

Muhammad Anas

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Profile

A results-driven Finance Professional with a Master's Degree in Accounting and Finance. Part-Qualified ACCA professional with a track record of passing 9 papers on the first attempt. Proven expertise in financial analysis, credit control, and strategic cost management, with a focus on delivering tangible results. Skilled in accounting standards, audit, and financial reporting. A confident communicator and analytical thinker with exceptional attention to detail. Proficient in a wide range of financial software and tools. Seeking opportunities to leverage my skills and drive excellence in financial operations.

Work Experience

Sep 2022 – Present

Accountant, Paramount Logistics Specialist Ltd

Take lead in strategic cost reduction and cashflow optimisation, and proficient in weekly profitability reporting and vigorous credit control. Skilled in customer credit risk analysis and invoice management, ensuring seamless financial operations. Demonstrate excellence in resolving customer queries promptly and maintaining meticulous delivery records to uphold company integrity. Check and authorise supplier invoices, ensure timely payment of suppliers, oversee monthly bank reconciliation, and leverage strong knowledge in all IFRS accounting standards.

- Continuously oversee the preparation & presentation of weekly profitability reports to provide essential financial insights to the Director.
- Vigilantly manage credit control activities, ensuring strict adherence to credit limits and proactively mitigating credit risks.
- Process credit application forms for new customers, expediting the onboarding process & ensuring compliance with credit policies.
- Methodically handle the end-to-end invoicing process for all customers, meticulously tracking credit limits and payment schedules.
- Conduct comprehensive credit checks and risk assessments for all customers to proactively manage potential financial challenges.
- Promptly address and resolve customer queries, maintaining high levels of customer satisfaction and upholding the company's reputation.
- Maintain a comprehensive database of proof of deliveries, guaranteeing transparency and accountability in all transactions.
- Facilitate seamless customer transactions by consistently sending invoices in conjunction with delivery notes.
- Closely monitor and analyse financial data to identify cost-saving opportunities and recommend strategic financial decisions.

Key Achievements

- Successfully negotiated and secured a £40K/month fuel contract, resulting in monthly cost savings of £4K and significantly improving the company's cashflow.
- Implemented a robust credit control system that reduced credit risks and improved cashflow, ensuring timely payments from customers.
- Developed and maintained a comprehensive database of proof of deliveries (Delivery Notes), enhancing transparency and accountability in customer transactions.
- Spearheaded the automation of the invoicing process, reducing manual errors and increasing efficiency in financial operations.
- Collaborated with a fuel supplier to negotiate and establish favourable 14-day credit terms, greatly enhancing the company's financial liquidity and cashflow.

Education and Training

Master's Degree in Accounting and Finance/ACCA Strategic Professional Exams (2:1), BPP – 2023

ACCA Part-Qualified: Accounting and Finance/Professional Papers Continued – 2021

Certificates

Diploma in Accounting and Business (RQF Level 4), ACCA

Diploma in Financial and Management Accounting (RQF Level 3), ACCA

Diploma in Financial and Management Accounting (RQF Level 2), ACCA

Foundation Diploma in Accounting, ACCA

National Financial Literacy Certificate, National Institute of Banking and Finance (Pakistan)

Emergency First Aid, WorkSafe Training Systems

Professional Skills

Accounts Receivable & Accounts Payable | International Financial Reporting Standards (IFRS) | Audit Scope Identification | UK GAAP | Audit Documentation | High-Value Project Management | FRS 102 Knowledge | Financial Systems | Audit Planning | Audit Test Plans | Confident Communicator | Analytical Thinker | General Ledger Accounts | Statistical Analysis | Budget and Tax Compliance | Regulatory Compliance | Revenue Projections | Auditing Standards | Substantive Testing | Financial Statement Auditing | Risk Management and Mitigation | Accounting Information Systems | Audit Reporting | VAT Returns | Account Reconciliation Processes | Statutory Reporting | Finance Management | Financial Reporting Specialist | Calculating Liabilities | Fiscal Budgeting Knowledge | Audit Coordination | Tax Accounting Specialisation | Tax Law Understanding | Financial Reporting | Bookkeeping | Payroll Processing | Superior Attention to Detail | Budget Analysis | Process Optimization | Financial Management | Cash Flow Analysis | Invoice Preparation | Financial Statements Expertise | Invoice Coding Familiarity | Administrative Support | Closing Processes | Month-End Processes | Data Trending Knowledge | ERP (Enterprise Resource Planning) Software | Corporate Tax Planning Knowledge | General Ledger Accounting Expertise | Process Improvement | Accounting Operations Professional | V-Lookups | Pivot Tables | Schedule Management |

Software Skills

Microsoft Office/Excel | Xero | Sage 50cloud

Languages

English (Proficient) | Pushto (Native) | Urdu (Bilingual)