

# ATP SALES & SERVICES SDN BHD

CO. NO.: 201801013693      TIN NO.: C25450991060      SST NO.: J31-2507-32000110  
142A, JALAN LAYANG 16, TAMAN PERLING,  
81200 JOHOR BAHRU, MALAYSIA.  
Tel: 018-7864855 email: info@atgroup.com.my

**October 23, 2025**

## **ATP SALES & SERVICES (KL) SDN BHD**

40, JALAN 30A/119,  
TAMAN TAYNTON VIEW,  
56000 KUALA LUMPUR.

Tel: 60163347710      Fax:

Debtor Code :    3000-A0045

Dear Sir,

### **RE: Reminder to Overdue Account (Balance of MYR 21,012.11)**

An examination of our records indicates that the following amounts are due from your company :

Date	Type	Document No	Terms	Agent	Amount	Due Date	Outstanding
18/8/2025	INV	ATP-INV25/0867	30 DAYS	A001	240.00	17/9/2025	240.00
19/8/2025	INV	ATP-INV25/0868	30 DAYS	A001	14,443.00	18/9/2025	14,443.00
20/8/2025	INV	MR2508.0140	35 DAYS		270.82	24/9/2025	270.82
20/8/2025	INV	MR2508.0141	35 DAYS		288.91	24/9/2025	288.91
20/8/2025	INV	MR2508.0144	35 DAYS	G002	150.00	24/9/2025	150.00
20/8/2025	INV	MR2508.0145	35 DAYS	A001	150.00	24/9/2025	150.00
20/8/2025	INV	MR2508.0147	35 DAYS		80.00	24/9/2025	80.00
20/8/2025	INV	MR2508.0149	35 DAYS	A001	80.00	24/9/2025	80.00
20/8/2025	INV	MR2508.0150	35 DAYS		150.00	24/9/2025	150.00
20/8/2025	INV	MR2508.0151	35 DAYS	A001	80.00	24/9/2025	80.00
20/8/2025	INV	MR2508.0152	35 DAYS	A001	80.00	24/9/2025	80.00
20/8/2025	INV	MR2508.0153	35 DAYS	A001	80.00	24/9/2025	80.00
20/8/2025	INV	MR2508.0154	35 DAYS	A001	490.00	24/9/2025	490.00
20/8/2025	INV	MR2508.0155	35 DAYS	A001	80.00	24/9/2025	80.00
20/8/2025	INV	MR2508.0156	35 DAYS	A001	50.00	24/9/2025	50.00
20/8/2025	INV	MR2508.0158	35 DAYS	A001	80.00	24/9/2025	80.00
20/8/2025	INV	MR2508.0161	35 DAYS		80.00	24/9/2025	80.00
20/8/2025	INV	MR2508.0163	35 DAYS	Y001	80.00	24/9/2025	80.00
20/8/2025	INV	MR2508.0167	35 DAYS	Y001	430.00	24/9/2025	430.00
20/8/2025	INV	MR2508.0168	30 DAYS	A001	235.00	19/9/2025	235.00
20/8/2025	INV	MR2508.0169	30 DAYS	A001	235.00	19/9/2025	235.00
20/8/2025	INV	MR2508.0171	30 DAYS	Y001	220.00	19/9/2025	220.00
20/8/2025	INV	MR2508.0172	30 DAYS	A001	330.00	19/9/2025	330.00
20/8/2025	INV	MR2508.0173	30 DAYS	A001	271.84	19/9/2025	271.84
20/8/2025	INV	MR2508.0187	30 DAYS	Y001	250.00	19/9/2025	250.00
26/8/2025	INV	MR2508.0340	30 DAYS	Y001	240.00	25/9/2025	240.00
30/8/2025	INV	MR2508.0692	35 DAYS	A001	65.70	4/10/2025	65.70
20/9/2025	INV	MR2509.0159	30 DAYS	A001	235.00	20/10/2025	235.00
20/9/2025	INV	MR2509.0160	30 DAYS	A001	235.00	20/10/2025	235.00
20/9/2025	INV	MR2509.0162	30 DAYS	Y001	220.00	20/10/2025	220.00
20/9/2025	INV	MR2509.0163	30 DAYS	A001	330.00	20/10/2025	330.00
20/9/2025	INV	MR2509.0164	30 DAYS	A001	271.84	20/10/2025	271.84

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20/9/2025	INV	MR2509.0178	30 DAYS	Y001	250.00	20/10/2025	250.00
20/9/2025	INV	MR2509.0181	30 DAYS	Y001	240.00	20/10/2025	240.00
<b>Total :</b>							<b><u>21,012.11</u></b>

If the above listed items are in order. We would appreciate receiving your cheque immediately so that your account be brought up to date.

Your service will be subjected to temporary interruption if full payment is not received by after 7 days from the notice date. For unlock the copier service may take 3 working day from the date payment received.

Should you feel that there is a reason why these items cannot be paid , kindly inform us of this.

Yours faithfully,

**ATP SALES & SERVICES SDN BHD**

PS. This is a computer generated reminder and no signature is required