

Meeting Agenda

Date/Location: 26 November 2020 at 10.00pm in Google Meet.

Information Updates/Reminders

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- ❑ * In the following weeks, we are going to work on developing a database on our project.
- ❑ * We have already created accounts in git, github, wiki, Trello, Slack and collaborated with each other.

Decisions Needed

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→ For this project, we will use :

- ❑ HTML,
- ❑ CSS,
- ❑ PHP
- ❑ Database: MySql.

→ Frameworks: Bootstrap

General Items

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We created a trello board whose name is Many in one. First of all, one of my friends created this trello board and invited us. Then initially specify the columns in the trello board.

- We already have created the Slack workspace. Our team members are:
 - ❖ Fahimuzzaman(FM),
 - ❖ Shad Shahriar Arnob(AS),
 - ❖ Naimur Rahman(NR),
 - ❖ Ibne Farhan Ishrak(IF).

Our channels for discussion are:

#General,

#Project,

#Random.

So, here we will do all our discussions for the project.

We have opened an individual account in Github for this project. Then one of our members created a repo on github and invited the rest of the members .

Allocation:

Name	Initial	Appointed Work
Fahimuzzaman	FM	Coding Standard
Shad Shahriar Arnob	AS	Coding Standard
Naimur Rahman	NR	Documentation Tool
Ibne Farhan Ishrak	IF	Documentation Tool