



Effective AI Prompts Checklist

An effective, quality prompt is the key to getting the best out of AI tools. Here is a checklist that can help you craft effective prompts to get the results you want. Go through each point before creating your prompt.

Understand AI Capabilities and Limitations

Your prompts should align with an AI tool's capabilities. Start by understanding your AI tool. What can it do? What can't it do? What is its main purpose?

Be Specific

Clearly outline the desired format for the AI's response. If you need specific structures or formats, such as a bulleted list, a certain style aesthetic, image size, etc., provide this information in your prompt.

Provide Context

The more context you are able to provide, the better—especially for complex tasks. Describe the purpose of your project, why it's important, who it's for, your particular situation and previous interactions.

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Offer Examples

Show the AI what a correct response should look like. Provide examples within the prompt to help the AI understand your expectations. If you're asking AI to generate an article or something similar in a particular style, provide it with a piece that's in the style you're after.

Iterate and Refine

After receiving responses, refine your prompts. If the AI's output is not as expected, adjust the specificity, tone, or format. Be prepared for several iterations before achieving the best results.

Experiment and Learn

Effective prompt creation is an evolving process that involves experimentation. Continually test and refine your prompts to improve outcomes over time.

Utilize Tools

Take advantage of other available AI tools and resources that can enhance your prompts, like the Prompt Perfect plugin and prompt templates. These can streamline your prompt-creation process and enhance creativity.

Creating effective prompts is a dynamic journey. Stay curious, embrace experimentation, and adapt your approach to suit your unique requirements.

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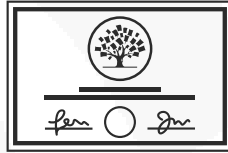
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