

# ATP SALES & SERVICES SDN BHD

CO. NO.: 201801013693    TIN NO.: C25450991060    SST NO.: J31-2507-32000110  
142A, JALAN LAYANG 16, TAMAN PERLING,  
81200 JOHOR BAHRU, MALAYSIA.  
Tel: 018-7864855 email: info@atgroup.com.my

October 23, 2025

## TERUS MAJU TRADING & TRANSPORT SDN BHD

NO 57, JALAN KERAI,  
81300 SKUDAI, JOHOR

Tel:                                      Fax:

Debtor Code :    3000-T0044

Dear Sir,

### RE: Reminder to Overdue Account (Balance of MYR 251.92)

An examination of our records indicates that the following amounts are due from your company :

Date	Type	Document No	Terms	Agent	Amount	Due Date	Outstanding
25/6/2025	INV	MR2506.0278	35 DAYS	N001	83.72	30/7/2025	83.72
21/7/2025	INV	MR2507.0222	35 DAYS	N001	80.39	25/8/2025	80.39
25/8/2025	INV	MR2508.0239	35 DAYS	N001	87.81	29/9/2025	87.81
Total :							<u><u>251.92</u></u>

If the above listed items are in order. We would appreciate receiving your cheque immediately so that your account be brought up to date.

Your service will be subjected to temporary interruption if full payment is not received by after 7 days from the notice date. For unlock the copier service may take 3 working day from the date payment received.

Should you feel that there is a reason why these items cannot be paid , kindly inform us of this.

Yours faithfully,

**ATP SALES & SERVICES SDN BHD**

PS. This is a computer generated reminder and no signature is required