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### Introduction

> Google calendar is one of the Google Application available online.

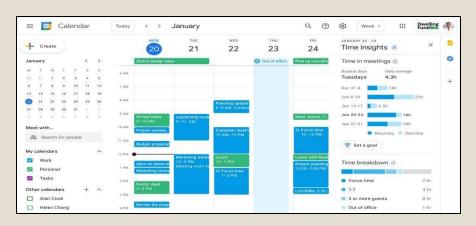
> It is free internet calendar that lets you keep track of your own events and share

your calendars with others.

> Smart scheduling for meeting.

> Access from your laptop, tablet or phone.





- > Google Calendar is a time-management and scheduling calendar service developed by Google.
- ➤ The beta version was release on April 13, 2006.
- > And officially release on July 2009, on the web and as mobile apps for the Android and iOS platforms.



### **Features**

- > Hide your event details.
- > Enable Add attachments.
- > working hours.
- > Add specific meeting locations.
- > Use desktop notifications.
- > Implement a custom view.
- > Share your calendars with others.



## Online Teaching and Learning Process

- > With Google Calendars, teachers can give students a tool to help keep them organized.
- > Teachers may find students become better learners because they can spend less time trying to remember what they need to do.
- > Create notification for events and upcoming deadlines.
- > Informs students of important changes to the schedule or eLearning course plan.
- > Integrate the calendar into your eLearning course or website.



# **Conclusion**

Google calendar lacks a handful of features that some users might miss, but it's still an incredibly complete application that streamlines nearly every aspect of scheduling and sharing events.

There are plenty of calendar apps on the market, from simple ones that just show the current week/month, to advanced solutions that feature complex scheduling and planning features.

# THANK YOU