# **MEETING AGENDA**

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| **Project Name:** | Earthquake Risk Assessment | **Group Number**: | 4 |
| **Date of Meeting:** (DD/MM/YYYY) | 12/03/2020 | **Time:** | 15:00 am - 16:30 am |
| **Meeting Facilitator:** | Ye Fang | **Location:** | Innis Library, Room J |

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| 1. Meeting Objective |
| Run the whole initial project together and debug the runtime exceptions. |

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| 2. Attendees | | |
| **Name (last name alphabetical order)** | **Student Number** | **Role in the Project** |
| Kan Hailan | 400207974 | Client & tester |
| Sembakutti Kalindu | 1046206 | researcher & programmer |
| Tao Haoyang | 400171589 | designer & programmer |
| Ye Fang | 400273067 | project leader & programmer |
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| 3. What has your team done since the last meeting (documents, code, reading material, etc.)? | |
| **Description** | **Owner(s)** |
| Modified GeoCollection | Tao Haoyang |
| Modified CSVreader | Sembakutti Kalindu |
| Modified DisplayDemo and RiskAssessment | Ye Fang |
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| 4. Is anything slowing your team down on in your way? | | |  |
| **Description** | | **Route cause(s)** | **The TA feedback** |
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| 5. What you about to change from the way another team is doing? (Complete it if you have met another team today) | | |  |
| **Topic** | **Another Team methods** | | **Your reflection** |
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# **MEETING MINUTES**

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| 5. Notes, Decisions, Issues | | | | | | | | |
| **Topic** | | | | | | **Owner** | | **Time** |
| Issue: an exception-ArrayIndexOutOfBoundsException was raised in CSVreade when run the displayDemo | | | | | | Group members | | 20 min |
| Decision: Due to name of province in the two datasets are different (abbreviation and full name), finally we decided to choose the first letter of city’s name as the key instead of province’s name | | | | | | Group members | | 20 min |
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| 6. What will your team do before the next meeting? (Action Items) | | | | | | | | |
| **Action** | | | | | | **Owner** | | **Due Date** |
| Replace EarthquakeT bag with a Red-Black BST | | | | | | Sembakutti Kalindu | | 19/03/2020 |
| Trim & store the closest city name for each earthquake within the BST | | | | | | Sembakutti Kalindu | | 19/03/2020 |
| Find a functionality which needs graph algorithm | | | | | | Ye Fang, Tao Haoyang | | 19/03/2020 |
| Initial Testing Code for ADTs & static search functions | | | | | | Kan Hailan | | 19/03/2020 |
| 5. Next Meeting (if applicable) | | | | | | | | |
| **Date:** (MM/DD/YYYY) | | 19/03/2020 | **Time:** | 9:30 pm | **Location:** | | KTH B123 | |
| **Objective:** | Group work: run the whole project after modifying all the modules, update requirement specification, prepare design specification | | | | | | | |