**MSc AI**

*Imperial College London*

|  |
| --- |
| *Book a Room* |

*Some Options:*

1. **Huxley Lab Rooms 219A/B/C**:

Please make bookings using the following web-page: <http://mrbs.doc.ic.ac.uk/lab>

*Note: Room 219B is the middle, larger room.*

Use **CELCAT** to check the availability of (lecture) rooms—if free, they can be used as a space. After using the link below, please follow the instructions on the next pages to search for free rooms: <https://www.imperial.ac.uk/timetabling/calendar/cal?vt=agendaWeek&dt=2023-12-04&et=room>

1. Some **other small meeting rooms in Huxley** (e.g., 217/218) are bookable only by departmental staff. If you urgently need a room and can’t find one using the options above, you can contact the department directly, and they might be able to help you find or book one.
2. **Library rooms**:

You also have the option to use the following link to book rooms in the library: <https://www.imperial.ac.uk/admin-services/library/use-the-library/room-bookings/>

<https://connect2.lib.ic.ac.uk/connect2/>

1. This is also a reminder that **Level 3 in Sherfield Building** offers a dedicated student space for self-study, socialising, and food preparation and consumption.

Checking **CELCAT** Room availability:

|  |  |
| --- | --- |
| 1 | A screenshot of a calendar  Description automatically generated |
| 2 | A screenshot of a calendar  Description automatically generated |
| 3 | A screenshot of a calendar  Description automatically generated |
| 4 | A screenshot of a calendar  Description automatically generated |
| 5 | Searching HXLY 341 shows when the room is booked and for how long. For example, on Tue 12/5, the room is free from 11am-1pm.  If you have any room in mind, you can just try and check if it will be free for a specific time slot of your choice. |