

CHEMICAL INFORMATION MANAGEMENT SYSTEM (CIMS)

User Manual for Supplier



**DEPARTMENT OF
OCCUPATIONAL SAFETY
AND HEALTH (DOSH)**

DECEMBER 2016

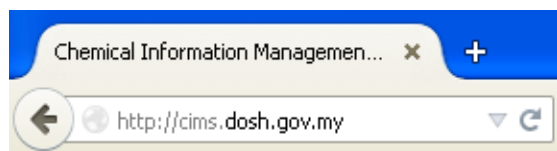
Supplier User Manual

Chemical Information Management System
Department of Occupational Safety and Health

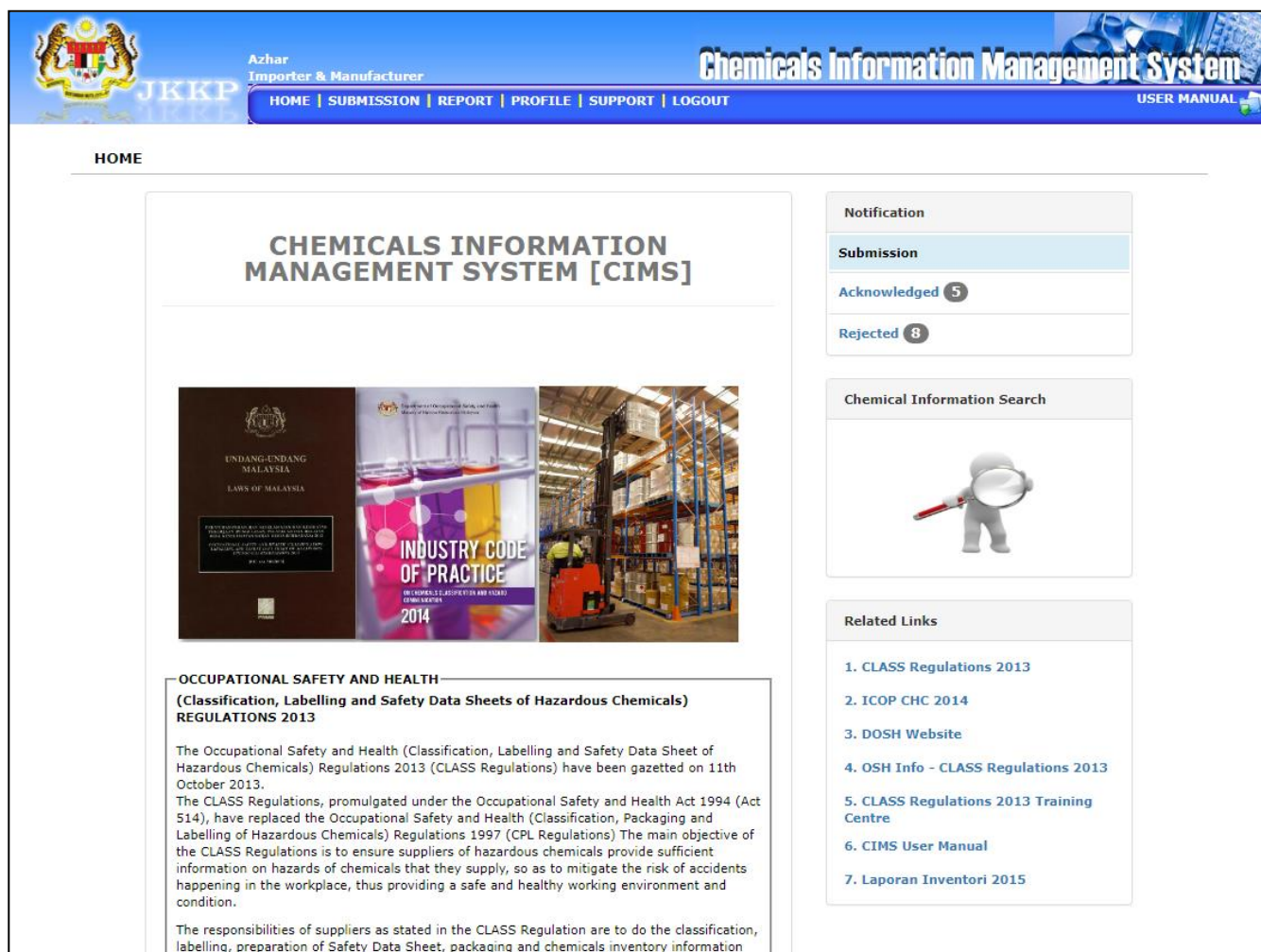
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1. Main Screen



Web address: <http://cims.dosh.gov.my>



The screenshot displays the CIMS Home screen. At the top, there is a header with the JKKP logo, the user role 'Azhar Importer & Manufacturer', and navigation links: HOME | SUBMISSION | REPORT | PROFILE | SUPPORT | LOGOUT. The title 'Chemicals Information Management System' is prominently displayed. Below the header, the main content area is titled 'CHEMICALS INFORMATION MANAGEMENT SYSTEM [CIMS]'. It features three images: a book titled 'UNDANG-UNDANG MALAYSIA LAWS OF MALAYSIA', a book titled 'INDUSTRY CODE OF PRACTICE ON CHEMICALS CLASSIFICATION AND LABELLING 2014', and a warehouse scene. To the right, there is a 'Notification' section with 'Submission' details: 'Acknowledged 5' and 'Rejected 8'. Below this is a 'Chemical Information Search' section with a magnifying glass icon. At the bottom right, there is a 'Related Links' section with a list of links: 1. CLASS Regulations 2013, 2. ICOP CHC 2014, 3. DOSH Website, 4. OSH Info - CLASS Regulations 2013, 5. CLASS Regulations 2013 Training Centre, 6. CIMS User Manual, and 7. Laporan Inventori 2015.

HOME

CHEMICALS INFORMATION MANAGEMENT SYSTEM [CIMS]

Notification

Submission

Acknowledged **5**

Rejected **8**

Chemical Information Search

Related Links

1. CLASS Regulations 2013
2. ICOP CHC 2014
3. DOSH Website
4. OSH Info - CLASS Regulations 2013
5. CLASS Regulations 2013 Training Centre
6. CIMS User Manual
7. Laporan Inventori 2015

OCCUPATIONAL SAFETY AND HEALTH—
(Classification, Labelling and Safety Data Sheets of Hazardous Chemicals) REGULATIONS 2013

The Occupational Safety and Health (Classification, Labelling and Safety Data Sheet of Hazardous Chemicals) Regulations 2013 (CLASS Regulations) have been gazetted on 11th October 2013.

The CLASS Regulations, promulgated under the Occupational Safety and Health Act 1994 (Act 514), have replaced the Occupational Safety and Health (Classification, Packaging and Labelling of Hazardous Chemicals) Regulations 1997 (CPL Regulations). The main objective of the CLASS Regulations is to ensure suppliers of hazardous chemicals provide sufficient information on hazards of chemicals that they supply, so as to mitigate the risk of accidents happening in the workplace, thus providing a safe and healthy working environment and condition.

The responsibilities of suppliers as stated in the CLASS Regulation are to do the classification, labelling, preparation of Safety Data Sheet, packaging and chemicals inventory information.

Home screen

2. Registration Procedure

Registration

Company's Detail	
Registration Type *	Importer
DOSH Registration No	
Company No *	12345-A ?
Company Name *	Supplier Sdn Bhd
Registered Address *	Lot 125, ABC Industrial Estate, ...
City *	Kepong
Postcode *	06300 ?
State *	WP Kuala Lumpur
Postal Address Same as above	Lot 125, Kepong Industrial Estate, ...
City	Kepong
Postcode	06300 ?
State	WP Kuala Lumpur
Phone No *	+603-45678912 Phone No Format: +603-12345678
Fax No	+603-45678912 Fax No Format: +603-12345678
Email *	shakeyss4@yahoo.com ?
Contact Person	
Name *	Ali Bin Abu
Designation *	En
Mobile No *	+6015-45678912 Mobile No Format: +603-12345678
Email *	shakeyss4@yahoo.com ? (will be used as Communication)

For company that register a single Company No but has few branches, kindly use Roman number to differentiate.
 i.e :
 12345-A(i)
 12345-A(ii)

Registration form

Mail | **Contacts** | **Calendar** | **Notepad**

Check Mail | New | Search | Mail Search

Inbox

View: All | From Contacts | From Connections | Unread | Flagged

Delete | Spam | Mark | Move...

From	Subject
admin@jkkp.gov.my	JKKP System, Account Activation
admin@jkkp.gov.my	JKKP System, Forgot Password

Receive notification by email

JKKP System, Account Activation

From: "admin@jkkp.gov.my" <admin@jkkp.gov.my>

To: shakeyss5503@yahoo.com

Dear Sir,

Thank you for registering at JKKP System.

Your Details
 Company Name: Supplier Sdn Bhd
 Company Registration No: SUP123
 Type: Importer
 Email: shakeyss5503@yahoo.com

Please click link below to activate and login to your account

<http://server.infotree.net.my:88/jkkp/elinventory/authentication/activate.php?loginid=supplier&token=c2v83ygyrKBAifem78p8UZMd5TBuDuD>

Yours sincerely,
 JKKP System

Please note: this is an auto generated e-mail that cannot receive replies.

Click activation link

Activation Succes. Click [here](#) to login.

Activation success

JKKP System, Account Registration Successful

From: "admin@jkkp.gov.my" <admin@jkkp.gov.my>

To: shakey5503@yahoo.com

Dear Sir,

Your account was successful activated and registered with our system

Company Info

Company Name: Supplier Sdn Bhd

Company Registration No: SUP123

Type of Supplier: Importer

Registration Info

Registration ID: DOSH/2011/000025/R

Registration Date: 03-03-2011

Activation Date: 03-03-2011

Please login to the system to retrieve the submission certificate.

Yours sincerely,
JKKP System

Please note: this is an auto generated e-mail that cannot receive replies.

Receive email notification of successful registration.

3. Login Procedure

Login

☐ Staff ☒ Importer/Manufacturer

User ID

Password

Login

[Register](#)

[Forgot Password](#)

Login CIMS as Importer/Manufacturer (Supplier)

 **Azhar**
Importer & Manufacturer

Chemicals Information Management System

HOME | SUBMISSION | REPORT | PROFILE | SUPPORT | LOGOUT [User Manual](#)

HOME

CHEMICALS INFORMATION MANAGEMENT SYSTEM [CIMS]



Notification

Submission
Acknowledged 3
Rejected 0



OCCUPATIONAL SAFETY AND HEALTH
(Classification, Labelling and Safety Data Sheets of Hazardous Chemicals) REGULATIONS 2013

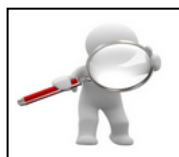
The Occupational Safety and Health (Classification, Labelling and Safety Data Sheet of Hazardous Chemicals) Regulations 2013 (CLASS Regulations) have been gazetted on 11th October 2013.

The CLASS Regulations, promulgated under the Occupational Safety and Health Act 1994 (Act 514), have replaced the Occupational Safety and Health (Classification, Packaging and Labelling of Hazardous Chemicals) Regulations 1997 (CPL Regulations). The main objective of the CLASS Regulations is to ensure suppliers of hazardous chemicals provide sufficient information on hazards of chemicals that they supply, so as to mitigate the risk of accidents.

Home screen for supplier

Notification
Submission
Acknowledged 3
Rejected 0

Notification shortcut for submission status.



Search chemical information.

4. PROFILE Tab



Chemicals Information Management System

Azhar
Importer & Manufacturer

HOME | SUBMISSION | REPORT | **PROFILE** | SUPPORT | LOGOUT

User Manual

Profile

User Profile

Certification

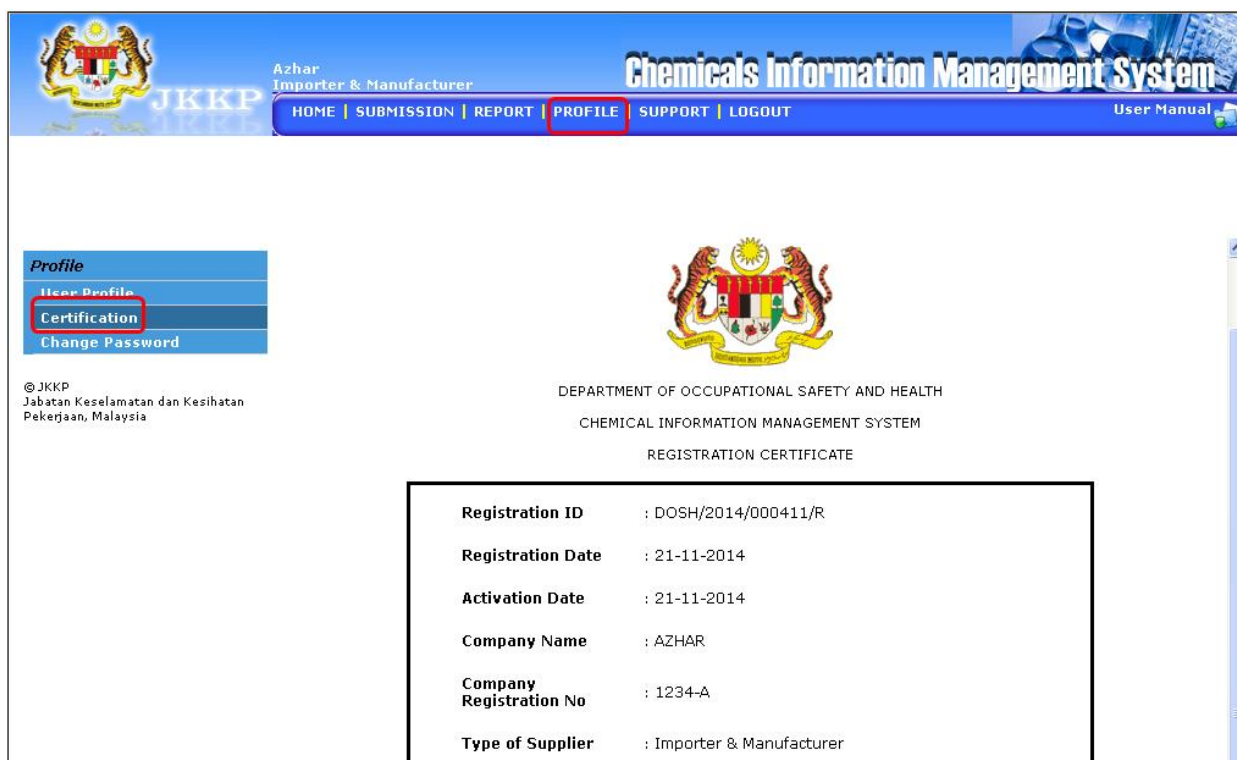
Change Password

© JKPP
Jabatan Keselamatan dan Kesihatan
Pekerjaan, Malaysia

User Profile

Company's Detail			
Registration ID	DOSH/2014/000411/R		
DOSH Registration No	DOSH/Supplier		
Company No	1234-A		
Company Name	Azhar		
Registered Address	Address	City	putrajaya
		Postcode	62530
		State	WP Putrajaya
Postal Address	Address	City	-
		Postcode	-
		State	WP Putrajaya
Phone No	03-1234 5678		
Fax No	03-1234 5678		
Email	attahrel@gmail.com		

User (supplier) profile.



Chemicals Information Management System

Azhar
Importer & Manufacturer

HOME | SUBMISSION | REPORT | **PROFILE** | SUPPORT | LOGOUT

User Manual

Profile

User Profile

Certification

Change Password


© JKPP
Jabatan Keselamatan dan Kesihatan
Pekerjaan, Malaysia

DEPARTMENT OF OCCUPATIONAL SAFETY AND HEALTH
CHEMICAL INFORMATION MANAGEMENT SYSTEM
REGISTRATION CERTIFICATE

Registration ID	: DOSH/2014/000411/R
Registration Date	: 21-11-2014
Activation Date	: 21-11-2014
Company Name	: AZHAR
Company Registration No	: 1234-A
Type of Supplier	: Importer & Manufacturer

View and download registration certificate.

CIMS/CRT/01



DEPARTMENT OF OCCUPATIONAL SAFETY AND HEALTH
CHEMICAL INFORMATION MANAGEMENT SYSTEM
REGISTRATION CERTIFICATE


Registration ID	: DOSH/2014/000411/R
Registration Date	: 21-11-2014
Activation Date	: 21-11-2014
Company Name	: AZHAR
Company Registration No	: 1234-A
Type of Supplier	: Importer & Manufacturer

This certificate is to acknowledge that the company is registered with Chemical Information Management System, Department of Occupational Safety and Health.
This certificate is not transferable.

For reference, please contact:

Director,
Chemical Management Division,
Department of Occupational Safety and Health
(Ministry of Human Resource)
Level 2, 3, 4, Block D3, Complex D,
Federal Government Administrative Centre
62530 W.P. Putrajaya
Phone no: +603-8888 5343
Fax no: +603-8889 2339
E-mail: jkkp.mohr@1govuc.gov.my


Registration certificate in PDF format.



Azhar
Importer & Manufacturer

Chemicals Information Management System

HOME | SUBMISSION | **REPORT** | PROFILE | SUPPORT | LOGOUT

User Manual 

Profile

User Profile

Certification

Change Password

© JKKP
Jabatan Keselamatan dan Kesihatan
Pekerjaan, Malaysia

Change Password

Current Password *	•••••
New Password *	•••••••
Retype Password *	•••••••

Change password (if required)

5. SUBMISSION Tab

Submission
All List
Acknowledged List
Rejected List

Submission sub menu

No	Menu button	Descriptions
1	All list	List all new submission only with status
2	Acknowledged List	List all acknowledge submission
3	Rejected List	List all rejected submission

Sub Menu Descriptions

No	Button	Descriptions
1		View record details
2		Download certificate registration / acknowledge submission
3		Duplicate submission
4		Edit record

Activity Button Descriptions

New Submission

Submission :: List

Upload Bulk Submission Add Submission Delete

Show 10 Entries Search all columns:

Submission ID	Chemical Type	Submission Date	Bulk Submission	Status	Activity
DOSH/2014/0000111	Substance	21-11-2014	B	Submission Acknowledged	
DOSH/2014/0000113	Substance	21-11-2014	B	Submission Acknowledged	
DOSH/2014/0000115	Substance	27-11-2014	N	Submission Acknowledged	
DOSH/2015/0000108/R	Substance	07-07-2015	N	Rejected (Amend & Resubmit)	
DOSH/2015/0000109	Mixture	07-07-2015	N	Submission Acknowledged	

Showing 1 to 5 of 5 Entries First Previous 1 Next Last

New submission screen

Click 'SUBMISSION' tab and then choose 'All List'.

5.1 New Submission (Substance)

Add Submission

Add new submission

Submission :: Add

Chemical Type	-SELECT- -SELECT- Substance Mixture	Quantity: <input type="text"/>	Proceed	Fill up no of substance/mixture to be submit
----------------------	--	--------------------------------	---------	--

Select chemical type and no of chemical to be submit.

Chemical Type	Substance	Quantity: 1	Proceed	Fill up no of substance/mixture to be submit
Remarks	<input type="text"/>			

Fill up form and click 'Proceed' button.

Substance 1

Physical Form *	-SELECT-		
Product/Chemical Name *	<input type="text"/>	CAS No	<input type="text"/>
Physical Hazard Classification *	NONE: Chemicals which, in contact with water, emit flamm Chemicals which, in contact with water, emit flamm Chemicals which, in contact with water, emit flamm		
Health Hazard Classification *	NONE: Acute Toxicity Dermal: Category 1 Acute Toxicity Dermal: Category 2 Acute Toxicity Dermal: Category 3		
Environment Hazard Classification *	NONE: Hazardous to the Aquatic Environment-Acute Haze Hazardous to the Aquatic Environment-Chronic Ha Hazardous to the Aquatic Environment-Chronic Ha		
Quantity Imported *	<input type="text"/> tonne/year (Please insert 0 if chemical is not imported)		
Quantity Manufactured *	<input type="text"/> tonne/year (Please insert 0 if chemical is not manufactured)		

Fill up substance information.

Product/Chemical Name *	<input type="text"/>
--------------------------------	----------------------

Click on Product/Chemical name.

Chemical List

Search Proceed

Showing 1 to 2,178 of 2,178 Entries

CAS No	Chemical Name	Hazard Classification	Activity
108-24-7	Acetic anhydride	✓	SELECT
67-64-1	Acetone	✓	SELECT
75-86-5	Acetone cyanohydrin as CN		SELECT
75-05-8	Acetonitrile	✓	SELECT
98-86-2	Acetophenone		SELECT
74-86-2	Acetylene		SELECT
79-27-6	Acetylene tetrabromide		SELECT
-	Acetylenedichloride		SELECT
50-78-2	Acetylsalicylic acid (aspirin)		SELECT
107-02-8	Acrolein	✓	SELECT
79-06-1	Acrylamide	✓	SELECT
79-10-7	Acrylic acid	✓	SELECT

Cancel

Select chemical or search from the list.

Chemical List

Search Proceed

0 to 0 of 0 Entries

CAS No	Chemical Name	Hazard Classification	Activity
No matching records found			

Chemical Name

CAS No

Submit Cancel

If new chemical, fill up Chemical Name and CAS No.

Chemical Type	Substance	Quantity: 1	Proceed	Fill up no of substance/mixture to be submit
Remarks				
Substance 1				
Physical Form *	Solid			
Product/Chemical Name *	1,1-Dimethylhydrazine		CAS No	57-14-7
Physical Hazard Classification *	NONE: Chemicals which, in contact with water, emit flammable gases Chemicals which, in contact with water, emit flammable gases Chemicals which, in contact with water, emit flammable gases		Add > < Remove	Flammable Liquids: Category 2
Health Hazard Classification *	NONE: Acute Toxicity Dermal: Category 1 Acute Toxicity Dermal: Category 2 Acute Toxicity Dermal: Category 3		Add > < Remove	Acute Toxicity Inhalation: Category 3 Acute Toxicity Oral: Category 3 Carcinogenicity: Category 1 A/1 B Skin Corrosion/Irritation: Category 1 A/1 B/1 C/
Environment Hazard Classification *	NONE: Hazardous to the Aquatic Environment-Acute Hazard Hazardous to the Aquatic Environment-Chronic Hazard Hazardous to the Aquatic Environment-Chronic Hazard		Add > < Remove	Hazardous to the Aquatic Environment-Chronic Hazard
Quantity Imported *	1,000.0 tonne/year (Please insert 0 if chemical is not imported)			
Quantity Manufactured *	0.0 tonne/year (Please insert 0 if chemical is not manufactured)			
Terms and Conditions				
<input type="checkbox"/> By submitting the above information, I have verified that all the content are correct. I understand that the document will be printed EXACTLY as its appear here, that I cannot make any changes once submitted and that I assume all responsibility in complying the CLASS Regulations				
<div>Save Cancel</div>				

Fill up the field completely and click 'Save' button.

<div>Upload Bulk Submission Add Submission Delete</div>						
<div>Show 10 Entries Search all columns:</div>						
	Submission ID	Chemical Type	Submission Date	Bulk Submission	Status	Activity
<input type="checkbox"/>	-	Substance		N	Details Saved (Yet to Send)	
<div> <input type="text"/> Search Submission ID <input type="text"/> Search Chemical Type <input type="text"/> Search Submission Date <input type="text"/> Search Bulk Submission <input type="text"/> Search Status </div>						
Showing 1 to 4 of 4 Entries						
<div>First Previous 1 Next Last</div>						

Substance submission is saved in the system but not yet submit. Click Edit to confirm submission.

Substance 1	
Physical Form *	Solid
Product/Chemical Name *	2-methoxy-1-methylethyl acetate
CAS No	108-65-6
Physical Hazard Classification *	<div> Chemicals which, in contact with water, emit flamm... Chemicals which, in contact with water, emit flamm... Chemicals which, in contact with water, emit flamm... Corrosive to Metals: Category 1 </div> <div> Add> <Remove </div> <div>NONE:</div>
Health Hazard Classification *	<div> NONE: Acute Toxicity Dermal: Category 2 Acute Toxicity Dermal: Category 3 Acute Toxicity Dermal: Category 4 </div> <div> Add> <Remove </div> <div>Acute Toxicity Dermal: Category 1</div>
Environment Hazard Classification *	<div> NONE: Hazardous to the Aquatic Environment-Chronic Ho Hazardous to the Aquatic Environment-Chronic Ho Hazardous to the Aquatic Environment-Chronic Ho </div> <div> Add> <Remove </div> <div>Hazardous to the Aquatic Environment-Acute Haza</div>
Quantity Imported *	10.0 tonne/year (Please insert 0 if chemical is not imported)
Quantity Manufactured *	0.0 tonne/year (Please insert 0 if chemical is not manufactured)
Terms and Conditions <input checked="" type="checkbox"/> By submitting the above information, I have verified that all the content are correct. I understand that the document will be printed EXACTLY as its appear here, that I cannot make any changes once submitted and that I assume all responsibility in complying the CLASS Regulations	
<div> Save Save & Submit Cancel </div>	

Tick (✓) the 'Terms and Conditions'.

Click 'Save & Submit' button to submit chemical information to DOSH for acknowledgement.

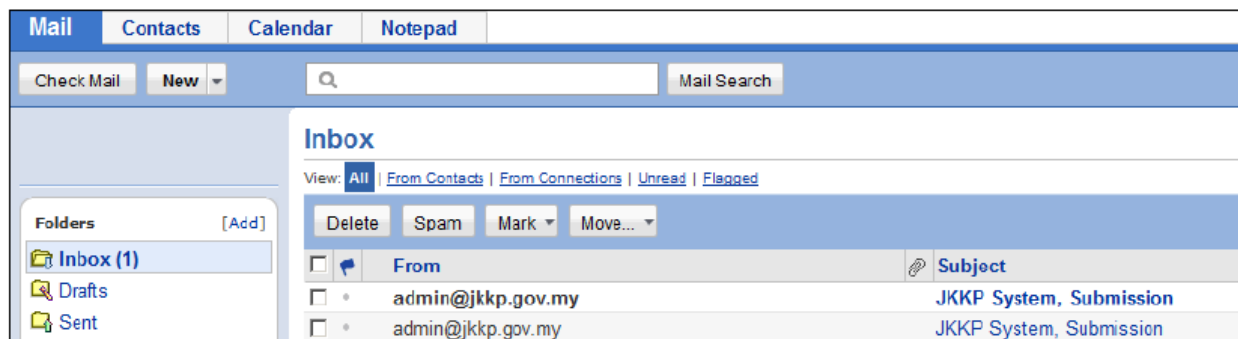
Submission was sent for checking. Submission ID: [DOSH/2015/0000108]

OK

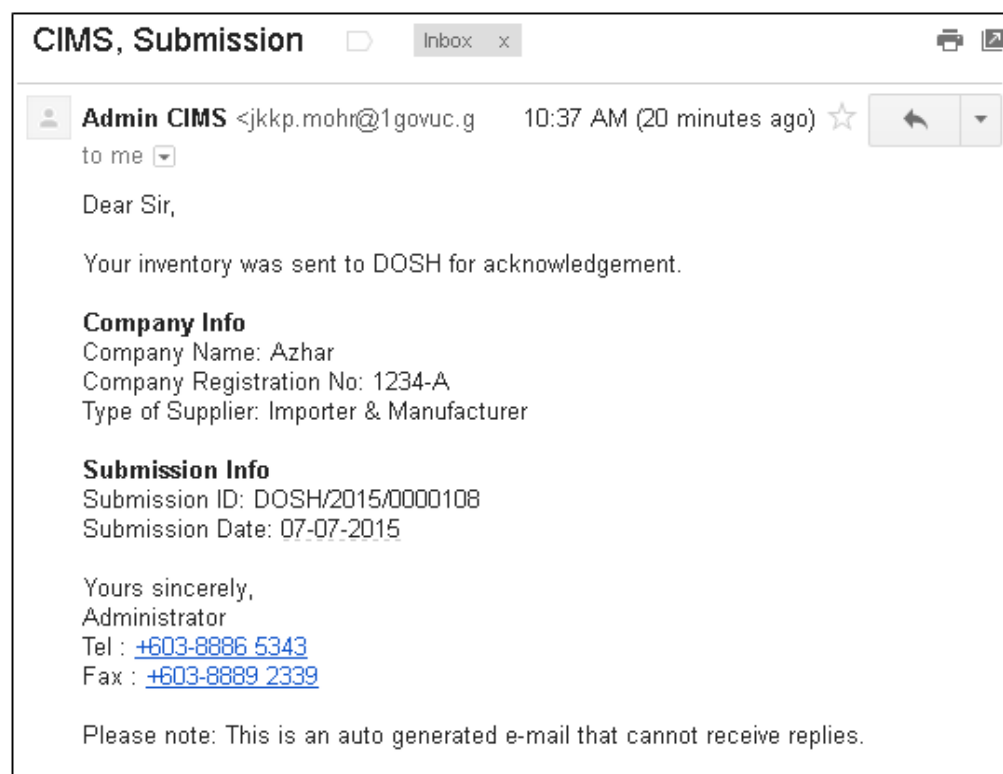
System will prompt for successful submission. Receive submission ID automatically.

Submission :: List						
<div> Upload Bulk Submission Add Submission Delete </div>						
Show 10 Entries		Search all columns:				
<input type="checkbox"/>	Submission ID	Chemical Type	Submission Date	Bulk Submission	Status	Activity
<input type="checkbox"/>	DOSH/2015/0000108	Substance	07-07-2015	N	Pending Acknowledgement	
Search Submission ID		Search Chemical Type	Search Submission Date	Search Bulk Submission	Search Status	
Showing 1 to 4 of 4 Entries						
<div> First Previous 1 Next Last </div>						

New submission list show submission status.



System will automatically send email for successful new submission.



Email from system to user.

5.2 New Submission (Mixture)

Add Submission

Add new submission

Submission :: Add

Chemical Type	<div> Mixture -SELECT- Substance Mixture </div>	Quantity: <input type="text"/>	Proceed	Fill up no of substance/mixture to be submit
----------------------	--	--------------------------------	---------	--

Select chemical type and no of chemical to be submit.

Submission :: Add

Chemical Type	Mixture	Quantity: 1	Proceed	Fill up no of substance/mixture to be submit
Remarks	<div></div>			

Fill up form and click 'Proceed' button.

Mixture 1

Product Name *	<input type="text"/>		
Physical Form *	-SELECT-	ID Number (if any)	<input type="text"/>
No of Ingredient *	<input type="text"/>	Proceed	
Physical Hazard Classification *	<div> NONE: Chemicals which, in contact with water, emit flamm Chemicals which, in contact with water, emit flamm Chemicals which, in contact with water, emit flamm </div> <div>Add> <Remove</div>		
Health Hazard Classification *	<div> NONE: Acute Toxicity Dermal: Category 1 Acute Toxicity Dermal: Category 2 Acute Toxicity Dermal: Category 3 </div> <div>Add> <Remove</div>		
Environment Hazard Classification *	<div> NONE: Hazardous to the Aquatic Environment-Acute Haze Hazardous to the Aquatic Environment-Chronic He Hazardous to the Aquatic Environment-Chronic He </div> <div>Add> <Remove</div>		
Quantity Imported *	<input type="text"/>	tonne/year (Please insert 0 if chemical is not imported)	
Quantity Manufactured *	<input type="text"/>	tonne/year (Please insert 0 if chemical is not manufactured)	

Mixture submission form

Mixture 1

Product Name *

Physical Form * **ID Number (if any)**

No of Ingredient *

No.	Chemical Name	CAS No	Composition	Chemical Source	
1	<input type="text"/>	<input type="text"/>	-SELECT- Or <input type="text"/> %	-SELECT- <input type="text"/>	<input type="button" value="X"/>
2	<input type="text"/>	<input type="text"/>	-SELECT- Or <input type="text"/> %	-SELECT- <input type="text"/>	<input type="button" value="X"/>

Fill up no of ingredient for mixture.

No.	Chemical Name
1	<input type="text"/>
2	<input type="text"/>

***ONLY hazardous chemical must be insert in this field.**

Click chemical name text box.

Chemical List

Search

Showing 1 to 2,178 of 2,178 Entries

CAS No	Chemical Name	Hazard Classification	Activity
108-24-7	Acetic anhydride	<input checked="" type="checkbox"/>	SELECT
67-64-1	Acetone	<input checked="" type="checkbox"/>	SELECT
75-86-5	Acetone cyanohydrin as CN		SELECT
75-05-8	Acetonitrile	<input checked="" type="checkbox"/>	SELECT
98-86-2	Acetophenone		SELECT
74-86-2	Acetylene		SELECT
79-27-6	Acetylene tetrabromide		SELECT
-	Acetylenedichloride		SELECT
50-78-2	Acetylsalicylic acid (aspirin)		SELECT
107-02-8	Acrolein	<input checked="" type="checkbox"/>	SELECT
79-06-1	Acrylamide	<input checked="" type="checkbox"/>	SELECT
79-10-7	Acrylic acid	<input checked="" type="checkbox"/>	SELECT

Select chemical or search from the list.

Chemical List

Search

0 to 0 of 0 Entries

CAS No	Chemical Name	Hazard Classification	Activity
No matching records found			

Chemical Name

CAS No

If new chemical, fill up Chemical Name and CAS No.

No.	Chemical Name	CAS No	Composition	Chemical Source	Delete
1	1, 2, 3-Trichloropropane	96-18-4	>60% Or %	Locally Manufactured	✗
2	2-Methoxyethyl acetate (EGMEA)	110-49-6	1 to <3% Or %	Imported	✗

Physical Hazard Classification *

NONE:
Chemicals which, in contact with water, emit flamm
Chemicals which, in contact with water, emit flamm
Corrosive to Metals: Category 1

Health Hazard Classification *

Skin Corrosion/Irritation: Category 1 A1 B1 C1
Skin Corrosion/Irritation: Category 2
Specific Target Organ Toxicity-Repeated Expos
Specific Target Organ Toxicity-Repeated Expos
Specific Target Organ Toxicity-Single Exposure

Environment Hazard Classification *

NONE:
Hazardous to the Aquatic Environment-Acute Haz
Hazardous to the Aquatic Environment-Chronic H
Hazardous to the Aquatic Environment-Chronic H

Quantity Imported *

tonne/year (Please insert 0 if chemical is not imported)

Quantity Manufactured *

tonne/year (Please insert 0 if chemical is not manufactured)

Terms and Conditions

☐ By submitting the above information, I have verified that all the content are correct. I understand that the document will be printed EXACTLY as its appear here, that I cannot make any changes once submitted and that I assume all responsibility in complying the CLASS Regulations

*Physical, health and environmental hazards are classified based on the chemical as a whole, NOT for each hazardous chemicals.

Fill up the field completely and click 'Save' button.

Submission :: List

Upload Bulk Submission Add Submission Delete

Show 10 Entries Search all columns:

<input type="checkbox"/>	Submission ID	Chemical Type	Submission Date	Bulk Submission	Status	Activity
<input type="checkbox"/>	-	Mixture		N		Details Saved (Yet to Send)

Search Submission ID Search Chemical Type Search Submission Date Search Bulk Submission Search Status

Showing 1 to 5 of 5 Entries First Previous 1 Next Last

Mixture submission is saved in the system but not yet submit. Click Edit to confirm submission.

Mixture 1

Product Name *

Physical Form * Solid ID Number (if any)

No of Ingredient * 2 Proceed

No.	Chemical Name	CAS No	Composition	Chemical Source	Delete
1	1, 2, 3-Trichloropropane	96-18-4	>60% Or %	Locally Manufactured	
2	2-Methoxyethyl acetate (EGMEA)	110-49-6	1 to <3% Or %	Imported	

Physical Hazard Classification *

NONE:
Chemicals which, in contact with water, emit flamm
Chemicals which, in contact with water, emit flamm
Corrosive to Metals: Category 1

Add <Remove

Chemicals which, in contact with water, emit flamm

Health Hazard Classification *

NONE:
Acute Toxicity Dermal: Category 1
Acute Toxicity Dermal: Category 2
Acute Toxicity Dermal: Category 4

Add <Remove

Acute Toxicity Dermal: Category 3
Skin Sensitisation: Category 1

Environment Hazard Classification *

NONE:
Hazardous to the Aquatic Environment-Acute Haz
Hazardous to the Aquatic Environment-Chronic H
Hazardous to the Aquatic Environment-Chronic H

Add <Remove

Hazardous to the Aquatic Environment-Chronic H

Quantity Imported * 10,000.0 tonne/year (Please insert 0 if chemical is not imported)

Quantity Manufactured * 0.0 tonne/year (Please insert 0 if chemical is not manufactured)

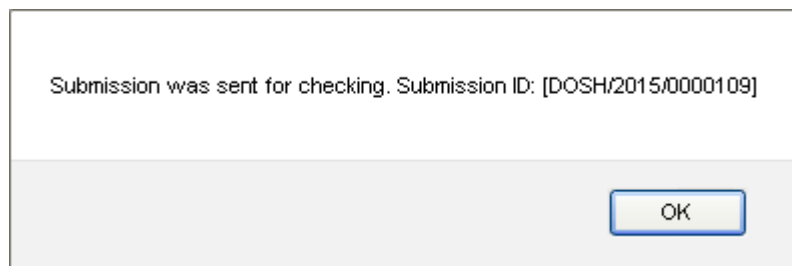
Terms and Conditions

☒ By submitting the above information, I have verified that all the content are correct. I understand that the document will be printed EXACTLY as its appear here, that I cannot make any changes once submitted and that I assume all responsibility in complying the CLASS Regulations

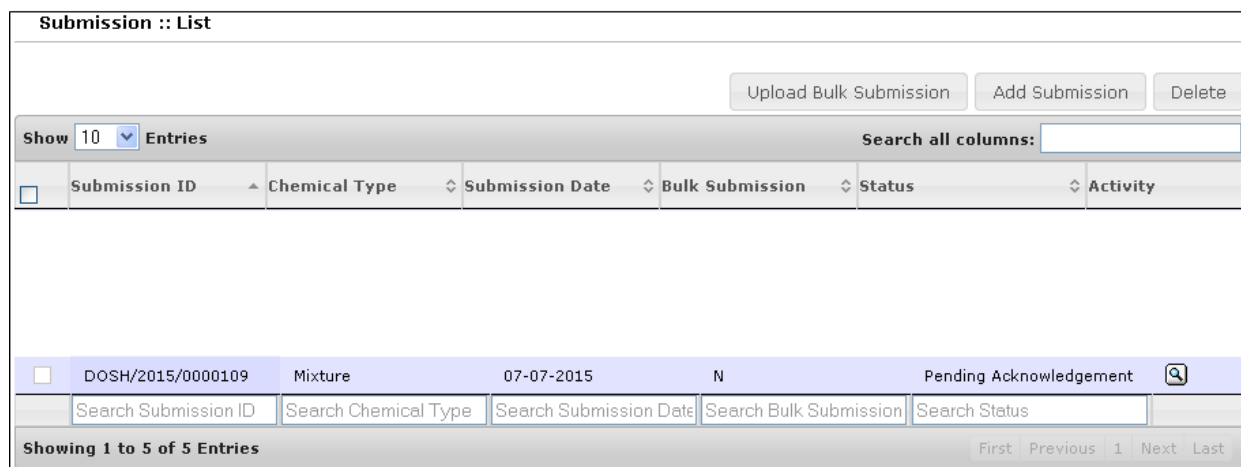
Save Save & Submit Cancel

Tick (✓) the 'Terms and Conditions'.

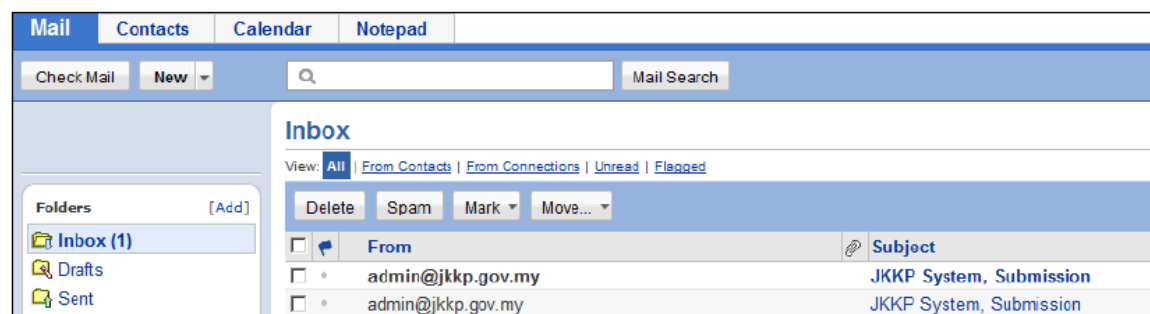
Click 'Save & Submit' button to submit chemical information to DOSH for acknowledgement.



System will prompt for successful submission. Receive submission ID automatically.



New submission list show submission status.



System will automatically send an email for successful new submission.

Admin CIMS <jkkp.mohr@1govuc.gov.my>

to me 

Dear Sir,

Your inventory was sent to DOSH for acknowledgement.

Company Info

Company Name: Azhar

Company Registration No: 1234-A

Type of Supplier: Importer & Manufacturer

Submission Info

Submission ID: DOSH/2015/0000109



Submission Date: 07-07-2015

Yours sincerely,

Administrator

Tel : [+603-8886 5343](tel:+603-88865343)

Fax : [+603-8889 2339](tel:+603-88892339)

Please note: This is an auto generated e-mail that cannot receive replies.

Email from system to user.

5.3 New Bulk Submission (Substance)

Submission :: List

Upload Bulk Submission Add Submission Delete

Show 10 Entries Search all columns:

<input type="checkbox"/>	Submission ID	Chemical Type	Submission Date	Bulk Submission	Status	Activity
<input type="checkbox"/>	DOSH/2014/0000111	Substance	21-11-2014	B	Submission Acknowledged	
<input type="checkbox"/>	DOSH/2014/0000113	Substance	21-11-2014	B	Submission Acknowledged	
<input type="checkbox"/>	DOSH/2014/0000115	Substance	27-11-2014	N	Submission Acknowledged	
<input type="checkbox"/>	DOSH/2015/0000108/R	Substance	07-07-2015	N	Rejected (Ammend & Resubmit)	
<input type="checkbox"/>	DOSH/2015/0000109	Mixture	07-07-2015	N	Submission Acknowledged	
<input type="checkbox"/>	DOSH/2015/0000110	Substance	09-07-2015	B	Pending Acknowledgement	

Showing 1 to 6 of 6 Entries

At 'SUBMISSION' tab, choose 'Upload Bulk Submission'

Upload Submission

Guideline

1. Download Reference File & Format accordingly (Mixture slightly different from Substance)
2. Follow example on how to fill the data
3. Save the file
4. Select & Upload by Submission Type

Substance **Mixture**

Reference	Download
Format	Download
Substance	Upload a file

Download both EXCEL Spreadsheet documents.

* Reference: Guide on how to fill in the EXCEL Spreadsheet.

* Format: The Spreadsheet need to be fulfilled and upload at 'Upload a file' space.

Excel Spreadsheet Data:

No	Physical Form	Product/Chemical Name	CAS No	Physical Hazard Classification	Health Hazard Classification	Environment Hazard Classification	Quantity Imported - tonne/year	Quantity Manufactured - tonne/year
1	L	Acetic Acid	64-19-7	Flammable Liquids: Category 3;	Skin Corrosion/Irritation: Category 1 A/ 1 B/ 1 C/; Serious Eye Damage/Eye Irritation: Category 1		100.0	

Callout 1: • Either S/L/G

Callout 2: • Physical, Health and Environment Hazard are listed in 'Reference' EXCEL Spreadsheet
• For multiple hazards, separate with semi colon (;)

Complete the 'Format' Spreadsheet that been downloaded before. *Example is as above. Save the EXCEL Spreadsheet and upload the file to CIMS.

Substance Mixture

Reference

Format

Substance

Remarks

No	Physical Form	Product/Chemical Name	CAS No	Physical Hazard Classification	Health Hazard Classification	Environment Hazard Classification	Quantity Imported	Quantity Manufactured	<input type="checkbox"/>
1	Liquid	Acetic Acid	64-19-7	Flammable Liquids: Category 3;	Skin Corrosion/Irritation: Category 1 A/ 1 B/ 1 C/; Serious Eye Damage/Eye Irritation: Category 1;	No Hazard Statement: No Hazard Category;	100.0	0.0	<input checked="" type="checkbox"/>

Terms and Conditions

☒ By submitting the above information, I have verified that all the content are correct. I understand that the document will be printed EXACTLY as its appear here, that I cannot make any changes once submitted and that I assume all responsibility in complying the CLASS Regulations

Once the EXCEL is uploaded, table will appear showing details insert. Tick (✓) at the right end for each No and at the Terms and Conditions. Click 'Save & Submit' to submit the substance inventory.

5.4 New Bulk Submission (Mixture)

Submission :: List

Upload Bulk Submission Add Submission Delete

Show 10 Entries Search all columns:

<input type="checkbox"/>	Submission ID	Chemical Type	Submission Date	Bulk Submission	Status	Activity
<input type="checkbox"/>	DOSH/2014/0000111	Substance	21-11-2014	B	Submission Acknowledged	
<input type="checkbox"/>	DOSH/2014/0000113	Substance	21-11-2014	B	Submission Acknowledged	
<input type="checkbox"/>	DOSH/2014/0000115	Substance	27-11-2014	N	Submission Acknowledged	
<input type="checkbox"/>	DOSH/2015/0000108/R	Substance	07-07-2015	N	Rejected (Amend & Resubmit)	
<input type="checkbox"/>	DOSH/2015/0000109	Mixture	07-07-2015	N	Submission Acknowledged	
<input type="checkbox"/>	DOSH/2015/0000110	Substance	09-07-2015	B	Pending Acknowledgement	

Showing 1 to 6 of 6 Entries

At 'SUBMISSION' tab, choose 'Upload Bulk Submission'

Guideline

1. Download Reference File & Format accordingly (Mixture slightly different from Substance)
2. Follow example on how to fill the data
3. Save the file
4. Select & Upload by Submission Type

Substance **Mixture**

Reference Download

Format Download

Mixture Upload a file

Download both EXCEL Spreadsheet documents.

* Reference: Guide on how to fill in the EXCEL Spreadsheet.

* Format: The Spreadsheet need to be fulfilled and upload at 'Upload a file' space.

Master-Mixture Spreadsheet Data:

Remark	No	Product Name	Physical Form	ID Number (if any)	No of Ingredient	Physical Hazard Classification	Health Hazard Classification	Environment Hazard Classification	Quantity Imported - tonne/year	Quantity Manufactured - tonne/year
	1	Fast Sealant	L		2	Flammable Liquids: Category 3;	Skin Corrosion/Irritation: Category 1 A/ 1 B/ 1 C/; Serious Eye Damage/Eye Irritation: Category 1		500.0	

Callouts:

- Either S/L/G
- Physical, Health and Environment Hazard are listed in 'Reference' EXCEL Spreadsheet
- For multiple hazards, separate with semi colon (;)

Complete the 'Format' Spreadsheet (Master-Mixture) downloaded before. *Example is as above.

Sub-Master-Mixture Spreadsheet Data:

Key	Chemical Name	CAS No	Composition	Chemical Source
1	Acetic Acid	64-19-7	A5	LM
1	Acetone	67-64-1	A4	IM

Callouts:

- Key no must be as same as in the Master-Mixture sheet
- Composition as in 'Reference' spreadsheet
- Chemical Source as in 'Reference' spreadsheet

Reference Tables:

Composition	Code
<1%	A1
1 to <3%	A2
3 to <5%	A3
5 to <10%	A4
10 to <30%	A5
30 to <60%	A6
>60%	A7
Number with 3 decimals format	0.000

Chemical Source	Code
Locally Manufactured	LM
Imported	IM

Complete the 'Format' Spreadsheet (Sub-Master-Mixture) downloaded before. *Example is as above.

Save the EXCEL Spreadsheet and upload the file to CIMS.

Substance

Mixture

Reference

Download

Format

Download

Mixture

Upload a file

Remarks

No	Product Name	Physical Form	ID Number (if any)	No of Ingredient	Physical Hazard Classification	Health Hazard Classification	Environment Hazard Classification	Quantity Imported	Quantity Manufactured	
1	Fast Sealant	Liquid		2	Flammable Liquids: Category 3;	Skin Corrosion/irritation: Category 1 A/ 1 B/ 1 C/; Serious Eye Damage/Eye Irritation: Category 1		500.0	0.0	<input type="checkbox"/>
	#	Chemical Name	CAS No	Composition	Chemical Source					<input checked="" type="checkbox"/>
	1	Acetic Acid	64-19-7	10 to <30%	Locally Manufactured					
	2	Acetone	67-64-1	5 to <10%	Imported					

Terms and Conditions

☒
By submitting the above information, I have verified that all the content are correct. I understand that the document will be printed EXACTLY as its appear here, that I cannot make any changes once submitted and that I assume all responsibility in complying the CLASS Regulations

Save

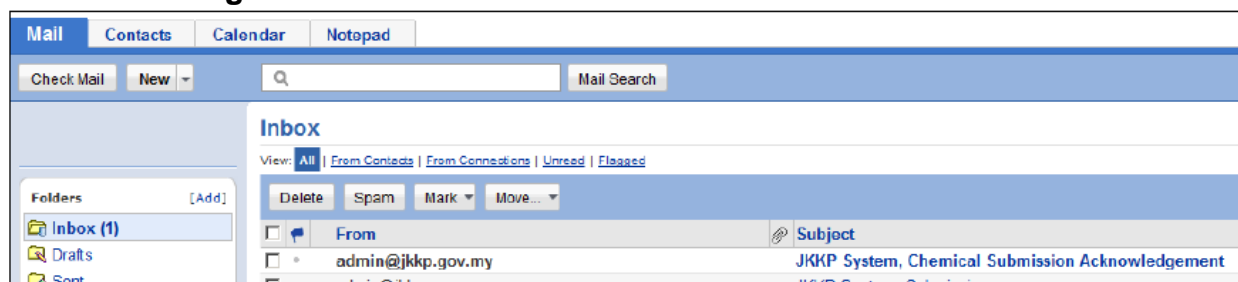
Save & Submit

Cancel

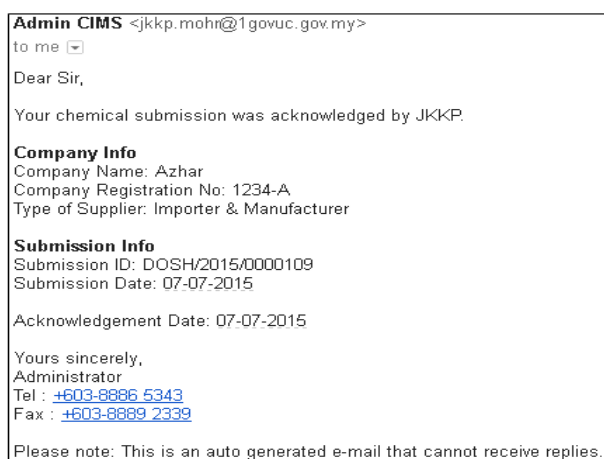
Once the EXCEL is uploaded, table will appear showing details insert.
 Tick (✓) at the right end for each No and at the Terms and Conditions.
 Click 'Save & Submit' to submit the substance inventory.

6. Submission Status

6.1 Acknowledged Submission



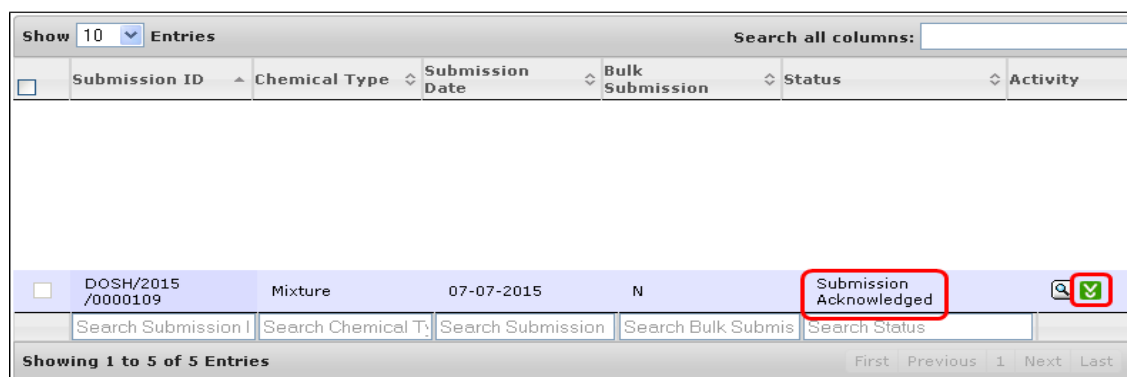
Receive email from system.




Email from system.

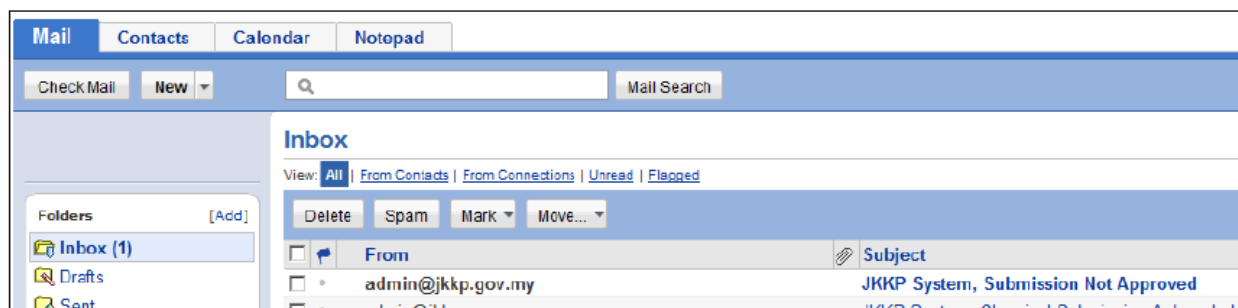


Notification box at Home page will show acknowledged status

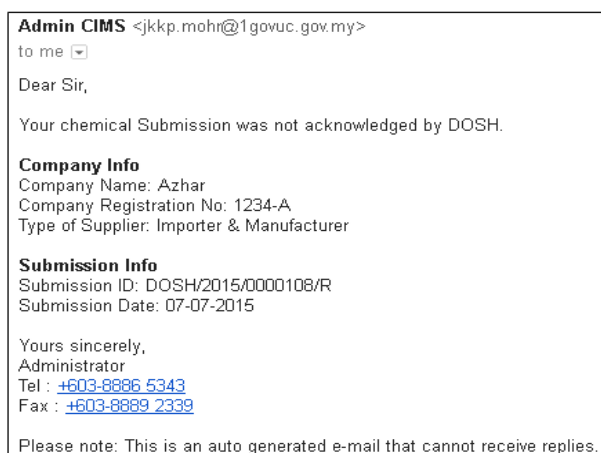


Acknowledgement Certificate can be download by clicking  button

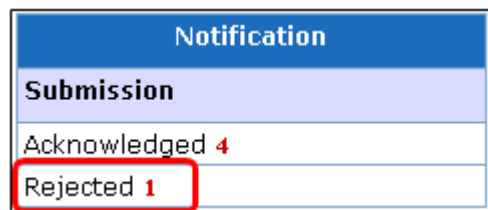
6.2 Rejected Submission





Received email from system.




Email from system



Notification box at Home page will show rejected status

Show 10 Entries		Search all columns:				
	Submission ID	Chemical Type	Submission Date	Reason/Notes	Status	Activity
<input type="checkbox"/>	DOSH/2015/0000108/R	Substance	07-07-2015	Information not complete. Kindly redo the submission.	Rejected (Amend & Resubmit)	 
Search Submission ID		Search Chemical Type	Search Submission Date	Search Reason/Notes	Search Status	
Showing 1 to 1 of 1 Entries						First Previous 1 Next Last

Rejected submission will appear in Rejected List and edit the submission by clicking  button.

6.3 Common Mistakes

Once mistake been done by user, DOSH Officer will reject those submissions. Among the common mistakes done are:

- Non hazardous / not classified chemicals are include in the submission list
- For submission of substance, chemical name and CAS number is not provided.
- Quantity imported / manufactured is not provided.
- Hazards are not in line with the physical form of the chemicals.
- Substance and mixture are mixed up in one submission.
- Submission via bulk submission template in Microsoft Excel form is not according to the reference (kindly refer below tips). Therefore, system unable to read the excel file properly resulted in failed to upload submission.

No	Product Name	Physical Form	ID Number (if any)	No of Ingredient	Physical Hazard Classification	Health Hazard Classification	Environment Hazard Classification	Quantity Imported - tonne/year	Quantity Manufactured - tonne/year
1	Fast Sealant	L		2	Flammable Liquids: Category 3;	Skin Corrosion/Irritation: Category 1 A/ 1 B/ 1 C/; Serious Eye Damage/Eye Irritation: Category 1		500.0	

Callouts:

- Either S/L/G
- Physical, Health and Environment Hazard are listed in 'Reference' EXCEL Spreadsheet
- For multiple hazards, separate with semi colon (;)

- Make sure formatting of the hazard classification as similar as in the reference including Capital letter, space etc.
- When there is no hazard, insert 'NONE' in the empty cell.

Key	Chemical Name	CAS No	Composition	Chemical Source
1	Acetic Acid	64-19-7	A5	LM
1	Acetone	67-64-1	A4	IM

Callouts:

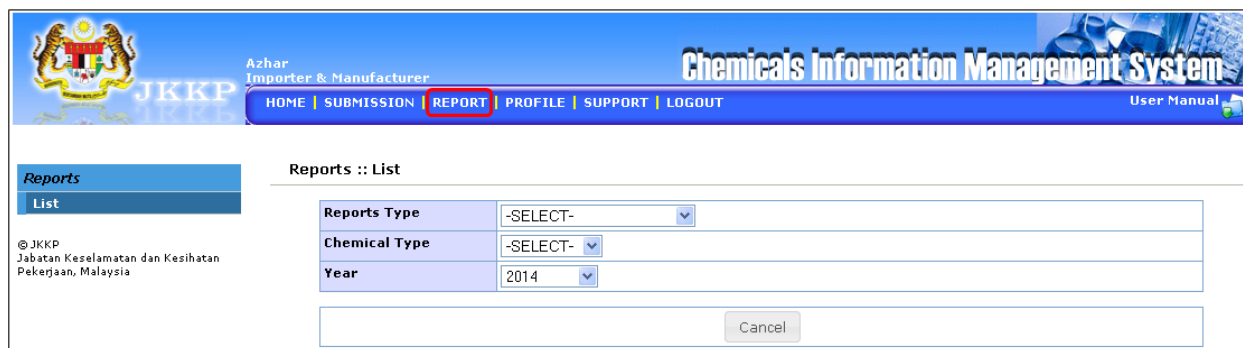
- Key no must be as same as in the Master-Mixture sheet
- Composition as in 'Reference' spreadsheet

Composition	Code
<1%	A1
1 to <3%	A2
3 to <5%	A3
5 to <10%	A4
10 to <30%	A5
30 to <60%	A6
>60%	A7
Number with 3 decimals format	0.000
- Chemical Source as in 'Reference' spreadsheet

Chemical Source	Code
Locally Manufactured	LM
Imported	IM

- Make sure 'Key No' is align with the 'No of ingredient' stated in Master-Mixture sheet.

7. Reporting



Reports
List

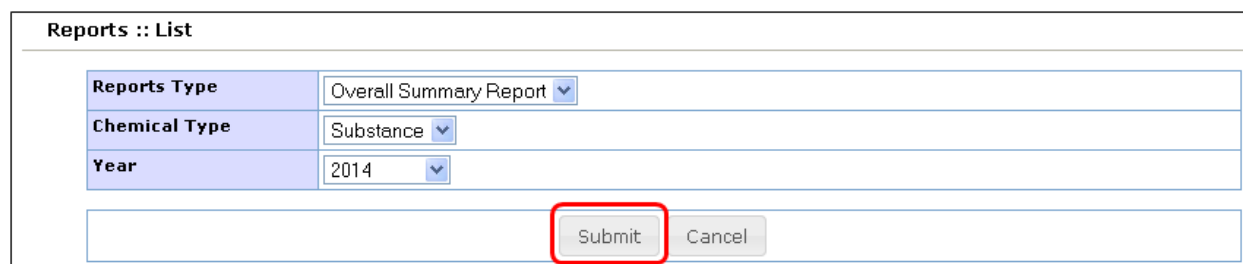
© JKKP
Jabatan Keselamatan dan Kesihatan
Pekerjaan, Malaysia

Reports :: List

Reports Type	-SELECT-
Chemical Type	-SELECT-
Year	2014

Cancel

Report Tab



Reports :: List

Reports Type	Overall Summary Report
Chemical Type	Substance
Year	2014

Submit Cancel

Select report type, chemical type, status and year. Click



DEPARTMENT OF OCCUPATIONAL SAFETY AND HEALTH

CHEMICAL INFORMATION MANAGEMENT SYSTEM

SUMMARY: OVERALL SUMMARY REPORT

SUPPLIER NAME: AZHAR [IMPORTER & MANUFACTURER]

YEAR: 2013

Chemical		
No.	Name	CAS No
1	Warfarin	81-81-2
2	1, 2, 4-Trichlorobenzene	120-82-1

Overall Summary Report



DEPARTMENT OF OCCUPATIONAL SAFETY AND HEALTH

CHEMICAL INFORMATION MANAGEMENT SYSTEM

SUMMARY: OVERALL DETAILED REPORT [SUBSTANCE]

SUPPLIER NAME: AZHAR [IMPORTER & MANUFACTURER]

YEAR: 2013

No	Product/Chemical Name	CAS No	Hazard Class	Acknowledged Date	Quantity Imported (tonne/year)	Quantity Manufactured (tonne/year)
1	Warfarin	81-81-2	Physical Hazard:- -Chemicals which, in contact with water, emit flammable gases:Category 1; Health Hazard:- -Acute Toxicity Oral:Category 1; -Reproductive Toxicity:Category 1 A / 1 B; Environment Hazard:- -Hazardous to the Aquatic Environment-Acute Hazard:Category 1;	21-11-2014	10.0	5.0
2	Warfarin	81-81-2	Physical Hazard:- -Chemicals which, in contact with water, emit flammable gases:Category 1; Health Hazard:- -Acute Toxicity Oral:Category 1; -Reproductive Toxicity:Category 1 A / 1 B; Environment Hazard:- -Hazardous to the Aquatic Environment-Acute Hazard:Category 1;	21-11-2014	10.0	5.0
3	1, 2, 4-Trichlorobenzene	120-82-1		27-11-2014	10.0	20.0
Total					30.0	30.0

Overall Detailed Report

* Report must be kept properly and made available upon inspection by DOSH Officer.

The End

For enquiry, please call: +603-8886 5343 or email: jkkp.mohr@1govuc.gov.my

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