

UX Project Weekly Log

- Due every Sunday (submit on Brightspace by 11:00pm) **except the last one which is handed in on the Thurs. Dec. 8th.

Instructions

- Record when you meet as a group and who was present (you can count applicable in-class and lab times too)
- Briefly describe what was discussed or achieved during this meeting (in point form)
- List previous action items and who was responsible (did they do it – if not you can add the reason)
- Add new action items, when they are due, and who is responsible

Group Members schedule for Group Leader and Logs (each member is responsible for ~2-3 logs)

Week	Name	Week	Name
Sept 26-Oct 2 1-7 Due Oct 2	Karan Singh Rathore	Oct 31-Nov 6 Due Nov 6	Karan Singh Rathore
Oct 3-9 Due Oct 9	Faiza Umatiya	Nov 7-13 Due Nov 13	Faiza Umatiya
Oct 10-16 Due Oct. 16	Harsh Kamleshbhai Shah	Nov 14-20 Due Nov 20	Harsh Kamleshbhai Shah
Oct 17-23 Due Oct 23	Hrishi Patel	Nov 21-27 Due Nov 27	Hrishi Patel
Oct 24-30 Due Oct 30	Qiwei Sun	Nov 28-Dec8 Due Dec 9	Qiwei Sun
Note: last week is longer than the rest. It is due the day after all project items are due.			

Group:	Orange			
Date:	Oct 2			
Name (leader):	Karan Singh Rathore			
For dates:	Sept 27 – Oct 2			
Meeting Dates and Attendance	Date and short description of meeting		Attendance (add names)	
	26 Sept – To go through team charter and sign it		Faiza, Harsh, Hrishi, Karan, Qiwei	
	27 Sept – To meet and discuss action items for the weekend and brainstorm to find novel ideas for pre-trip vacation apps		Faiza, Harsh, Hrishi, Karan, Qiwei	
Existing action items, who was responsible and did they do it (if no, include a reason)	Action Items		Member name	Complete (yes/no)*
	To look for existing applications and start with paper summary.		Faiza	Yes
	To look for existing applications and start with paper summary.		Harsh	Yes
	To look for existing applications and start with paper summary.		Hrishi	Yes
	To look for existing applications and start with paper summary.		Karan	Yes
	To look for existing applications and start with paper summary.		Qiwei	Yes
*reason/s:				
New action items (due dates even if rough) and who is responsible	New Action Items		Member name	Due Date
	To complete the paper summary and give an oral insight about the research papers to other team members after submission of summary task.		Faiza	9 oct
	To complete the paper summary and give an oral insight about the research papers to other team members after submission of summary task.		Harsh	9 Oct
	To complete the paper summary and give an oral insight about the research papers to other team members after submission of summary task.		Hrishi	9 Oct
	To complete the paper summary and give an oral insight about the research papers to other team members after submission of summary task.		Karan	9 Oct

	To complete the paper summary and give an oral insight about the research papers to other team members after submission of summary task.	Qiwei	9 Oct	
Other points				