

ATP SALES & SERVICES SDN BHD

CO. NO.: 201801013693 TIN NO.: C25450991060 SST NO.: J31-2507-32000110
142A, JALAN LAYANG 16, TAMAN PERLING,
81200 JOHOR BAHRU, MALAYSIA.
Tel: 018-7864855 email: info@atgroup.com.my

October 23, 2025

UNCLE AUNTY PRINTING SHOP

NO.59,
JALAN KEBUDAYAAN 6,
TAMAN UNIVERSITI,
SKUDAI, JOHOR
Tel: 601111185524 Fax:

Debtor Code : 3000-U0009

Dear Sir,

RE: Reminder to Overdue Account (Balance of MYR 510.38)

An examination of our records indicates that the following amounts are due from your company :

Date	Type	Document No	Terms	Agent	Amount	Due Date	Outstanding
23/8/2025	INV	MR2508.0203	35 DAYS		49.00	27/9/2025	49.00
30/8/2025	INV	MR2508.0986	35 DAYS	A001	461.38	4/10/2025	461.38
Total :							<u>510.38</u>

If the above listed items are in order. We would appreciate receiving your cheque immediately so that your account be brought up to date.

Your service will be subjected to temporary interruption if full payment is not received by after 7 days from the notice date. For unlock the copier service may take 3 working day from the date payment received.

Should you feel that there is a reason why these items cannot be paid , kindly inform us of this.

Yours faithfully,
ATP SALES & SERVICES SDN BHD

PS. This is a computer generated reminder and no signature is required