# **MEETING AGENDA**

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| **Project Name:** | Earthquake Risk Assessment | **Group Number**: | 1 |
| **Date of Meeting:** (DD/MM/YYYY) | 04/03/2020 | **Time:** | 11:00-12:20 |
| **Meeting Facilitator:** | Hailan Kan | **Location:** | KTH B123 |

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| **1. Meeting Objective** |
| Discuss the UML diagram of our project  Clearify work breakdown for each member  Solve the problems occurred during implementation |

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| **2. Attendees** | | |
| **Name (last name alphabetical order)** | **Student Number** | **Role in the Project** |
| Hailan Kan | 400207974 | Client & tester |
| Kalindu Sembakutti | 1046206 | researcher & programmer |
| Haoyang Tao | 400171589 | designer & programmer |
| Fang Ye | 400273067 | project leader & programmer |
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| **3. What has your team done since the last meeting (documents, code, reading material, etc.)?** | |
| **Description** | **Owner(s)** |
| Finish SRS | Group |
| Start coding | Group |
| Finished initial CSVreader implementation | Sembakutti Kalindu |
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| **4. Is anything slowing your team down on in your way?** | | |  |
| **Description** | | **Route cause(s)** | **The TA feedback** |
| The way to store earthquake data | | Abstract object in java |  |
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| **5. What you about to change from the way another team is doing? (Complete it if you have met another team today)** | | |  |
| **Topic** | **Another Team methods** | | **Your reflection** |
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# **MEETING MINUTES**

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| **5. Notes, Decisions, Issues** | | | | | | | | |
| **Topic** | | | | | | **Owner** | | **Time** |
| Formula for risk assessment is determined  R = a m^2 + b f + c p | | | | | | Group | | 03/04 |
| The way to find population is discussed | | | | | | Group | | 03/04 |
| Decided to create a Database.java class to contain static variables to store one earthquake bag instance and one geocollection instance. | | | | | | Group | | 03/04 |
| **6. What will your team do before the next meeting? (Action Items)** | | | | | | | | |
| **Action** | | | | | | **Owner** | | **Due Date** |
| Finish sprint2 | | | | | | Group | | 03/12/2020 |
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| **5. Next Meeting (if applicable)** | | | | | | | | |
| **Date:** (MM/DD/YYYY) | | 03/12/2020 | **Time:** | 2:30-4:30 | **Location:** | |  | |
| **Objective:** | Group code together | | | | | | | |