

# ATP SALES & SERVICES SDN BHD

CO. NO.: 201801013693    TIN NO.: C25450991060    SST NO.: J31-2507-32000110  
142A, JALAN LAYANG 16, TAMAN PERLING,  
81200 JOHOR BAHRU, MALAYSIA.  
Tel: 018-7864855 email: info@atgroup.com.my

**October 23, 2025**

**MAJLIS PERBANDARAN KLUANG**  
WISMA MAJLIS PERBANDARAN KLUANG,  
JALAN KOTA TINGGI,  
86000 KLUANG, JOHOR

Tel: NA                      Fax:

Debtor Code :    3000-M0057

Dear Sir,

**RE: Reminder to Overdue Account (Balance of MYR 17,218.16)**

An examination of our records indicates that the following amounts are due from your company :

Date	Type	Document No	Terms	Agent	Amount	Due Date	Outstanding
20/8/2025	INV	MR2508.0148	35 DAYS	G002	2,000.00	24/9/2025	2,000.00
28/8/2025	INV	MR2508.0445	35 DAYS	G002	141.03	2/10/2025	141.03
28/8/2025	INV	MR2508.0446	35 DAYS	G002	933.98	2/10/2025	933.98
28/8/2025	INV	MR2508.0447	35 DAYS	G002	802.65	2/10/2025	802.65
28/8/2025	INV	MR2508.0448	35 DAYS	G002	921.43	2/10/2025	921.43
28/8/2025	INV	MR2508.0449	35 DAYS	G002	363.03	2/10/2025	363.03
28/8/2025	INV	MR2508.0450	35 DAYS	G002	372.93	2/10/2025	372.93
28/8/2025	INV	MR2508.0451	35 DAYS	G002	110.28	2/10/2025	110.28
28/8/2025	INV	MR2508.0452	35 DAYS	G002	1,786.88	2/10/2025	1,786.88
28/8/2025	INV	MR2508.0453	35 DAYS	G002	1,890.30	2/10/2025	1,890.30
28/8/2025	INV	MR2508.0454	35 DAYS	G002	318.25	2/10/2025	318.25
28/8/2025	INV	MR2508.0554	35 DAYS	G002	737.00	2/10/2025	737.00
28/8/2025	INV	MR2508.0555	35 DAYS	G002	1,592.13	2/10/2025	1,592.13
28/8/2025	INV	MR2508.0619	35 DAYS	S001	639.28	2/10/2025	639.28
30/8/2025	INV	MR2508.1081	35 DAYS	G002	160.23	4/10/2025	160.23
30/8/2025	INV	MR2508.1082	35 DAYS	G002	903.50	4/10/2025	903.50
30/8/2025	INV	MR2508.1083	35 DAYS	G002	314.23	4/10/2025	314.23
30/8/2025	INV	MR2508.1084	35 DAYS	G002	2,042.95	4/10/2025	2,042.95
31/8/2025	INV	MR2508.1166	35 DAYS	G002	299.53	5/10/2025	299.53
31/8/2025	INV	MR2508.1167	35 DAYS	G002	369.80	5/10/2025	369.80
31/8/2025	INV	MR2508.1168	35 DAYS	G002	518.75	5/10/2025	518.75
<b>Total :</b>							<b><u>17,218.16</u></b>

If the above listed items are in order. We would appreciate receiving your cheque immediately so that your account be brought up to date.

Your service will be subjected to temporary interruption if full payment is not received by after 7 days from the notice date. For unlock the copier service may take 3 working day from the date payment received.

Should you feel that there is a reason why these items cannot be paid , kindly inform us of this.

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Yours faithfully,

**ATP SALES & SERVICES SDN BHD**

PS. This is a computer generated reminder and no signature is required