

MOHAMMED ZEESHAN

DATA ANALYST

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PROFILE

Curious and relentlessly eager to learn, I am a **Data Analyst in the making** with a strong foundation in capacity planning and process automation. Currently working as an **Associate Manager - Capacity Planning**, I have hands-on experience analyzing complex datasets, building automated reporting pipelines, and delivering actionable insights using **Python, Pandas, VBA, Power Query, and advanced Excel**. I thrive on **continuous learning** - regularly expanding my skills in data analytics, visualization, and emerging analytics tools.

PROFESSIONAL EXPERIENCE

Associate Manager- Capacity Planner, Sutherland Global Services, Chennai

Sep 2020 — Present

I lead the strategic planning and allocation of seating capacity to meet the evolving requirements of multiple programs. My role combines **data analysis, process automation, and stakeholder collaboration** to ensure seamless workforce seating utilization across cities and facilities.

I specialize in transforming manual, Excel-based processes into **data-driven, automated solutions** using **Python (pandas), Power Query, and advanced Excel** - significantly improving accuracy and efficiency. By building scalable automation pipelines, I deliver actionable insights that support leadership decisions, drive cost savings, and enhance workforce management.

Key Data & Automation Projects:

1. Automated Global Capacity Dashboard (GCD) Report

Objective: Integrate global seat-requirement data (from leadership inputs) with real-time capacity availability.

Solution: Built a Python-pandas pipeline to clean, transform, and model large Excel datasets into a single advanced Global Capacity File.

Impact:

Delivers city- and facility-level visibility of client-level trapped seats and free seats across multiple stages—analysis impractical with Excel formulas alone.

Incorporates dynamic business rules and conditional logic for frequent updates.

Final output is a compact, interactive Excel report circulated up to the CEO level for strategic decision-making.

2. Automated Seat Billing & FPNA Reporting

Objective: Consolidate monthly global seat-billing data and ensure accuracy for Finance cost allocations.

Solution: Designed Python scripts with automated data-validation checks to detect discrepancies and create final billing reports.

Impact:

Reduced manual effort by almost 90%, minimized errors, and accelerated monthly financial reporting cycles.

3. Hoteling Seat Allocation Tracker & Visualization

Objective: Simplify complex seat allocation for shared “Hoteling” areas across multiple programs and cities.

Solution: Built an automated Python-based tracker with visual dashboards to monitor occupancy trends, prevent double bookings, and validate seat configurations.

Features & Impact:

Centralized tracking of seat usage with easy export to Excel for leadership review.

Month-over-month and day-by-day visual insights on seat status and availability.

Supports multi-seat program-level allocation, replacing the restrictive per-seat-per-employee model.

Production Manager, Saman Exports, Chennai

Feb 2019 — Sep 2021

Managed the overall production operations, ensuring smooth workflow from planning to dispatch. Supervised and coordinated the production team and quality management team to maintain high product standards. Oversaw procurement and inventory of raw materials, ensuring timely availability to meet production schedules.

Ensured timely delivery of finished goods to clients by maintaining strict adherence to deadlines and quality requirements. Maintained compliance with safety and industry standards across the production floor.

Public Relation Officer, Marshal Travel LLC, Dubai

Oct 2016 — Nov 2018

Experienced Public Relations Officer with a background in the travel and visa services industry in Dubai. Skilled in coordinating visa processing for company employees and tourists, liaising effectively with UAE immigration authorities to ensure timely approvals and issue resolution. Proven ability to manage client relations, handle sensitive documentation, and maintain strong communication with internal teams and external stakeholders. Recognized for providing efficient support and upholding high standards of customer service in a fast-paced, multicultural environment.

EDUCATION

B.Com

Jan 2019 — Dec 2021

University of Madras, Chennai
Commerce

TECHNICAL SKILLS

Python	Pandas	Data Analysis	Reporting Analyst
Excel	Excel report Automation	Business Analysis	Generative AI
Microsoft Copilot	Power BI	Github	Prompt Engineering
ChatGPT	Data Cleaning and Preparation	Data Wrangling	Exploratory Data Analysis (EDA)
Data Validation and Quality Assurance	Trend and Pattern Identification	Data Interpretation and Reporting	Process Optimization
Data-driven Decision Making	ETL (Extract, Transform, Load) Processes		

INTERNSHIPS

Web Development Intern, Mack's Productions, Chennai

Jun 2020 — Jun 2020

During my web development internship, I had the opportunity to work on various projects and gain hands-on experience in developing responsive and user-friendly websites. I collaborated with a team of developers and designers to create engaging web solutions, adhering to industry best practices and standards. I was involved in the entire development life cycle, from requirement analysis and design to implementation, testing, and deployment. This internship has equipped me with valuable skills and knowledge in web development, enhancing my ability to create impactful online experiences.

COURSES

Data Analysis with Python and Pandas, LinkedIn Learning	Sep 2025 — Oct 2025
Data Analysis with Python, Coursera	Jul 2025
Frontend Web Developer React JS, Skill Safari	Feb 2024
Python for Data Science, AI & Development, Coursera	Sep 2023
Python for Everybody Specialization, Coursera	Jul 2023
AWS Fundamentals Specialization, Coursera	Oct 2020

ADDITIONAL INFORMATION

- **Links:** LinkedIn
- **Languages:** English, Hindi, Tamil, Urdu
- **Hobbies:** Learning, Upskilling, Cricket and Badminton