

# ATP SALES & SERVICES SDN BHD

CO. NO.: 201801013693    TIN NO.: C25450991060    SST NO.: J31-2507-32000110  
142A, JALAN LAYANG 16, TAMAN PERLING,  
81200 JOHOR BAHRU, MALAYSIA.  
Tel: 018-7864855 email: info@atgroup.com.my

October 23, 2025

**H GOURMET SDN.BHD.**

35, 35A, 35B, JALAN EKO 3/4,  
TAMAN EKO BOTANI,  
79100 ISKANDAR PUTERI, JOHOR

Tel:

Fax:

Debtor Code : 3000-G0008

Dear Sir,

**RE: Reminder to Overdue Account (Balance of MYR 3,175.34)**

An examination of our records indicates that the following amounts are due from your company :

Date	Type	Document No	Terms	Agent	Amount	Due Date	Outstanding
30/10/2024	INV	MR2410.0979	35 DAYS	D001	346.11	4/12/2024	346.11
30/11/2024	INV	MR2411.0746	30 DAYS	G002	286.83	30/12/2024	286.83
31/12/2024	INV	MR2412.1117	35 DAYS	D001	280.00	4/2/2025	280.00
31/1/2025	INV	MR2501.1056	35 DAYS	D001	280.00	7/3/2025	280.00
27/2/2025	INV	MR2502.0803	35 DAYS	D001	280.00	3/4/2025	280.00
31/3/2025	INV	MR2503.1217	35 DAYS	D001	280.00	5/5/2025	280.00
30/4/2025	INV	MR2504.1135	35 DAYS	D001	280.00	4/6/2025	280.00
31/5/2025	INV	MR2505.1102	35 DAYS	D001	280.00	5/7/2025	280.00
30/6/2025	INV	MR2506.1129	35 DAYS	D001	280.00	4/8/2025	280.00
31/7/2025	INV	MR2507.1126	35 DAYS	D001	280.00	4/9/2025	280.00
31/8/2025	INV	MR2508.1155	35 DAYS	D001	302.40	5/10/2025	302.40
<b>Total :</b>							<b><u>3,175.34</u></b>

If the above listed items are in order. We would appreciate receiving your cheque immediately so that your account be brought up to date.

Your service will be subjected to temporary interruption if full payment is not received by after 7 days from the notice date. For unlock the copier service may take 3 working day from the date payment received.

Should you feel that there is a reason why these items cannot be paid , kindly inform us of this.

Yours faithfully,

**ATP SALES & SERVICES SDN BHD**

PS. This is a computer generated reminder and no signature is required