# FOSE1025 — Scientific Computing

Week 6 Lecture 1: Cleaning Data

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FOSE1025 2020H1

## Programme

- Review: Excel for Science
- Cleaning Data

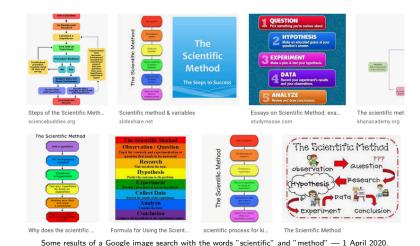
#### Reading

 LinkedIn Learning — Excel 2016: Cleaning up Your Data https://www.linkedin.com/learning/excel-2016-cleaning-up-your-data Review: Excel for Science Cleaning Data

# Programme

- Review: Excel for Science
  - Data Exploration
- 2 Cleaning Data

### The Scientific Method



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# Excel to Manage Data in Science

We are covering these aspects in FOSE1025:

- Import data from external files (e.g. CSV) Week 3.
- Explore the data Week 4.
- Clean the data Week 6.
- Preprocess, transform the data Week 7.
- Analyse, summarise, interpret the data Week 8.

## Importing Data

#### CSV — Comma Separated Values

- In practice, the file could use other delimiters: tab, semicolon (;), blank space, ...
- Some times, the data fields are determined by the width.

### Data Types

- Numbers
- Text
- Dates
- Currency
- ...



Review: Excel for Science Cleaning Data

# Example CSV File

(The lecturer will demo how to import this)

#### biostats.csv from https://people.sc.fsu.edu/jburkardt/data/csv/csv.html

```
"Sex", "Age", "Height (in)", "Weight (lbs)"
"Name".
"Alex",
               "M". 41.
                              74.
                                            170
"Bert",
               "M", 42,
                                  68.
                                            166
"Carl",
               "M" ,
                      32,
                                  70.
                                            155
"Dave".
               "M" .
                      39.
                                 72.
                                            167
               "F".
"Elly",
                      30.
                                  66.
                                            124
"Fran".
                       33,
                                  66.
                                            115
"Gwen",
               "F".
                       26.
                                  64.
                                            121
               "M",
"Hank".
                       30.
                                  71.
                                            158
               "M",
"Ivan".
                      53.
                                  72.
                                            175
               "M" .
"Jake",
                       32.
                                  69.
                                            143
"Kate",
                       47.
                                  69.
                                            139
               "M" .
"Luke".
                       34.
                                  72.
                                            163
                       23.
"Myra",
                                  62.
                                             98
               "M",
"Neil",
                       36.
                                  75.
                                            160
"Omar"
               "M".
                       38.
                                  70.

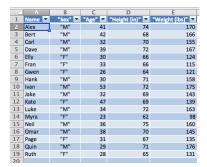
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```

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### Tables in Excel

(The lecturer will demo how to create and manipulate Excel tables)

- Tables are the fundamental data structure.
- Each row indicates a data sample.
- Each column indicates a type of data.
  - Number, string, date, etc.
  - Categorical data: when there is a pre-determined set of values.



Question: What are the data types of each column?

# Programme

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#### Text as Unstructured Data

- Much of the information you find is input in text.
- People can understand text very easily . . .
- ... but not machines!
- Text is often called a kind of unstructured data.
- But Excel can help find structure from text.





### Some Useful Text Functions

 $\begin{array}{lll} \mathsf{CH-06.xlsx} \ \mathsf{From} & \mathsf{https://www.linkedin.com/learning/excel-2016-cleaning-up-your-data/use-text-functions} \\ \mathsf{Name} & \mathsf{Description} \end{array}$ 

| LOWER<br>PROPER<br>UPPER                             | Converts all text to lowercase Capitalizes only letters than start the entry or follow a space or punctuation Converts all text to uppercase   |
|--|--|
| REPLACE<br>SUBSTITUTE<br>REPT                        | Replaces characters within text, based on content, not on character position Replaces characters within text, based on character position, not on content Repeats text a given number of times   |
| LEFT<br>MID<br>RIGHT                                 | Returns the leftmost characters from a text value Returns a specific number of characters from a text string starting at the position you specify Returns the rightmost characters from a text value   |
| FIND<br>SEARCH<br>EXACT                              | Finds one text value within another (case-sensitive) Finds one text value within another (not case-sensitive) Checks to see if two text values are identical   |
| LEN<br>TEXT<br>VALUE                                 | Returns the number of characters in a text string Formats a number and converts it to text Converts a text argument to a number  |
| CLEAN<br>TRIM  | Removes all nonprintable characters from text<br>Removes spaces from text  |
| CONCATENATE<br>CONCAT<br>DOLLAR<br>FIXED<br>TEXTJOIN | Joins several text items into a cell Joins several text items into a cell Converts a number to text, using the \$ (dollar) currency format Formats a number as text with a fixed number of decimals Joins several text items into a cell using a delimiter |

# The Peril of Manual Data Input

- Manual input creates spelling errors.
- Excel has spell checking tools but it is not always useful.
- Spelling errors can be problematic with categorical data.
  - Can be detected by sorting and exploring.

#### Fixing spelling errors

#### Option 1

- Sort by categorical column.
- Explore and fix.
- Re-sort by original criteria.

#### Option 2

- Apply filter.
- Explore and fix.
- Remove filter.



# Example: Correct Multiple Misspellings

(The lecturer will demo how to correct spelling mistakes in this table)

CH-06.xlsx: watch the video

https://www.linkedin.com/learning/excel-2016-cleaning-up-your-data/correct-multiple-misspellings

| Employee Name   | Building | Department                  | Benefits | Salary  | Job Rating |
|---|----------|-----------------------------|----------|---------|------------|
| Baker, Barney   | Taft     | Executive Education         |          | 68,565  | 3          |
| Barton, Barry   | North    | Enviromental Health/Safety  |          | 91,140  | 2          |
| Trevino, Gary   | South    | Professional Training Group | DMR      | 71,828  | 1          |
| King, Marye   | West     | Operations                  | R        | 57,158  | 2          |
| Adkins, Michael   | North    | Quality Assurance           | DM       | 68,625  | 5          |
| Fisher, Maria   | North    | Quality Assurance           |          | 74,295  | 4          |
| Knox, Lori  | North    | Quality Assurance           | DMR      | 110,340 | 3          |
| Allison, Timothy  | Main     | Operations                  |          | 71,280  | 1          |
| Rios, Fredrick  | North    | Enviromental Health/Safety  | DMR      | 86,910  | 3          |
| Maynard, Susan  | South    | Executive Education         |          | 119,070 | 1          |
| Bullock, Greg   | North    | Manufacturing               |          | 70,020  | 4          |
| Ellis, Brenda   | West     | Peptide Chemistry           |          | 96,645  | 4          |
| Castro, Christopher   | Main     | Engineering/Maintenance     |          | 44,136  | 5          |
| George, Jessica   | North    | Process Development         | M        | 69,540  | 5          |
| Rodgers, Daniel   | Mane     | Manufacturing               | DMR      | 107,730 | 2          |
| CONTRACTOR OF THE PARTY OF THE |          |                             |          |         |            |

# Parsing Text Using Text to Columns Feature

(The lecturer will demo how to use the "text to columns" feature)

- Some columns have complex text that needs to be parsed.
- Excel can parse the text of a column and split it into several columns.
- It's a bit like when you import a text file.

 $CH-05.xlsx;\ watch\ the\ video\ https://www.linkedin.com/learning/excel-2016-cleaning-up-your-data/split-data-into-properties of the video\ https://www.linkedin.com/learning-up-your-data/split-data-into-properties of the video\ https://www.linkedin.com/learning-up-your-data-into-properties of the video\ https://www.linkedin.com/learning-u$ 

columns-with-the-text-to-columns-feature

|    | D                  | E | F | G                      |
|----|--------------------|---|---|------------------------|
| 1  | Contact            |   |   | City, State Zip        |
| 2  | Baker, Mark        |   |   | Boulder, CO 80304      |
| 3  | Hansen, Sheila R.  |   |   | Kenton, OH 43326       |
| 4  | Fier, Marilyn      |   |   | Indianapolis, IN 49875 |
| 5  | Morris, Mark T.    |   |   | Bardstown, KY 40004    |
| 6  | Björling, Jussi    |   |   | Nyack, NY 10348        |
| 7  | Long, Ryan L.      |   |   | Arvada, CO 80002       |
| 8  | Fitzgerald, Jackie |   |   | Wheat Ridge, CO 80033  |
| 9  | Muti, Riccardo     |   |   | Pueblo, CO 81008       |
| 10 | Tidwell, Liesl     |   |   | Cupertino, CA 94014    |
| 11 | Eaton, Jeffrey     |   |   | Westminster, CO 80234  |
| 12 | Chambers, Karen Q. |   |   | Cincinnati, OH 45220   |
| 12 | D D                |   |   | Walnut Crook CA 94596  |

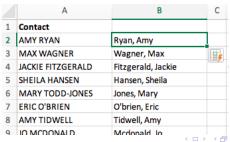


# The Magic of Flash Fill

- Flash Fill is one of Excel's most powerful and least known features.
- Uses AI techniques to try to predict how you want to parse the text.
- Looks like magic, and sometimes might not work for your task.

CH-05.xlsx; watch the video https://www.linkedin.com/learning/excel-2016-cleaning-up-your-data/use-flash-fill-for-

faster-combining-and-splitting



# Take-home Messages

- Excel as a tool to manage data in science.
- Excel tables.
- Fixing problems from manual data input.
- Importing text.
- Text to columns feature.
- Flash Fill.

### What's Next

- Week 7 lecture: Transforming Data
- Week 7, Friday 24 April: Communicator Hurdle