

Faizan Jawed

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Objective

Obtain a position as a team-player in a people oriented organization where I can maximize my customer service & sales experience in a challenging environment to achieve the corporate goals.

Career

- * **Aua Solution:**
February 2016-Present
(Call Centre Representative)

Job Description:
 - Contact B2B in USA to verify contact person details over the phone
 - To make appropriate dispositions & current status of the contact person
 - To verify 300+ leads every day

- * **MCR PVT LTD:**
March 2015-Nov 2015
CSR (Customer Service Representative)
Worked in pizza hut as CSR.

Job Description:
 - To take orders
 - To handle Returns or Complaints
 - To Provide information & services to customers

- * **Callteronics:**
Nov 2013 -Oct 2014
TSR (Telesales Representative)
Worked on UAE based project.

Job Description:
 - To contact business or individuals by telephone in order to solicit sales for product or services
 - Follow up with customers via telephone or e-mail following initial sales contact
 - To place a minimum 100 outbound calls every day

Academics

- * **Bachelor of Commerce**
Karachi University
Aug '14 Dec '17 (Expected)
- * **Intermediate Commerce**
National College '13
Subjects: Accounting, Business Maths, Statistics.
- * **Matriculation Science**
Little hearts Parsi Administration '10
Subjects: Mathematics, Physics, Computer science.

Skills and Interests

- * Good leadership & Interpersonal skills
- * Basic knowledge of Ms Office
- * Basic knowledge of CRM

Extracurricular Activities

- * Readings on business & stock market
- * Play Chess