Republic of the Philippines

NATIONAL POLICE COMMISSION

PHILIPPINE NATIONAL POLICE

**SAN JUAN POLICE STATION**

Maite, San Juan, Siquijor

LPS-001

**MEMORANDUM**

FOR : The Chief, Operation Section

FROM : The Team Leader

SUBJECT : After Encounter Report

DATE : June 8, 2024

A. References:

a. Call from a concerned citizen reporting a suspicious individual loitering near the school premises.

b. OPLAN “ Safe School”

B. On June 7, 2024, the team was tasked to investigate the presence of an unidentified person loitering near the school grounds of Larena Integrated School. The individual was described as wearing a black hoodie and behaving suspiciously around the school entrance. The team comprised five (5) PNP members and two (2) School Security personnel.

C. At approximately 10:30 AM on June 7, 2024 , the team arrived at Larena Integrated School and thoroughly inspected the area. They interviewed witnesses and gathered information about the suspicious individual. Following the initial investigation, further inquiries revealed that the individual was a former student expelled for disruptive behavior.

D. The additional information disclosed that the expelled student had a history of threatening the school staff and students. It was uncovered that the individual had been attempting to gain unauthorized access to the school premises to confront a specific teacher they held a grudge against.

E. Progress report will follow.

RAZEL J. ODAGA

Police Chief Inspector

Republic of the Philippines

NATIONAL POLICE COMMISSION

PHILIPPINE NATIONAL POLICE

**SAN JUAN POLICE STATION**

Maite, San Juan, Siquijor

LPS-001

**MEMORANDUM**

FOR : The Chief, Operation Section

FROM : The Team Leader

SUBJECT : After Operation Report

DATE : August 1, 2024

I. AUTHORITY: OPLAN NO. 31-20 (MAITE) San Juan Police Office dated July 2, 2024

II. PERIOD COVERED: July 25to26,2024

III. AREA COVERED: PUROK 1 Bgy. Maite, Larena, Siquijor.

IV. PARTICIPATING TROOPS: PSINSP ROMAN A. ALAMEDA and twenty-five (25) others.

V. NARRATIVE:

1. On July 25, 2024, an incident occurred during a routine patrol led by PSINSP Roman A. Alameda and twenty- five other personnel in Purok 1 Bgy. Sandugan, Larena, Siquijor. While conducting the patrol, the team encountered a group of armed individuals suspected of engaging in illegal activities. Despite attempts to peacefully resolve the situation, the armed individuals initiated gunfire, prompting PSINSP Alameda and his team to respond in self-defense.

VI. RESULTS OF OPERATIONS:

• No casualties were reported among the law enforcement team.

• Seized weapons and contraband were confiscated as evidence.

VII. LESSONS LEARNED:

• Importance of maintaining situational awareness and readiness during routine patrols.

• Need for effective communication and coordination among team members during high-stress situations.

VIII. RECOMMENDATION:

• Enhance training programs focusing on de-escalation techniques and self-defense tactics.

• Review and update standard operating procedures (SOPs) for responding to armed confrontations during patrols.

RAZEL ODAGA

Police Inspector

Republic of the Philippines

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**SAN JUAN POLICE STATION**

Maite, San Juan, Siquijor

LPS-001

**MEMORANDUM**

FOR : The Regional Director, HRDO

FROM : The City Director

SUBJECT : Endorsement

DATE : July 10, 2024

1. References: Allocation of Recruitment Quota for Calendar Year 2024

2. Attached is the list of approved PNP applicants and their respective application folders. These applicants have undergone a meticulous screening process conducted by the Ad Hoc Body designated for this purpose.

3. Kindly acknowledge receipt of this endorsement.

RAZEL J. ODAGA

Police Senior Superintendent

Republic of the Philippines

NATIONAL POLICE COMMISSION

PHILIPPINE NATIONAL POLICE

**SAN JUAN POLICE STATION**

Maite, San Juan, Siquijor

LPS-001

**MEMORANDUM**

FOR : The Officer - in - Charge

FROM : Chief Intelligence Section, LPS

SUBJECT : Case Operation Plan (COPLAN) 22022 “Operation Fish Eye”

DATE : October 5, 2024

1. The Case Operational Plan (COPLAN) 22022 “ Operation Fish Eyes” aims to target and neutralize individuals involved in organized crime activities, specifically focusing on illegal gambling operations in the area. The operation will be conducted by the Intelligence Section, LPS, covering the period from October 5, 2024 , to November 5, 2024, primarily focusing on disrupting illegal gambling activities in Bgy. Maite, Larena, Siquijor.
2. For your information and necessary approval.

RAZEL J. ODAGA

Police Chief Inspector

Siquijor State College

Larena, Siquijor

November 25, 2024

Hon. Marlin Bucol

Barangay Capt. Tag-ibo, San Juan, Siquijor

Dear Hon. Bucol:

Subject: Community Clean-Up Drive

In the full-block style format, each line is aligned to the left margin, creating a formal and professional appearance. The date is positioned six lines below the letterhead or heading. The inside address, in this case, your name and designation, is typically placed four lines below the date line.

The salutation, “Dear Hon. Bucol” is positioned two lines below the inside address. The body of the letter starts two lines below the salutation. When using the full-block style, paragraphs are single between paragraphs for clarity and readability.

Respectfully yours,

Boging Palubon

Nlg

Enclosure

Republic of the Philippines

NATIONAL POLICE COMMISSION

PHILIPPINE NATIONAL POLICE

**SAN JUAN POLICE STATION**

Maite, San Juan, Siquijor

LPS/2024/12-001

**MEMORANDUM**

FOR : The Regional Director, Police Regional Office 6 Camp Gen Moloy Palubon Maite, San Juan ,Siquijor At RID

FROM : The Officer – in- Charge

SUBJECT : Information Report

DATE : December 1, 2024

1. References: Reports from witnesses and victims of recent robbery incidents in the province.
2. This memo summarizes recent armed robberies across San Juan Municipal targeting stores and residences at late night. The investigative unit gathered details on methods, suspects, and leads to apprehend the culprits. The report aims to aid in enhancing security measures and preventing future incidents.
3. For references and request acknowledged receipt

FOR THE OFFICER- IN CHARGE:

RAZEL J. ODAGA

Chief, Intelligence Branch