

ATP SALES & SERVICES SDN BHD

CO. NO.: 201801013693 TIN NO.: C25450991060 SST NO.: J31-2507-32000110
142A, JALAN LAYANG 16, TAMAN PERLING,
81200 JOHOR BAHRU, MALAYSIA.
Tel: 018-7864855 email: info@atgroup.com.my

October 23, 2025

ATRIA ARCHITECT SDN BHD

31, JALAN HARMONI 3/6,
TAMAN DESA HARMONI
81100 JOHOR BAHRU,
JOHOR

Tel: 07-3555098 Fax:

Debtor Code : 3000-A0011

Dear Sir,

RE: Reminder to Overdue Account (Balance of MYR 2,872.78)

An examination of our records indicates that the following amounts are due from your company :

Date	Type	Document No	Terms	Agent	Amount	Due Date	Outstanding
31/7/2025	INV	MR2507.0844	35 DAYS	J001	360.00	4/9/2025	360.00
31/7/2025	INV	MR2507.0916	35 DAYS	G002	521.69	4/9/2025	521.69
31/7/2025	INV	MR2507.0917	35 DAYS	G002	292.45	4/9/2025	292.45
29/8/2025	INV	MR2508.0661	35 DAYS	J001	423.84	3/10/2025	423.84
30/8/2025	INV	MR2508.0944	35 DAYS	G002	528.29	4/10/2025	528.29
30/8/2025	INV	MR2508.0945	35 DAYS	G002	210.51	4/10/2025	210.51
11/9/2025	INV	ATP-INV25/1001	30 DAYS	G002	536.00	11/10/2025	536.00
						Total :	<u>2,872.78</u>

If the above listed items are in order. We would appreciate receiving your cheque immediately so that your account be brought up to date.

Your service will be subjected to temporary interruption if full payment is not received by after 7 days from the notice date. For unlock the copier service may take 3 working day from the date payment received.

Should you feel that there is a reason why these items cannot be paid , kindly inform us of this.

Yours faithfully,

ATP SALES & SERVICES SDN BHD

PS. This is a computer generated reminder and no signature is required