



FACUNDO N. GARCIA

El Pinar , 15800 Uruguay • +598 91788062 • facundogarciaaa3@gmail.com

PROFESSIONAL SUMMARY

Results-oriented Vendor Management Analyst skillful in managing and breaking down large volumes of information. Proactive at heading off issues in operations, workflow and production by uncovering trends affecting business success. Experienced in maintaining positive communication, building relationships and optimizing the performance of diverse vendors. Adept at vetting and onboarding new vendors to meet company standards and fulfill obligations. Results-driven, productivity-minded and instrumental in keeping vendors operating within policy guidelines.

EDUCATION

High School Diploma, 11/2016
Instituto De Enseñanza Secundaria N°1 El Pinar - El Pinar, Canelones

- Completed professional development in Legal studies.

Basic Cycle , 05/2012
Lakeland Copper Beech Middle School - Yorktown Heights, NY

SKILLS

- Vendor Negotiations
- Vendor Selection
- Supply Contract Negotiation
- Managing Vendors
- Priority management
- Strategic planning
- Policies and procedures
- Staff Management
- Verbal and written communication
- Teamwork and Collaboration
- Customer Care
- Complex Problem-Solving
- Analytical Thinking
- Workflow Analysis
- Issue Identification
- Root Cause Analysis
- Data Research and Validation
- Deadline Adherence
- Process Improvement

WORK HISTORY

Analyst, Vendor Management , 01/2022 - Current

Altisource LLC - Uruguay - Zona America

- Identifying and resolving problems through root cause analysis and research.
- Decreased vendor pricing, improved processes and reduced redundancies through Network Expansion and Demand Planning.
- Helped to research, vet and onboard 1000+ vendors, set up contracts and establish connections.
- Negotiated 300+ complex vendor agreements and built relationships across multiple commodities.
- Managed vendor contracts and relationships through collaboration to maximize cost-effectiveness, optimize delivery schedules and maintain service standards.
- Applied knowledge of data modeling and statistical analysis to note trends and draw conclusions.
- Performing system analysis, documentation, testing, implementation and user support for platform transitions.
- Maximizing team knowledge and productivity by training,

PROFESSIONAL REFERENCES

- Leticia Santos (Manager) -
Altisource LLC (+598 97 141
242)
- Agustin Caltieri (Employer) -
Doña Martina (+598 91 899
738)
- Leonardo Ceppi (Supervisor) -
Hampton Hilton Montevideo
Carrasco (+598 98 947 057)

monitoring and directing employees in application of best practices and regulatory protocols.

- Evaluating current processes to develop improvement plans.
- Producing detailed and relevant reports for use in making business decisions.
- Investigating and addressing system issues to enhance usability and improve functionality.

Manager, 11/2020 - 01/2022

Doña Martina - El Pinar , Uruguay

- Maximized performance by monitoring daily activities and mentoring team members.
- Onboarded numerous employees with training and new hire documentation.
- Cross-trained various employees to maximize team agility and performance.
- Applied customer feedback to develop process improvements and support long-term business needs.
- Evaluated employees' strengths and assigned tasks based upon experience and training.
- Developed and maintained relationships with customers and suppliers through account development.

Server, 11/2017 - 02/2019

Hampton by Hilton

- Arranged and prepared tables for customers to offer memorable experiences to guests and foster repeat business.
- Worked with POS system to place orders, manage bills and handle complimentary items.
- Upsold high-profit items such as appetizers and mixed drinks to enhance sales numbers.
- Kept register accurate through correct billing, payment processing and cash management practices.
- Cultivated warm relationships with regular customers.

CERTIFICATIONS

- Software Engineering, JAP Plan Ceibal - Coursing
- Content & Community Manager, Universidad Galileo. EDX. - 2021
- Marketing & Sales, INEFOP - 2017/2018
- Hospitality, Travel & Tourism, Fundación Forge - 2017/2018

LANGUAGES

English:



Bilingual or Proficient (C2)

Spanish:



Bilingual or Proficient (C2)