

# ATP SALES & SERVICES SDN BHD

CO. NO.: 201801013693      TIN NO.: C25450991060      SST NO.: J31-2507-32000110  
142A, JALAN LAYANG 16, TAMAN PERLING,  
81200 JOHOR BAHRU, MALAYSIA.  
Tel: 018-7864855 email: info@atgroup.com.my

**October 23, 2025**

**ASN SETIA CETAK SDN. BHD.**  
80514 BLOCK B EKO GALLERIA,  
JALAN EKO BOTANI 3,  
TAMAN EKO BOTANI,  
79100 ISKANDAR PUTERI, JOHOR.  
Tel: 6072898500      Fax:  
Debtor Code :    3000-A0166

Dear Sir,

**RE: Reminder to Overdue Account (Balance of MYR 574.77)**

An examination of our records indicates that the following amounts are due from your company :

Date	Type	Document No	Terms	Agent	Amount	Due Date	Outstanding
28/4/2025	INV	MR2504.0529	30 DAYS	S001	2.71	28/5/2025	2.71
28/5/2025	INV	MR2505.0527	30 DAYS	S001	64.07	27/6/2025	64.07
26/6/2025	INV	MR2506.0566	30 DAYS	S001	108.14	26/7/2025	108.14
21/7/2025	INV	MR2507.0250	30 DAYS	S001	389.00	20/8/2025	389.00
28/8/2025	INV	MR2508.0599	30 DAYS	S001	10.85	27/9/2025	10.85
<b>Total :</b>							<b><u>574.77</u></b>

If the above listed items are in order. We would appreciate receiving your cheque immediately so that your account be brought up to date.

Your service will be subjected to temporary interruption if full payment is not received by after 7 days from the notice date. For unlock the copier service may take 3 working day from the date payment received.

Should you feel that there is a reason why these items cannot be paid , kindly inform us of this.

Yours faithfully,

**ATP SALES & SERVICES SDN BHD**

PS. This is a computer generated reminder and no signature is required