

# **ATP SALES & SERVICES SDN BHD**

CO. NO.: 201801013693 TIN NO.: C25450991060 SST NO.: J31-2507-32000110  
142A, JALAN LAYANG 16, TAMAN PERLING,  
81200 JOHOR BAHRU, MALAYSIA.  
Tel: 018-7864855 email: info@atgroup.com.my

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**October 23, 2025**

**ECART SERVICES MALAYSIA SDN BHD (LAZADA)**  
**LAZADA**

Tel: Fax:

Debtor Code : 3000-E0017

Dear Sir,

**RE: Reminder to Overdue Account (Balance of MYR 543.43)**

An examination of our records indicates that the following amounts are due from your company :

Date	Type	Document No	Terms	Agent	Amount	Due Date	Outstanding
13/6/2025	INV	ATP-INV25/0580	30 DAYS		518.00	13/7/2025	66.04
16/6/2025	INV	ATP-INV25/0590	30 DAYS		518.00	16/7/2025	70.11
18/6/2025	INV	ATP-INV25/0606	30 DAYS		530.00	18/7/2025	67.59
3/7/2025	INV	ATP-INV25/0687	30 DAYS		685.00	2/8/2025	92.36
21/7/2025	INV	ATP-INV25/0772	30 DAYS		144.00	20/8/2025	29.15
12/8/2025	INV	ATP-INV25/0856	30 DAYS		1,036.00	11/9/2025	218.18
<b>Total :</b>							<b>543.43</b>

If the above listed items are in order. We would appreciate receiving your cheque immediately so that your account be brought up to date.

Your service will be subjected to temporary interruption if full payment is not received by after 7 days from the notice date. For unlock the copier service may take 3 working day from the date payment received.

Should you feel that there is a reason why these items cannot be paid , kindly inform us of this.

Yours faithfully,  
**ATP SALES & SERVICES SDN BHD**

PS. This is a computer generated reminder and no signature is required