User Manual for Student Budget

version 1.0

User Manual

This user manual is created in order to help user who might find our "Student Budget"-webpage a bit tricky to understand or navigate.

The program in itself is created in a hope that it can help user manage their finances in a place where it is easy to see and understand the visual representation.

On the next pages a guide on how to set up an account is presented, later in this manual more "advanced" features is explained.
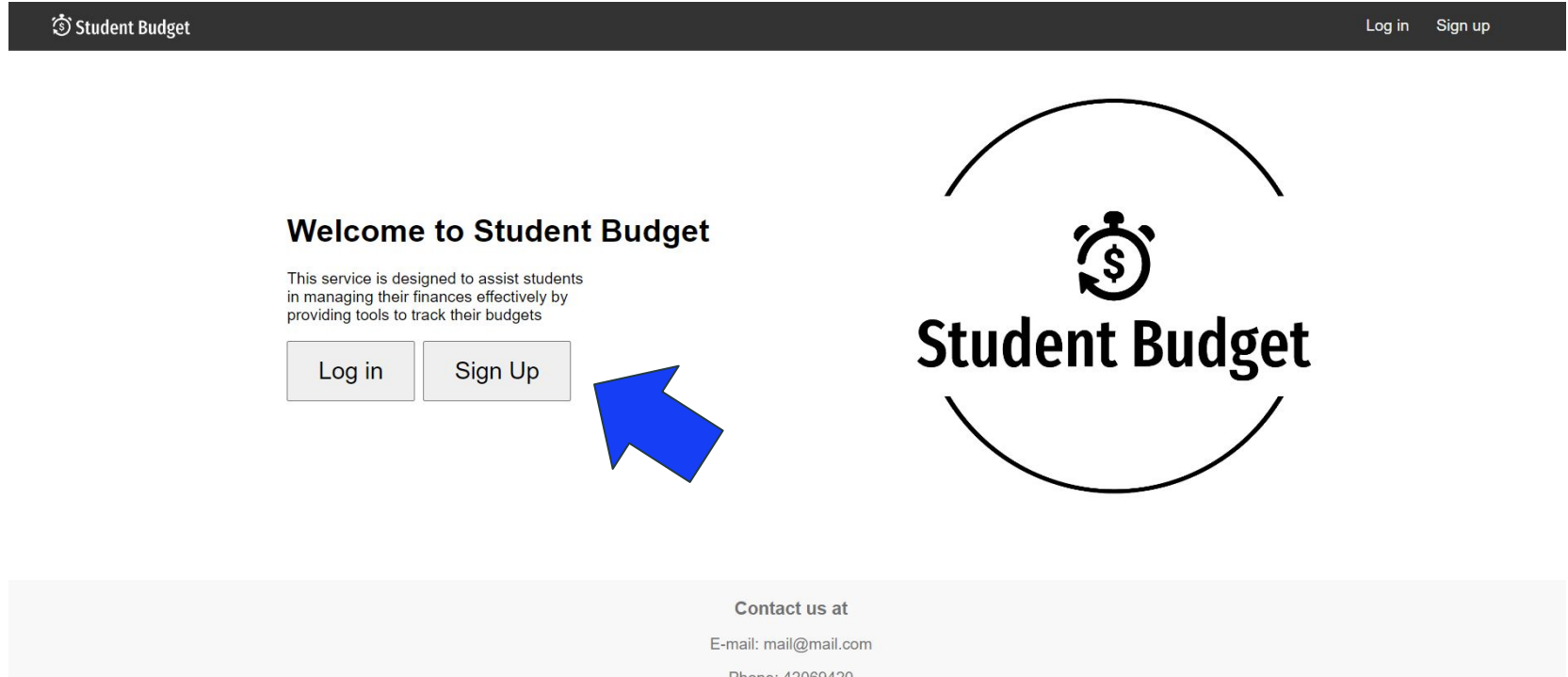
Hope this is a help.

Best regards:

- The team behind student budget.

Guide to create a new student budget account

Firstly you should arrive at our frontpage when entering **www.studentbudget.com**

From here you have the option to either sign up as a new member or log in to an already existing account.

As a new user you will want to click sign up.

You should now be at **www.studentbudget.com/signup**

Here you want to fill in your username as well as the password you want. Then press create account.
If you already have an account, you also have the option to switch to the log-in-page instead.

When "Create Account" has been clicked we should be at www.studentbudget.com/overview

This is the main page to control and view our budgets.
Here you want to first set up the "Primary budget overview" but clicking the **"Set-up fixed income and expenses"**
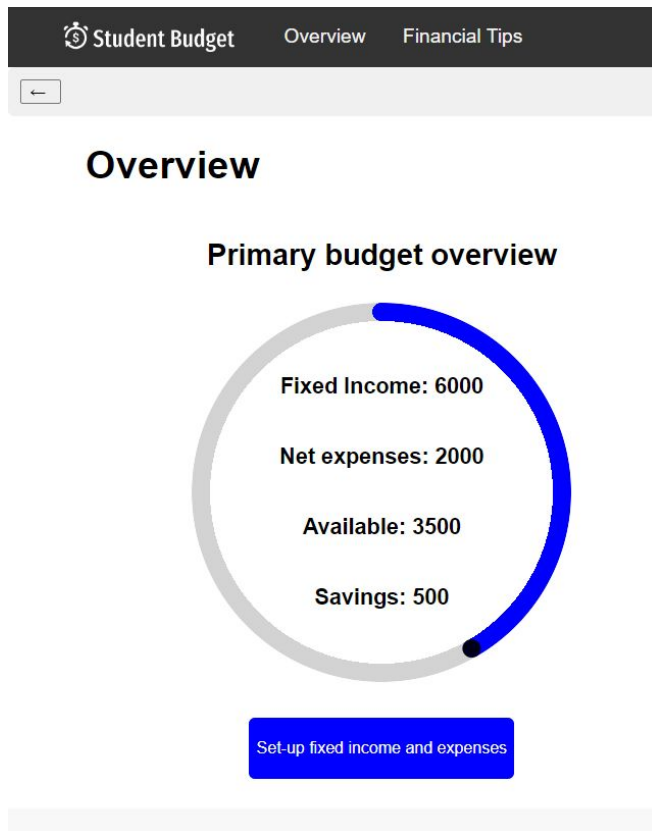
When the popup window has open, we should enter our fixed income, expenses and how much we wanna save each month.
This mean that we enter our fixed incomes like a salary from a job or SU as a student.
We should also enter fixed expenses like rent at our household, water, internet or other stuff like that.
Afterwards we save.

When we have saved our primary budget, we should see an representation on how much we have available to spend, and also the numbers we entered should be displayed within our circle:


Student Budget   Overview   Financial Tips

←

Overview

Primary budget overview

Fixed Income: 6000

Net expenses: 2000

Available: 3500

Savings: 500

Set-up fixed income and expenses

We can now move on to creating our first categories.

this can be stuff like "Food", "Transport", "Snacks", "Party", "Other" or what ever categories you feel like adding. The categories is used in order to represent how much you spend on different things within the same category.

Firstly click the "+ circle".
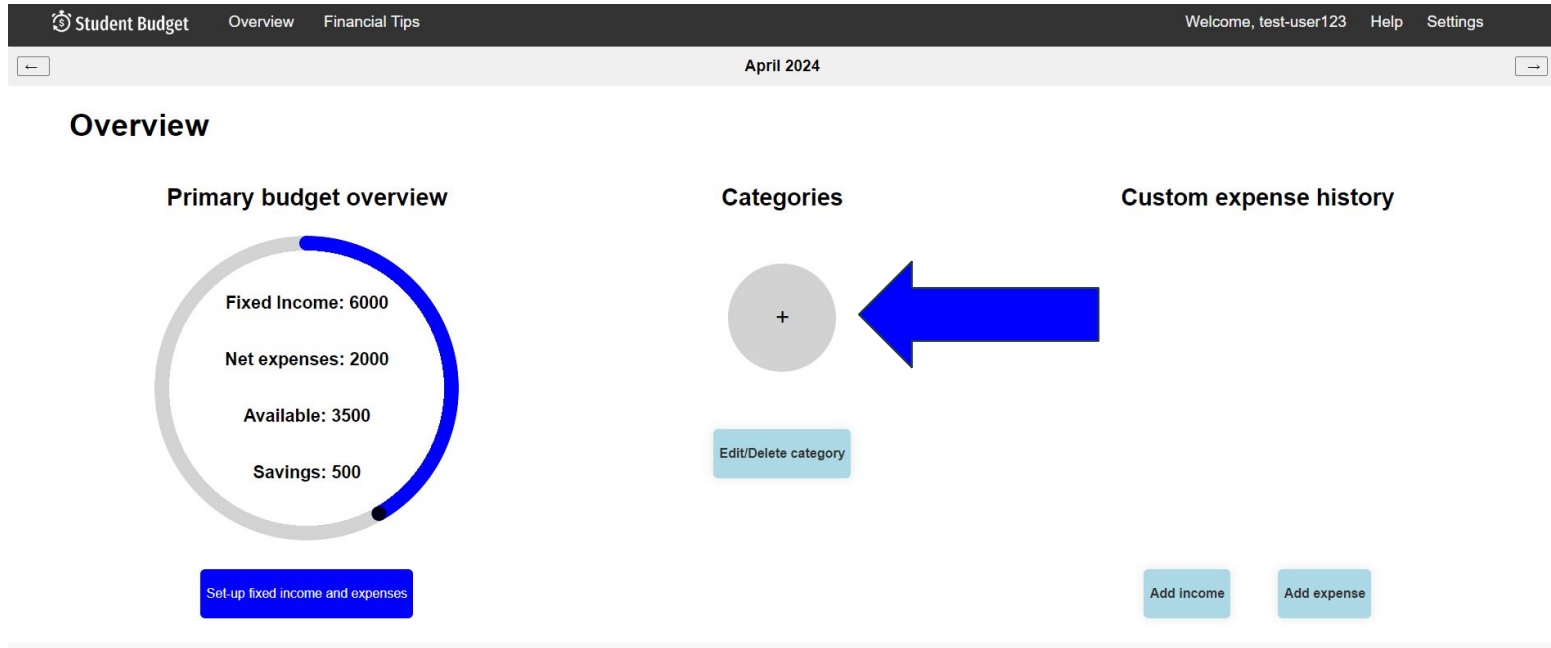
A new popup window should show up, here we can enter a title for the category as well as a limit you want to stay within. You can also choose a colour for the small circles that will be added.

Here we have created a category for our food, with the limit of 2000 and the our favorite color.
We then press save.

When we save our new category, it should show up on our "overview" page.

We still have not added any expenses to the category, so the circle should not have moved yet.

Lets try that.

Categories

Food

0/2000

+

Edit/Delete category

If we want to add a new expense, we click the "Add expense"-button in the right hand corner

A popup window will be shown again. This time we can choose what category the expense belongs to from a drop down menu, as long as we have created the category before hand.
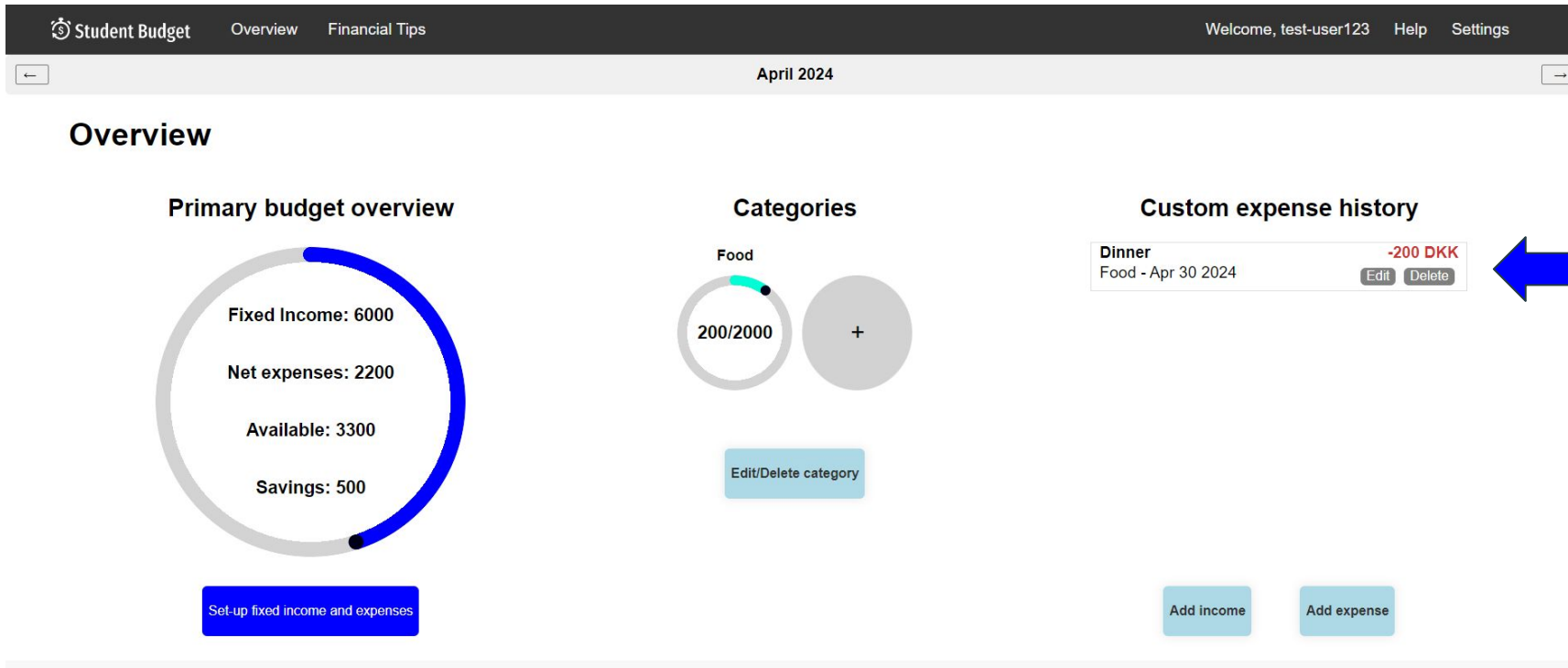
We can also enter a name for the expense like "Dinner" or "Bus-trip" depending on what we bought.
Afterwards we enter the price and press save.

The expense will now be showed in our history section on the right side of the webpage.
We can all so add an costume income, if we fx. sold our bike or some other thing that is not a fixed income like a gift.

In order to add a custom income, we first need to click the "Add income" button.

When the "Add income"-button has been clicked, it a pop up should be showed. We can on enter a name for the income like: "Sold bike" or "Gift from mom and dad".
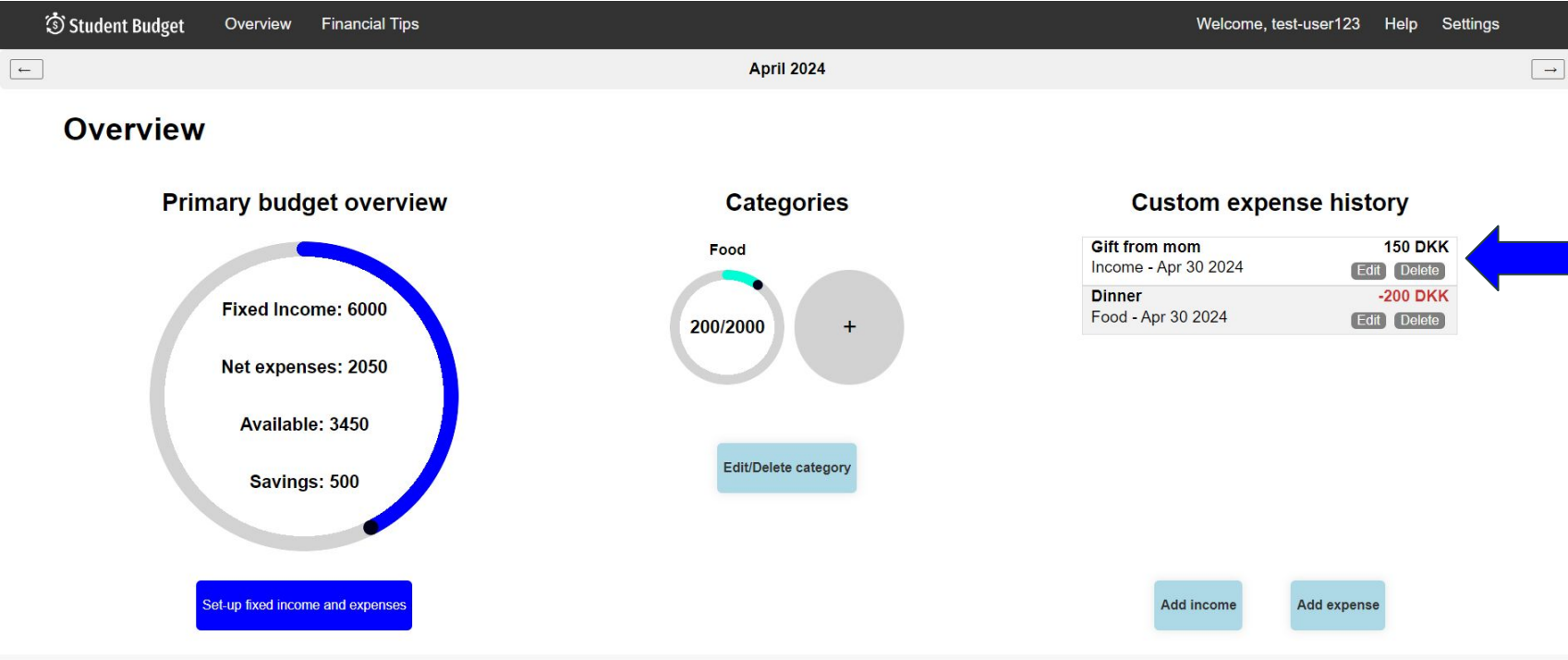As well as the value of the income

This income is then added to our "Custom expense history".

This concludes the basic "set-up-guide" for a new user on the Student Budget side. With this information you should be able to set-up your own Studen Budget and thereby start keeping track of your finances.
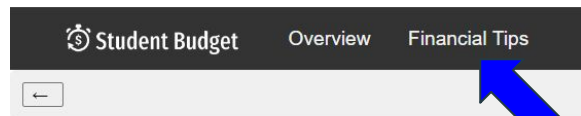If you want to read more about the other functionalities on the webpage, there is a description on next pages.
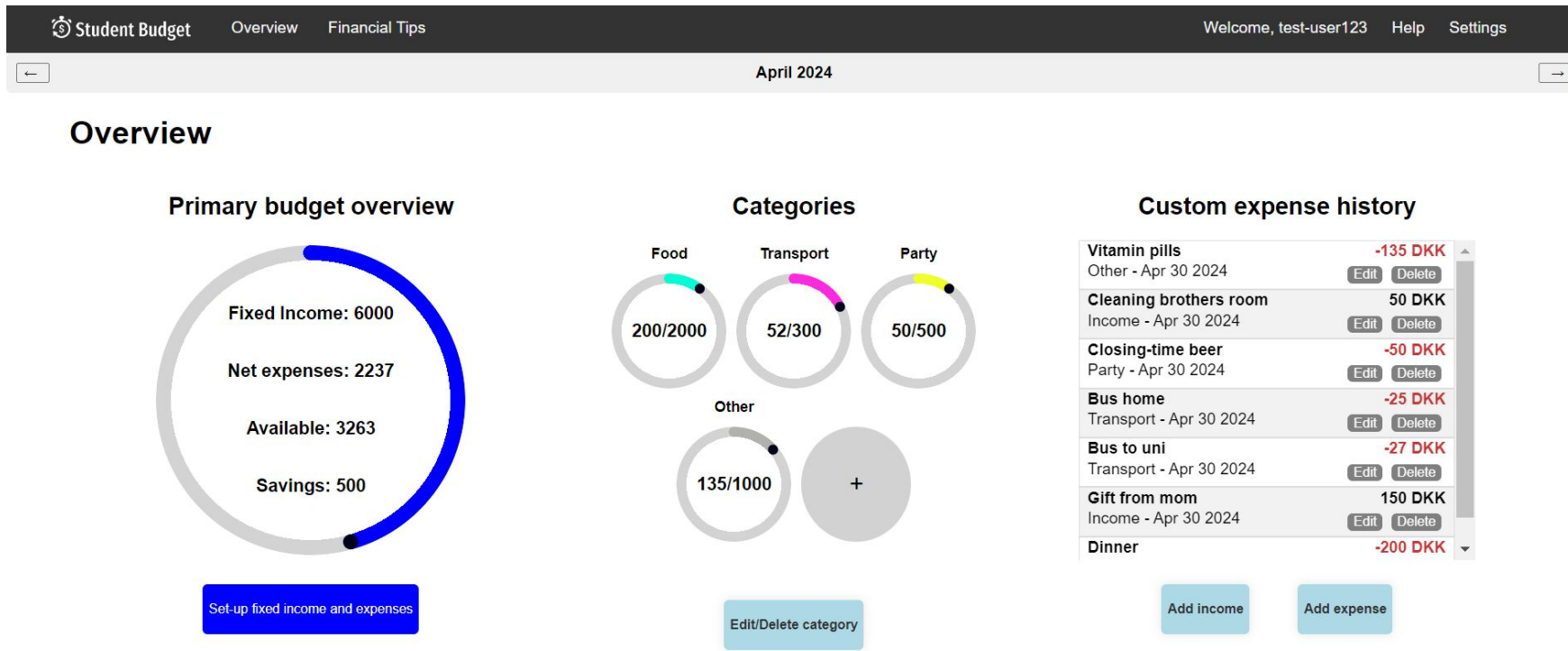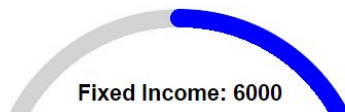
Other functionalities on the webpage

Financial tips

From the "overview"-page a financial-tips sup-page is accessible. Here some different tips on finance is present, in order to inform and help users to understand different concepts on how to manage their economy as wells as tips on how to handle shares and so on.

Edit categories

In case some wrong information was entered when a category was created, or maybe your budget just chance and you want to change the limit of a category, it is possible through the "Edit/Delete category"-button.

Categories

Food

Transport

Party

200/2000

52/300

50/500

Other

135/1000

+

Edit/Delete category

Contact us at

Food   **Transport**   **Party**

Edit category

Choose category: Food ▾ Delete

Edit name

Edit limit

CLOSE   SAVE
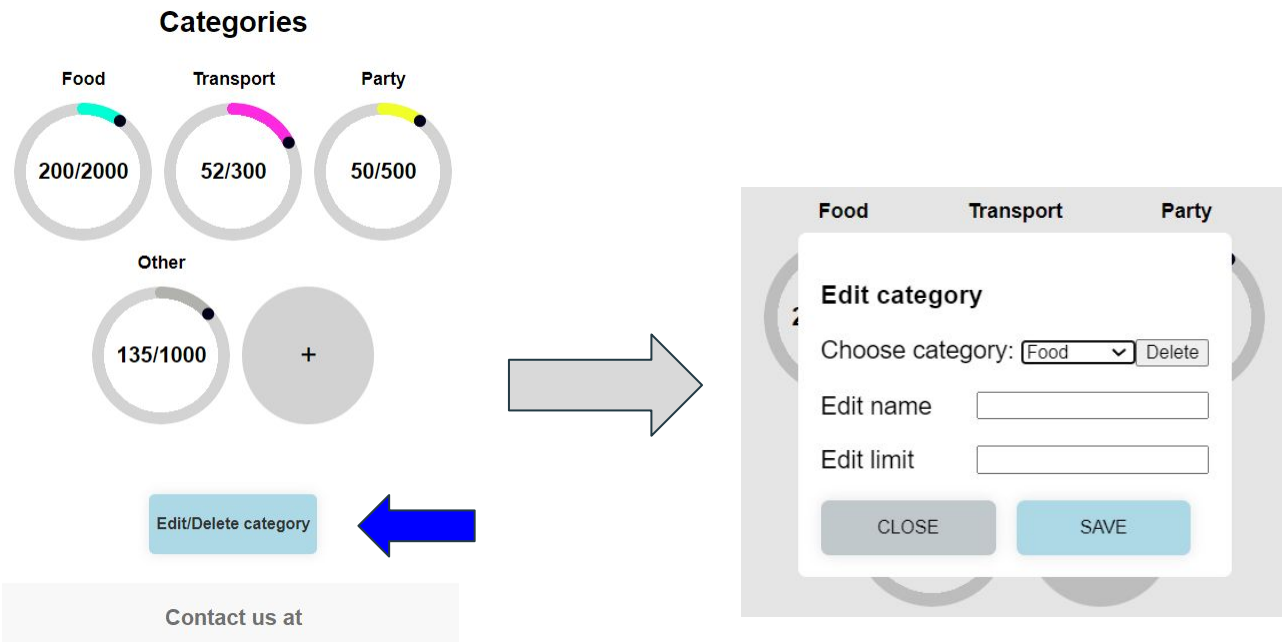
Here it is possible to choose the category you want to change, and then enter a new name, a new limit, or both.

It is also possible to delete the category as a hole.

Be aware that deletion also will remove the expenses entered under the category.

Edit custom expense history

In case of the information regarding a custom income/expense is entered incorrectly, it is possible to either edit or delete the income/expense.

It is possible to change the name, or the value or both.

If the income/expense is deleted, the amount will also be withdrawn from the

Change the month

The website knows what date we are in, and when a new month comes around it restarts your budget so it is ready for the new month. If you need to go back and look at previous months, this is available in the calendar-system at the top of the webpage. Here it is possible to move back a month or ahead using the arrows on the sides.

Help page

In case this more help is needed than this user manual, a help section is accessible from the navigation-bar. Here there is a video, this usermanual is downloadable, there is a email to contact the team behind the website, as well as a some of the most frequently asked questions.

Settings

Not implemented yet

Welcome, test-user123   Help   Settings

← April 2024 →

Overview

Primary budget overview

Categories

Food

Transport

Party

Custom expense history

Vitamin pills	-135 DKK
Other - Apr 30 2024	Edit Delete
Closing-time beer	-50 DKK