



सत्यमेव जयते

# INDIA NON JUDICIAL Government of Uttarakhand

## e-Stamp

Certificate No.	: IN-UK24935924730379T
Certificate Issued Date	: 19-May-2021 11:39 AM
Account Reference	: NONACC (SV)/ uk1279804/ HARIDWAR/ UK-HD
Unique Doc. Reference	: SUBIN-UKUK127980453616488332932T
Purchased by	: PREMIER VIGILANCE AND SECURITY PVT LTD
Description of Document	: Article 5 Agreement or Memorandum of an agreement
Property Description	: NA
Consideration Price (Rs.)	: 0 (Zero)
First Party	: SHREEJI PROPACK PVT LTD
Second Party	: PREMIER VIGILANCE AND SECURITY PVT LTD
Stamp Duty Paid By	: PREMIER VIGILANCE AND SECURITY PVT LTD
Stamp Duty Amount(Rs.)	: 100 (One Hundred only)

दीपक अग्रवाल, 19/05/2021  
स्टाम्प डिप्टी, हरिद्वार, उत्तराखण्ड



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### AGREEMENT

This agreement made at Haridwar on 1<sup>st</sup> April, 2021 between

**Shreeji Propack Pvt. Ltd.**, a company incorporated under the provisions of companies Act 1956 having its office at Plot No. 05, Sector-1A, Sidcul Haridwar, Uttarakhand an existing hereinafter referred to as first party (which terms shall so far as the context admits be deemed to mean and include his successors and assigns) of the other part.

AND

**M/s. Premier Vigilance & Security Pvt. Ltd.**, a company incorporated under the provision of Company act 1956 having its registered office at 4B, Orient Row, Kolkata – 700 017 hereinafter referred to as second party (when terms shall unless repugnant to the context or meaning thereof be deemed to mean and include heirs, representatives, administrators, successor's and assigns) of the one part.

**Shreeji Propack Pvt. Ltd.**

**Authorised Signatory**

For Premier Vigilance & Security Pvt. Ltd.

*Sandip A. Chaudhary*  
**Director**

1. The authenticity of this Stamp certificate should be verified at 'www.shoilestamp.com' or using e-Stamp Mobile App of Stock Holding.
2. Any discrepancy in the details on this Certificate and as available on the website / Mobile App renders it invalid.
3. The onus of checking the legitimacy is on the users of the certificate.
3. In case of any discrepancy please inform the Competent Authority.



Now this agreement with terms & conditions as follows.

1. The second party will provide of security and allied to the address of first party as above.
2. The personnel engaged by the second party shall be their own employee and second party shall be responsible for their PF and ESI
3. The employee of the second party so engaged shall abide by the instruction given to him by the first party from time to time in respect to office timings, safety measures and maintaining discipline as per attached annexure A.
4. The job contract is effective from 01.04.2021 to 31.03.2022
5. The first party as per the attendance and the same will be paid as per guideline of minimum wages act of Uttarakhand state.
6. The first party will decide the strength of the security and other personnel at the said premises.
7. Any condition not explicitly expressed in this job contract shall be discussed mutually and the decision shall be binding on both the parties. Either party shall have the right to terminate this contract by giving one month's Notice.

**Payment Terms:-**

1. The contract is entitled to get the sum as per rate agreed by both party.
2. Tax as applicable will be charged extra.
3. On 1<sup>st</sup> of every month the second party will raise the bill and on 07<sup>th</sup> of every month the first party will release the payment
4. The billing amount will be revised by the second party with the charge of the state minimum wages and the second party would intimate the notification of the same to the first party.

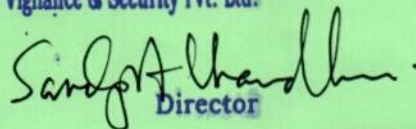
In witness where of the parties here to have set and subscribed their respective hands and seal at Haridwar on first hereinabove written.

By Mr. Sandeep Aditya Chaudhuri , for and on behalf

Of the second party

Signed sealed and delivered

For Premier Vigilance & Security Pvt. Ltd.

  
Director


By .....for and on behalf

Of the Second Party

For Shreeji Propack Pvt. Ltd.  
**Shreeji Propack Pvt. Ltd.**

( Seal and Stamp)

Witnesses

  
**Authorised Signatory**

1. ....
2. ....



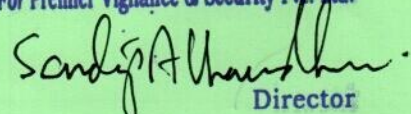
## "Annexure A"

### Duties and Responsibilities of Security Guard

1. When in duty all Security men will wear uniform, neatly washed, repaired and ironed, polished all security men except Sikhs will shave daily and keep their hair closely cut.
2. All security men will pay complements to their Superior Officers/client my saluting them smartly and will carry out lawful order of their seniors
3. No security guard will leave his post until he is properly relieved. On relief he will handover the charge to next security guards properly and give a report to this effect to the Security Officers/Supervisor
4. While on duty Security Guard will remain alert and watch any suspicious moment of the employees/outsidere in the factory /assignment area. If any incident/accident happens, he must report this matter to Supervisor/Security Officers immediately.
5. The Security guard at main gate will make necessary entries pertaining to the incoming and outgoing stores in the registers provided at main gate and will not permit any stores to be taken away from the premises without necessary gate pass/challans
6. The Security will not permit any unauthorized person to enter the premises. He will carry out a search of all vehicles coming into the premises /going out of the premises
7. He will also check for restricted things (Gutkha, tobacco, alcohol, personal medicines, Jewelry etc) and identity card/passes of personnel entering into the assignment area. He will behave politely with the employees.
8. They will be responsible of switching on and off unwanted electrical lights during day time
9. They will switch on all security lights outside the building and perimeter fencing during nights.
10. Security men during roving petrol duty will close all windows and doors immediately after working hours.
11. They should report to the Supervisors in case of any incident and left out any valuable items of the employees in the factory premises
12. They should maintain the traffic inside the factory premises.
13. They should check all fire fighting equipments and fire fighting appliances kept inside the factory premises also ensure their serviceability



For Premier Vigilance & Security Pvt. Ltd.

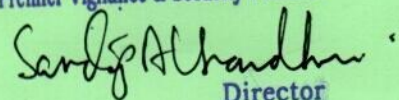
  
Director



## **Duties and Responsibilities of Security Supervisor**

1. The Security Supervisor will be in uniform while on duty.
2. He will ensure the following :
  - i) Watch on Security light during night
  - ii) Switch off the electrical light during day time
  - iii) Maintenance of registers of incoming telecommunications during off hours
  - iv) Maintenance of telephone message books during off hours
  - v) Checking of the keys of the cars/motor cycles kept inside the factory area
  - vi) Maintenance of various registers kept in the main gate
  - vii) Attending telephone calls after office hours
  - viii) Attending unusual occurrence by the Security guards during their duties
  - ix) Switching off all air coolers, electrical connection at the time of closing of factory except those require for special job.
  - x) Reporting any valuable articles noticed to have been left on the table, floor by the employees/officials.
  - xi) Checking of fire fighting equipments and applicable for their serviceability
  - xii) Checking of water buckets to ensure that they are filled up with water and sands.
  - xiii) Checking of floor or room to ensure that up extinguished cigarette, bidi, match sticks, tobacco, gutkha, tobacco, alcohol, personal medicines, jewelry etc.
  - xiv) Checking of doors, windows and ventilators to ensure that they are properly closed and locked whenever necessary.
  - xv) Ensuring that the Security Guards do not engage themselves in reading newspapers/magazines etc. During their duty hours so that their attention may not diverted to other side.
  - xvi) Ensure that the Security Guards are alert during their duty hours
  - xvii) Ensure that the Security Guards give due compliments to officials of the factory and also behave well then and the visitors.
  - xviii) Ensure that the Security Guards do not accept any gifts from anyone.
  - xix) Ensuring that the Security Guards do not smoke or consume liquor while on duty.
  - xx) Ensuring a watch over his subordinates staff for any of them getting things on credit from anyone so that there may be no obligation which could be an obstacle in performing their duty with complete loyalty and trust.

For Premier Vigilance & Security Pvt. Ltd.

  
Director





- xxi) Ensuring that all the keys of offices, and go down are deposited within the security cabin at the time of closure of the factory by the respective section official and only authorized officials of the factory are permitted to withdraw keys from the security cabin.
- xxii) Carrying out the checking of perimeter fencing and ensuring that the perimeter fencing is intact throughout.
- xxiii) The Supervisor has to ensure time to time training imparted to the Security Guard deployed in the factory.
- xxiv) Ensuring the any emergency situation and responded accordingly.
- xxv) In addition to his normal duties given above he will also carry out other duties and responsibilities given by security officer management.

A

For Premier Vigilance & Security Pvt. Ltd.

Sandip A Chandra...  
Director