

## **Your Resume Critique**

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September 27, 2022 🜟



## Hi Muhammad,

This free resume review is meant to give you a straightforward, honest assessment with some suggestions to help in your job search. I'm able to offer insight into how you compare to other job seekers competing for the same positions because I personally review hundreds of resumes every month.

## **Visual Presentation and Organization**

Sometimes you shouldn't judge a book by it's cover, but in the case of your resume, this just isn't true. I found your design to be visually uneven. The look and feel of your document do not convey "experience" as much as your actual accomplishments do. Remember that your resume is your marketing tool. It's the first glimpse a potential employer has of you.

You should consider using a few more bullet points to increase the impact to the employer. If employers see too many long sections of text, they might find it difficult to zero in on the most crucial information. The size and type of bullets should also be taken into account. Although seemingly minor, the visual impact of a resume is the key to ensuring that an employer will read it thoroughly.

## **Resume Writing**

Your career summary is not as long as it could be. This is a key component to compel the hiring manager to keep reading. Improve your career summary to define you as a professional and cover those areas most relevant to the job that you seek.

From the way your resume is phrased, you could be perceived as a "doer," as opposed to an "achiever." A few too many of your sentences are task-based and not results-based. This means that they tell you what you did, instead of what you achieved. This is a normal mistake for non-professional resume writers. To be effective and create excitement a good resume aids the hiring executive envisage you delivering similar achievements at his or her company. Here are some examples of task-based sentences in your resume:

- "Pakistan Implement AJAX, JavaScript and JQUERY for asynchronous data transfer and for client side functionality"
- "Used ADO.NET for database interactions"

Employers want to know about your previous contributions and specifically how you've helped make a difference. More significantly, they want to know how you are going to make a difference at their company.

In reading your resume, I did not find the kind of active language that would bring your work to life. Instead, I saw passive words and non-action verbs.

Phrases like "working as" and "experience in" are monotonous, overused, and add little value to your resume. Strong action verbs, used with engaging language to outline outstanding achievements, are essential parts of a soundly-built resume.

Now, let's see how to put this into practice. Here's a real life sample taken from a former client's resume. By changing the language, we helped to enhance the perception of the job-seeker.

- Passive language / Doing: "Negotiated contracts with vendors"
- Action language / Achieving: "Slashed payroll/benefits administration costs 30% by negotiating pricing and fees, while ensuring the continuation and enhancements of services."

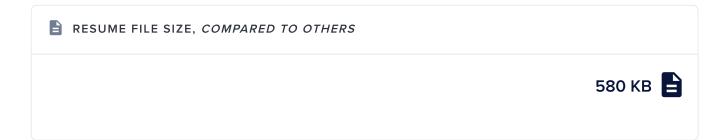
An adjustment like this makes a big improvement.

A regular review of every word and sentence in your resume is an important thing to do, especially if you're the only one looking at it. Hiring managers are looking for an excuse to eliminate you as a candidate. You may not be able to see awkward phrases and grammatical errors if you've already spent too much time with your own resume.

## **Digital Readiness**

Your resume is saved in PDF format. 19% of resumes look like yours. While this may make viewing consistent for recruiters, **some older Applicant Tracking Systems (ATS) might not be able to correctly parse this**. You might want to consider converting your document to a Microsoft Word file.

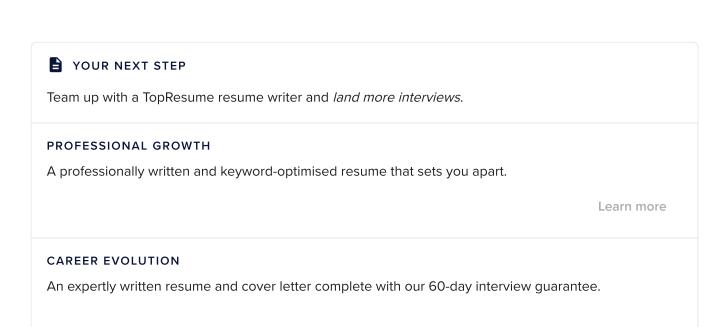
98% of resumes are smaller than yours, so you might want to trim down pieces that make the file bigger. Sometimes, this is as simple as standardizing fonts for formatting.



## **Resume Scan Test Results**

93% of all Hiring Managers use resume scanning software called applicant tracking systems (ATS) to filter candidates from the application pool. To illustrate how you stand up to the automation, I passed your resume through the very same software that Hiring Managers use to filter the real talent from the hundreds, sometimes thousands, of candidates that apply for a single open position.

Continue below to view how applicant tracking systems present you...



Learn more

#### **EXECUTIVE PRIORITY**

A resume, cover letter, and LinkedIn profile written by one of our top writers. All with our 60-day interview guarantee.

Learn more



#### \* SUCCESS STORIES

We've helped more than 600,000 professionals from every industry and background take control of their careers. You could be next.

See our successes



#### WE'RE HERE TO HELP

Questions about the Resume Rewriting process? See our Frequently Asked Questions or send us an email.

## The raw data, pulled directly from your resume.

"Muhammad Faizan Hameed's experience appears to be concentrated in Information Technology / Internet, with exposure to Common End-user Software / Data Centric. Muhammad Faizan Hameed's experience appears to be LOWER-TO-MID LEVEL, with about 5 years of experience, with no management experience."

DOES THIS LOOK LIKE YOU?

The content of this section has been pulled directly from your resume by an applicant tracking system that is used by many Fortune 500 companies. If this is not a proper representation of who you are as a candidate, we're here to help.

Full Name Muhammad Faizan Hameed, Software Engineer Most Recent Employer Bilytica Pakistan Most Recent Professional Position NET Developer Contact Info 03347922505 faizan.ishtiaq9@gmail.com Location Bahawalnagar Experience 5 total years Most Recent Education NOT FOUND ? Management Score 0/100 ?

# What the Tracking Systems think of you as an Applicant

Hiring Managers use applicant tracking systems (ATS) to automatically designate a **Best** Fit based on your experience level and the kinds of keywords spread throughout your resume. The Applicant Tracking System (ATS) will also assign a weighted score to **Key Skills & Competencies** from your resume to paint a picture of who you are as a potential employee.

## I passed your resume through the very same software that hiring managers use. *Here is how your resume stacks up...*



WHERE THE APPLICANT TRACKING SYSTEM (ATS) THINKS YOU FIT:

- 84% Information Technology
- 11% Common End-user Software
- 5% Other Professional Industries

Does this properly describe the career you're pursuing?

If not, <u>check out real-life examples</u> where we helped someone change their story.

#### **TOP KEYWORDS & SKILLS**

.net ado ado.net ajax

#### OTHER CORE COMPETENCIES

asp asp.net database html5 javascript jquery
ms ado

## LESS WEIGHTED SKILLS

games android api back end c# coding css

#### Is this the skillset that you want to convey to employers?

If not, <u>email me!</u> I'm here to help you land more interviews so you can get more job offers.

## **Recommendations & Next Steps**

Muhammad, for a professional with 5 years of experience, your resume undersells you. This is the most important tool in your job search and it needs to clearly communicate your expertise, unique experience, accomplishments, and career goals.

HERE ARE THE MAJOR ISSUES HOLDING YOUR RESUME BACK:



Use more bullet points to call out accomplishments. Your resume should contain at least 2–3 bullets for each job in your work history.



Show the outcomes of your efforts. Your resume focuses too much on what you've done, not what you've achieved.



Your resume does not make a strong visual impression. Your resume should appear clean, uncluttered, and appealing to the eye.



**TopResume writers are experts at fixing these kinds of problems.** Consider working with a professional writer to get a resume that sets you up for success.

Get an expert to rewrite your resume

Please feel free to email me with any questions. We're here to help you make a great first impression.

Thank you,



Sebastian King
resume Expert, TopResume
sebastian.king@topresume.com

Our critiquers are always striving to improve! How helpful was **Sebastian**'s critique?



Do you have any specific suggestions?	
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### Submit feedback

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