# Hackathon Event Task Descriptions

## Requirement 1: Define the Project Scope and Stakeholder Engagement

### 1. Project Scope

Scope: Define the overall scope of the hackathon event. This includes identifying the event's key features, such as:  
- Securing the venue.  
- Setting up a schedule for workshops and coding sessions.  
- Coordinating with sponsors to ensure support and resources are available.  
 Objectives: Ensure the event delivers value to participants and fosters innovation.  
 Constraints: Budget of $15,000 and tight deadlines.

### 2. User Stories

* As a participant, I want access to mentors so I can get guidance on my project during the hackathon.
* As an organizer, I want to secure sponsorships to provide prizes and cover event costs.
* As a mentor, I want a clear schedule of participant needs so I can prepare effective guidance.
* As a sponsor, I want visibility through branding opportunities at the event.
* As a participant, I want reliable Wi-Fi to ensure smooth development during the hackathon.
* As an organizer, I want timely communication with all stakeholders to avoid last-minute changes.

### 3. Stakeholder List

- Mentors: Provide guidance to participants.

- Participants: Compete and collaborate in the hackathon.

- Sponsors: Support the event with funds and resources.

- Vendors: Supply materials and services.

### 4. Communication Plan

- Mentors: Weekly updates via email, final briefing two days before the event.

- Participants: Event information sent via email and app notifications weekly, daily updates during the event.

- Sponsors: Monthly status updates via email, post-event summary report.

- Vendors: Emails and phone calls as needed, regular updates two weeks before event day.