

Education/Certification

Syracuse University iSchool - Syracuse, NY

Expected May 2025

- Masters of Library and Information Sciences

State University of New York at Geneseo - Geneseo, NY

May 2022

- Bachelor of Arts in History/Adolescent Education: Social Studies
 - Minor: Edgar Fellows Honors Program
- Candidate for New York State Initial Certification in History (Grades 7-12)

Professional Employment

Bird Library - *Syracuse, NY* - Library Technician IV/Student Support Group Leader

June 2022-Present

- Chair of Student Onboarding and Orientation Team
 - Organizing and executing an overhaul of our training and professional development materials
 - Scheduling and facilitating individual and group training for student employees
 - Planning, organizing and facilitating bi-weekly meetings with clear goals for the team
- Providing reference and technology assistance at multiple service points
- Assisting in hiring, scheduling, managing and supporting graduate student workers
- Collaborating with Library Marketing and Communications to manage departmental inventory and create online infrastructure for request fulfillment
- Regularly using Microsoft 365, Zoom, Teams, Adobe Acrobat, LibWizard and LibInsight to provide inclusive research assistance to a diverse population of students, staff, faculty and community members
- Collaborating with Library ITS to identify and resolve technology needs

McDonald's - *Geneseo, NY* - Front-End, Cook, Maintenance

January 2022-May 2022

- Front end customer service in a fast paced and adaptive environment
- Training new hires in customer service and mechanical service roles
- Servicing kitchen machinery as well as custodial and grounds work

SUNY Geneseo Residence Life - *Geneseo, NY* - Resident Assistant

August 2020 - May 2021

- Planning and coordinating accessible in-person and online events adhering to college COVID policies
- Communicating and maintaining University policies relating to residence life

Lake Champlain Pools - *Plattsburgh, NY* - Sales/Delivery/Maintenance/Installation

May 2019-June 2022

- Sales, customer service and stocking as well as on-site installation of pools and spas
- Pool and Spa Service Technician and Pool Maintenance

Human Resources - *Geneseo, NY* - Work Study Intern

August 2018-May 2020

- Extensive work with Microsoft/Google Suite for the development and maintenance of a digital repository of personnel and payroll records

Rawson Family Pianos - *Plattsburgh, NY* - Store Attendant/Sales and Delivery

June 2017- August 2020

- Sales, customer service, tuning assistance and on-site delivery

Ausable Chasm - Keeseville, NY - Adventure Course/Nature Trail Guide June 2017- August 2017

- Providing safety instruction and acted as a tour guide on a *via ferrata* cable course
- Providing educational talks along the Ausable River for a bilingual population of visitors
- Performing rescue maneuvers on the suspended course

Cook and Gardener - Plattsburgh, NY - Yard Attendant/Customer Service June 2014 - August 2016

- Greenhouse and Sales Yard labor and maintenance
- Customer service and stocking inventory
- Christmas tree trimming and netting

Internship Experience

Student Teaching (World of Inquiry, School No. 58) - Rochester, NY October 2021 - December 2021

- Developing and teaching an 8 week Global Studies II Curriculum, with the application state/federal accommodation, modification and content standards for all materials

Student Teaching (Churchville-Chili Central School) - Riga, NY August 2021 - October 2021

- Developing and teaching an 8 week U.S. History Curriculum, with the application state/federal accommodation, modification and content standards all materials

Practicum (Peru High School) - Peru, NY December 2019

- Observing Regents World History and Regents/AP European History classes

Practicum (Avon High School) - Avon, NY October-November 2019

- Tutoring and teaching students in multiple disciplines in a special education resource room setting

Extracurricular and Volunteer Involvement

Wadsworth Library Volunteer - Geneseo, NY January 2022-May 2022

- Landscaping and upkeep of library grounds; shelf reads and programming assistance

Mint Magazine - Geneseo, NY August 2021-May 2022

- Participating in weekly meetings to help create the monthly art magazine MiNT

Phi Alpha Theta History Honors Society - Geneseo, NY May 2021-May 2022

Golden Key International Honour Society - Geneseo, NY January 2020-May 2022

Geneseo Crew Club - Geneseo, NY January 2020-January 2022

The Lamron - Geneseo, NY January 2019-May 2022

- Staff Writer for Arts and Opinion

Other Skills/Qualifications

- Certified as a Safe Zone Facilitator
- Certified as a Section 508 Trusted Tester
- Built a desktop computer for personal and professional work
- Extensive experience with Microsoft/Google Suites and RStudio; cursory experience with Visual Studio
- Academic experience with R, SQL, HTML and CSS; cursory Lua knowledge
- Experience working with diverse student populations in both domestic and educational settings