

# ATP SALES & SERVICES SDN BHD

CO. NO.: 201801013693    TIN NO.: C25450991060    SST NO.: J31-2507-32000110  
142A, JALAN LAYANG 16, TAMAN PERLING,  
81200 JOHOR BAHRU, MALAYSIA.  
Tel: 018-7864855 email: info@atgroup.com.my

**October 23, 2025**

**OKA MARKETING SDN BHD**

WISMA OKA, UNIT 06-01, TINGKAT 5,  
JALAN SETIA TROPIKA 1/21,  
TAMAN SETIA TROPIKA,  
81200 JOHOR BAHRU,  
Tel: 60195701159    Fax:

Debtor Code : 3000-O0016

Dear Sir,

**RE: Reminder to Overdue Account (Balance of MYR 21,915.11)**

An examination of our records indicates that the following amounts are due from your company :

Date	Type	Document No	Terms	Agent	Amount	Due Date	Outstanding
31/7/2025	INV	MR2507.0906	35 DAYS	G002	2,435.03	4/9/2025	2,412.78
31/7/2025	INV	MR2507.0935	35 DAYS	G002	627.95	4/9/2025	627.95
31/7/2025	INV	MR2507.0940	35 DAYS	G002	302.95	4/9/2025	302.95
31/7/2025	INV	MR2507.0957	35 DAYS	G002	2,696.45	4/9/2025	2,696.45
31/7/2025	INV	MR2507.0958	35 DAYS	G002	242.88	4/9/2025	242.88
31/7/2025	INV	MR2507.1026	30 DAYS	K002	707.08	30/8/2025	707.08
31/7/2025	INV	MR2507.1069	35 DAYS	G002	3,820.47	4/9/2025	3,820.47
31/7/2025	INV	MR2507.1094	30 DAYS	K002	130.58	30/8/2025	130.58
31/7/2025	INV	MR2507.1171	30 DAYS	K002	400.00	30/8/2025	400.00
30/8/2025	INV	MR2508.0912	35 DAYS	G002	2,505.39	4/10/2025	2,505.39
30/8/2025	INV	MR2508.0932	35 DAYS	G002	2,022.33	4/10/2025	2,022.33
30/8/2025	INV	MR2508.0961	35 DAYS	G002	515.43	4/10/2025	515.43
30/8/2025	INV	MR2508.0966	35 DAYS	G002	615.43	4/10/2025	615.43
30/8/2025	INV	MR2508.0977	35 DAYS	G002	3,040.28	4/10/2025	3,040.28
30/8/2025	INV	MR2508.0978	35 DAYS	G002	258.73	4/10/2025	258.73
30/8/2025	INV	MR2508.1029	30 DAYS	K002	1,491.93	29/9/2025	1,491.93
30/8/2025	INV	MR2508.1120	30 DAYS	K002	124.45	29/9/2025	124.45
<b>Total :</b>							<b><u>21,915.11</u></b>

If the above listed items are in order. We would appreciate receiving your cheque immediately so that your account be brought up to date.

Your service will be subjected to temporary interruption if full payment is not received by after 7 days from the notice date. For unlock the copier service may take 3 working day from the date payment received.

Should you feel that there is a reason why these items cannot be paid , kindly inform us of this.

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Yours faithfully,

**ATP SALES & SERVICES SDN BHD**

PS. This is a computer generated reminder and no signature is required