



## **Title:**

Network Drive

## **Summary/ Intro:**

How to remap Network Drive (G Drive)

## **Steps:**

1. Open File Explorer (Yellow Envelop) on your taskbar,
2. There's a list on your right hand side,
3. Please check for Computer or This Pc,
4. Right-click on top of it (Right-click on top of This Pc),
5. Then select Map Network Drive,
6. On the Drive select G with a drop down arrow,
7. On the Folder select the path with a drop down arrow,
8. Then make sure that Reconnect at sign in
9. Then click Finish.



### **Conclusion (Optional):**

Things to be aware off, Common issues goes here

### **References (Optional):**

Articles/Videos used to prepare guide and additional resources

### **Created By:**

Credit goes to..