

# ATP SALES & SERVICES SDN BHD

CO. NO.: 201801013693 TIN NO.: C25450991060 SST NO.: J31-2507-32000110  
142A, JALAN LAYANG 16, TAMAN PERLING,  
81200 JOHOR BAHRU, MALAYSIA.  
Tel: 018-7864855 email: info@atgroup.com.my

October 23, 2025

**SKY ACTIVE SDN. BHD.**

KEMENTERIAN PENDIDIKAN MALAYSIA  
KM5, JALAN KUKUP,  
JALAN MUKIM RIMBA TERJUN,  
82000 PONTIAN, JOHOR,

Tel: Fax:

Debtor Code : 3000-S0090

Dear Sir,

**RE: Reminder to Overdue Account (Balance of MYR 9,867.62)**

An examination of our records indicates that the following amounts are due from your company :

Date	Type	Document No	Terms	Agent	Amount	Due Date	Outstanding
28/11/2024	INV	MR2411.0450	35 DAYS	S001	649.18	2/1/2025	649.18
28/11/2024	INV	MR2411.0451	35 DAYS	S001	431.01	2/1/2025	431.01
28/11/2024	INV	MR2411.0452	35 DAYS	S001	542.03	2/1/2025	542.03
31/12/2024	INV	MR2412.0080	35 DAYS	S001	857.89	4/2/2025	857.89
31/12/2024	INV	MR2412.0081	35 DAYS	S001	678.51	4/2/2025	678.51
31/12/2024	INV	MR2412.0082	35 DAYS	S001	1,046.81	4/2/2025	1,046.81
23/1/2025	INV	MR2501.0312	35 DAYS	S001	237.53	27/2/2025	237.53
23/1/2025	INV	MR2501.0313	35 DAYS	S001	237.83	27/2/2025	237.83
23/1/2025	INV	MR2501.0314	35 DAYS	S001	266.00	27/2/2025	266.00
27/3/2025	INV	MR2503.1017	35 DAYS	S001	237.53	1/5/2025	237.53
27/3/2025	INV	MR2503.1018	35 DAYS	S001	237.53	1/5/2025	237.53
27/3/2025	INV	MR2503.1019	35 DAYS	S001	266.36	1/5/2025	266.36
20/6/2025	INV	MR2506.0249	35 DAYS	S001	741.00	25/7/2025	741.00
30/6/2025	INV	MR2506.1050	35 DAYS	S001	594.14	4/8/2025	594.14
21/7/2025	INV	MR2507.0185	35 DAYS	S001	741.00	25/8/2025	741.00
26/7/2025	INV	MR2507.0401	35 DAYS	S001	363.29	30/8/2025	363.29
20/8/2025	INV	MR2508.0179	35 DAYS	S001	741.00	24/9/2025	741.00
30/8/2025	INV	MR2508.1094	35 DAYS	S001	998.98	4/10/2025	998.98
						<b>Total :</b>	<b>9,867.62</b>

If the above listed items are in order. We would appreciate receiving your cheque immediately so that your account be brought up to date.

Your service will be subjected to temporary interruption if full payment is not received by after 7 days from the notice date. For unlock the copier service may take 3 working day from the date payment received.

Should you feel that there is a reason why these items cannot be paid , kindly inform us of this.

# **ATP SALES & SERVICES SDN BHD**

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Yours faithfully,

**ATP SALES & SERVICES SDN BHD**

PS. This is a computer generated reminder and no signature is required