

TECHNOLOGY STUDENT ASSOCIATION PLAN OF WORK

Date	Task	Time involved	Team member responsible (student initials)	Comments
1. 11/5/2022	Linked site with domain (documentation.flvswebmaster.ga)	5 minutes	BK	Listed the sources of where we got specific information, as well as where we found specific royalty free images that we used.
2. 12/14/2022	Created home page with header stating the overall purpose of the site	15 minutes	BK	
3. 12/14/2022	Created navigation menu, and added link to home page on it	10 minutes	BK	
4. 12/15/2022	Created Sources Used page, and added link to it on navigation menu	15 minutes	BK	This page is split into sub-pages corresponding to each site, and each section on that site (if there are multiple sections on the respective site).
5. 12/15/2022	Created Resources Used page, and added link to it on navigation menu	10 minutes	BK	This page lists all of the specific resources used to power the sites, and make them possible.
6. 12/15/2022	Created Work Logs page, and added link to it on navigation menu	20 minutes	BK	This page is split into sub-pages, with each one containing the works logs for the respective site.

Advisor signature Kim Brown

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12/15/2022 1.	Created Permissions page, and added link to it on navigation menu	15 minutes	BK	This page includes any non-copyright permissions that were needed for the project, specifically picture consent forms.
12/15/2022 2.	Created Copyright page, and added link to it on navigation menu	10 minutes	BK	This page includes a copy of the Student Copyright Checklist and any other forms needed for copyright purposes.
12/15/2022 3.	Added links to both Chapter/CTE and Design Brief Sites on navigation menu	5 minutes	BK	Under a dropdown menu titled "Sites."
2/1/2023 4.	Added copies of consent forms for permission to use images of people on our Chapter/CTE site	10 minutes	BK	Includes consent and release forms signed by each stated person's parent/guardian and our advisor.
2/1/2023 5.	Added Work Logs to each respective Work Log page	10 minutes	BK	
2/1/2023 6.	Added copy of Student Copyright Checklist to Copyright page	5 minutes	BK	Included with permission statement from the school allowing us to use their logo for this project.

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Kim Brown

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2/1/2023 1.	Added information to Sources Used page	15 minutes	BK	Listed the sources of where we got specific information, as well as where we found specific royalty free images that we used.
2/1/2023 2.	Added information to Resources Used page	15 minutes	BK	
3.				
4.				
5.				
6.				

Advisor signature Kim Brown