

# MyTourbook Cheatsheet

## Tours

|                 |                         |
|-----------------|-------------------------|
| <b>Ctrl + I</b> | Import Tours from files |
| <b>Ctrl + N</b> | Create new Tour/Event   |
| <b>Ctrl + K</b> | Search Tours            |
| <b>Ctrl + S</b> | Save modified tour      |
| <b>Ctrl + Z</b> | Undo tour modifications |

## Views

|                           |             |
|---------------------------|-------------|
| <b>Ctrl + Shift + C</b>   | Calendar    |
| <b>Ctrl + Shift + S</b>   | Statistics  |
| <b>Alt + Shift + Q, L</b> | Error Log   |
| <b>Ctrl + Shift + P</b>   | Preferences |

## General Navigation & Mnemonics

Mnemonics give the ability to navigate quickly between menus by pressing specific keys.

**Alt + {Key}** - Pressing the **Alt** key at any time will display the available mnemonics as seen below. Pressing subsequently any highlighted keys will trigger the associated action.

### Examples:

Alt + N will open the *New menu*

Alt + M, 3 will open the *3D Tour Map* located in the *Map menu*

## Photos View

|                         |                         |
|-------------------------|-------------------------|
| <b>Alt + Left</b>       | History Backward        |
| <b>Alt + Right</b>      | History Forward         |
| <b>Ctrl + Shift + H</b> | Show Navigation History |

