UX Project Weekly Log

- Due every Sunday (submit on Brightspace by 11:00pm) **except the last one which is handed in on the Thurs. Dec. 8th.

Instructions
- Record when you meet as a group and who was present (you can count applicable in-class and lab times too)
- Briefly describe what was discussed or achieved during this meeting (in point form)
- List previous action items and who was responsible (did they do it – if not you can add the reason)
- Add new action items, when they are due, and who is responsible

Group Members schedule for Group Leader and Logs (each member is responsible for ~2-3 logs)

Week	Name	Week	Name
Sept 26-Oct 2 1-7 **Due Oct 2**	Karan Singh Rathore	Oct 31-Nov 6 **Due Nov 6**	Karan Singh Rathore
Oct 3-9 **Due Oct 9**	Faiza Umatiya	Nov 7-13 **Due Nov 13**	Faiza Umatiya
Oct 10-16 **Due Oct. 16**	Harsh Kamleshbhai Shah	Nov 14-20 **Due Nov 20**	Harsh Kamleshbhai Shah
Oct 17-23 **Due Oct 23**	Hrishi Patel	Nov 21-27 **Due Nov 27**	Hrishi Patel
Oct 24-30 **Due Oct 30**	Qiwei Sun	**Nov 28-Dec8 Due Dec 9**	Qiwei Sun
Note: last week is longer than the rest. It is due the day after all project items are due.			

Group:	Orange
Date:	Nov 06, 2022
Name (leader):	Karan Singh Rathore
For dates:	Oct 31, 2022 – Nov 06, 2022

Meeting Dates and Attendance	Date and short description of meeting		Attendance (add names)
	Oct 31, 2022 (To discuss and distribute the tasks for lab 7 and divide the results from actual study for Affinity Diagramming)		Faiza, Harsh, Hrishi, karan, Qiwei
	Oct 2, 2022 (To perform the lab activity, and prepare the affinity diagram)		Faiza, Harsh, Hrishi, karan, Qiwei

Existing action items, who was responsible and did they do it (if no, include a reason)	Action Items	Member name	Complete (yes/no)*
	To prepare the sticky notes from the actual study results	Faiza	Yes
	To prepare the sticky notes from the actual study results	Harsh	Yes
	To prepare the sticky notes from the actual study results	Hrishi	Yes
	To prepare the sticky notes from the actual study results	Karan	Yes
	To prepare the sticky notes from the actual study results	Qiwei	Yes
	*reason/s:		

New action items (due dates even if rough) and who is responsible	New Action Items	Member name	Due Date
	To download the milestone 2 document, read it and learn figma from the recommended tutorial – "Figma for Beginners"	Faiza	Nov 13, 2022
	To download the milestone 2 document, read it and learn figma from the recommended tutorial – "Figma for Beginners"	Harsh	Nov 13, 2022
	To download the milestone 2 document, read it and learn figma from the recommended tutorial – "Figma for Beginners"	Hrishi	Nov 13, 2022
	To download the milestone 2 document, read it and learn figma from the recommended tutorial – "Figma for Beginners"	Karan	Nov 13, 2022
	To download the milestone 2 document, read it and learn figma from the recommended tutorial – "Figma for Beginners"	Qiwei	Nov 13, 2022