

OPORD: Academic Year 2024-2025 Military Education & Training

References:

- (a) USAFA/CW, *CW Information and Procedural Guide*, 20 Jul 18
- (b) AFCWI 36-3501, *Cadet Standards and Duties*, 9 Aug 24
- (c) USAFAI 36-3536, *Allocation of Cadet Time*, 18 Nov 19
- (d) Cadet Military and Education Training Plan (CMETP), 29 Jun 23
- (e) Commandant of Cadets Operations Manual, 12 Jul 23
- (f) Fact Sheet: 2022 National Defense Strategy, 28 Mar 22
- (g) AFDN 1-21, *Agile Combat Employment*, 23 Aug 22
- (h) Academic Year 24-25 Military Expectations Memorandum, 9 Aug 24
- (i) AFTTP 3-4, *Airman's Manual*, 26 Sep 22
- (j) AFI 10-405 Ready Airmen Training, 28 Aug 23

Time Zone Used Throughout the Order: **Mountain Time**

Task Organization: 10 ABW
306 FTG
USAFA/AD
USAFA/CW
USAFA/DF
HQ USAFA Staff

1) SITUATION

- a) Enemy Forces:** Strategic Competitors (People's Republic of China, Russia, North Korea, Iran)
- b) Friendly Forces:** All USAFA Personnel
- c) Attachments and Detachments:** Other USAF and USSF assets

2) MISSION

The Cadet Wing will plan and execute purposeful, engaging, and rigorous military training throughout Academic Year (AY) 2024-2025, at USAFA, in order to build and inspire the next generation of warfighters to lead in the Profession-of-Arms with character and capable of winning the future fight.

3) EXECUTION

a) Commander's Intent

- i) **Purpose:** Develop leaders of character by inculcating a warfighter mentality to ensure each cadet is physically fit, mentally/emotionally resilient, well-studied in our Services' heritage, of impeccable character, and of sound judgement—ready to face the challenges of the geostrategic environment and worthy of leading our Airmen and Guardians.

- ii) **Key Tasks:**
 - (a) **Strictly** adhere to CW AY Training Military Expectations to ensure safety and promote a healthy training climate
 - (b) Complete and document all training requirements identified in CMETP
 - (c) Plan and execute training throughout the AY IAW training phase objectives in Para 3.c.
 - (d) Effectively implement Operational Risk Management (ORM), mission brief, and mission debrief skills throughout all training events
 - iii) **End state:** Cadets from the Class of 2025 have met all graduation requirements and are prepared to lead as 2d Lts in our Air and Space Force. Cadets from the Class of 2026, 2027, and 2028 have met all CMETP training requirements and are prepared to assume future leadership roles in the Cadet Wing in the summer of 2025 and AY 2025-2026.
- b) Concept of Operations**
- i) The Cadet Wing will conduct Ready Airmen Training (RAT) training and education throughout the AY IAW Schedule of Calls and the Cadet Military Training Schedule (CMTS). The Wing/Groups/Squadrons will develop plans to practice these skills during Silver Training Weekends. The Wing will evaluate cadets/squadrons through wing-wide events and Field Training Exercises throughout the AY. The AY 2024-2025 Training Cycle will generally consist of three phases, each with different objectives and corresponding culminating events:
 - (a) Aug – Oct: Individual Skills Training
 - (b) Oct – Mar: Integrating Individual and Unit-Based Training
 - (c) Mar – May: Class-based Upgrade Training and Transition
- c) Scheme of Maneuver**
- i) **Individual Skills Training**
 - (a) **Timing:** 5 Aug 24 – 18 Oct 24
 - (b) **Objectives:**
 - (i) Prepare unit for the Fall Field Training Exercise
 - (ii) Learn and refine RAT Skills
 - (iii) Develop leadership skills across all four classes, corresponding to class-specific roles and responsibilities (see Attachment 1)
 - (iv) Build physical, mental, and emotional resiliency across all four classes
 - (v) Develop unit cohesion and culture through training events
 - (c) **Culminating Event:** Fall Field Training Exercise
 - (i) End State: Units will be evaluated in the following areas:
 - (a) RAT Field Skills (Active Threat Response, TCCC, Basic Radio Communications, and Land Navigation) (see Attachment 4)
 - (b) Mission planning, briefing, and debriefing skills
 - (c) C2 and Mission Command
 - ii) **Integrating Individual and Unit-Based Training**
 - (a) **Timing:** 19 Oct 24 – 8 Mar 25
 - (b) **Objectives:**
 - (i) Prepare unit for the Spring Field Training Exercise
 - (ii) Develop leadership skills across all four classes, corresponding to

- class-specific roles and responsibilities (see Attachment 1)
 - (iii) Increase knowledge of each Air Force or Space Force Specialty Classification's (AFSC's/SFSC's) role in the Department of Air Force's mission
 - (iv) Gain experience in conducting military operations using RAT skills
- (c) Culminating Event: Spring Field Training Exercise
 - (i) End State:
 - (a) Cadets will understand the levels of mission planning and execution that contribute to successful military operations
 - (b) Cadets will demonstrate knowledge or mission analysis, leadership, teamwork, and multi-domain military operations
- iii) **Class-based Upgrade Training and Transition**
 - (a) Timing: 9 Mar 25 – 29 May 25
 - (b) Objectives:
 - (i) Prepare Firsties to assume role as 2d Lts and prepare Second-, Third-, and Fourth-class cadets to assume future leadership/cadre roles in summer 2025 and leadership roles in AY 2025-2026.
 - (i) Develop leadership skills across all four classes, corresponding to class-specific roles and responsibilities (see Attachment 1)
 - (c) Culminating Event: Graduation
 - (i) End State:
 - (a) Firsties transition to 2d Lts
 - (b) Second-, Third-, and Fourth-class cadets transition to next leadership roles in accordance with the CMETP
- d) **Tasks to Subordinate Units**
 - i) **Cadet Wing Staff**
 - (a) Track and report Cadet Wing progress of AY Training and CMETP requirement completion to CWTT.
 - (b) Review and provide feedback to squadrons and groups on their semester Silver Weekend and Field Training Exercise prep plans.
 - (c) Issue guidance and oversee execution for CW Common-Use Periods and Silver Training Weekends.
 - (d) Plan, coordinate, and execute Cadet Wing exercises. Issue subsequent mission-type orders (OPORD/WARNORD/FRAGORD), as needed.
 - (e) Ensure all members of Wing Staff integrate into their squadrons to receive all assigned training.
 - ii) **Cadet Group Staff**
 - (a) Review, consolidate, and file squadron semester Silver Weekend and Field Training Exercise prep plans. Verify that squadron training plans meet Commander's Intent, adhere to CW AY 24-25 Military Expectations, and will effectively prepare squadrons for the Cadet Wing Field Training Exercises. Plans will be due prior to the associated training event at the discretion of each Permanent Party Group Commander (PP Gp/CC).
 - (b) Track squadrons' progress and provide monthly status of sourced and unsourced training updates to Cadet Group Commander (Gp/CC) and PP Gp/CC.

- (c) Review and provide feedback to squadrons on development plans and their execution.
 - (d) When delegated by the Wing, plan and execute group-level training during CW Common-Use Periods and Silver Training Weekends.
 - (e) Ensure squadron readiness for the CW Field Training Exercises.
 - (f) Issue training equipment and schedule/reserve resources as required.
 - (g) Report monthly training status to the Cadet Wing A3.
 - (h) Ensure all members of Group Staff integrate into their squadrons to receive all assigned training.
- iii) **Permanent Party Squadron Commanders (PP Sq/CC) /AMTs**
- (a) Guide squadron leadership and training staff to successful completion of OPORD requirement, ensuring objectives are met and training is accomplished IAW CW AY Military Expectations.
 - (b) Attend/supervise any training that is scheduled outside of established military training periods (approved SCA will be required).
 - (c) Participate in and guide mission planning, briefs and debriefs.
 - (d) Document and review CMETP class-specific requirements via Blackboard (CL and CE courses). Ensure Stan/Eval and A3 officers are documenting other CMETP requirements for all squadron cadets via Blackboard.
 - (e) Ensure all Firsties are on a glideslope to complete all USAFA graduation requirements prior to Spring 2025. Report all cadets at risk of late-graduation or other remedial status affecting graduation to PP Gp/CCs and ensure tracking via Blackboard.
- iv) **Cadet Squadron Staff**
- (a) Schedule, execute, and record squadron RAT events/training. Develop and execute Silver Weekend and Field Training Exercise prep plans to prepare their squadrons to meet training standards and expectations as dictated by the group. Plans will be due prior to the associated training event at the discretion of each PP Sq/CC.
 - (b) Upon receiving a mission-type order, plan, execute, and debrief a basic military operation while properly utilizing the class structure.
 - (c) Execute and oversee event training, pre-briefs, and debriefs.
 - (d) Maintain appropriate use of cadet time as dictated by the Schedule of Calls (SOC).
 - (e) Inspect and review squadron CMETP requirements completion and provide status to PP Sq/CC/AMT.
 - (f) Ensure all assigned personnel (including those with duties at Wing or Group staff) complete assigned training requirements.
 - (g) Specific roles and responsibilities:
 - (i) Cadet Squadron Commander (Sq/CC) is responsible for the completion of all training within their unit. They will ensure that required planning is completed and the appropriate approval is secured (IAW CW AY Military Expectations) prior to the execution of each training event.
 - (ii) Squadron A3 Staff is responsible for both the planning and execution of the approved semester training plan and the major training and assessment events, reporting to the cadet Sq/CC. They will update the

squadron Training Records to reflect training that has been accomplished by each cadet and will create After Action Reports (AAR) for every group or wing training event which will be submitted to Group A3 Staff.

- (iii) Squadron A1 Staff are responsible for executing and/or overseeing Unit Physical Conditioning. They will coordinate all unit-level physical conditioning workouts with ADPA for approval NLT 1 week prior to execution. Unit physical conditioning activities will not occur during time allocated for military training (see Pg 5, section 5 in AY 24-25 Military Expectations Memorandum, 08 Aug 24)
- (iv) Cadet Stan/Eval Staff is responsible for the assessment and grading of training events and report progress to their cadet Sq/CC and Stan/Eval staff at the level above. They will monitor squadron training events to ensure they meet Commander's Intent and adhere to Military Expectations and will report findings directly to the cadet Sq/CC. They will also administer Squadron Blackboard/SIS training updates.
- (v) Cadet Frontline Supervisors (Flt CCs, Flight Chiefs, Element Ldrs, and Supervisors) are responsible for coordinating with training staff on the development and mentorship of those under their command and ensuring maximum cadet participation in training.

- e) **Coordinating Instructions.** See Attachment 2 for Training Battle Rhythm and Timeline. See Attachment 7 for SAMI/AMI, Knowledge Test and Knowledge Bowl schedule.

4) **SERVICE AND SUPPORT**

- a) **Support.** There are several supporting organizations from across USAFA that can both support and add realism to squadron-level military training. These include, but are not limited to: Multi-Domain Lab, Outdoor Leadership Course (OLC), Expeditionary Skills Training, Small Arms Shooting Simulators, USAFA/LD, PPC, Space Force Deta 13 – Detachment 1, etc. Refer to Attachment 6 for contact information.

- b) **Equipment.**

- i) Each Squadron will be issued an AY Training Kit that will be used to support AY training and training events.
 - (a) Kits will be issued during Transition Week to Cadet Squadron A4/6 Division Chiefs and will be collected in March 2025 after the Spring Field Training Exercise.
 - (i) All non-consumable materials inside of the kits must be returned in the same condition they were provided in. Consumable materials include DD Form 1380s (TCCC Cards), Binder, and Printer Paper.
 - (b) Squadrons will sign hand receipts upon issuance of a Training Kit.
 - (c) Squadron A4/6 Division Chiefs will be responsible to ensure Training Kits and its contents are returned in March 2025 after the Spring Field Training Exercise
 - (d) The materials inside of the Training Kits will only be used **explicitly** for AY training purposes and each use must be approved by the Cadet Squadron A4/6 Division Chief.
- ii) Each Training Kit will consist of:

- (a) Pelican Case (1)
- (b) LMR (1)
- (c) Compasses (5)
- (d) Bleeding Control Trainers (2)
- (e) Combat Application Tourniquet (2)
- (f) Training Hemostatic Dressing (2)
- (g) Pressure Bandage (2)
- (h) DD Form 1380 (TCCC Card) Case of 100 (2)
- (i) Binder (1)
- (j) Printer Paper (125)
- iii) Requests for additional equipment (medical equipment, maps, compasses, etc.) must be submitted through cadet A4/6 staff channels (i.e., Sq → Gp → Wg → CWT).
- c) Medical.**
 - i) Squadrons will develop plans to address emergent and non-emergent medical contingencies IAW CW AY 24-25 Military Expectations requirements.
 - ii) Cadet Medicine Clinic hours of operation during the Academic School Year are 0700-1630, Monday through Friday. Exceptions to this are clinic closures on Wednesdays 0700-0900 each week for training, holidays, and weekends.
 - iii) For afterhours medical care outside of the clinic hours in an emergency where there is a possibility for loss of life, limb, or eyesight that requires immediate medical attention, contact EMS (9-1-1).
 - iv) In urgent situations, not including a possibility for loss of life, limb, or eyesight, contact the Nurse Advice Line (NAL). 1-800-874-2273 Option 1. NAL will triage cadets and permanent party and will coordinate either urgent care referral to the closest clinic available or book the patient to the next available appointment to the Cadet Medicine Clinic.
- d) Safety.** Units will adhere to training safety and risk management policy IAW CW AY Military Expectations.

5) COMMAND AND SIGNAL

a) Command

- i) Cadet and Permanent Party (PP) coordination and chain of command
 - (a) PP Sq/CCs are responsible for the approval, execution, and documentation of all squadron training throughout the year. They are accountable to their PP Gp/CC and the Commandant of Cadets for ensuring their squadron's training is objectives-based and strictly adheres to the CW Military Expectations.
 - (b) Training waiver requests will be routed to PP Gp/CCs for coordination and concurrence. PP Gp/CCs have the authority to approve/deny waiver requests unless otherwise directed by the Commandant. All sourced graduation requirements from the CMETP may only be waived by the Academy Board.
 - (c) The cadet chain of command will be the primary chain of command and receive all taskers, PP leadership will be copied for awareness.

b) Signal

- i) The cadet chain of command will issue guidance and orders to the maximum extent possible.
- ii) Progress tracking and updates – Stan/Eval and A3 Staff will report a Status of Training (SOT) to their Cadet Squadron Commander and PP Leadership, monthly. Additionally, Squadron Stan/Eval and A3 staff will report SOT through their functional equivalents up the chain (i.e., Sq → Gp → Wg → CWTT).
- iii) The office of primary responsibility for the AY Training Plan OPORD is CW/CWTT. Route questions regarding this OPORD through the chain of command.

GAVIN P. MARKS
Brigadier General, USAF
31st Commandant of Cadets

7 Attachments:

- 1. Class Specific Roles and Responsibilities for Academic Year Progression
- 2. Training Battle Rhythm and Timeline
- 3. Morning Formations Plan (AY 24-25)
- 4. Agile Combat Employment (ACE) & Mission Ready Airmen Fields Skills
- 5. Policy on Designated Athletic Time for AY 24-25
- 6. Organization Contact Information
- 7. Military Performance Average Milestones

DISTRIBUTION:

306 FTG
USAFA/DF
USAFA/AD
10 ABW
HQ USAFA/A3
HQ USAFA Staff

Attachment 1: Class Specific Roles and Responsibilities for Academic Year Progression and A-Staff Duty Summaries

Class Roles and Responsibilities

Four Degrees (Follower)

Four Degrees are learning and adapting to the Profession of Arms via military service and require significant supervision and support. They are expected to demonstrate proficiency at performing basic tasks and understanding and conforming to USAFA standards, Department of the Air Force standards, customs, courtesies, heritage, and core values.

Three Degrees (Supervisor)

Three Degrees are responsible for their subordinates' development and the effective accomplishment of assigned tasks. They are expected to demonstrate proficiency in responsible training, subordinate supervision, and task execution.

Two Degrees (Team Leader)

Two Degrees lead teams following orders and Commander's intent established by the Firstie leaders. Two Degrees advise, supervise and mentor the Three Degrees and Four Degrees under their charge to further grow and develop them into their future roles. Two Degrees are expected to demonstrate proficiency at integrating their subordinates' talents, skills, and abilities with other teams to effectively accomplish the mission.

First Degrees (Leader/Commander)

Firsties command their teams by directing them to complete tasks and missions. Firsties are in charge of executing the mission, leading people under their command, managing resources, and improving the squadron. They are to demonstrate proficiency in leading people to accomplish the mission while promoting and safeguarding the morale, physical well-being, and general welfare of persons under their charge.

Attachment 2: Training Battle Rhythm and Timeline

1) Common Use Period. (0700-0753)

- a) Approximately twice a week (Mons & Thurs) this morning common use period will be utilized for Military Skills Training. This time should be prioritized for educational training briefs, activities, and administrative activities in line with the below warfighting skills Ready Airmen Training (RAT) schedule. Due to anticipated cadet schedule conflicts, squadron A3 staff should schedule each cadet to participate in either of the two sessions on a given week to ensure that each cadet in their squadron has participated in all training events.

2) Intramural/Fitness/Clubs Period. (1605-1800)

- a) This afternoon period will be utilized ONLY for unit fitness, intramural, and competitive/mission-support club activities. This time should prioritize intramural as well as personal and unit physical fitness activities. All physical conditioning will have the overall objective of preparing cadets to successfully pass the Aerobic Fitness Test (AFT) and Physical Fitness Test (PFT). Intercollegiate (IC) athletes and airmanship programs will maintain their aligned schedules. Club OICs and CICs have been provided details of CWT and AD assessments regarding which clubs will be allowed Competitive Athletic credit (previously Limited On-Season or LOS status) during this time. All other cadets will attend their unit's scheduled fitness or intramural activities, and attendance will be tracked and reported by Squadron A1 staff.

3) Commandant's Directed Warfighting Skills Training

- a) Commandant's Wing-Wide Events and Training Weekends are currently scheduled on the days listed below; any future changes will be published via FRAGORD. On these dates, all cadets will participate in training unless they have an approved SCA or have a higher-priority activity scheduled in accordance with the Allocation of Cadet Time (IC practice, etc.). As there are two dates per week for each RAT area, Squadrons are expected to ensure that every cadet attends at least one session per week. For cadets who are excused from both sessions of a RAT training area, Squadrons will use Silver Weekends to provide make-up training sessions.
- b) Cadet Wing Directed Training Periods:
 - 12/15 Aug: GPC/AFFORGEN/ACE/RAT Overview
 - 16-17 Aug: Silver Saturday/SAMI
 - 19/22 Aug: Active Shooter Training
 - 26/29 Aug: Tactical Combat Casualty Care
 - 9/12 Sep: Basic Communications (LMR Use and Reporting)
 - 16/19 Sep: SERE (Land Nav, Map, & Compass use)
 - 20-21 Sep: Silver Saturday/SAMI
 - Hands-on practice for RAT skills
 - 7 Oct: Cross Cultural Communications
 - Developing Cross Cultural Competence CBT & Fall Field Training Exercise Prep
 - 16 Oct: Fall Field Training Exercise Prep/Training Records Review
 - 17-19 Oct: Fall Field Training Exercise
 - 25-26 Oct: Silver Saturday/SAMI
 - 18/21 Nov: Comprehensive Airmen Fitness (Performance Optimization)

- 4/5 Dec: Chemical, Biological, Radiological, and Nuclear (CBRN)
 - Prep, Response, ID, and Recovery
 - 6/9 Jan: Explosive Ordnance Hazard
 - Recognition, Response, and Reporting
 - 10-11 Jan: Silver Saturday/SAMI
 - 13/16 Jan: Small Arms
 - Shot, Move, Communicate, and Fields of Fire
 - 24-25 Jan: Silver Saturday
 - Hands-on practice for RAT skills
 - 27/29 Jan: Integrated Defense
 - ECP Access procedures & Fighting Positions
 - 7-8 Feb: Silver Saturday/SAMI
 - Hands-on practice for RAT skills
 - 28 Feb – 1 Mar: Silver Saturday/SAMI
 - 3-27 Feb: Agile Combat Employment (ACE) Lessons
 - 6-8 Mar: Spring Field Training Exercise
 - 10 Mar – 29 May: Class Upgrade Training
- c) Firstie Firing will be accomplished using the USAFA Combat Arms Training and Maintenance (CATM) facilities. C1Cs participating in Firstie Firing will be executed throughout the Academic Year via a SCA. Firing dates for Squadrons and Athletic Teams will be coordinated with squadrons by CWT.
- d) Any time not reserved/directed for CW training in a Silver Training Weekend may be used at group or squadron discretion to practice/integrate RAT skills in preparation for the next Field Training Exercise. Commander's intent for these training periods will be outlined via OPORD/WARNORD/FRAGORD.

Attachment 3: Morning Formation Plan (AY 24-25)

CONCEPT:

1. Beginning in AY 24-25, AFCW will implement Morning Formations with an end state goal of the entire AFCW participation in Morning Formations Monday – Friday IOT fortify our commitment to the Profession of Arms and drive a culture of world class standards and accountability.
2. IOT to meet the end state goal, AFCW will begin Morning Formations with one Group a week on a rotating basis starting Thursday, 15 August 2024. Each formation will include a Wing Tripod, a Group Tripod, and all 10x squadrons within the Group. AFCW will increase from one Group per week to the entire AFCW every weekday via an incremental approach as time and conditions permit. Morning Formation schedule will be published on CMTS and in the RO.
3. Morning Reveille will be changed from 0700 to 0645 (permanent change – every weekday).
4. Cadet participation is mandatory for the tasked Squadrons with the exception Airmanship crew rest, bedrest/quarters, cadets with a common graded review, and valid/applicable SCAs.
5. Squadrons will form up in front of the flagpole IAW Figure 1 and report accountability to Group Tripod; Group Tripod will report accountability to Wing Tripod; Group Tripod will take charge of their squadrons for Reveille.
6. Cadet Group/Squadron leadership will take accountability and ensure their cadets are in compliance with the standards.
7. Uniform adjustments/cancellation calls will be made by 2100 the night before by CW/DO.
8. Breakfast will remain optional.
9. Sabers and guidons will be utilized, but no unit colors.

TIMELINE

0600: Mitchell Hall opens for optional breakfast
0630: First Call
0640: Squadrons formed; accountability reported from Squadrons → Group → Wing
0645: Reveille
0647: Squadrons Released
0700: CW/DF Common Use Period begins

FIGURE 1.

FORMATION DIAGRAM



Attachment 4: Agile Combat Employment (ACE) & Mission Ready Airmen Field Skills

The speed and pace of threats have changed in today's world, and so must we. A warfighter mindset, flexibility, innovation, initiative, and a desire to contribute are necessary attributes for future leaders in the Profession of Arms. Cadets must be able to perform as a team while adapting and overcoming critical challenges in a dynamic environment. The source document for readiness-related tasks can be found in **AFTTP 3-4, *Airman's Manual*, 26 Sep 2022**. Agile Combat Employment doctrine can be found in **AFDN 1-21, *Agile Combat Employment*, 23 August 2022**.

An ACE-capable cadet:

- Makes and executes a plan to help aid in the mission against our peer adversaries
- Solves problems and effectively communicates in high-stress situations
- Is physically, mentally and emotionally fit

Ready Training Areas: CWT has reviewed the 47-month cadet training and education curriculum to assess gaps in cadet accomplishment of the ready training areas. Not all categories will be trained/practiced during AY Training. The focus of AY Training will be to fill known gaps over the course of 47 months while providing engaging and hands-on activities wherever possible.

- Active Threat Response
 - Reference: DODI 1322.24
- Basic Communications
- Chemical, Biological, Radiological, and Nuclear (CBRN)
 - Reference: AFMAN 10-2503, AFI 10-2501
- Comprehensive Airmen Fitness
 - Reference: NDAA of 2016/10 USC §992 (Financial Readiness), DODI 6490.05 (Mental Health)
- Cross-Cultural Communication
 - Reference: DODD 1322.18
- Explosive Ordnance Hazard
- Information Environment Awareness
- Integrated Defense
- Law of War
 - Reference: DODD 2311.01E, AFI 51-401
- Small Arms
 - Reference: AFI 36-2654
- Survival, Evasion, Resistance, and Escape (SERE)
 - Reference: DODI O-3002.05
- Tactical Combat Casualty Care (TCCC)
 - All Service Members (ASM) – Tier 1
 - Reference: DODI 1322.24, AFI 36-2644

Attachment 5: Policy on Designated Athletic Time for AY 24-25

1. This policy establishes guidance on the required participation in competitive athletics and organized unit fitness for USAF Academy cadets during the designated athletic time in the Schedule of Calls from 1605-1800, Monday through Thursday. All cadets are required to participate in competitive athletics or organized unit fitness a minimum of twice per week throughout the academic year. Participation more than twice per week is highly encouraged.
2. Unit Fitness Requirement: Outside of the intramural sports season, units are required to conduct organized unit fitness sessions twice per week during designated athletic time for all cadets not engaged in intercollegiate or competitive club athletics. Squadrons will use the Directorate of Athletics (AD) approved 16-week Fitness Program when completing unit fitness.
 - a. Supplemental Exercise: Cadets are encouraged to work on their physical fitness more than twice a week. Using the AD 8-week Aerobic Fitness Test (AFT)/Physical Fitness Test (PFT) Training Program during personal development time is highly recommended. Any additional physical fitness sessions should follow basic fitness principles, mitigate safety risk, and prevent over training.
 - b. Exemptions: No cadet is exempt from engaging in physical fitness twice per week without a valid AFCW Form 18, *Cadet Illness/Injury Report*; AF Form 469, *Duty Limiting Condition Report* or other extenuating circumstances approved by their commander.
3. Competitive Athletic Credit: Cadets are required to participate in competitive athletics every semester through intercollegiate athletics, intramural sports, and approved competitive athletic clubs in accordance with AFMD-12, *USAFA Mission Directive*; USAFAI 36-3521, *Cadet Extracurricular Activities Program* and ADOI 36-3505, *Intramural Sports Program*. Exceptions for competitive athletics may be authorized on a case-by-case basis for substantiated needs, such as essential USAFA missions during athletic time. In such cases, cadets must submit an exception to policy and a plan to meet fitness objectives outside designated athletic time. Mission Support clubs approved by the Cadet Co-curricular Activities Board to meet during designated athletic time will develop a club fitness plan for all participating members to meet the unit fitness requirement.
4. Competitive Athletic Clubs Approval Process: To be considered for approval as a competitive athletic club, a memorandum for record (MFR) must be submitted to Cadet Clubs (USAFA/CWTM) and the Athletic Programs (USAFA/ADPA) office for consideration. The club must meet all the criteria below to be reviewed by the ADPA and CWTM, and approved annually by the Co-Curricular Activities Board (CCAB), as explained in their submitted MFR. Competitive athletic clubs may lose their status if they fail to uphold the following established criteria signed in their MFR. ADPA will review and inspect approved competitive athletic clubs on a periodic basis to ensure compliance with fitness and sport requirements outlined in USAFAI 36-3521 and ADOI 36-3605.

a. Competitive Athletic Components: The club's training and competitions must inherently develop physical ability, teamwork, stamina, and mental toughness.

b. Competitive Athletic Structure: The club must have a robust structure that offers all club participants the opportunity to routinely compete and train. If the club duplicates an intramural sport, it must offer a higher level of competition externally to the institution through an established organization such as but not limited to the National Intramural and Recreational Sports Association (NIRSA).

c. Capacity to Sufficiently Support: In addition to providing a meaningful athletic experience, the club officer(s)-in-charge (OIC) and cadet-in-charge (CIC) must be willing and able to ensure discipline and accountability, maintain a training and competition schedule, maintain attendance logs, and communicate discrepancies to ADPA, CWTM and Cadet Wing leadership. Cadets are required to communicate absences and provide an Air Officer Commanding bed rest letter, AFCW Form 18, AF Form 469, or other documentation like academic or physical education courses and military formations. The OIC and CIC are required to communicate club member disenrollment to CWTM, ADPA and the individual's squadron leadership for unexcused absences or if unable to meet minimum practice requirements.

d. Practice Schedule: The club should host practices at a minimum of twice per week and at least three hours total per week. Clubs may increase this standard for their members. The specific weekly schedule and location must be documented and deconflicted with other AD mission activities through Event Scheduling (USAFA/ADSU) in accordance with USAFAI 36-3514, *Use of Athletic Department Facilities and Athletic Fields*.

e. Safety and Risk Mitigation: Competitive Athletic Clubs must consider and define risks and operate following a risk mitigation plan in order to operate in AD facilities or on AD courts/fields.

5. Enforcement and Compliance: Cadet Squadron chain of command and A1 staff are responsible for ensuring compliance and accountability with this policy. Cadets must ensure they are assigned to competitive athletic team(s) and log their participation in competitive athletics or unit fitness sessions to facilitate monitoring and enforcement.

6. Conclusion: Participation in competitive athletics and organized unit fitness is a critical component of cadet life, fostering physical health, teamwork, and resilience. Adherence to this policy ensures all cadets benefit from the physical and mental conditioning necessary for future Air and Space Force commissioned service IAW DAFMAN 36-2905. Cadet Fitness Center CICs, ADPA and Cadet Fitness Center staff are available for consultation in implementing and scheduling unit fitness and competitive athletic requirements outlines in the memorandum.

Attachment 6: Organizational Contact Information

CWTT Academic Year Training Team:

Academic Year Training OIC

Capt Philmore Scott – (Philmore.Scott@afacademy.af.edu) (719) 333-0076

Academic Year Training Program Manager

MSgt Devin Otto – (Devin.Otto@afacademy.af.edu) (719) 333-8381

Training Tracking and Curriculum, CW UTM

TSgt Timothy Laing – (Timothy.Laing@afacademy.af.edu) (719) 333-1651

Expeditionary Skills Instructor

Mr. Mike Medeiros – (michael.medeiros.ctr@afacademy.af.edu) (719) 333-8499

Jacks Valley Manager

Mr. Mike Labarge – (Michael.Labarge@afacademy.af.edu) (719) 333-6806

Combat Arms/Shooting Simulators NCOIC

SSgt Andrew Thies – (Andrew.Thies@us.af.mil) (208) 819-4407

Fall Semester Cadet Wing A3 Staff

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Fall Semester Cadet Wing A1 Staff - Athletics

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Other USAFA Facilities and POCs

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Peak Performance Center (PPC)

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Finance

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Space Force Delta 13 – Detachment 1

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Attachment 7: Military Performance Average Milestones

1. There will be an increase in the number of inspections in AY 24-25 compared to AY 23-24. Reference Attachment 7, Figure 1 for inspection schedule. The type and number of inspections are as follows:

- a) 3 x SAMIs per semester: This is an increase of 1 from AY 23-24. SAMIs will be graded by cadet stan/eval and will count towards OSS and MPA rankings/scores.
- b) 3 x SAMI PAIs per semester: This is an increase of 1 from AY 23-24. SAMI PAIs will be graded by cadet stan/eval and will count towards OSS and MPA rankings/scores.
- c) 7 x AMIs per semester: AMIs will be graded by cadet stan/eval and will count towards OSS and MPA rankings/scores.
- d) 2 x No Notice (NN) NMF PAIs: NN NMF PAIs will be graded by cadet stan/eval and drill/ceremonies and will count towards OSS and MPA rankings/scores.
- e) 2 x NN AMIs: These AMIs will consist of 2 rooms from each class year for each squadron twice a semester. These will be graded by MTIs and Permanent Party (PP) stan/eval and will count towards OSS rankings/scores.
- f) 1 x PP AMI: This is new for AY 24-25. This inspection consists of all rooms within each squadron for the semester. This inspection will be graded by squadron PP. Cadets that fail to meet standards will be held accountable via the Cadet Disciplinary System.
- g) 1 x PP PAI: This is new for AY 24-25. This inspection consists of all cadets within each squadron for the semester. Cadets that fail to meet standards will be held accountable via the Cadet Disciplinary System.

ATTACHMENT 7, FIGURE 1.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
4-Aug	5-Aug	6-Aug	7-Aug	8-Aug	9-Aug	10-Aug	
	Transition Days			M1	T1		NOTE 1: Cadets have one week to appeal AMI grading disputes (AFCWI 36-3501 para. 5.1.1.3) Grading Dispute Example: Room is marked down for having a television larger than 50 diagonal inches, but the TV is 48 inches diagonally.
11-Aug	12-Aug	13-Aug	14-Aug	15-Aug	16-Aug	17-Aug	
	SAMI Prep Week Prep Week (Stan/Eval should work with squadron cadets to get them ready for AMIs)(Mock in Squadron AMIs recommended)					SAMI/PAI #1 (See Notes 4 and 5)	NOTE 2: There are no regrades for AMIs (AFCWI 36-3501 para. 5.1.1.4)
18-Aug	19-Aug	20-Aug	21-Aug	22-Aug	23-Aug	24-Aug	
Roll-Call K-Bowl #1 (Probook 1)	AMI #1 Grading Week (input scores into FalconNet) (See Notes 1 and 2)						NOTE 3: SAMI and PAI make ups are only for those on SCA, Form 18, Official Crew Rest or Bed Rest during the SAMI (AFCWI 36-3501 para. 5.4)
25-Aug	26-Aug	27-Aug		K-Test #1 (Military Admin Time)		31-Aug	
	AMI #2 Grading Week (input scores into FalconNet) (See Notes 1 and 2)			Parent's Wknd			NOTE 4: Cadets have ONE HOUR to appeal SAMI grading disputes (AFCWI 36-3501 para. 5.3.1)
1-Sep	2-Sep	3-Sep	4-Sep	5-Sep	6-Sep	7-Sep	
	Holiday	AMI Make Up (AMIs 1-2 (input scores into FalconNet)) by 1500 hrs, 6 Sep (See Notes 1 and 2)					NOTE 5: Cadets WILL submit objective score appeals to their squad Stan/Eval Officer; the doorsheet WILL be submitted as proof
8-Sep	9-Sep	10-Sep	11-Sep	12-Sep	13-Sep	14-Sep	
Roll-Call K-Bowl #2 (Probook 2)	AMI #3 Grading Week (input scores into FalconNet) (See Notes 1 and 2)						NOTE 6: Cadets WILL verify that their OWN scores in FalconNet are accurate; if not, reach out to YOUR squad Stan/Eval Officer
15-Sep	16-Sep	17-Sep	18-Sep	19-Sep	20-Sep	21-Sep	
				K-Test #2 (Military Admin Time)		SAMI/PAI #2 (See Notes 4 and 5)	NOTE 7: Objective score appeals are for cadets who have different AMI or SAMI scores than their roommate(s)
	AMI #4 Grading Week (input scores into FalconNet) (See Notes 1 and 2)						
22-Sep	23-Sep	24-Sep	25-Sep	26-Sep	27-Sep	28-Sep	
Roll-Call K-Bowl #3 (Probook 3)	AMI Make Up (AMIs 3-4 (input scores into FalconNet)) by 1500 hrs, 27 Sep (See Notes 1 and 2)						MAKE UP OPPORTUNITIES BY DATES WITHIN THE BLOCK
29-Sep	30-Sep	1-Oct	2-Oct	3-Oct	4-Oct	5-Oct	
				K-Test #3 (Military Admin Time)	ALL ROOMS IN AMI, DOORS OPEN		SAMI PREP WEEK/SAMI/PAI
	AMI Score Verification (ensure correct AMIs 1-4 grades are in FalconNet or ZEROS become permanent) by 1500 hrs, 4 Oct (See Note 6)						HOLIDAYS/NO CLASSES
6-Oct	7-Oct	8-Oct	9-Oct	10-Oct	11-Oct	12-Oct	
Roll-Call K-Bowl #4 (Probook 4)	Objective Score Appeal (AMIs 1-4/SAMI #1/2 discrepancies ONLY) (See Notes 5 and 7)						ROLL-CALL K-BOWLS
	AMI #5 Grading Wk (input scores into FalconNet) (See Notes 1 and 2)						ROLL-CALL K-TEST
13-Oct	14-Oct	15-Oct	16-Oct	17-Oct	18-Oct	19-Oct	
	Objective Score Appeal (AMIs 1-4/SAMI #1/2 discrepancies ONLY) (See Notes 5 and 7)		K-Test #4 (Military Admin Time)	CULEX			
	Holiday	ALL ROOMS IN AMI, DOORS OPEN					
20-Oct	21-Oct	22-Oct	23-Oct	24-Oct	25-Oct	26-Oct	
Roll-Call K-Bowl #5 (Probook 5)	SAMI Prep Week AMI #6 Grading Wk (input scores into FalconNet) (See Notes 1 and 2)					SAMI/PAI #3 (See Notes 4 and 5)	
27-Oct	28-Oct	29-Oct	30-Oct	31-Oct	1-Nov	2-Nov	
				K-Test #5 (Military Admin Time)			
	AMI #7 Grading Wk (input scores into FalconNet) (See Notes 1 and 2)						
3-Nov	4-Nov	5-Nov	6-Nov	7-Nov	8-Nov	9-Nov	
Roll-Call K-Bowl #6 (Probook 6)	ALL ROOMS IN AMI, DOORS OPEN AMI Make Up/Score Verification (ensure correct AMIs 5-7 grades are in FalconNet or ZEROS become permanent) by 1500 hrs, 8 Nov (See Note 6)						
10-Nov	11-Nov	12-Nov	13-Nov	14-Nov	15-Nov	16-Nov	
	ALL ROOMS IN AMI, DOORS OPEN						
	Holiday	SAMI/PAI Make Up (Anyone with an approved SAMI excusal must have a minimum of two SAMIs/PAIs in FalconNet for the semester or ZEROS become permanent) by 1500 hrs, 15 Nov (See Notes 3, 5, and 6)					
17-Nov							
	ALL ROOMS IN AMI, DOORS OPEN						
				K-Test #6 (Military Admin Time)			
	Final Score Verification/Appeal (Verify AMIs 5-7 ONLY!!/a minimum of 2 SAMIs/PAIs (if completed) are accurate in FalconNet) by 1500 hrs, 20 Nov (See Notes 5 and 7)						
24-Nov	25-Nov	26-Nov	27-Nov	28-Nov	29-Nov	30-Nov	
	ALL ROOMS IN AMI, DOORS OPEN						
	Holiday						
1-Dec	2-Dec	3-Dec	4-Dec	5-Dec	6-Dec	7-Dec	
	ALL ROOMS IN AMI, DOORS OPEN						
8-Dec	9-Dec	10-Dec	11-Dec	12-Dec	13-Dec	14-Dec	
	ALL ROOMS IN AMI, DOORS OPEN						