

COMP2x0/VR220
Portfolio Development/
Worksheet Support

Week 11: Presenting Yourself Online



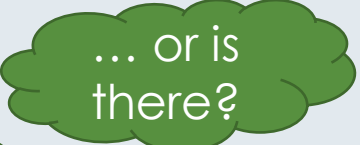
Reminder

Please complete your Module
Evaluations for Study Block 2
before 6th June!

Personal Details

Example: Marital status and family

You don't have to include details about your marital status or information about whether you have a family or not. However, you can if you think your status will make your application become more attractive. For example, being single might make unsociable working hours more feasible, whereas having a family may mean you're in a more stable situation and likely to be loyal to the company.



... or is there?

The employer is forbidden from making a decision based on these factors by the [Equality Act](#), but there's no harm in putting yourself in a positive light.

<https://www.monster.co.uk/career-advice/article/what-personal-details-should-be-on-my-cv>

The Equality Act 2010

It is **against the law** to discriminate against **anyone** because of:

- age
- gender reassignment
- being married or in a civil partnership
- being pregnant or on maternity leave
- disability
- race including colour, nationality, ethnic or national origin
- religion or belief
- sex
- sexual orientation



Protected
characteristics

<https://www.gov.uk/discrimination-your-rights>

You're protected from discrimination:

- at work
- in education
- as a consumer
- when using public services
- when buying or renting property
- as a member or guest of a private club or association

You're also protected from discrimination if:

- you're associated with someone who has a protected characteristic, for example a family member or friend
- you've complained about discrimination or supported someone else's claim

Beware Unconscious Bias

Unconscious biases, also known as implicit biases, are the underlying attitudes and stereotypes that people unconsciously attribute to another person or group of people that affect how they understand and engage with a person or group.

<https://builtin.com/diversity-inclusion/unconscious-bias-examples>




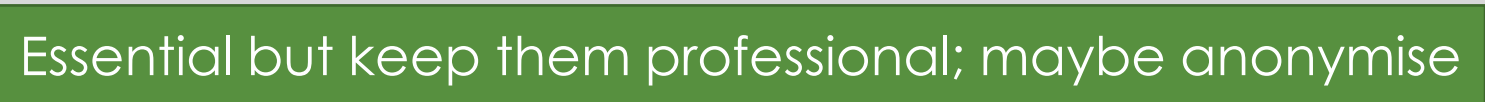


- Can be based on age, gender, race, religion, nationality, lifestyle, ...
- Result from the brain's tendency to seek out patterns

<https://www.simplypsychology.org/implicit-bias.html>

Unconscious Bias Examples

- **Affinity Bias**: preferring people with similar **interests** and **backgrounds** – hiring for “culture fit”
- **Confirmation Bias**: drawing conclusions about a situation or person based on your **personal desires, beliefs and prejudices** rather than on unbiased merit
 - .e.g. name, where they live, which school they went to
- **The Halo Effect**: placing another person on a pedestal after learning something **impressive** about them

Discussion: How much is TMI?

- Name  Useful for contact – but risk of (unconscious) discrimination...
- Date of birth  Age discrimination is illegal, but is this information necessary?
- Nationality  Best not to include, but do mention visa status/right to work
- Contact details  Essential but keep them professional; maybe anonymise
- Hobbies and interests  Focus on skills relevant to the job
- Photo  Probably not relevant...

Portfolio vs. CV vs. LinkedIn

Portfolio

- Showcase for projects/ achievements
- Can include pictures, video etc.
- No hard limit on length

Can be reasonably anonymous

CV

- Concise summary of work and education history
- Should be no more than 2 A4 pages
- Include dates and job titles

Needs name & contact details

LinkedIn

- Expanded CV: same information but with more detail
- Searchable and interactive: social network

Can hide (most) personal info


Activity: Introductions

- In your breakout pairs/groups, take turns to **introduce yourselves** with some facts, e.g.:
 - Your favourite video game (and **why**)
 - The **main reason** you want to make games
 - Your proudest (professionally relevant) **achievement(s)**
 - Your (professionally relevant) **hobbies/interests**
- After the introductions, say what you found the **most interesting** about the other members of your group.
 - From the perspective of a **potential employer** or **coworker**...

Why is it interesting? Is there potential for any **bias**?

Asynchronous Task: About You

- Review these articles on writing an “About Me” section:
 - [How to Write a Quick and Effective “About Me”](#)
 - [How to Write a Perfect About Me Page with Examples](#)
- Follow the guidance to write about yourself for your portfolio, including any interesting facts from the introductions exercise.
- **Bonus task:** if you don't have a CV already, generate one at <https://www.livecareer.co.uk/cv-builder>



+ Module
Evaluations!