

# TESLA STEM HS PRE-ARRANGED EXCUSED ABSENCE FORM

|       |                  |         |
|-------|------------------|---------|
| _____ | March 4th, 2016  | _____   |
| Name  | Dates of Absence | Periods |

## CIRCLE ONE:

Vacation, College Visit, Bereavement, Other; Please explain:

EHS Robotics Auburn Mountainview Competition

**TEACHERS:** check one acknowledging effect of excused absence

|       | Capable of<br>Maintaining<br>Grade | Will Impact<br>Current<br>Grade | Teacher's Signature / Initials<br>and Comments |
|-------|------------------------------------|---------------------------------|--|
| Per 1 | _____                              | _____                           | _____  |
| Per 2 | _____                              | _____                           | _____  |
| Per 3 | _____                              | _____                           | _____  |
| Per 4 | _____                              | _____                           | _____  |
| Per 5 | _____                              | _____                           | _____  |
| Per 6 | _____                              | _____                           | _____  |

*Students are required to make up all work.*

Parents and students are responsible for evaluating the effect of this absence on the student's grade and progress and his/her standing with the attendance policy. Students will receive zero credit for missed work or exams if the absence is not approved via the prearranged absence process.

**To the PARENT or GUARDIAN:** Your signature indicates that you are aware of this planned absence, that you have read the above comments, and that you have considered the effect on your student's grades.

\_\_\_\_\_  
Parent or Guardian Signature

**This form must be completed and returned to the Office ONE WEEK PRIOR to your absence.**

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For Office Use

\_\_\_\_\_  
Authorization Signature