
End time: 7:15 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
  - Develop test scripts for table and started testing
- What is planned to be done until the next scrum meeting?
  - complete testing of user story and test tables and ensure it is functionable and meet all of the requirements of clients
- What are the hurdles?
  - Identifying additional features that can be incorporated that we can actually to enhance website

Ranses Melo:
- What was done since the last scrum meeting?
  - Attempted to change code to fix search bar
- What is planned to be done until the next scrum meeting?
  - Fix/debug search filter
- What are the hurdles?
  - Search Functionality not working when search icon is clicked, appears to be unresponsive

Daily Scrum Meeting Minutes:07/16/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 5:00 PM
End time:5:15 PM

Claudia Gourdet:
- ● What was done since the last scrum meeting?
    - ○ Completed testing and made sure code is error free
- ● What is planned to be done until the next scrum meeting?
    - ○ Verify all user stories are complete and prepare for Sprint review/ demo
- ● What are the hurdles?
    - ○ Ranses and I are still struggling to get the functionality to work

Ranses Melo:
- ● What was done since the last scrum meeting?
    - ○ Used datatable plugins to attempt to make code work
- ● What is planned to be done until the next scrum meeting?
    - ○ Verifying other User stories and ensure
- ● What are the hurdles?
    - ○ Will have to transfer user story to Sprint 5

Sprint 5

07/18/2017-07/28/2017

Daily Scrum Meeting Minutes:07/18/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 7:00 PM
End time: 7:15 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
  - Completed Sprint Review , Sprint planning for sprint 4 and Sprint Retrospective
- What is planned to be done until the next scrum meeting?
  - Start User Story #675 Newsletter Design for App/website
- What are the hurdles?
  - Have not encountered any hurdles Sprints recently started

Ranses Melo:
- What was done since the last scrum meeting?
  - Completed Sprint Review , Sprint planning for sprint 4 and Sprint Retrospective
- What is planned to be done until the next scrum meeting?
  - Continue Working on Search option User story
- What are the hurdles?
  - Functionality(search filter) not working

Daily Scrum Meeting Minutes:07/19/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 7:00 PM
End time: 7:15 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
  - Created outline for Newsletter and section design on Experience Design
- What is planned to be done until the next scrum meeting?
  - Develop
- What are the hurdles?

      ○   Did not encounter any hurdle

Ranses Melo:
- What was done since the last scrum meeting?
  - Search filter for user story #689 not working and continues to be unresponsive
- What is planned to be done until the next scrum meeting?
  - Begin working on another user story(#686 Contact Us Form) and return to Search filter after user story is completed
- What are the hurdles?
  - Functionality(search filter) not working

Daily Scrum Meeting Minutes:07/20/2017

Attendees: Claudia Gourdet and Ranses Melo
Start time: 7:00 PM
End time: 7:15 PM

Claudia Gourdet:
- What was done since the last scrum meeting?
  - Developed Newsletter template which would be used on website
- What is planned to be done until the next scrum meeting?
  - Meet with client to request info on sections of newsletter he would like to see
- What are the hurdles?
  - Need clarification on relevant sections for Newsletter

Ranses Melo:
- What was done since the last scrum meeting?
  - Program different field for the form , needs more work
- What is planned to be done until the next scrum meeting?
  - Finish working on form
- What are the hurdles?
  - No hurdles yet, have to see best approach to connecting it to Clients email