

# Computer

## Answer the following questions.

1. Which commands are commonly used in programming languages?
2. Write the shortcut keys of undo and redo.
3. What is the significance of syntax?
4. GW-BASIC stands for?
5. What's the difference between command and statement?
6. How do algorithms differ from flow charts?
7. What's programme?
8. List three statements used in GW-BASIC with their function?
9. What is insert tab?
10. Explain text wrapping?
11. What is GW-BASIC?
12. WHY is the setting for a gutter margin used for printing books?
13. What is the alignment used for?
14. What is the bullet feature used for?
15. Define command and statement.
16. What is SAVED command used for?
17. When do we use the paste special feature?
18. What is CLS command and its use?
19. What's the difference between numerical data and string data?
20. Discuss the importance of syntax in programming?

## Fill in the blanks

1. The \_\_\_\_\_ feature is allowed to set page in \_\_\_\_\_ and \_\_\_\_\_.
2. A word processing is used to \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ a document.
3. The \_\_\_\_\_ and \_\_\_\_\_ contains several useful features.
4. Text aligned in both or right and add extra space between words are called \_\_\_\_\_.
5. \_\_\_\_\_ paler is used normally.