

Practice

write a polite email to your teacher to request a deadline extension

Component	Things to write
Purpose	Delay submitting an assignment
Role	You are a student
Output	Give answer as a formal email
Mode	Use Formal Language
Parameters	Your name is Krit Kasemtewin. Your student number is 66011314. Class is Artificial Intelligence. Teacher is Asst. Prof. Dr. Pikulkaew Tangtisanon.
Tone	Apologetic

Complete Prompt

Write an email
You are a student your name is Krit Kasemtewin student number 66011314 writing an email to Asst. Prof. Dr. Pikulkaew Tangtisanon class Artificial Intelligence that you want to delay submitting an assignment write using formal language and that you feel apologetic

Result

Subject: Request to Postpone Assignment Submission for Artificial Intelligence Course

Dear Asst. Prof. Dr. Pikulkaew Tangtisanon,

I hope this message finds you well.

My name is Krit Kasemtewin, student ID 66011314, currently enrolled in your Artificial Intelligence course. I am writing to respectfully request a short extension for the submission of the current assignment.

Due to unforeseen personal circumstances, I am unable to complete the assignment by the original deadline. I sincerely apologize for this delay and any inconvenience it may cause. Please know that I am fully committed to the course and am working to complete the assignment as soon as possible.

I would be very grateful if you would kindly consider granting me an extension. I assure you that I will submit the work within the extended period, should it be granted.

Thank you for your understanding and consideration.

Sincerely,
Krit Kasemtewin
Student ID: 66011314

Write an email

You are a student your name is Krit Kasemtewin student number 66011314 writing an email to Asst. Prof. Dr. Pikulkaew Tangtisanon class Artificial Intelligence that you want to delay submitting an assignment write using formal language and that you feel apologetic

Certainly. Here's a formal email you can use to request a delay in your assignment submission:

Subject: Request to Postpone Assignment Submission for Artificial Intelligence Course

Dear Asst. Prof. Dr. Pikulkaew Tangtisanon,

I hope this message finds you well.

My name is Krit Kasemtewin, student ID 66011314, currently enrolled in your *Artificial Intelligence* course. I am writing to respectfully request a short extension for the submission of the current assignment.

Due to unforeseen personal circumstances, I am unable to complete the assignment by the original deadline. I sincerely apologize for this delay and any inconvenience it may cause. Please know that I am fully committed to the course and am working to complete the assignment as soon as possible.

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Sincerely,

Krit Kasemtewin

Student ID: 66011314

