

# **INDIA NON JUDICIAL** Government of Uttarakhand

# e-Stamp

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Property Description.

Consideration Price (Rs.)

First Party

Second Party

Stamp Duty Paid By

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PREMIER VIGILANCE AND SECURITY PVT LTD

Article 5 Agreement or Memorandum of an agreement

NA

0

(Zero)

UNITED ENGINEERS INDIA

PREMIER VIGILANCE AND SECURITY PVT LTD

PREMIER VIGILANCE AND SECURITY PVT LTD

(One Hundred only)



-----Please write or type below this line-----

UNITED ENGINEERS INDIA

**Authorised Signatory** 

Statutory Alert:

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 The onus of checking the legitimacy is on the users of the certificate.
 In case of any discrepancy please inform the Competent Authority.

For Premier Vigilance & Security Pvt. Ltd.

#### **AGREEMENT**

This agreement made at Haridwar on 1st April, 2021 between

**United Engineers India** a company incorporated under the provisions of companies Act 1956 having its office at Plot No. -15, Sec -12 IIE, Sidcul ranipur Haridwar Uttarakhand an existing hereinafter referred to as first party (which terms shall so far as the context admits be deemed to mean and include his successors and assigns) of the other part.

#### AND

M/s. Premier Vigilance & Security Pvt. Ltd., a company incorporated under the provision of Company act 1956 having its registered office at 4B, Orient Row, Kolkata – 700 017 hereinafter referred to as second party (when terns shall unless repugnant to the context or meaning thereof be deemed to mean and include heirs, representatives, administrators, successor's and assigns) of the one part.

Now this agreement with terms & conditions as follows.

- 1. The second party will provide of security and allied to the address of first party as above.
- 2. The personnel engaged by the second party shall be their own employee and second party shall be responsible for their PF and ESI
- The employee of the second party so engaged shall abide by the instruction given to him by the first party from time to time in respect to office timings, safety measures and maintaining discipline as per attached annexure A.
- 4. The job contract is effective from 01.04.2021 to 31.03.2022
- 5. The first party as per the attendance and the same will be paid as per guideline of minimum wages act of Uttarakhand state.
- 6. The first party will decide the strength of the security and other personnel at the said premises.
- 7. Any condition not explicitly expressed in this job contract shall be discussed mutually and the decision shall be binding on both the parties. Either party shall have the right to terminate this contract by giving one month's Notice.

#### Payment Terms :-

- 1. The contract is entitled to get the sum as per rate agreed by both party.
- 2. Tax as applicable will be charged extra.
- 3. On 1st of every month the second party will raise the bill and on 07th of every month the first party will release the payment
- 4. The billing amount will be revised by the second party with the charge of the state minimum wages and the second party would intimate the notification of the same to the first party.

UNITED ENGINEERS INDIA

Authorised Signatory

For Premier Vigilance & Security Pvt. Ltd.

Sandy Athandh

In witness where of the parties here to h	nave set and subscribed their respective h	ands and seal at Haridwa
on first hereinabove written.  By Mr. Sandeep Aditya Chaudhuri, for	and on behalf	
Of the second party		
Signed sealed and delivered	For Premier Vigilance & Secu	arity Pvt. Ltd.
Byfor and on beha	Sandy (H)	Director
Of the Second Party	For United Engineers India UNITED ENGINEERS INDIA	( Seal and Stamp)
Witnesses	Authorised Signatory	
1		
2		

### "Annexure A"

# **Duties and Responsibilities of Security Guard**

- When in duty all Security men will wear uniform, neatly washed, repaired and ironed, polished all security men except Sikhs will shave daily and keep their hair closely cut.
- All security men will pay complements to their Superior Officers/client my saluting them smartly and will carry out lawful order of their seniors
- No security guard will leave his post until he is properly relieved. On relief he will handover the
  charge to next security guards properly and give a report to this effect to the Security
  Officers/Supervisor
- 4. While on duty Security Guard will remain alert and watch any suspicious moment of the employees/outsiders in the factory /assignment area. If any incident/accident happens, he must report this matter to Supervisor/Security Officers immediately.
- The Security guard at main gate will make necessary entries pertaining to the incoming and
  outgoing stores in the registers provided at main gate and will not permit any stores to be taken
  away from the premises without necessary gate pass/challans
- 6. The Security will not permit any unauthorized person to enter the premises. He will carry out a search of all vehicles coming into the premises /going out of the premises
- He will also check for restricted things (Gutkha, tobacco, alcohol, personal medicines, Jewelry
  etc) and identity card/passes of personnel entering into the assignment area. He will behave
  politely with the employees.
- 8. They will be responsible of switching on and off unwanted electrical lights during day time
- 9. They will switch on all security lights outside the building and perimeter fencing during nights.
- Security men during roving petrol duty will close all windows and doors immediately after working hours.
- 11. They should report to the Supervisors in case of any incident and left out any valuable items of the employees in the factory premises
- 12. They should maintain the traffic inside the factory premises.
- 13. They should check all fire fighting equipments and fire fighting appliances kept inside the factory premises also ensure their serviceability

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For Premier Vigilance & Security Pvt. Ltd.

Sandy A Charoline

# **Duties and Responsibilities of Security Supervisor**

- 1. The Security Supervisor will be in uniform while on duty.
- 2. He will ensure the following:
  - i) Watch on Security light during night
  - ii) Switch off the electrical light during day time
  - iii) Maintenance of registers of incoming telecommunications during off hours
  - iv) Maintenance of telephone message books during off hours
  - v) Checking of the keys of the cars/motor cycles kept inside the factory area
  - vi) Maintenance of various registers kept in the main gate
  - vii) Attending telephone calls after office hours
  - viii) Attending unusual occurrence by the Security guards during their duties
  - Switching off all air coolers, electrical connection at the time of closing of factory except those require for special job.
  - x) Reporting any valuable articles noticed to have been left on the table, floor by the employees/officials.
  - xi) Checking of fire fighting equipments and applicable for their serviceability
  - xii) Checking of water buckets to ensure that they are filled up with water and sands.
  - xiii) Checking of floor or room to ensure that up extinguished cigarette, bidi, match sticks, tobacco, gutkha, tobacco, alcohol, personal medicines, jewelry etc.
  - Checking of doors, windows and ventilators to ensure that they are properly closed and locked whenever necessary.
  - xv) Ensuring that the Security Guards do not engage themselves in reading newspapers/magazines etc. During their duty hours so that their attention may not diverted to other side.
  - xvi) Ensure that the Security Guards are alert during their duty hours
  - xvii) Ensure that the Security Guards give due compliments to officials of the factory and also behave well then and the visitors.
  - xviii) Ensure that the Security Guards do not accept any gifts from anyone.
  - xix) Ensuring that the Security Guards do not smoke or consume liquor while on duty.
  - Ensuring a watch over his subordinate's staff for any of them getting things on credit from anyone so that there may be no obligation which could be an obstacle in performing

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Carlot Challes

For Premier Vigilance & Security Pvt. Ltd.

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- xxi) Ensuring that all the keys of offices, and go down are deposited within the security cabin at the time of closure of the factory by the respective section official and only authorized officials of the factory are permitted to withdraw keys from the security cabin.
- xxii) Carrying out the checking of perimeter fencing and ensuring that the perimeter fencing is intact throughout.
- xxiii) The Supervisor has to ensure time to time training imparted to the Security Guard deployed in the factory.
- xxiv) Ensuring the any emergency situation and responded accordingly.
- xxv) In addition to his normal duties given above he will also carry out other duties and responsibilities given by security officer management.

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