

Sushmita S. Yande

Personal Details

Address : 68 West Arthur Place, Iselin, NJ - 08830, US

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Status : US citizen

Education

Basic Qualification

- Full Stack Developer, Rutgers University, New Jersey.
- Oracle certified - SQL/PLSQL from NIIT, Mumbai, India.
- Data warehousing From Q-SOFT Systems & Solutions Ltd., Mumbai, India.
- Diploma in Computer Application Programming, Nalanda Computer Education, Mumbai, India.
- Diploma in Digital Electronics, Board of Technical Education, Mumbai, India.

Computer skills

Programming Languages: HTML, CSS, Bootstrap, Javascript, jQuery, Node.js
Visual Basic, Power Builder, C, C++, Cobol

Database: MYSQL, Firebase, T-SQL, MSSQL, Oracle

Tools: BIRT, PowerBI, Informatica, Business Objects, Cognos, Oracle Discoverer

Operating systems: UNIX, DOS, Windows

Applications: CorelDraw, PageMaker, 3D Studio, MS office

Hardware Platform : Networking, Assembly and maintenance of PCs.

Work Experience

Company: Trade Lines Inc [TLI]

Importer & Wholesaler of home textiles and trendy home decor products in South Plainfield, NJ.

Post: ERP Developer

Duration: Oct 2014 - Present

Company got custom developed software for daily needs from Exenta(Simparel).

Exenta is an industry-focused enterprise solution that manages the entire business and supply chain by spanning traditional ERP, PLM, and other software categories. It has inbuilt ETL development & Reporting Modules using which one can develop reports as per business needs.

Responsibilities :

1. Since company uses 3PL [Third Party Logistics], configuring ERP software with other warehouse's WMS [Warehouse Management System] so TLI can send Container Load plan, Inbound Packing List, New SKU setup, Outbound Pick Tkts and Packing list in CSV format which can be uploaded in Warehouse's WMS directly.
 2. Designing Reports as per business needs by writing Process [Procedure] , Functions and by using Report Designer/Builder tools [similar to Crystal Reports] eg: Monthly Performance Summary, Warehouse Load, Projection of future incoming containers warehouse wise, Factory Monthly Load, Sales Analysis, Purchase Dashboard to name few for Management to get 'Macro View' of Business and for TLI staff to improve productivity.
 3. Managing staff's logins and assisting them with any software related queries.
 4. Train staff for using Exenta software and MS Office as per their duties towards TLI.
 5. DashBoard designing in Power BI using MS SQL data feed for Management use.
 6. Performed BA role for getting developed a Financial Assets Management (Investment software) using MYSQL, HTML, CSS, Java, Java Script, JQuery, BIRT. Further self developed reports using BIRT/MYSQL as per management's requirements.
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Company: RM Metals

Metal Export Company in Edison, NJ.

Post: Export coordinator Head

Duration: May 2014 - June 2014

In charge of export division:

1. Organize details of PO, Invoice, Packing list, OBL in Excel.
 2. Co-ordinate with the overseas buyers via email, provide them with the available stock, updated inventory on day-to-day basis.
 3. Co-ordinate with Freight Forwarders, Truckers. Track shipments.
 4. Make sure the products are shipped on time.
 5. Filing / arranging all the export documents.
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Company: CLUBZ INC / DIVYA INC

Garment Import & Distribution Company in South Plainfield, NJ.

Post: Import Executive / Office Admin

Duration: Oct. 2008 - Apr. 2014

Responsibilities:

Coordinate with overseas suppliers:

1. Get quotes, discuss / bargain rates with the suppliers.
2. Make/ Issue POs with specifications.
3. Keep a track of Purchase orders issued.
4. Co-ordinate with the overseas suppliers via phone / email, provide them with the packing details and get product updates/report on day-to-day basis.
5. Make sure the products are shipped on time.
6. Decide on to get products by sea/ air depending on customer's cancel dates.
7. Track shipments, co-ordinate with Freight Forwarders, Broker and Truckers.
8. Do the entries of the shipments in Win Fashion: Put them in Transit/ Inhouse.
9. Filing / arranging all the import documents.

Coordinate with Sales Team:

1. Provide Inventory reports to Sales team.
2. Alert sales team with delayed shipments/ canc. Dates change/ discount to offer to the buyer.
3. Do the entries in Win Fashion: Make Purchase orders/ Sales orders.
4. Get approvals from the Factor.

Shipping :

1. Print Pick tickets and give them to dispatch department.
2. Making BL/ Inv / Packing List / Labels.
3. Arranging to ship out goods by UPS / Trucker.
4. Filing all the ship out docs.

Along with Admin and Import helped business by getting software developed for Business use / internal office use [clubzinc.com] and E-commerce use [czcoverups.com, spiaggiadolce.com]. Discussed Business requirements with development team. Took care of complete backend and front end testing of all three software. Use to upload daily inventory and related pictures for Sales team reference and Catalog generation.

Also worked as a part of Data governance team by generating periodic and adhoc reports and using them as per business requirements using company's existing software [WinFashion].

Company: Microcomputer Resources Inc.

Post: Account Manager/ Admin assistant

Duration: Jan. 2006 - Sept. 2008

Handling accounts for the company/ supporting purchase and export.

Responsibilities:

1. Handling accounts by entering sales and purchase details, creating balance sheet. Working in word and excel for day-to-day work.
 2. Handling phone calls and emails for the company.
 3. Since company deals with computer and computer parts, getting quotations depending on the customer's query overseas. Making PO. Placing orders. Getting tracing # from suppliers and tracking packages.
 4. Verifying items after receiving and dispatching them to the destination by making related invoice and packing slip. Handling RMA in case of faulty items.
 5. In addition to all this supporting any computer related problems, installing software. I set up the office by connecting 3 computers using router; setup the printer in shared environment so that anyone can take a printout on the same printer from different computers.
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Company: Self-employed for Yash Computers, Mumbai, India.

Duration: Sept.1995 – May. 1999

Established 'Yash Computers' in 1995 as Computer Classes.

Started Hardware division in 1997 as 'Yash Enterprises'.

Responsibilities:

Over all management: Handling entire training division, publishing, advertising, teaching and business management. Under taking software development, Hardware supply, hardware and software maintenance and Data entry jobs.

Software development:

- PPF Account Automation for State Bank of India, Goregaon, Mumbai, India.
- Jewelry Management and sale system for Sony computers, Malad, Mumbai, India.
- Job Tracking System for Fine Line Ckt. Ltd., Andheri, Mumbai, India.
- Material Requisition, Planning, Control and Costing and Invoicing with sales analysis for Fine Line Ckt. Ltd., Andheri, Mumbai, India.
- Office Management System for Shri Ambaji Ind. Ltd., Andheri, Mumbai, India.

Training Engineering students for following projects:

- Library Management System in Power Builder
- Shares Management System in FoxPro
- Employee Tracking System in Visual Basic

- Dos Shell in Unix
- DBMS in C
- Payroll System in Oracle

Hardware activities:

- Complete assembling of Desktop Computers, Installation of related software.
 - Networking.
 - Trouble shooting and undertaking maintenance contracts for different companies.
 - Treading and support for PCs, PC parts and peripherals like printers, stabilizers, scanners etc.
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Company: Digitech Computers

Duration: Dec. 1993 - Aug. 1995

Worked as Faculty and was teaching all DOS and Window based software under single and multi-user environment.

(Sushmita S. Yande)