Minutes SOFA – FH TenL Informatics (HVD)   **07.09.2017**

Date: 07.09.2017, 10:45 – 12:00
Location: Campus Venlo, Ambient Lab
File: 2017-09-07 Meeting.doc

Name	*Short*	*Minutes*	*Participant*	*To be informed*
S. Brauer	SB		X	
L. Ehren	LE		X	
N. Nieuwenhuis	NN		X	
T. Derksen	TD	X		

Agenda:
1. Group Name & Product Name
2. Usage of Github
3. Group roles
4. Product License
5. Further procedure

1. Group Name: FSG1 – Fontys SoFa Group 1
   Product Name: FMMS – Fontys Module Management System

2. The group decided to use Github to host the central repository. The repository will be publicly avail-
   able. Maybe there are some project documents which contains sensible data. The customer needs to
   be asked which data is sensible.
   https://github.com/FSG1

3. Project Manager: Nils Nieuwenhuis
   Configuration Manager: Sjoerd Brauer
   Quality Manager: Loek Ehren
   Software Architect: Tobias Derksen

4. Discuss with Client at Client Meeting 7/9 - 15:00

5. Further procedure this week

   • Analyze domain information acquired during customer meeting on 05/09.

   • Define basic project mgmt stuff: Stakeholders, communication plan, etc.

   • Setup Github organization & repositories

   • Analyze domain → Domain Model