

# ATP SALES & SERVICES SDN BHD

CO. NO.: 201801013693    TIN NO.: C25450991060    SST NO.: J31-2507-32000110  
142A, JALAN LAYANG 16, TAMAN PERLING,  
81200 JOHOR BAHRU, MALAYSIA.  
Tel: 018-7864855 email: info@atgroup.com.my

**October 23, 2025**

**ASN SETIA CETAK SDN. BHD.**  
NO.80514 BLOCK B EKO GALLERIA,  
JALAN EKO BOTANI 3,  
TAMAN EKO BOTANI,  
79100 ISKANDAR PUTERI, JOHOR.  
Tel:                                      Fax:  
Debtor Code :    3000-A0184

Dear Sir,

**RE: Reminder to Overdue Account (Balance of MYR 2,151.88)**

An examination of our records indicates that the following amounts are due from your company :

Date	Type	Document No	Terms	Agent	Amount	Due Date	Outstanding
19/6/2025	INV	ATP-INV25/0608	30 DAYS	Y001	796.12	19/7/2025	310.68
19/6/2025	J	DD2506.0006		Y001	485.44	19/6/2025	485.44
25/6/2025	INV	MR2506.0318	30 DAYS	Y001	129.56	25/7/2025	129.56
30/6/2025	INV	MR2506.1159	30 DAYS	Y001	310.68	30/7/2025	310.68
31/7/2025	INV	MR2507.1045	30 DAYS	Y001	492.88	30/8/2025	486.88
28/8/2025	INV	MR2508.0615	30 DAYS	Y001	428.64	27/9/2025	428.64
<b>Total :</b>							<b><u>2,151.88</u></b>

If the above listed items are in order. We would appreciate receiving your cheque immediately so that your account be brought up to date.

Your service will be subjected to temporary interruption if full payment is not received by after 7 days from the notice date. For unlock the copier service may take 3 working day from the date payment received.

Should you feel that there is a reason why these items cannot be paid , kindly inform us of this.

Yours faithfully,

**ATP SALES & SERVICES SDN BHD**

PS. This is a computer generated reminder and no signature is required