

Email :-

To : anishaasirvatham1020@gmail.com

Subject : Requesting for leave.

Dear Ma'am,

I Akash Dolui from FYIT roll no. 21. Ma'am please allow me to take the leave from 10th Feb to 17th Feb because I need to attend my Mama's wedding so I need to go to my home town that is Kolkata so it is not possible for me to attend the lecs in those circumstances. Also , I'll surely cover up with the topics whatever you will teach during that period. Kindly grant me the leave Ma'am.

Thank You!!

With Regards,

Akash Dolui.