05 August, 2018

To,   
**The Project Authority**  
IDB-BISEW IT Scholarship Project  
IDB-BHABAN, Sher-E-Bangla Nagar  
Agargaon, Dhaka.

**Subject: Prayer for leave of absence.**

**Dear Sir,**

Assalamu’alaikum. Please be informed that I am a student of **C#** Course at **COGENT. (Batch ID: ESAD-CS/CGNT-M/37/01, ID: 1244672).** I am a regular student at your institution. From last few days, I was having severe attack of **fever and hepatitis jaundice.** As a result, I was not able to attend classes from 26th August, 2018 to 3rd September, 2018. It is to be mentioned that I was admitted to **two different hospitals** during those days. I am worried at my critical condition as it has turned into the loss of my time as well studies. Doctor advised me to take complete bed rest. Therefore, I request you to consider my absences and help me from being withdrawn for my unwilling absences.

In this circumstance, I pray and hope that your honor would be kind enough to grant my prayer for my continuation in future progress of my IT career.

Sincerely,

**MD: FAISAL AHMED**

Trainee ID: **1244672**Batch ID: **ESAD-CS/CGNT-M/37/01  
TSP: COGENT**