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Hello, umashri2213

Fresh bites catering

Zoho Books India Helpline: 18003093036

Mon - Fri • 9:00 AM - 7:00 PM • Toll Free

Dashboard

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## Welcome to Zoho Books

Your journey to effortlessly manage your accounting starts here.



- Getting started with Zoho Books | Tamil
- Getting started with Zoho Books | Hindi



Zoho Books can now be accessed from your desktop using the Windows app.

Explore Windows App

## Let's get Zoho Books up and running for your business

## Set up your Customer Portal name

freshbitescatering60024395581

<https://books.zoho.in/portal/freshbitescatering60024395581>[Use the default Customer Portal name](#)

## Configure Chart of Accounts

Create new accounts or edit existing accounts to suit your business needs.

[Configure →](#)

## Set up Opening Balances

Enter the closing balance from your previous accounting system.

[Configure →](#)

## Update Your GST Settings

Setup your taxes to create transactions and file your returns from Zoho Books.

[Configure →](#)

## Configure Banks and Credit Cards

Reconcile transactions with live feeds from your bank and credit card easily.

[Configure →](#)

## Have a question?

Write to us at support.india@zohobooks.com and we'll answer you.

[Mail us →](#)

## Searching for an accountant?

Find Zoho Books certified financial advisors who can help you run your business efficiently using Zoho Books.



## Learn more from our webinars

Gain in-depth understanding from our collection of recorded webinars.

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books.zoho.in/app/60024391



Books

Search in Items ( / )

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### Active Items

	NAME	DESCRIPTION	RATE	HSN/SAC	USAGE UNIT
<input type="checkbox"/>	supplies		₹0.00		
<input type="checkbox"/>	Beverages		₹0.00		
<input type="checkbox"/>	Food ingredients		₹0.00		
<input type="checkbox"/>	Buffet catering		₹500.00	996334	Plate
<input type="checkbox"/>	Wedding catering		₹400.00	996334	Plate
<input type="checkbox"/>	Corporate catering		₹300.00	996334	Plate



books.zoho.in/app/60024391



Books



Search in Banking ( / )

You are cur...

Upgrade



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## Banking Overview

Auto-upload bank statements from email

Import Statement

Add Bank or Credit Card



## All Accounts ▾

Last 30 days ▾



Cash In Hand

₹-5,900.00



Bank Balance

₹-2,06,500.00

Hide Chart ▲



Cash In Hand Bank Balance

## Active Accounts ▾

ACCOUNT DETAILS	UNCATEGORIZED	AMOUNT IN BANK	AMOUNT IN ZOHO BOOKS	Q
ICICI Bank-001 xxxx0001		₹0.00	₹-2,06,500.00	
Petty Cash		₹0.00	₹-5,900.00	
Undeposited Funds		₹0.00	₹0.00	



Books Search in Customers / / You are cur... Upgrade + | Fresh bites catering

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## Active Customers

[+ New](#)

<input type="checkbox"/>	NAME	COMPANY N...	EMAIL	WORK PHONE	PLACE OF SU...	RECEIVABLE...	UNUSED CRE...	
<input type="checkbox"/>	Iyeyer event planners	Iyeyer event planners			Tamil Nadu	₹0.00	₹0.00	
<input type="checkbox"/>	Raj Kamal wedding planners	Raj Kamal wedding planners			Tamil Nadu	₹0.00	₹0.00	
<input type="checkbox"/>	Techwise solutions Pvt Ltd	Techwise solutions Pvt Ltd			Tamil Nadu	₹0.00	₹1,57,500.00	

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Books

Search in Customers / You are cur... Upgrade + | Fresh bites catering | More

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Techwise solutions Pvt Ltd

Overview Comments Transactions Mails Statement

Techwise solutions Pvt Ltd

You can request your contact to directly update the GSTIN by sending an email. [Send email](#)

**Customer**

**Address**

**Billing Address**  
No Billing Address - [Add new address](#)

**Shipping Address**  
No Shipping Address - [Add new address](#)

**Other Details**

Customer Type: Business  
Default Currency: INR  
Payment Terms: Due on Receipt  
GST Treatment: Registered Business - Regular  
GSTIN: 33AAAAA0000 A15Z  
PAN: AAAAAA0000A

**Place Of Supply**: Tamil Nadu  
**Tax Preference**: Taxable  
**Portal Status**: Disabled  
**Portal Language**: English

**TAX INFORMATION**

**CONTACT PERSONS**

No contact persons found.

**Customer Portal** allows your customers to keep track of all the transactions between them and your business. [Learn More](#)

[Enable Portal](#)

**Receivables**

CURRENCY	OUTSTANDING RECEIVABLES	UNUSED CREDITS
INR- Indian Rupee	₹0.00	₹1,57,500.00

[View Opening Balance](#)

**Income** This chart is displayed in the organization's base currency.  
Last 6 Months | Accrual

Total Income (Last 6 Months) - ₹0.00

**Payments Received added**  
Payment of ₹1,57,500.00 received by umashri2213

**Invoice added**  
Invoice INV-000001 of amount ₹1,57,500.00 created by umashri2213 - [View Details](#)

**Sales Order added**  
Sales Order SO-000001 of amount ₹1,57,500.00 created by umashri2213 - [View Details](#)

**Contact added**  
Contact created with GST Treatment 'Registered Business - Regular' & GSTIN '33AAAAA0000A15Z'. State updated to TN. by umashri2213

RECORD INFO



**Books** Search in Customers / You are cur... Upgrade + | [Edit](#) [New Transaction](#) More ▾

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[Sales](#) [Customers](#) [Quotes](#) [Sales Orders](#) [Delivery Challans](#) [Invoices](#) [Payments Received](#) [Recurring Invoices](#) [Credit Notes](#)

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[More Features](#)

**Raj Kamal wedding planners** Overview Comments Transactions Mails Statement

**Raj Kamal wedding planners**

You can request your contact to directly update the GSTIN by sending an email. Send email

**Raj Kamal wedding planners**

[Edit](#) [Invite to Portal](#) [Delete](#)

**ADDRESS**

Billing Address  
No Billing Address - [Add new address](#)

Shipping Address  
No Shipping Address - [Add new address](#)

**OTHER DETAILS**

CURRENCY	OUTSTANDING RECEIVABLES	UNUSED CREDITS
INR- Indian Rupee	₹0.00	₹0.00

[View Opening Balance](#)

**Receivables**

**Income** This chart is displayed in the organization's base currency.

Last 6 Months ▾ Accrual ▾

Total Income (Last 6 Months) - ₹0.00

**Invoice added**  
Invoice INV-000002 of amount ₹4,20,000.00 created by umashri2213 - [View Details](#)

**Contact added**  
Contact created with GST Treatment 'Registered Business - Regular' & GSTIN '33AAAAA0000A15Z'. State updated to TN. by umashri2213

**Customer Portal** allows your customers to keep track of all the transactions between them and your business. [Learn More](#)

[Enable Portal](#)

**RECORD INFO**



Books (1) Search in Customers / You are cur... Upgrade + | Fresh bites catering | More

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## lyyer event planners

[Edit](#)[New Transaction](#)[More](#)[Overview](#)[Comments](#)[Transactions](#)[Mails](#)[Statement](#)**lyyer event planners**

You can request your contact to directly update the GSTIN by sending an email. [Send email](#)

Payment due period  
Due on Receipt

### Receivables

CURRENCY	OUTSTANDING RECEIVABLES	UNUSED CREDITS
INR- Indian Rupee	₹0.00	₹0.00

[View Opening Balance](#)

**Income** This chart is displayed in the organization's base currency.

Last 6 Months | Accrual | [View Details](#)



Total Income (Last 6 Months) - ₹0.00

- 07/10/2023 10:45 PM i **Invoice added**  
Invoice INV-000003 of amount ₹2,62,500.00 created by umashri2213 - [View Details](#)
- 07/10/2023 01:03 PM i **Contact added**  
Contact created with GST Treatment 'Unregistered Business'. State updated to TN. by umashri2213

No contact persons found.

Customer Portal allows your customers to keep track of all the transactions between them and your business. [Learn More](#)

[Enable Portal](#)[RECORD INFO](#)



Books

Search in Sales Orders ( You are cur... Upgrade + )

Fresh bites catering

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### All Sales Orders

<input type="checkbox"/>	DATE	SALES ORDER#	REFERENCE#	CUSTOMER NAME	STATUS
<input type="checkbox"/>	05/04/2023	SO-00001		Techwise solutions Pvt Ltd	DRAFT



Books

Search in Sales Orders ( You are cur... Upgrade + ) Fresh bites catering

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Sales Orders ( 0 ) Delivery Challans Invoices Payments Received Recurring Invoices Credit Notes

Purchases ( 0 ) Time Tracking ( 0 ) e-Way Bills GST Filing

Accountant ( 0 ) Reports

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SO-00001

Attachments | Comments & History X

Edit Email PDF/Print Mark as Confirmed

**Send the Sales Order**

Sales order has been created. You can email the Sales Order to your customer or mark it as Confirmed.

Show PDF View

**Draft**

**Fresh bites catering**  
Tamil Nadu  
India  
GSTIN 33AAAAA0000A15Z  
8428160415  
umashri2213@gmail.com

**SALES ORDER**  
Sales Order# SO-00001

Bill To  
**Techwise solutions Pvt Ltd**  
GSTIN 33AAAAA0000A15Z

Ship To  
GSTIN 33AAAAA0000A15Z Order Date : 05/04/2023

Place Of Supply: Tamil Nadu (33)

#	Item & Description	HSN/SAC	Qty	Rate	Amount
1	Corporate catering	996334	500.00	300.00	1,50,000.00
			Plate		Sub Total 1,50,000.00
				CGST2.5 (2.5%)	3,750.00
				SGST2.5 (2.5%)	3,750.00
				Total	₹1,57,500.00

Authorized Signature \_\_\_\_\_

Template : 'Standard Template' [Change](#)



Books    (C) Search in Invoices ( / ) You are cur... Upgrade + | Notification icon Settings icon Fresh bites catering | User icon Grid icon

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## All Invoices ▾

[+ New](#)

	DATE	INVOICE#	ORDER NU...	CUSTOMER...	STATUS	DU DATE	AMOUNT	BALANCE ...
<input type="checkbox"/>	20/04/2023	INV-000003		Iyyer event planners	DRAFT	03/08/2023	₹2,62,500.00	₹2,62,500.00
<input type="checkbox"/>	03/08/2023	INV-000001		Techwise solutions Pvt Ltd	DRAFT	03/08/2023	₹1,57,500.00	₹1,57,500.00
<input type="checkbox"/>	15/04/2023	INV-000002		Raj Kamal wedding planners	DRAFT	03/08/2023	₹4,20,000.00	₹4,20,000.00



Have questions? Ask away!



Books    Search in Invoices ( / )    You are cur... Upgrade +    Fresh bites catering    ...

[Home](#)[Items](#)[Banking](#)[Sales](#)[Customers](#)[Quotes](#)[Sales Orders](#)[Delivery Challans](#)[Invoices](#)[Payments Received](#)[Recurring Invoices](#)[Credit Notes](#)[Purchases](#)[Time Tracking](#)[e-Way Bills](#)[GST Filing](#)[Accountant](#)[Reports](#)[Documents](#)[More Features](#)

INV-000002

[Attachments](#) [Comments & History](#) [X](#)[Edit](#) [Send](#) [Share](#) [PDF/Print](#) [Record Payment](#) [...](#)**Send the invoice**

Invoice has been created. You can email it to your customer or mark it as sent.

[Send Invoice](#)[Mark as Sent](#)

Draft

**Fresh bites catering**

Tamil Nadu  
India  
GSTIN 33AAAAA0000A15Z  
8428160415  
umashri2213@gmail.com

**TAX INVOICE**

#	: INV-000002	Place Of Supply	: Tamil Nadu (33)				
Invoice Date	: 15/04/2023						
Terms	: Custom						
Due Date	: 03/08/2023						
Bill To	Ship To						
Raj Kamal wedding planners	GSTIN 33AAAAA0000A15Z						
#	Item & Description	HSN/SAC	Qty	Rate	CGST	SGST	Amount
1	Wedding catering	996334	1,000.00 Plate	400.00 %	2.5% 00.0 0	10.0 00.0 0	4,00,000.00 Sub Total CGST 2.5 (2.5%) SGST 2.5 (2.5%) Total Balance Due
							4,00,000.00 10,000.00 10,000.00 ₹4,20,000.00 ₹4,20,000.00
							Authorized Signature

Template : 'Spreadsheet Template' [Change](#)**Journal**

Journal entries will not be available for Invoices in the Draft state.



Have questions? Ask away!



Books



Search in Invoices ( / )

You are cur... Upgrade +



Fresh bites catering

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INV-000001

[Attachments](#) [Comments & History](#) X[Edit](#) [Send](#) ▾ [Share](#) [PDF/Print](#) ▾ [Record Payment](#) ▾**Credits Available: ₹1,57,500.00** [Apply Now](#)**Send the invoice**

Invoice has been created. You can email it to your customer or mark it as sent.

[Send Invoice](#)[Mark as Sent](#)

Draft

**Fresh bites catering**

Tamil Nadu  
India  
GSTIN 33AAAAA0000A15Z  
8428160415  
umashri2213@gmail.com

**TAX INVOICE**

# : INV-000001 Place Of Supply : Tamil Nadu (33)

Invoice Date : 03/08/2023  
Terms : Due on Receipt  
Due Date : 03/08/2023

Bill To : Ship To

Techwise solutions Pvt Ltd  
GSTIN 33AAAAA0000A15Z

#	Item & Description	HSN/SAC	Qty	Rate	CGST %	SGST %	Amount
1	Corporate catering	996334	500.00	300.00	2.5%	3.75	1,50,000.00

Total In Words

Indian Rupee One Lakh Fifty-Seven Thousand Five Hundred Only

Thanks for your business.

Sub Total 1,50,000.00

CGST2.5 (2.5%) 3,750.00

SGST2.5 (2.5%) 3,750.00

Total ₹1,57,500.00

Balance Due ₹1,57,500.00

Authorized Signature

Template : 'Spreadsheet Template' [Change](#)**Journal**

Journal entries will not be available for Invoices in the Draft state.



Have questions? Ask away!



Books (C) Search in Invoices ( / ) You are cur... Upgrade + | (Bell) (Gears) Fresh bites catering (More)

[Home](#)[Items](#)[Banking](#)[Sales](#)[Customers](#)[Quotes](#)[Sales Orders](#)[Delivery Challans](#)[Invoices](#)[Payments Received](#)[Recurring Invoices](#)[Credit Notes](#)[Purchases](#)[Time Tracking](#)[e-Way Bills](#)[GST Filing](#)[Accountant](#)[Reports](#)[Documents](#)[More Features](#)

INV-000003

[Attachments](#) [Comments & History](#) [X](#)[Edit](#) [Send](#) [Share](#) [PDF/Print](#) [Record Payment](#) [More](#)**Send the invoice**

Invoice has been created. You can email it to your customer or mark it as sent.

[Send Invoice](#)[Mark as Sent](#)**Draft****Fresh bites catering**

Tamil Nadu

India

GSTIN 33AAAAA0000A15Z

8428160415

umashri2213@gmail.com

**TAX INVOICE**

#	: INV-000003	Place Of Supply	: Tamil Nadu (33)
Invoice Date	: 20/04/2023		
Terms	: Custom		
Due Date	: 03/08/2023		

**Bill To****Jyoti event planners**

#	Item & Description	HSN/SAC	Qty	Rate	CGST		SGST		Amount
					%	Amt	%	Amt	
1	Buffet catering	998334	500.00	500.00	2.5%	6.25	2.5%	6.25	2,50,000.00
			Plate			0.00		0.00	

Total in Words

Indian Rupee Two Lakh Sixty-Two Thousand Five Hundred Only

Thanks for your business.

Authorized Signature

Template : 'Spreadsheet Template' [Change](#)**Journal**

Journal entries will not be available for Invoices in the Draft state.



Have questions? Ask away!



Books

Search in Vendors ( / )

You are cur... Upgrade + | 🔍 🔍 Fresh bites catering ⚙️ 📊

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### Active Vendors

<input type="checkbox"/>	NAME	COMPANY N...	EMAIL	WORK PHONE	SOURCE OF S...	PAYABLES (B...	UNUSED CRE...
<input type="checkbox"/>	Mega store supplies	Mega store supplies			Tamil Nadu	₹63,000.00	₹0.00
<input type="checkbox"/>	Drink Delight Beverages	Drink Delight Beverages			Tamil Nadu	₹50,000.00	₹0.00
<input type="checkbox"/>	Whole food market	Whole foods market			Tamil Nadu	₹5,250.00	₹0.00



Books    Search in Vendors ( / )    You are cur... Upgrade +    Fresh bites catering    More

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## Whole food market

[Edit](#)[New Transaction](#)[More](#)[Overview](#)[Comments](#)[Transactions](#)[Mails](#)[Statement](#)**Whole foods market**

You can request your contact to directly update the GSTIN by sending an email. [Send email](#)

Whole food market

[Edit](#)[Delete](#)**ADDRESS****Billing Address**No Billing Address - [Add new address](#)**Shipping Address**No Shipping Address - [Add new address](#)**OTHER DETAILS****Default Currency**

INR

**Payment Terms**

Due on Receipt

**GST Treatment**

Registered Business - Regular

**GSTIN**33AAAAA0000  
A15Z**PAN**

AAAAAA0000A

**Source Of Supply**

Tamil Nadu

**TAX INFORMATION****CONTACT PERSONS**

No contact persons found.

**BANK ACCOUNT DETAILS**

No bank account added yet

**RECORD INFO****Expenses** This chart is displayed in the organization's base currency.[Last 6 Months](#) | [Accrual](#)

- Payments Made added**  
Payment of amount ₹1,05,000.00 made and applied for 1 by umashri2213 - [View Details](#)
- Bill added**  
Bill 1 of amount ₹1,10,250.00 created by umashri2213 - [View Details](#)
- Purchase Order added**  
Purchase Order PO-00001 of amount ₹1,05,000.00 created by umashri2213 - [View Details](#)
- Contact added**  
Contact created with GST Treatment 'Registered Business - Regular' & GSTIN '33AAAAA0000A15Z'. State updated to TN. by umashri2213



Books    Search in Vendors ( / )    You are cur... Upgrade +    Fresh bites catering    More

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## Drink Delight Beverages

Overview    Comments    Transactions    Mails    Statement

**Drink Delight Beverages**

**ADDRESS**

Billing Address  
No Billing Address - Add new address

Shipping Address  
No Shipping Address - Add new address

**OTHER DETAILS**

Default Currency: INR  
Payment Terms: Due on Receipt  
GST Treatment: Registered Business - Regular  
GSTIN: 33AAAAA0000 A15Z  
PAN: AAAAAA0000A  
Source Of Supply: Tamil Nadu

**TAX INFORMATION**

**CONTACT PERSONS**

No contact persons found.

**BANK ACCOUNT DETAILS**

No bank account added yet

**RECORD INFO**

You can request your contact to directly update the GSTIN by sending an email. [Send email](#)

Payment due period: Due on Receipt

**Payables**

CURRENCY	OUTSTANDING PAYABLES	UNUSED CREDITS
INR- Indian Rupee	₹50,000.00	₹0.00

[View Opening Balance](#)

**Expenses** This chart is displayed in the organization's base currency.  
Last 8 Months | Accrual

07/10/2023 12:38 PM: Bill added  
Bill 2 of amount ₹50,000.00 created by umashri2213 - [View Details](#)

07/10/2023 10:13 AM: Contact added  
Contact created with GST Treatment 'Registered Business - Regular' & GSTIN '33AAAAA0000A15Z'. State updated to TN. by umashri2213



Books    Search in Vendors ( / )    You are cur... Upgrade +    Fresh bites catering

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Mega store supplies

Overview    Comments    Transactions    Mails    Statement

Mega store supplies

You can request your contact to directly update the GSTIN by sending an email. Send email

**Mega store supplies**

**ADDRESS**

Billing Address  
No Billing Address - Add new address

Shipping Address  
No Shipping Address - Add new address

**OTHER DETAILS**

Default Currency: INR  
Payment Terms: Due on Receipt  
GST Treatment: Registered Business - Regular  
GSTIN: 33AAAAA0000 A15Z  
PAN: AAAAAA0000A  
Source Of Supply: Tamil Nadu

**TAX INFORMATION**

**CONTACT PERSONS**

No contact persons found.

**BANK ACCOUNT DETAILS**

No bank account added yet

**RECORD INFO**

Payables

CURRENCY	OUTSTANDING PAYABLES	UNUSED CREDITS
INR- Indian Rupee	₹63,000.00	₹0.00

View Opening Balance

Expenses This chart is displayed in the organization's base currency.

Last 6 Months ▾ Accrual ▾

Bill added  
Bill 3 of amount ₹63,000.00 created by umashri2213 - View Details

Contact added  
Contact created with GST Treatment 'Registered Business - Regular' & GSTIN '33AAAAA0000A15Z'. State updated to TN. by umashri2213



Books (C) Search in Expenses ( / ) You are cur... Upgrade + | Fresh bites catering | ...

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## All Expenses ▼

[+ New](#)[...](#)[?](#)

	DATE	EXPENSE A...	REFERENC...	VENDOR N...	PAID THRO...	CUSTOMER...	STATUS	AMOUNT
<input type="checkbox"/>	30/04/2023	Other Expenses	1	Petty Cash			NON-BILLABLE	₹5,900.00
<input type="checkbox"/>	30/04/2023	Rent Expense	0	ICICI Bank-001			NON-BILLABLE	₹59,000.00



Books    Search in Expenses ( / )    You are cur... Upgrade +    Fresh bites catering   

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## Expense Details

[Expense History](#)[Edit](#)[Make Recurring](#)[Print](#)

⋮

### Expense Amount

**₹59,000.00** on 30/04/2023

NON-BILLABLE

**Rent Expense****Drag or Drop your Receipts**  
Maximum file size allowed is 7MB**Upload your Files**

### Paid Through

ICICI Bank-001

### Tax

GST18 [ 18% ]

### Tax Amount

₹9,000.00 ( Exclusive )

### Ref #

0

### GST Treatment

Registered Business - Regular

### GSTIN / UIN

33AAAAA0000A15Z

### Source Of Supply

Tamil Nadu

### Destination Of Supply

Tamil Nadu

## Journal

Amount is displayed in your base currency **INR**

### Expense

ACCOUNT	DEBIT	CREDIT
Input SGST	4,500.00	0.00
ICICI Bank-001	0.00	59,000.00
Input CGST	4,500.00	0.00
Rent Expense	50,000.00	0.00
	<b>59,000.00</b>	<b>59,000.00</b>



Books    Search in Expenses ( / )    You are cur... Upgrade +    Fresh bites catering ▾

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## Expense Details

[Expense History](#)[Edit](#)[Make Recurring](#)[Print](#)

### Expense Amount

**₹5,900.00** on 30/04/2023

NON-BILLABLE

### Other Expenses

#### Paid Through

Petty Cash

#### Tax

GST18 [ 18% ]

#### Tax Amount

₹900.00 ( Exclusive )

#### Ref #

1

#### GST Treatment

Registered Business - Regular

#### GSTIN / UIN

33AAAAA0000A15Z

#### Source Of Supply

Tamil Nadu

#### Destination Of Supply

Tamil Nadu



Drag or Drop your Receipts

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## Journal

Amount is displayed in your base currency **INR**

### Expense

ACCOUNT	DEBIT	CREDIT
Input SGST	450.00	0.00
Other Expenses	5,000.00	0.00
Input CGST	450.00	0.00
Petty Cash	0.00	5,900.00
	<b>5,900.00</b>	<b>5,900.00</b>



Books    Search in Purchase Order...    You are cur... Upgrade +    Fresh bites catering    ⌂    ⌂    ⌂

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## All Purchase Orders

+ New

	DATE	PURCHASE...	REFERENC...	VENDOR N...	STATUS	BILLED STA...	AMOUNT	EXPECTED ...	Q
<input type="checkbox"/>	07/10/2022	PO-00001	3	Whole food market	DRAFT		₹1,05,000.00		



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PO-00001

[Attachments](#) | [Comments & History](#) X[Edit](#)[Send Mail](#)[PDF/Print](#) ▼[Mark as Issued](#)**Send the Purchase Order**

Purchase order has been created. You can email the Purchase Order to your vendor or mark it as Issued.

[Send Purchase Order](#)[Mark as Issued](#)[Show PDF View](#) toggle**Draft****Fresh bites catering**

Tamil Nadu  
India  
GSTIN 33AAAAA0000A15Z  
8428160415  
umashri2213@gmail.com

# PURCHASE ORDER

# PO-00001

**Vendor Address**

**Whole food market**  
GSTIN 33AAAAA0000A15Z

**Deliver To**

umashri2213  
Tamil Nadu  
India  
GSTIN 33AAAAA0000A15Z  
8428160415  
umashri2213@gmail.com

Date : 07/10/2023

#	Item & Description	Oty	Rate	Amount
1	Food ingredients	200.00	500.00	1,00,000.00
				Sub Total 1,00,000.00
				CGST2.5 (2.5%) 2,500.00
				SGST2.5 (2.5%) 2,500.00
				Total ₹1,05,000.00

Authorized Signature \_\_\_\_\_

Template : 'Standard Template' [Change](#)



The Books app interface shows a sidebar on the left with various menu items: Home, Items, Banking, Sales, Purchases (selected), Vendors, Expenses, Purchase Orders, Bills (selected), Payments Made, Vendor Credits, Time Tracking, e-Way Bills, GST Filing, Accountant, Reports, Documents, and More Features. The main content area displays a table titled "All Bills" with three rows of data. The columns are: DATE, BILL#, REFERENC..., VENDOR N..., STATUS, DUE DATE, AMOUNT, and BALANCE ... .

	DATE	BILL#	REFERENC...	VENDOR N...	STATUS	DUE DATE	AMOUNT	BALANCE ...
<input type="checkbox"/>	05/04/202 3	3		Mega store supplies	OVERDUE BY 71 DAYS	03/08/202 3	₹63,000.00	₹63,000.00
<input type="checkbox"/>	05/04/202 3	1		Whole food market	OVERDUE BY 71 DAYS	03/08/202 3	₹1,10,250.00	₹5,250.00
<input type="checkbox"/>	05/04/202 3	2		Drink Delight Beverages	OVERDUE BY 191 DAYS	05/04/202 3	₹50,000.00	₹50,000.00



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2 Attachments Comments & History X

Edit PDF Record Payment More

**Record Payment**  
Payment for this bill is overdue. You can record the payment for this bill if paid.

**Reverse Charge Summary**

Reverse Charge Rate	Tax Amount
CGST2.5 (2.5%)	₹1,250.00
SGST2.5 (2.5%)	₹1,250.00
<b>Total</b>	<b>₹2,500.00</b>

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Tamil Nadu  
India  
GSTIN 33AAAAA0000A15Z  
8428160415  
umashri2213@gmail.com

**BILL**  
Bill# 2  
Balance Due  
**₹50,000.00**

Bill Date : 05/04/2023  
Bill From  
**Drink Delight Beverages**  
GSTIN 33AAAAA0000A15Z  
Due Date : 05/04/2023  
Terms : Custom

#	Item & Description	Qty	Rate	Amount
1	Beverages	500.00	100.00	50,000.00

**Sub Total** **50,000.00**  
**Total** **₹50,000.00**  
**Balance Due** **₹50,000.00**

Authorized Signature \_\_\_\_\_

### Journal

Amount is displayed in your base currency **INR**

### BILL

ACCOUNT	DEBIT	CREDIT
Accounts Payable	0.00	50,000.00
Cost of Goods Sold	50,000.00	0.00
Output CGST	0.00	1,250.00
Output SGST	0.00	1,250.00
Reverse Charge Tax Input but not due	2,500.00	0.00
	<b>52,500.00</b>	<b>52,500.00</b>



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India  
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8428160415  
umashri2213@gmail.com

**BILL**  
Bill# 1  
Balance Due ₹5,250.00

Bill Date : 05/04/2023  
Due Date : 03/08/2023  
Terms : Custom

#	Item & Description	Qty	Rate	Amount
1	Food ingredients	350.00	300.00	1,05,000.00

Sub Total ₹1,05,000.00  
CGST2.5 (2.5%) ₹2,625.00  
SGST2.5 (2.5%) ₹2,625.00  
Total ₹1,10,250.00  
Payments Made (-) ₹1,05,000.00  
Balance Due ₹5,250.00

Authorized Signature \_\_\_\_\_

**Journal**  
Amount is displayed in your base currency INR

**Bill**

ACCOUNT	DEBIT	CREDIT
Input CGST	2,625.00	0.00
Cost of Goods Sold	1,05,000.00	0.00
Accounts Payable	0.00	1,10,250.00
Input SGST	2,625.00	0.00
	1,10,250.00	1,10,250.00



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Tamil Nadu  
India  
GSTIN 33AAAAA0000A15Z  
8428160415  
umashri2213@gmail.com

**BILL**

Bill# 3

Balance Due  
**₹63,000.00**

Bill Date : 05/04/2023

Bill From Due Date : 03/08/2023

**Mega store supplies**  
GSTIN 33AAAAA0000A15Z Terms : Custom

#	Item & Description	Qty	Rate	Amount
1	supplies	200.00	300.00	60,000.00

Sub Total 60,000.00

CGST2.5 (2.5%) 1,500.00

SGST2.5 (2.5%) 1,500.00

Total ₹63,000.00

Balance Due ₹63,000.00

Authorized Signature \_\_\_\_\_

**Journal**Amount is displayed in your base currency **INR****Bill**

ACCOUNT	DEBIT	CREDIT
Input SGST	1,500.00	0.00
Cost of Goods Sold	60,000.00	0.00
Accounts Payable	0.00	63,000.00
Input CGST	1,500.00	0.00
	63,000.00	63,000.00



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Manual Journals

+ New Journal ⚡ ...

VIEW BY: Status: All Journals ▾ Period: All ▾

	DATE	JOURNAL#	REFERENCE ...	STATUS	NOTES	AMOUNT	CREATED BY	Q
<input type="checkbox"/>	08/10/2023	2		PUBLISHED		₹2,00,000.00	umashri2213	
<input type="checkbox"/>	30/04/2023	1		PUBLISHED		₹2,00,000.00	umashri2213	

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## JOURNAL #1

Date: 30/04/2023  
Amount: ₹2,00,000.00

Notes: Salary payable for the month of April 2023  
Reference Number:

Account	Contact	Debits	Credits
Salaries and Employee Wages		2,00,000.00	
Being salary payable for the month of April-2023			
Salaries and Employee Wages		2,00,000.00	
Being salary payable for the month of April-2023			
	Sub Total	2,00,000.00	2,00,000.00
	Total	₹2,00,000.00	₹2,00,000.00



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# JOURNAL #2

Date: 08/10/2023

Amount: ₹2,00,000.00

Notes: Salary payable for the month of April-2023

Reference Number:

Account	Contact	Debits	Credits
Salaries and Employee Wages		₹2,00,000.00	
ICICI Bank-001			₹2,00,000.00
	Sub Total	₹2,00,000.00	₹2,00,000.00
	Total	₹2,00,000.00	₹2,00,000.00



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## Active Accounts

+ New Account



Find Accountants



	ACCOUNT NAME	ACCOUNT CODE	ACCOUNT TYPE	DOCUMENTS
1	Employee Advance		Other Current Asset	
2	Prepaid Expenses		Other Current Asset	
3	TDS Receivable		Other Current Asset	
4	Reverse Charge Tax Input but not due		Other Current Asset	
5	Input Tax Credits		Other Current Asset	
6	Input IGST		Other Current Asset	
7	Input CGST		Other Current Asset	
8	Input SGST		Other Current Asset	
9	Advance Tax		Other Current Asset	
10	Undeposited Funds		Cash	
11	Petty Cash		Cash	
12	ICICI Bank-001		Bank	
13	Accounts Receivable		Accounts Receivable	
14	Furniture and Equipment		Fixed Asset	
15	Employee Reimbursements		Other Current Liability	
16	TDS Payable		Other Current Liability	
17	GST Payable		Other Current Liability	
18	Output IGST		Other Current Liability	
19	Output CGST		Other Current Liability	
20	Output SGST		Other Current Liability	
21	Opening Balance Adjustments		Other Current Liability	
22	Unearned Revenue		Other Current Liability	
23	Tax Payable		Other Current Liability	
24	Accounts Payable		Accounts Payable	
25	Mortgages		Long Term Liability	
26	Construction Loans		Long Term Liability	
27	Dimension Adjustments		Other Liability	
28	Drawings		Equity	
29	Investments		Equity	
30	Distributions		Equity	
31	Capital Stock		Equity	
32	Dividends Paid		Equity	
33	Retained Earnings		Equity	
34	Owner's Equity		Equity	
35	Opening Balance Offset		Equity	
36	Other Charges		Income	



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- PMT-06 (Self Assessment Basis)
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- Summary of Inward Supplies
- Self Invoice Summary
- Annual Summary (GSTR-9)

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## Fresh bites catering Profit and Loss

Basis: Accrual

From 01/04/2023 To 30/04/2023

+ Add Temporary Note

ACCOUNT	TOTAL
<b>Operating Income</b>	
Total for Operating Income	0.00
<b>Cost of Goods Sold</b>	
Cost of Goods Sold	2,15,000.00
Total for Cost of Goods Sold	2,15,000.00
Gross Profit	-2,15,000.00
<b>Operating Expense</b>	
Other Expenses	5,000.00
Rent Expense	50,000.00
Total for Operating Expense	55,000.00
Operating Profit	-2,70,000.00
<b>Non Operating Income</b>	
Total for Non Operating Income	0.00
<b>Non Operating Expense</b>	
Total for Non Operating Expense	0.00
Net Profit/Loss	-2,70,000.00

\*\*Amount is displayed in your base currency INR



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Balance Sheet  
Basis: Accrual  
As of 30/04/2023

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ACCOUNT	TOTAL
<strong>Assets</strong>	
<strong>Current Assets</strong>	
<strong>Cash</strong>	
Petty Cash	-5,900.00
<strong>Total for Cash</strong>	-5,900.00
<strong>Bank</strong>	
ICICI Bank-001	-6,500.00
<strong>Total for Bank</strong>	-6,500.00
<strong>Other current assets</strong>	
Reverse Charge Tax Input but not due	2,500.00
Input Tax Credits	0.00
Input CGST	9,075.00
Input SGST	9,075.00
<strong>Total for Input Tax Credits</strong>	18,150.00
<strong>Total for Other current assets</strong>	20,650.00
<strong>Total for Current Assets</strong>	8,250.00
<strong>Total for Assets</strong>	8,250.00
<strong>Liabilities &amp; Equities</strong>	
<strong>Liabilities</strong>	
<strong>Current Liabilities</strong>	
Accounts Payable	1,18,250.00
Unearned Revenue	1,57,500.00
GST Payable	0.00
Output CGST	1,250.00
Output SGST	1,250.00
<strong>Total for GST Payable</strong>	2,500.00
<strong>Total for Current Liabilities</strong>	2,78,250.00
<strong>Total for Liabilities</strong>	2,78,250.00
<strong>Equities</strong>	
Current Year Earnings	-2,70,000.00
<strong>Total for Equities</strong>	-2,70,000.00
<strong>Total for Liabilities &amp; Equities</strong>	8,250.00



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## GSTR-3B Summary

From 01/04/2023 To 30/04/2023

### 3.1 Details of Outward Supplies and inward supplies liable to reverse charge

Nature of Supply	Taxable Value	Integrated Tax	Central Tax	State/UT Tax	CESS Tax
1	2	3	4	5	6
(a) Outward taxable supplies (other than zero rated, nil rated and exempted)	₹6,50,000.00	₹0.00	₹16,250.00	₹16,250.00	₹0.00
(b) Outward taxable supplies (zero rated)	₹0.00	₹0.00			₹0.00
(c) Other outward supplies (Nil rated, exempted)	₹0.00				
(d) Inward supplies (liable to reverse charge)	₹50,000.00	₹0.00	₹1,250.00	₹1,250.00	₹0.00
(e) Non-GST outward supplies	₹0.00				
<b>Total value</b>	<b>₹7,00,000.00</b>	<b>₹0.00</b>	<b>₹17,500.00</b>	<b>₹17,500.00</b>	<b>₹0.00</b>



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◀ GSTR-3B Summary



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Tax Return

From 01/04/2023 To 30/04/2023

+ Add Temporary Note

DATE	ENTRY NUMBER	TRANSACTION T...	AMOUNT	IGST AMOUNT	CGST AMOUNT	SGST AMOUNT	CESS AMOU...
15/04/2023	INV-000002	Invoice	₹4,00,000.00	₹0.00	₹10,000.00	₹10,000.00	₹0.00
20/04/2023	INV-000003	Invoice	₹2,50,000.00	₹0.00	₹6,250.00	₹6,250.00	₹0.00



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Journal Report  
Basis: Accrual  
From 01/04/2023 To 30/04/2023

+ Add Temporary Note

05/04/2023 - BILL 2 (DRINK DELIGHT BEVERAGES)		DEBIT	CREDIT
Cost of Goods Sold		50,000.00	0.00
Accounts Payable		0.00	50,000.00
		50,000.00	50,000.00
05/04/2023 - BILLS 2 (DRINK DELIGHT BEVERAGES)		DEBIT	CREDIT
Reverse Charge Tax Input but not due		2,500.00	0.00
Output CGST		0.00	1,250.00
Output SGST		0.00	1,250.00
		2,500.00	2,500.00
05/04/2023 - BILL 1 (WHOLE FOOD MARKET)		DEBIT	CREDIT
Cost of Goods Sold		1,05,000.00	0.00
Input CGST		2,625.00	0.00
Input SGST		2,625.00	0.00
Accounts Payable		0.00	1,10,250.00
		1,10,250.00	1,10,250.00
05/04/2023 - BILL 3 (MEGA STORE SUPPLIES)		DEBIT	CREDIT
Cost of Goods Sold		60,000.00	0.00
Input CGST		1,500.00	0.00
Input SGST		1,500.00	0.00
Accounts Payable		0.00	63,000.00
		63,000.00	63,000.00
15/04/2023 - CUSTOMER PAYMENT 1 (TECHWISE SOLUTIONS PVT LTD)		DEBIT	CREDIT
ICICI Bank-001		1,57,500.00	0.00
Unearned Revenue		0.00	1,57,500.00
		1,57,500.00	1,57,500.00
15/04/2023 - INVOICE INV-000002 (RAJ KAMAL WEDDING PLANNERS)		DEBIT	CREDIT
Accounts Receivable		4,20,000.00	0.00
Output CGST		0.00	10,000.00
Output SGST		0.00	10,000.00
Sales		0.00	4,00,000.00
		4,20,000.00	4,20,000.00
20/04/2023 - INVOICE INV-000003 (IYAYER EVENT PLANNERS)		DEBIT	CREDIT
Accounts Receivable		2,62,500.00	0.00
Output CGST		0.00	6,250.00
Output SGST		0.00	6,250.00
Sales		0.00	2,50,000.00
		2,62,500.00	2,62,500.00

26/04/2023 - PAYMENTS MADE 1 (WHOLE FOOD MARKET)

	DEBIT	CREDIT
Accounts Payable	1,05,000.00	0.00
ICICI Bank-001	0.00	1,05,000.00
	1,05,000.00	1,05,000.00

30/04/2023 - JOURNAL 1

	DEBIT	CREDIT
Salaries and Employee Wages	2,00,000.00	0.00
Salaries and Employee Wages	0.00	2,00,000.00
	2,00,000.00	2,00,000.00

30/04/2023 - EXPENSE 0

	DEBIT	CREDIT
Input CGST	4,500.00	0.00
Input SGST	4,500.00	0.00
Rent Expense	50,000.00	0.00
ICICI Bank-001	0.00	59,000.00
	59,000.00	59,000.00

30/04/2023 - EXPENSE 1

	DEBIT	CREDIT
Input CGST	450.00	0.00
Input SGST	450.00	0.00
Other Expenses	5,000.00	0.00
Petty Cash	0.00	5,900.00
	5,900.00	5,900.00



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## AR Aging Summary By Invoice Due Date

As of 24/04/2023

+ Add Temporary Note

CUSTOMER	CURRENT	1-15 DAYS	16-30 DAYS	31-45 DAYS	> 45 DAYS	TOTAL	TOTAL (FCY)
Iyyer event planners	₹2,62,500.00	₹0.00	₹0.00	₹0.00	₹0.00	₹2,62,500.00	₹2,62,500.00
Raj Kamal wedding planners	₹4,20,000.00	₹0.00	₹0.00	₹0.00	₹0.00	₹4,20,000.00	₹4,20,000.00
Total	₹6,82,500.00	₹0.00	₹0.00	₹0.00	₹0.00	₹6,82,500.00	



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## AP Aging Summary By Bill Due Date

As of 24/04/2023

+ Add Temporary Note

VENDOR NAME	CURRENT	1-15 DAYS	16-30 DAYS	31-45 DAYS	
Drink Delight Beverages	₹0.00	₹0.00	₹50,000.00	₹0.00	
Mega store supplies	₹63,000.00	₹0.00	₹0.00	₹0.00	
Whole food market	₹1,10,250.00	₹0.00	₹0.00	₹0.00	
Total	₹1,73,250.00	₹0.00	₹50,000.00	₹0.00	



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Fresh bites catering

### Bill Due Date Summary

As of 24/04/2023

+ Add Temporary Note

Category	1-15 DAYS	16-30 DAYS	31-45 DAYS	> 45 DAYS	TOTAL	FCY
RENT	₹0.00	₹0.00	₹0.00	₹0.00	₹50,000.00	₹50,000.00
Food	₹0.00	₹0.00	₹0.00	₹0.00	₹63,000.00	₹63,000.00
Drinks	₹50.00	₹0.00	₹0.00	₹0.00	₹1,10,250.00	₹1,10,250.00
Total	₹50.00	₹0.00	₹0.00	₹0.00	₹2,23,250.00	