

**Rizwan Gul – CPA-CGA, FCCA, MIATI**

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**Career Profile**

Accounting professional with significant experience in accounting and finance. Detailed-oriented, efficient and organized, individual responsible for setting up and directing accounting department, system reviews, financial reporting and analysis for private corporations and small businesses.

**Functional & Professional Skills**

Financial Reporting & Consolidation	Cost & Management Accounting	Project Accounting
Governmental Agency Liaison	Payroll	Balance sheet/Bank Reconciliation
Financial Accounts Analysis	Financial Statement Generation	Tax Compliance
AP & AR Management	Budgets & Cash Flow Forecast	Financial Projections
Intercompany Transactions	Use of Accounting Software	Process Review & Improvement
Cash Receipt & Management	Period-End Journal Entries	Hiring, Training & Development

**FM Accountants and Business Advisers (Dublin Ireland)****Senior Auditor**

Sep 2016 - May 2019

- Plan, manage and perform audit of small and medium size enterprises, using Relate Audit package,
- Reporting audit findings and recommending system and process improvements to audit partner and senior management of the entities,
- Prepare audit working paper files following Audit PQAs from Institute of Chartered Accountant Ireland,
- Preparation and computation of FAR, computation of amortisation and depreciation of overall tangible and intangible fixed assets and reconciliation to financial statements'
- Planning and management of yearend stocktaking, valuation and reconciliation of closing stock in financial statements,
- Trade/other debtors and creditors reconciliation including control account, debtors/creditors circulation,
- Bank reconciliation, bank circulation letters, and bank related testing for expenses/income and balances,
- VAT/GST and PAYE/PRSI reconciliation, monthly bi-monthly return filing, communication with Revenue for VAT/PAYE related issues,
- Computation of corporate tax using CTPro software, filing of CT returns, communication with the Revenue for VAT CT related issues including claims,
- Income and expense testing including testing for completion and occurrence, and cut-off
- Various sundry areas of working paper file shareholding, related party, variance analysis, audit independence,
- Management of bi-monthly bookkeeping for various clients,

**Winacott Group of Companies (Saskatoon SK Canada)****Financial Controller**

Feb 2014 – Sep 2016

- Prepared monthly/quarterly/annual financial statements of various Canadian entities and their consolidation ensuring accuracy and true and fairness;
- Reviewed Interco, debtors, creditors, accruals, prepayments, long-term liabilities and receivables, and quarterly working papers;
- Bi-weekly payroll processing and dealing with employee related queries for the group;
- Monthly finalization and posting of amortization for various entities and their reconciliation to consolidated financial statements and amortization schedule;
- Reviewed weekly cash flow statement and approved checks and wire payments;

- Monthly variance analysis and discussion with departmental heads;
- Monthly reporting for banks and other institutions ensuring compliance with targeted ratios and bank covenants;
- Responsible for hiring, training and development of accounting staff;
- Preparation of daily, weekly, and monthly management reports.

HVB Chartered Accountants Prof. Corp. (Saskatoon SK Canada)

*Senior accountant*

Dec 2011 – Jan 2014

- Worked on audit, review and compilation engagements of privately owned enterprises including but not limited to farming, medical/lawyers Prof. Corps., construction business, oil industry, clothing, body art, general stores and many more;
- Prepared and reviewed corporation tax for various enterprises determining tax liability/refund for the financial year. Correspondence with the CRA regarding outstanding issues;
- prepared personal income tax returns for individuals/married couples, during tax season involving various payslips and tax credits depending on circumstances of the client;
- Worked on payroll for client's businesses determining CRA liability for income tax, CPP and EI under Saskatchewan regulations and net payment to employees;
- Prepared and filed GST, PST and HST returns for clients registered in Saskatchewan, Alberta and Manitoba;
- Bookkeeping and other projects as assigned.

Globoforce Limited (Dublin Ireland)

*(promoted to Financial accountant)*

21/02/2007 – 06/06/2011

- Prepared quarterly and annually consolidated financial accounts applying Irish/UK GAAP and Irish Tax laws;
- Prepared working papers for external auditors (Deloitte & Touche), and carried out similar quarterly processes for financial and management accounts;
- Comparative analysis of actual operating and overheads expenses to budgets and prior periods actual on monthly, quarterly, and annual basis;
- Performed weekly bank and credit card reconciliations for accounts in multi currencies and consolidation of the same in monetary cash flow;
- Supervision of AP function and preparation of Value Added Tax returns;
- Assisted with the oversight of the company's compliance requirements related to internal controls over financial reporting;
- Prepared and verified monthly payroll, filing of salary tax returns, necessary journal entries and reconciliation to GL;
- Maintained FX rate for various currencies into accounting software in accordance with IAS 21;
- Maintained relationship with external partners including auditors, banks, Irish revenue authority, and leasing companies;
- Recording and reconciliation of intercompany transactions, creation of invoices and clearance of monthly dues as per cost plus agreement;
- Preparation of fixed assets continuity and depreciation schedules, management of weekly petty cash, and other ad hoc projects as required by the Controller and Chief Financial Officer.

(Accounts payable administrator)

01/02/2005 – 20/02/2007

- Responsible for full cycle AP function in a high-volume environment including but not limited to data entry, ensuring accurate coding, verifying master vendor agreements, reconciling vendor accounts, processing of checks and wire payment for local and international suppliers;
- Acted as a go to person with vendor inquiries and as a front-line representative for external customer service issues that related to AP;

- Processed employee related expense claim forms after verification with internally provided guidelines and initiated reimbursements with payroll.

McQuillans DFK Chartered Accountants (Dublin Ireland)

(Staff Accountant)

01/02/2002 – 31-01/2005

- Audit and assurance service, payroll, bookkeeping, value-added-tax, corporate tax, company secretarial work to maintain statutory books, registers and records of small and medium size clients.

**Member of the Following Professional Institutions:**

Fellow Member of Chartered Certified Accountant (ACCA) UK/Ireland

Member of Chartered Professional Accountant CPA/CGA Saskatchewan, Canada

Member of Institute of Accounting Technician Ireland (IATI)

**Academic achievements:** M.Comm., BSc., B.Comm

**Software savvy:** SAP FI module configuration of various areas in FI such as Customer/vendor, Banking, Asset accounting, General GL configuration, financial accounting and reporting configuration to fit the organizational needs.

Relate Audit and Accounts production, Sage, ZohoBooks, CaseView, CaseWare, QuickBooks, Simply Accounting, Profile Tax, Access Dimensions, TAS book, AS-400 Bespoke system, MsOffice advance excel.

**Volunteer activities:**

Invigilated CGA/CPA exam in Saskatoon, SK, Canada.