

Email Writing

19:30 • Vol LTE 4G 34%

← Compose

From walkarsiddharth24@gmail.com

To kirtiwalkar26@gmail.com

Application for Sick leave

Respected madam,
Good evening madam
I Siddarth studying in FYIT class with Roll no.95 is requesting you to grant me a leave for 5 days as I am not in a condition to come to college since I am suffering from fever.I have been prescribed by our family doctor to take to take rest for atleast 5 days. Hence kindly accept leave from 30 January to 3 February.I shall be really grateful to you.

With regards,
Siddarth,
FYIT
Roll no. 95