



NORTH SOUTH UNIVERSITY

Center of Excellence in Higher Education

The first private university in Bangladesh

**School of Humanities & Social Sciences
Department of English & Modern Languages**

Course Name	INTERMEDIATE COMPOSITION
Course Code & Section No.	ENGLISH 103
Semester	Spring 2024

Instructor Name	Poroma Subha Mostafiz (PSM)
Office	NAC1025
Office Hours	TBA
Office Phone	885200, Ex-
Email Address	poroma.mostafiz@northsouth.edu
Department	Department of English & Modern Languages
Links	North South University Website: http://www.northsouth.edu School Webpage: http://www.northsouth.edu/academic/shss/ Department Webpage: http://www.northsouth.edu/academic/shss/eml/ Google Classroom Access Code:

COURSE AND SECTION INFORMATION

Class Time & Location	Section: 31 – MW 04:30-05:45 PM NAC205 Section: 42 – RA 03:05-04:20 PM NAC411
Course Prerequisite(s)	ENGLISH 102: Introduction to Composition
Course Credit Hours	3
Course Description	English 103 (Intermediate Composition) introduces students to the practice of academic reading and especially writing, focusing on expository essays. Emphasis will be placed on essay structure and editing. Essay types include descriptive, narrative, process, cause and effect, and comparison and contrast.
Course Objectives	The primary objective of the course is to improve academic writing skills of the students. At the same time, it aims to develop students' reading comprehension ability. Therefore, it puts emphasis on rigorous practice both in writing and reading. In this regard, students are encouraged to write different types of essays and read various types of articles. As academic writing requires to be flawless, this course also enables students to be aware of grammatical mistakes in their writing.
Student Learning Outcomes	On successfully completing this course, students will be able to: 1. Write correctly-structured and cohesive paragraphs for inclusion in essays, using topic sentences, supporting ideas and relevant evidence 2. Write a well-structured introduction with a clear thesis, well-organized supporting paragraphs and befitting conclusion for an essay 3. Write grammatically in English, with reasonable control over parallelism and misplaced/dangling modifier errors 4. Use transition words accurately in order to improve the cohesion and coherence of their writing 5. Read academic texts, make notes from them and write a summary of the text

Mapping of Course Outcomes with Program Outcomes, Delivery Methods and Assessment Strategies

	Course Outcomes (CO)	Bloom's taxonomy domain/level (C: Cognitive P: Psychomotor A: Affective)	Delivery methods and activities	Assessment tools
CO-1	Gain an overview of good writing and reading techniques	P3	Lecture, PowerPoint, Discussion	Quiz, Assignment
CO-2	Accumulate, organize, and develop ideas	A4	Lecture, in-class group discussion, Videos	Concept clarification, Midterm exam, Assignment
CO-3	Follow the basic structure of an essay	P4	Lecture, Discussion	Class work, Quiz, Assignment, Final Exam
CO-4	Edit their paper for some common grammatical errors	C6	Lecture, PowerPoint, Discussion	Concept, Demonstration, Quiz, Assignment, Final Exam
CO-5	Analyze and summarize texts	C4	Lecture Video Demonstration	Assignment, Final Exam

Cognitive domain (knowledge-based): C

1: Knowledge, 2: Comprehension, 3 Application, 4 Analysis, 5: Synthesis, 6: Evaluation

The affective domain (emotion-based): A

1: Receiving, 2: Responding, 3: Valuing, 4: Organizing, 5: Characterizing

The psychomotor domain (action-based): P

1: Perception, 2: Set, 3: Guided response, 4: Mechanism, 5: Complex overt response, 6: Adaptation, 7: Origination

READING MATERIALS: English 103 Course Reader (available at NSU photocopy Centre)

English to English Dictionary

English Thesaurus

ASSESSMENT STRATEGY AND GRADING SCHEME

Students will be assessed by **quizzes, in-class essays, multi-draft essay, and sit-down tests**. The dates and topics for quizzes and essays may be announced in class.

Quizzes: There will be **four scheduled quizzes** during the semester. These four quizzes will be on essay structure, grammar, transitions and summary writing. **Three best quizzes will be counted for the final grade.**

In-Class Essays: Students will also be required to do **four in-class essays**. **Two best in-class essays will be counted for the final grade.**

Multi-draft Essay: There will be **one** multi-draft essay during the semester. Topic for the multi-draft essay should be taken from one of the types of mid-term essays- the respective faculty member takes that decision. For the multi-draft essay, students will have to write **two drafts** – the first draft and the final draft. Both the drafts will be completed during class time. In this multi-draft process, teachers must provide the students with the feedback the students need to develop their essays. The nature of feedback is determined by the faculty members.

Sit-down Tests: There will be a **midterm exam** during the semester and a **final exam** at the end of the semester.

Marks distribution for the sit-down tests:

Item No.	Midterm Exam (25%) Total Points: 25	Final Exam (25%) Total Points: 25
1.	Reading Comprehension (10 points) Vocabulary, True/False/Not Given, Short Questions	Reading Comprehension (10 points) Vocabulary, True/False/Not Given, Summary Writing
2.	Essay Writing (15 Points)	Essay Writing (15 Points)

Distribution of Marks	
Attendance & Participation	– 10%
In-class essays (4)	– 10%
Multi-draft essay (1)	– 10%
Quizzes (4)	– 20%
<u>Sit-down Tests</u>	– <u>50%</u>
Total	– 100%

Letter Grade Conversion Scale	
93-100% = A	77-79% = C+
90-92% = A-	73-76% = C
87-89% = B+	70-72% = C-
83-86% = B	67-69% = D+
80-82% = B-	60-66% = D
	Below 60% = F

CLASSROOM RULES OF CONDUCT

1. You must be in class on time.
2. The ground rule for our class is respectful, open communication. We have many things to learn from one another. Question is appreciated!
3. Don't chat during the class. If you have to, then feel free not to attend the class at the expense of your attendance for the day. Inability to refrain from unnecessary, disruptive chatting may result in a request to leave the classroom.
4. If you have to leave the class when it is in progress, sit near the door and leave silently.
5. While in class, please switch off your cell phone. Inability to do so may result in some penalty.
6. You must seek permission before using any sort of electronic gadget in the class such as a laptop.
7. You must be aware of **PLAGIARISM** — using the oral or written words and ideas of others without proper acknowledgment. Students who are found guilty of plagiarism would face serious consequences.

EXAMS AND MAKE UP EXAMS POLICY

- You must come prepared for all your exams.
- You must come on time.
- Being late does not necessarily guarantee that you are going to get extra time for writing your tests and exam.
- You must bring your own pencil, pen and eraser.
- All cell phones must be switched off.
- Any deviation from the standard procedures will not be taken lightly.
- Any unfair means adopted in the tests and exam will be seriously dealt with.
- Academic misconduct or failure to comply with NSU Examination Code of Conduct may result in F.
- There will be no make up for sit down exams, quizzes and therefore, students should not miss the tests without a prior notice and valid reason.

ATTENDANCE POLICY

* Your attendance and participation are mandatory

*** According to NSU policy, students who miss three consecutive or five alternate classes will automatically be dropped from the course. 0.5 will be deducted for every absence.

TENTATIVE COURSE CONTENTS AND SCHEDULE

Week 1	Topics	Common Teaching Strategies	Resources & Book Chapters	Assessment Tools
Class 1	Introduction: Review of Paragraph Writing (Topic Sentence & Organization)	Lecture-Discussion	Handouts on topic sentence and organization of a paragraph/ Course Book Section A, Chapter- 1	Oral Test
Class 2	Essay Writing: Essay Structure Outline; Introductory Paragraph & Thesis Statement	Lecture-Discussion Brainstorming Group Work Teacher Feedback	Course Book Library Online Research Section A, Chapter- 2	Quiz, Written Test
Week 2	Topics	Common Teaching Strategies	Resources & Book Chapters	Assessment Tools
Class 3	Developing an Essay: Supporting Paragraphs; Unity, Cohesion & Coherence	Lecture-Discussion Brainstorming Group Work Teacher Feedback	Course Book Library Online Research Section A, Chapter- 2	Quiz, Written Test
Class 4	Concluding Paragraph; Review of the Essay Structure; Essay Outline Practice Introducing various types of Transitions; Using appropriate and varied Transitions through Practice Exercises	Lecture-Discussion Brainstorming Group Work Teacher Feedback	Course Book Library Online Research Section A, Chapter- 2 Course Book Library Online Research Section B, Chapter- 1	Quiz, Written Test
Week 3	Topics	Common Teaching Strategies	Resources & Book Chapters	Assessment Tools
Class 5	Descriptive Essay: Describing a Person; Outlining the Descriptive Essay	Lecture-Discussion Brainstorming Group Work Teacher Feedback	Course Book Library Online Research Section A, Chapter- 3	Written Test
Class 6	Descriptive Essay: Describing a Place; Outlining the Descriptive Essay	Lecture-Discussion Brainstorming Group Work Teacher Feedback	Course Book Library Online Research Section A, Chapter- 3	Written Test
Week 4	Topics	Common Teaching Strategies	Resources & Book Chapters	Assessment Tools
Class 7	Descriptive Essay: Describing an Object; Outlining the Descriptive Essay	Lecture-Discussion Brainstorming Group Work Teacher Feedback	Course Book Library Online Research Section A, Chapter- 3	Written Test
Class 8	Multi-draft: First Draft on a Descriptive Essay Topic	Individual Work Teacher Feedback	Course Book	Written Test
Week 5	Topics	Common Teaching Strategies	Resources & Book Chapters	Assessment Tools
Class 9	Process Essay: Outlining the Process Essay	Lecture-Discussion Brainstorming Group Work Teacher Feedback	Course Book Library Online Research Section A, Chapter- 6	Written Test
Class 10	Process Essay Discussion; Submission of Multi-draft on Descriptive Essay after editing at home (Final Draft)	Lecture-Discussion Brainstorming Group Work Teacher Feedback	Course Book Library Online Research Section A, Chapter- 6	Written Test
Week 6	Topics	Common Teaching Strategies	Resources & Book Chapters	Assessment Tools

Class 11	In Class Writing 1 on Process Essay	Individual Work Teacher Feedback	Course Book	Written Test
Class 12	Reading Skills: Skimming, Scanning, Making Inferences & Vocabulary	Lecture-Discussion Group Work Teacher Feedback	Course Book Library Online Research Reading Comprehension Materials Section C, Chapter- 2	Written Test
Week 7	Topics	Common Teaching Strategies	Resources & Book Chapters	Assessment Tools
Class 13	Reading Comprehension Practice	Individual Work Teacher Feedback	Course Book Library Online Research Reading Comprehension Materials Section C, Chapter- 3	Written Test
Class 14	Reading Comprehension Practice	Individual Work Teacher Feedback	Course Book Library Online Research Reading Comprehension Materials Section C, Chapter- 3	Written Test
Week 8	Topics	Common Teaching Strategies	Resources & Book Chapters	Assessment Tools
Class 15	Review of all the above mentioned items	Individual Work Teacher Feedback	Course Book Library Online Research	Practice
	Midterm Exam	Date:	19th April, 2024 (Friday)	
Week 9	Topics	Common Teaching Strategies	Resources & Book Chapters	Assessment Tools
Class 16	Summary Writing	Lecture-Discussion Group Work Teacher Feedback	Course Book Library Online Research Section B, Chapter- 2	Quiz, Written Test
Class 17	Summary Writing Practice	Lecture-Discussion Group Work Teacher Feedback	Course Book Library Online Research Section B, Chapter- 2	Quiz, Written Test
Week 10	Topics	Common Teaching Strategies	Resources & Book Chapters	Assessment Tools
Class 18	Compare Essay & Contrast Essay	Lecture-Discussion Brainstorming Group Work Teacher Feedback	Course Book Library Online Research Section A, Chapter- 5	Written Test
Class 19	Practicing & Outlining the Compare Essay & Contrast Essay	Lecture-Discussion Brainstorming Group Work Teacher Feedback	Course Book Library Online Research Section A, Chapter- 5	Written Test
Week 11	Topics	Common Teaching Strategies	Resources & Book Chapters	Assessment Tools
Class 20	In Class Writing 2 on Compare Essay & Contrast Essay	Individual Work Teacher Feedback	Course Book	Written Test
Class 21	Cause Essay & Effect Essay	Lecture-Discussion Brainstorming Group Work Teacher Feedback	Course Book Library Online Research Section A, Chapter- 7	Written Test
Week 12	Topics	Common Teaching Strategies	Resources & Book Chapters	Assessment Tools

Class 22	Practicing & Outlining the Cause Essay & Effect Essay	Lecture-Discussion Brainstorming Group Work Teacher Feedback	Course Book Library Online Research Section A, Chapter- 7	Written Test
Class 23	In Class Writing 3 on Cause Essay & Effect Essay	Individual Work Teacher Feedback	Course Book	Written Test
Week 13	Topics	Common Teaching Strategies	Resources & Book Chapters	Assessment Tools
Class 24	Narrative Essay; Outlining the Narrative Essay	Lecture-Discussion Brainstorming Group Work Teacher Feedback	Course Book Library Online Research Section A, Chapter- 4	Written Test
Class 25	In Class Writing 4 on Narrative Essay	Individual Work Teacher Feedback	Course Book	Written Test
Week 14	Topics	Common Teaching Strategies	Resources & Book Chapters	Assessment Tools
Class 26	Editing for Grammatical Errors (Parallelism)	Lecture-Discussion Group Work Grammar Practice Teacher Feedback	Course Book Library Materials on Grammatical Errors Section B, Chapter-4	Quiz, Written Test
Class 27	Editing for Grammatical Errors (Dangling & Misplaced Modifiers, Parallelism)	Lecture-Discussion Brainstorming Group Work Teacher Feedback	Course Book Library Online Research Section B, Chapter- 4	Quiz, Written Test
Week 15	Topics	Common Teaching Strategies	Resources & Book Chapters	Assessment Tools
Class 28	Reading Comprehension & Grammar Practice	Individual Work Teacher Feedback	Course Book Library Online Research Reading Comprehension Materials Section B, Chapter- 4 Section C, Chapter- 3	Written Test
Class 29	Review of all the above mentioned items after Midterm Exam	Individual Work Teacher Feedback	Course Book Library Online Research	Practice
	Final Exam	Date:	2nd June, 2024 (Sunday)	

***This course outline is tentative to change.**